APPROVED

# Scholarship Prep

## Minutes

### Regular Board Meeting

**Date and Time**
Thursday February 20, 2025 at 2:00 PM

**Location**
4070 Mission Ave.
Oceanside, CA, 92057

**Zoom Meeting Information:**
**Meeting ID: 847 7579 6164**
**Passcode: 212359**

Scholarship Prep Orange County (17th Street) - 1010 West 17th Street, Santa Ana, CA 92706
Legacy Room

Scholarship Prep Orange County (Grand Ave) - 1821 N Grand Ave, Santa Ana, CA 92705
Admin Office

Scholarship Prep  Oceanside - 4070 Mission Avenue, Oceanside, CA 92057
Room 233

Scholarship Prep  South Bay- 24910 S. Avalon Blvd., Wilmington, CA 90744
First-floor Kindergarten Classroom

Additional Teleconference Location: 1902 West Chestnut Avenue, Santa Ana CA 92703

Additional Teleconference Location: 22 Conejo Cir, Palm Desert, CA 92260

The meeting will be accessible via teleconference using the information listed above and at the locations above.

**PUBLIC COMMENT:**
The public is invited to address the Board during the meeting using the Zoom meeting information above, or from any of the teleconference locations. Alternatively, public comments can also be submitted via email to comments@scholarshipschools.org with "Public Comment for Board Meeting (on date of the Board Meeting)" in the subject line. The comment should include the name of the commenter, the Agenda Item number, and the topic that is to be discussed. Comments must be received by 12:30pm of the day before the scheduled Board Meeting and will be read during the meeting based upon time limitations. If the statement is not read online due to time limitations, the comments will be provided to the board members.

Members of the public may address the Board at regular meetings on agenda or non-agenda items that are within the subject matter jurisdiction of the Board, and at special meetings on agenda items only. Speakers may be called in the order that requests are received, with speakers attending the meeting called prior to reading written comments submitted by email, or may be grouped by subject area. Comments are limited to three (3) minutes per speaker with no more than 15 minutes per single topic so that as many people as possible may be heard. . The Board may not take any action on matters discussed during the public testimony period that are not listed on the agenda.

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**Directors Present**
B. George (remote), C. Friedrichs, J. Ing (remote), P. Watson (remote)

**Directors Absent**
M. Toan

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## I. Opening Items

### A. Quorum Check

Board Chair, Charles Friedrichs, stated that due to a change in a board member's physical location for which we could not get a teleconference location posted in time, we did not have a quorum. However, we will be proceeding with an information only meeting. We will not be voting.

### B. Call the Meeting to Order

C. Friedrichs called a meeting of the board of directors of Scholarship Prep to order on Thursday Feb 20, 2025 at 2:02 PM.

### C. Pledge of Allegiance

### D.

**Reading of the Scholarship Prep Mission Statement**

### E. Approval of the Agenda

No action was taken due to not having quorum.

### F. Invitation to Address the Board on Items on the Agenda

### G. Invitation to Address the Board on Items Not on the Agenda

## II. Information Section

### A. Brown Act, Conflict of Interest, and Ethics Training Presentation from Procopio

Kevin Davis from Procopio provided an overview of the latest developments in governance and ethics training. He highlighted new legal requirements under Assembly Bill 1234 which now apply to charter schools. The presentation covered the following topics: laws related to personal financial gain, "perks" of office, and transparency laws. Kevin will continue the presentation and training at the March 20th meeting, focusing on transparency laws and laws relating to fair process.

### B. Scholarship Prep - South Bay Campus Update

Principal Allison Vann and an 8th-grade student shared the latest happenings at our South Bay, "The Bay," campus. Teachers and scholars are preparing for the upcoming CAASPP, ensuring students are comfortable with the online platform to minimize any issues. Ms. Joseph provides engaging whole-class instruction and small-group interventions to support student success. Principal Vann leads LPAC testing to track student growth. Coach Smart has started preparing students for the physical fitness test, focusing on building strength and health. The Bay recently hosted its semester awards, recognizing students for their hard work and dedication. They are excited for the annual Black History Month performance on February 28th. South Bay’s partnership continues with the Maritime Youth Leadership Ambassador Program, where students learn about marine biology and take an overnight trip to Catalina Island. February also featured the campus's first Valentine Family Breakfast, followed by the annual Middle School Dance, where students celebrated with friends. Lastly, they celebrated School Counselor Week to honor Mr. Castillo for his outstanding dedication to the students and staff.

