APPROVED

Scholarship Prep

Minutes

Regular Board Meeting

Date and Time
Thursday May 15, 2025 at 2:00 PM

Location
4070 Mission Ave.
Oceanside, CA, 92057

Zoom Meeting Information:
Meeting ID: 847 7579 6164
Passcode: 212359

Scholarship Prep Orange County (17th Street) - 1010 West 17th Street, Santa Ana, CA 92706
Legacy Room

Scholarship Prep Orange County (Grand Ave) - 1821 N Grand Ave, Santa Ana, CA 92705
Admin Office

Scholarship Prep Oceanside - 4070 Mission Avenue, Oceanside, CA 92057
Room 233

Scholarship Prep South Bay- 24910 S. Avalon Blvd., Wilmington, CA 90744
First-floor Kindergarten Classroom

Additional Teleconference Location: 22 Conejo Cir, Palm Desert, CA 92260

Additional Teleconference Location: 1902 West Chestnut Avenue, Santa Ana CA 92703

The meeting will be accessible via teleconference using the information listed above and at the locations above.

PUBLIC COMMENT:
The public is invited to address the Board during the meeting using the Zoom meeting information above, or from any of the teleconference locations. Alternatively, public comments can also be submitted via email to comments@scholarshipschools.org with "Public Comment for Board Meeting (on date of the Board Meeting)" in the subject line. The comment should include the name of the commenter, the Agenda Item number, and the topic that is to be discussed. Comments must be received by 12:30pm of the day before the scheduled Board Meeting and will be read during the meeting based upon time limitations. If the statement is not read online due to time limitations, the comments will be provided to the board members.

Members of the public may address the Board at regular meetings on agenda or non-agenda items that are within the subject matter jurisdiction of the Board, and at special meetings on agenda items only. Speakers may be called in the order that requests are received, with speakers attending the meeting called prior to reading written comments submitted by email, or may be grouped by subject area. Comments are limited to three (3) minutes per speaker with no more than 15 minutes per single topic so that as many people as possible may be heard. . The Board may not take any action on matters discussed during the public testimony period that are not listed on the agenda.

Directors Present
C. Friedrichs, J. Ing (remote), M. Toan, P. Watson (remote)

Directors Absent
B. George

Guests Present
C. Nichols

I. Opening Items

A. Quorum Check

B. Call the Meeting to Order

C. Friedrichs called a meeting of the board of directors of Scholarship Prep to order on Thursday May 15, 2025 at 2:01 PM.

C. Pledge of Allegiance

D. Reading of the Scholarship Prep Mission Statement

E. Approval of the Agenda

C. Friedrichs made a motion to approve.
M. Toan seconded the motion.
Board President, Charles Friedrichs, made a motion to approve the agenda without consent calendar items P. Scholarship Prep - Oceanside Contract with Coast Recreation, Inc. for the Village Playground Installation not to exceed $200,000 and Q. Independent Study Policy Update. These items will be presented at a later meeting.
The board **VOTED** unanimously to approve the motion.

Roll Call

C. Friedrichs	Aye
J. Ing	Aye
M. Toan	Aye
B. George	Absent
P. Watson	Aye

F. Invitation to Address the Board on Items on the Agenda

G. Invitation to Address the Board on Items Not on the Agenda

II. Information Section

A. Staff Members of the Year Announcement

Deputy Director, Andrew Crowe, introduced Scholarship Prep’s innaguarl Staff of the Year Awards. Scholarship Prep's core values are scholarship, equity, and empowering partnerships. As part of this commitment, the organization launched its inaugural Staff Member of the Year award. The selection process included peer nominations and evaluation by a voting panel. Winners from each site have been recognized at their site, and their achievements were formally acknowledged during the Board meeting yesterday their principal.

B. Scholarship Prep - Orange County (17th Street) Campus Update

Principal Elizabeth Stone, along with the current ASB members, provided the campus update. Topics covered included the second semester elective showcase, testing, the newly hatched chicks in Mrs. Frey’s class, the Chapman University Holocaust Writing Contest, the fourth through sixth grade Faces of History Live Wax Museum, Mental Health Awareness Month, the students versus staff soccer game next Monday, and the upcoming semester awards.

C. Organization Update

Executive Director, Jason Watts, provided the organization update to the Board.

Riverside Site Construction

- Construction is progressing well and remains on track for at least a partial opening in Fall.
- A full site completion by Fall is still possible but uncertain until mid-June, pending critical components like electricity.

