APPROVED

Scholarship Prep

Minutes

Regular Board Meeting

Date and Time
Thursday April 17, 2025 at 2:00 PM

Location
4070 Mission Ave.
Oceanside, CA, 92057

Zoom Meeting Information:
Meeting ID: 847 7579 6164
Passcode: 212359

Scholarship Prep Orange County (17th Street) - 1010 West 17th Street, Santa Ana, CA 92706
Legacy Room

Scholarship Prep Orange County (Grand Ave) - 1821 N Grand Ave, Santa Ana, CA 92705
Admin Office

Scholarship Prep Oceanside - 4070 Mission Avenue, Oceanside, CA 92057
Room 233

Scholarship Prep South Bay- 24910 S. Avalon Blvd., Wilmington, CA 90744
First-floor Kindergarten Classroom

Additional Teleconference Location: 22 Conejo Cir, Palm Desert, CA 92260

The meeting will be accessible via teleconference using the information listed above and at the locations above.

PUBLIC COMMENT:
The public is invited to address the Board during the meeting using the Zoom meeting information above, or from any of the teleconference locations. Alternatively, public comments can also be submitted via email to comments@scholarshipschools.org with "Public Comment for Board Meeting (on date of the Board Meeting)" in the subject line. The comment should include the name of the commenter, the Agenda Item number, and the topic that is to be discussed. Comments must be received by 12:30pm of the day before the scheduled Board Meeting and will be read during the meeting based upon time limitations. If the statement is not read online due to time limitations, the comments will be provided to the board members.

Members of the public may address the Board at regular meetings on agenda or non-agenda items that are within the subject matter jurisdiction of the Board, and at special meetings on agenda items only. Speakers may be called in the order that requests are received, with speakers attending the meeting called prior to reading written comments submitted by email, or may be grouped by subject area. Comments are limited to three (3) minutes per speaker with no more than 15 minutes per single topic so that as many people as possible may be heard. . The Board may not take any action on matters discussed during the public testimony period that are not listed on the agenda.

Directors Present
B. George (remote), C. Friedrichs, M. Toan (remote)

Directors Absent
J. Ing, P. Watson

I. Opening Items

A. Quorum Check

B. Call the Meeting to Order

C. Friedrichs called a meeting of the board of directors of Scholarship Prep to order on Thursday Apr 17, 2025 at 2:07 PM.

C. Pledge of Allegiance

D. Reading of the Scholarship Prep Mission Statement

E. Approval of the Agenda

C. Friedrichs made a motion to Approve.
M. Toan seconded the motion.

Charles Friedrichs made a motion to approve the agenda with a minor change in the order of the information section. Charles proposed to swap information section items C. Board Committees Discussion and D. Financial Update by Charter Impact. The board approved this minor edit.
The board **VOTED** unanimously to approve the motion.

Roll Call	
C. Friedrichs	Aye
M. Toan	Aye
B. George	Aye
P. Watson	Absent
J. Ing	Absent

F. Invitation to Address the Board on Items on the Agenda

G. Invitation to Address the Board on Items Not on the Agenda

II. Information Section

A. Scholarship Prep - Orange County (Grand) Campus Update

Principal Chantel Van Pool and the third graders of the campus provided the campus update covering the following topics:

- Open House & STEM Night: Despite heavy rain, the event had high family participation. Students led hands-on STEM activities, demonstrating year-long learning. Appreciation was extended to the teacher leadership team for organizing the grade-level projects.
- Interim Assessments
- Student Leadership Recognition: As part of a successful internship initiative, half of the 3rd grade class earned the title of "Vice Principal for the Day," recognizing their hard work and academic growth.
- Harvest of the Month: This ongoing program continues to engage students with fresh produce, encouraging healthy eating habits and exposing them to new foods. Board secretary asked if the students get to take these vegetables home, and Chantel shared that the produce from the program is prepared on campus in collaboration with the meal supervisor and the scholars sample the fruits and vegetables in various creative ways. The initiative introduces students to new foods and also teaches them about nutritional benefits. Many students tried these vegetables for the first time, making it an exciting and educational experience.
- Graduation Celebration: A special video time capsule featuring the 3rd grade graduates was created, highlighting their future aspirations and achievements.

The board was also thanked for their continued support in making these experiences possible.

B.

Organization Update

Executive Director, Jason Watts, provided the organization update and provided information:

- San Bernardino Campus Appeal: An appeal hearing is scheduled for May 12. The campus received unanimous approval (7–0) from the planning commission to increase capacity from 200 to 550 students. The appeal process is ongoing in collaboration with the city.
- Riverside Campus Construction: On track for a partial opening in the fall. The rear building is expected to be completed on time; the front building remains uncertain but work is progressing with crews working extended hours.
- Enrollment Intake: Both Riverside and Upland campuses have begun student intake. Temporary intake sites have been established at local libraries to accommodate high interest and accessibility.
- Charter School Growth Fund: The organization is in the due diligence phase with the Charter School Growth Fund, aiming to secure grant support for strategic growth. The partnership is focused on organizational capacity building and long-term expansion planning. Plans remain in place for two or more TK–8 feeder schools in Orange, Riverside, and San Bernardino Counties, eventually leading to high schools in those regions. No current plans for expansion in San Diego or Los Angeles Counties.
- South Bay Oversight Visit: Congratulations to the South Bay team for an outstanding LAUSD oversight visit. Feedback was highly positive, with the final report expected in May.
- STEM Program Expansion: STEM integration is being enhanced at all campuses, including potential new physical learning spaces like STEM or maker labs.
- Year-End Events: Schools are preparing for award ceremonies and promotion events. Principals will share details with the board for those interested in attending.