### C. Organization Update

Executive Director, Jason Watts, provided the organization update and provided information about schools that are opening up in the fall and grant updates.

Scholarship Prep San Bernardino: The Planning Commission hearing and vote for the conditional use permit to increase student occupancy from 200 to over 500 will take place on February 26th. We hope to have positive news to share at the next board meeting.

Scholarship Prep Riverside: The campus is undergoing construction, and future principal Yesenia is working hard on community engagement and recruitment efforts. We are partnering with Tourist Consulting, who helped canvas the Riverside area for the conditional use permit application process. They will continue to support both Riverside and Ontario/Upland areas.

Silicon Schools Fund Grant: Scholarship Prep Riverside has been awarded a $600,000 grant over five years to support the school launch in the Inland Empire, a significant boost for our efforts in the Riverside community.

Special Education Grant: Thanks to the work of our Special Education team, we received an $18,004.66 grant from the LAUSD SELPA for the South Bay campus, which will support our program and students.

Charter School Growth Fund: We are still engaged with this entity, which supports school launches and growth. They will visit our campuses soon for in-person evaluations.
New Home Office: Our new office in Santa Ana is now operational. Although we are still unpacking, the move places us closer to the communities we serve and partners in the area, with the added benefit of being near coffee shops and food locales.

**D. Financial Update by Charter Impact**

Tracy Haberman at Charter Impact provided the financial update. This presentation included updates and highlights for the Oceanside, Orange County, and South Bay school sites.

**E. Scholarship Prep - Orange County LCAP Midyear Update**

**F. Scholarship Prep - Oceanside LCAP Midyear Update**

**G. Scholarship Prep - South Bay LCAP Midyear Update**

## III. Consent Calendar

**A. January 16th Regular Meeting Minutes**

**B. December Financials and Check Register**

**C. Scholarship Prep - South Bay J13 Submission**

**D. Scholarship Prep - Orange County Expanded Learning Opportunities Program Plan Guide**

**E. Scholarship Prep - Oceanside Expanded Learning Opportunities Program Plan Guide**

**F. Scholarship Prep - South Bay Expanded Learning Opportunities Program Plan Guide**

**G. Scholarship Prep - Riverside Purchase from GovConnection, Inc. in the amount of $148,171.52.**

**H. Scholarship Prep - Orange County and Scholarship Prep - Oceanside contract with Toshiba Financial Services.**

**I. Scholarship Prep - Riverside Purchase from A&M Furniture in the amount of $104,505.68.**

**J. Scholarship Prep Employee Handbook Revision**

**K. Approval of Consent Calendar**

No action was taken due to not having quorum.

## IV. Closed Session

**A. Public Employee Performance Evaluation (Gov. Code § 54957) Title: Executive Director**

Closed session was not held.

## V. Return to Open Session

**A. Report Out of Closed Session, if any**

Closed session was not held.

## VI. Closing Items

**A. Board Comments and Future Agenda Items**

**B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 3:07 PM.

Respectfully Submitted,
C. Friedrichs

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**THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE**

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

**SPECIAL PRESENTATION MAY BE MADE**

Notice is hereby given that, consistent with the requirements of the Brown Act, special presentations not mentioned in the agenda may be made at this meeting.
However, any such presentation will be for information only.

**REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH DISABILITY**

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Jason Watts.
Email: jwatts@scholarshipschools.org

**BOARD DOCUMENTS**

Agenda documents that have been distributed to members of the Board are available for inspection online by requesting from Jason Watts at jwatts@scholarshipschools.org "during normal school business hours Mon- Friday" or at any of the Scholarship Prep School Offices during regular business hours.

Scholarship Prep Orange County (17th Street) - 1010 West 17th Street, Santa Ana, CA 92706
7:30 a.m. to 4:00 p.m. Monday through Friday

Scholarship Prep Orange County (Grand Ave) - 1821 N Grand Ave, Santa Ana, CA 92705
7:30 a.m. to 4:00 p.m. Monday through Friday

Scholarship Prep Oceanside - 4070 Mission Avenue, Oceanside, CA 92057
7:30 a.m. to 4:00 p.m. Monday through Friday

Scholarship Prep South Bay- 24910 S. Avalon Blvd., Wilmington, CA 90744
7:30 a.m. to 4:00 p.m. Monday through Friday

**FOR MORE INFORMATION**

For more information concerning this agenda, please contact Jason Watts at:
**jwatts@scholarshipschools.org**