Upland Site

- The Conditional Use Permit (CUP) was successfully upheld by the City Council (5–0 vote), following a prior 7–0 Planning Commission approval.
- The next step in the facility acquisition process is ongoing. Further details regarding the acquisition will be discussed in closed session.

Enrollment Efforts

- Active neighborhood canvassing is ongoing in both Upland and Riverside areas.
- Initially conducted 5 days/week, now scaled to 3 days/week.
- Outreach includes door-to-door efforts and coordinated follow-up with interested families.
- Enrollment is steadily increasing as a result.

Upcoming Reports & Facility Projects

- The Orange County Department of Education oversight visit report will be presented in detail at the June board meeting.
- Assembly Bill updates that may impact Scholarship Prep will also be discussed in June.
- Anticipated facility improvement projects for South Bay and Oceanside may come forward for board approval in June, with some minor updates possible at other sites.

Charles inquired about the May Revise and if there is any news to share. Jason responsed that some positive updates are anticipated, particularly one benefiting the Oceanside campus, but detailed budget discussion will occur during the budget update segment.

D. Financial Update by Charter Impact including Budgetary Study Session

Tracy Haberman at Charter Impact provided the Financial update. This presentation included updates and highlights for the Oceanside, Orange County, and South Bay school sites as well as an update on all bond covenants, which are all projected to be met.

Budget Assumptions and Planning

- Enrollment and ADA projections established for the next 5 years using conservative attendance estimates.

- COLA confirmed at 2.3% in the May Revise.
- Budget built collaboratively with leadership, accounting for enrollment, initiatives, LCAP targets, and historical trends.
- Adjustments include: staffing changes, step increases, operational/vendor updates, and one-time expense exclusions.
- Budget process remains iterative with ongoing updates based on expenditures and legislation.

Facility Projects in Development

- OC: HVAC and flooring
- Oceanside: HVAC, playground, and classroom partitions
- South Bay: Gym and exterior fencing
- Riverside/Upland: Facility work pending final enrollment and site use decisions

May Revise Key Updates

- Transitional Kindergarten (TK) LCFF rate increased to $5,455 per student (up from approx. $3,000).
- Expanded Learning Opportunities Program (ELOP): Oceanside now qualifies for the higher funding tier ($2,750 per student) due to a reduced UPP threshold.
- New Discretionary Block Grant: $305 per ADA for student support and professional development.
- Universal Meals: Continues, but completion of free/reduced meal applications or alternative forms remains crucial for maintaining eligibility in various funding programs.

Charles requested clarification regarding the confidence in the COLA figure, and Tracy confirmed that she are confident that it will stay at the figure.

E. Scholarship Prep - Orange County LCAP Public Hearing

Andrew Crowe presented an LCAP summary for each campus. He noted that the goals and actions for the next three years.

Background: California’s Local Control Funding Formula (LCFF) provides additional funding for foster youth, English learners, and low-income students. Schools must outline how these funds are spent through the Local Control and Accountability Plan (LCAP), which operates on a three-year cycle. The current cycle runs through 2026–27.

Stakeholder Engagement: Input was gathered via surveys and meetings with families, students, staff, and administrators. Goals remain consistent across all campuses: Access for All, Success for All, and Belonging for All—aligning with the State’s 8 educational priorities.

Orange County (OC): OC campus was identified for Targeted Support and Improvement (TSI) due to declining performance among students with disabilities. A comprehensive plan is in place, including new special education staff, increased training, and collaboration with the Orange County Department of Education. OC will remain in TSI status for three years.
Charles asked if staff staffing an issue, and Andrew stated that the number of staff is not an issue, but making sure that we have trained staff is.

Oceanside & South Bay: Neither campus has been flagged for TSI. They continue to follow the standard LCAP process with strong stakeholder engagement. Charles also asked if the authorizers have different expectations. Andrew stated that they do not, the state sets out what has to be in there.

Riverside & Upland (New Campuses): These schools will begin operations in the fall. Since there is no baseline data yet, the initial LCAPs will focus on planned expenditures, with stakeholder input gathered during enrollment and intake sessions. Baselines will be established after the first year of operation.

Next Steps: A detailed review of LCAP goals, spending, and progress toward targets will be presented at the June board meeting. Final documents for each school will range from 60–90 pages.