C. Board Committees Discussion

The board discussed forming committees or working groups in response to interest from members, authorizers, and grant vendors. Jason Watts outlined benefits such as deepening expertise, boosting efficiency, supporting strategy, and promoting accountability and leadership. Two committee types were introduced: formal standing committees (requiring Brown Act compliance) and ad hoc committees (advisory-only, board-member-only, and less than a quorum). Informal working groups, proposed as a lighter alternative, were also considered. Potential focus areas included governance, finance/audit, academics, growth/facilities, development, and community engagement—aimed at increasing board involvement and transparency. Board Member, Barbara George, would like the other board members who were not able to attend this meeting to also get the opportunity to hear this presentation and hear these initiatives. Maribel added asking if there was a way to assess organizational needs before implementation. The

board agreed to review the materials and revisit the topic at the next meeting, with the Jason to bring more detailed proposals.

D. Financial Update by Charter Impact

Tracy Haberman at Charter Impact provided the Financial update. This presentation included updates and highlights for the Oceanside, Orange County, and South Bay school sites as well as an update on all bond covenants, which are all projected to be met.

Board President, Charles Friedrichs, asked what LOA stood for during the Oceanside portion of the presentation. Tracy answered, stating that it stands for "leave of absence."

Charles also asked what the liquidity of 90.85 means? Tracy explained that it represents the number of days of cash on hand. The benchmark is a 45-day minimum, so 90.85 is strong and reflects cash flow timing.

Lastly, Charles asked if Oceanside has a liquidity covenant, and Tracy explained that it does not because it is not tied to bond financing.

III. Consent Calendar

A. March 20th Regular Meeting Minutes

C. Friedrichs made a motion to approve the minutes from Regular Board Meeting on 03-20-25.
B. George seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Ing	Absent
M. Toan	Aye
B. George	Aye
C. Friedrichs	Aye
P. Watson	Absent

B. February Financials and Check Register

C. Contract Extension: Scholarship Prep - South Bay and Scholarship Prep - Orange County and Revolution Foods, PBC

D. Contract Extension: Scholarship Prep - Oceanside and TopNCatering, LLC

E. Dean of Culture Job Description

F. Scholarship Prep - Orange County 2025-26 Master Calendar

G. Scholarship Prep - Oceanisde 2025-26 Master Calendar

H. Scholarship Prep - South Bay 2025-26 Master Calendar

I. Scholarship Prep - Riverside 2025-26 Master Calendar

Charles asked if the Upland and Riverside Master Calendars were created proactively. Andrew Crowe gave a thumbs up to confirm that these calendars were created proactively should the schools open in the fall.

J. Scholarship Prep - Upland 2025-26 Master Calendar

K. STRS EMPC Resolution

L. Approval of Consent Calendar

C. Friedrichs made a motion to Approve.
B. George seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
B. George	Aye
M. Toan	Aye
P. Watson	Absent
J. Ing	Absent
C. Friedrichs	Aye

IV. Closed Session

A. Public Employee Performance Evaluation (Gov. Code § 54957) Title: Executive Director

The Board entered the closed session at 2:46pm.

B. Closed session to discuss real property negotiations regarding lease of property in Upland, California.

V. Return to Open Session

A. Report Out of Closed Session, if any

Board Chair, Charles Friedrichs, reported out of close session at 3:16 pm. There was nothing to report out of closed session.

VI. Closing Items

A.

Board Comments and Future Agenda Items

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 3:17 PM.

Respectfully Submitted,
C. Friedrichs

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE
Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

SPECIAL PRESENTATION MAY BE MADE
Notice is hereby given that, consistent with the requirements of the Brown Act, special presentations not mentioned in the agenda may be made at this meeting.
However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH DISABILITY
Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Jason Watts.
Email: jwatts@scholarshipschools.org

BOARD DOCUMENTS
Agenda documents that have been distributed to members of the Board are available for inspection online by requesting from Jason Watts at jwatts@scholarshipschools.org "during normal school business hours Mon- Friday" or at any of the Scholarship Prep School Offices during regular business hours.

Scholarship Prep Orange County (17th Street) - 1010 West 17th Street, Santa Ana, CA 92706
7:30 a.m. to 4:00 p.m. Monday through Friday

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FOR MORE INFORMATION

For more information concerning this agenda, please contact Jason Watts at:
jwatts@scholarshipschools.org