F. Scholarship Prep - Oceanside LCAP Public Hearing

G. Scholarship Prep - South Bay LCAP Public Hearing

H. Scholarship Prep - Riverside County LCAP Public Hearing

I. Scholarship Prep - San Bernardino County LCAP Public Hearing

III. Consent Calendar

A. April 17th Regular Meeting Minutes

J. Ing made a motion to approve the minutes from Regular Board Meeting on 04-17-25.
P. Watson seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

B. George	Absent
M. Toan	Aye
C. Friedrichs	Aye
J. Ing	Aye
P. Watson	Aye

B.

March Financials and Check Register

C. **Top N Catering LLC proposal for National School Lunch Program services for Scholarship Prep - Riverside County and Scholarship Prep - Upland.**

D. **Scholarship Prep - Orange County Extended Learning Opportunities Program Contract with Young Men's Christian Association of Orange County in the amount of $797,000.**

E. **Scholarship Prep - Oceanside Extended Learning Opportunities Program Contract with Young Men's Christian Association of Oceanside in the amount of $486,943.**

F. **Scholarship Prep - South Bay Extended Learning Opportunities Program Contract with Arc in the amount of $621,900.**

G. **Scholarship Prep - Riverside County Extended Learning Opportunities Program Contract with Arc in the amount of $184,500.**

H. **Director of Family Engagement Job Description**

I. **Scholarship Prep Form 990 Income Tax Return For Year Ended for June 30, 2024**

J. **California Exempt Organization Annual Tax Return Form 199**

K. **Scholarship Prep Facility Holdings #1, LLC California Exempt Organization Annual Tax Return Form 199**

L. **Scholarship Prep Facility Holdings #3, LLC California Exempt Organization Annual Tax Return Form 199**

M. **2025-26 Certificated Compensation Plan**

N. **2025-26 Classified Compensation Plan**

O. **2025-26 Administrative Compensation Plan**

P. **Scholarship Prep - Oceanside Contract with Coast Recreation, Inc. for the Village Playground Installation not to exceed $200,000.**

Q. **Independent Study Policy Update**

R. **Approval of Consent Calendar**

J. Ing made a motion to Approve.
P. Watson seconded the motion.

The consent calendar items P. Scholarship Prep - Oceanside Contract with Coast Recreation, Inc. for the Village Playground Installation not to exceed $200,000 and Q. Independent Study Policy Update were pulled from the agenda at the beginning of the meeting and these items will be presented at a later meeting.
The board **VOTED** unanimously to approve the motion.

Roll Call

B. George	Absent
J. Ing	Aye
C. Friedrichs	Aye
P. Watson	Aye
M. Toan	Aye

IV. Closed Session

A. Public Employee Performance Evaluation (Gov. Code § 54957) Title: Executive Director

The Board entered the closed session at 2:49pm.

B. Closed session to discuss real property negotiations regarding lease of property in Upland, California.

V. Return to Open Session

A. Report Out of Closed Session, if any

Board Chair, Charles Friedrichs, reported out of close session at 3:06 pm. There was nothing to report out of closed session.

VI. Closing Items

A. Board Comments and Future Agenda Items

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 3:07 PM.

Respectfully Submitted,
C. Friedrichs

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE
Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

SPECIAL PRESENTATION MAY BE MADE

Notice is hereby given that, consistent with the requirements of the Brown Act, special presentations not mentioned in the agenda may be made at this meeting.
However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Jason Watts.
Email: jwatts@scholarshipschools.org

BOARD DOCUMENTS

Agenda documents that have been distributed to members of the Board are available for inspection online by requesting from Jason Watts at jwatts@scholarshipschools.org "during normal school business hours Mon- Friday" or at any of the Scholarship Prep School Offices during regular business hours.

Scholarship Prep Orange County (17th Street) - 1010 West 17th Street, Santa Ana, CA 92706
7:30 a.m. to 4:00 p.m. Monday through Friday

Scholarship Prep Orange County (Grand Ave) - 1821 N Grand Ave, Santa Ana, CA 92705
7:30 a.m. to 4:00 p.m. Monday through Friday

Scholarship Prep Oceanside - 4070 Mission Avenue, Oceanside, CA 92057
7:30 a.m. to 4:00 p.m. Monday through Friday

Scholarship Prep South Bay- 24910 S. Avalon Blvd., Wilmington, CA 90744
7:30 a.m. to 4:00 p.m. Monday through Friday

FOR MORE INFORMATION

For more information concerning this agenda, please contact Jason Watts at:
jwatts@scholarshipschools.org