

APPROVED



## Scholarship Prep

# Minutes

## Regular Board Meeting

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### Date and Time

Thursday February 15, 2024 at 2:00 PM

### Location

1010 West 17th Street  
Santa Ana, CA 92706

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### Zoom Meeting Information:

**Meeting ID: 847 7579 6164**

**Passcode: 212359**

Scholarship Prep Orange County (17th Street) - 1010 West 17th Street, Santa Ana, CA 92706  
Legacy Room

Scholarship Prep Orange County (Grand Ave) - 1821 N Grand Ave, Santa Ana, CA 92705  
Admin Office

Scholarship Prep Oceanside - 4070 Mission Avenue, Oceanside, CA 92057  
Admin Office

Scholarship Prep South Bay- 24910 S. Avalon Blvd., Wilmington, CA 90744  
First-floor Kindergarten Classroom

Pete Watson, Board Member, Two-way Teleconference Location - 22 Conjoe Circle, Palm  
Desert, CA 92260

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The meeting will be accessible via teleconference using the information listed above and at the campus locations above.

**PUBLIC COMMENT:**

The public attending the teleconference are invited to address the Board during the meeting using the teleconference information above. The public in attendance at any of the teleconference locations are also invited to address the Board for comments. Alternatively, public comments can also be submitted via email to [comments@scholarshipschools.org](mailto:comments@scholarshipschools.org) with "Public Comment for Board Meeting (on date of the Board Meeting)" in the subject line. The comment should include the name of the commenter, the Agenda Item number, and the topic that is to be discussed. Comments must be received by 12:30pm of the day before the scheduled Board Meeting and will be read during the meeting based upon time limitations. If the statement is not read online due to time limitations, the comments will be provided to the board members.

Testimony shall be limited in content to matters pertaining to Scholarship Prep. The Board may not take any action on matters discussed during the public testimony period that are not listed on the agenda.

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**Directors Present**

B. George, C. Friedrichs, J. Ing, M. Toan, P. Watson (remote)

**Directors Absent**

*None*

**Directors who arrived after the meeting opened**

M. Toan

**Guests Present**

C. Nichols

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**I. Opening Items**

**A. Quorum Check**

**B. Call the Meeting to Order**

C. Friedrichs called a meeting of the board of directors of Scholarship Prep to order on Thursday Feb 15, 2024 at 2:01 PM.

**C. Pledge of Allegiance**

**D. Reading of the Scholarship Prep Mission Statement**

**E.**

### **Approval of the Agenda**

C. Friedrichs made a motion to Approve.

B. George seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **F. Invitation to Address the Board on Items on the Agenda**

M. Toan arrived at 2:03 PM.

### **G. Invitation to Address the Board on Items Not on the Agenda**

## **II. Information Section**

### **A. Scholarship Prep - South Bay Campus Update**

Principal Allison Vann and first grade student, Kendrick, provided the South Bay campus update. The update included briefings on the E-Sports program and the after school program clubs including Spanish, cosmetology, and Jazz Empowers. Looking ahead, South Bay's dance department will be leading the Black History Month celebration. Counselors are also planning on taking students to university campuses to learn about campus resources and university life.

### **B. Organization Update**

Executive Director, Jason Watts, delivered the organization update. He discussed the South Bay's music program, South Bay's drumlin coming soon, the U.S. Bank team introduction, collegiate awards, The OCDE oversight visit at the OC campuses, and the Riverside project update.

During the US Bank Team introduction, Nick and Steve spoke about how the priority is making sure to protect the safest solution for the reserves, and then also make sure, while interest rates are higher, that Scholarship Prep is getting what the organization is entitled to as an organization.

### **C. US Bank Brokerage Account**

### **D. Scholarship Prep - Orange County LCAP Midyear Update**

Deputy Director, Andrew Crowe, provided the LCAP midyear update. All public schools are required to have a local control accountability plan (LCAP). Andrew discussed the actions that have been implemented outlined in Scholarship Prep's LCAP, the expenditures to date, the progress we have made on our metrics, and the budget overview for parents for each school site. This includes the South Bay Campus, the Oceanside Campus, and both Orange County Campuses.

### **E. Scholarship Prep - Oceanside LCAP Midyear Update**

**F. Scholarship Prep - South Bay LCAP Midyear Update**

**III. Consent Calendar**

**A. January 18, 2024 Regular Meeting Minutes**

C. Friedrichs made a motion to approve the minutes from Regular Board Meeting on 01-18-24.

B. George seconded the motion.

The board **VOTED** unanimously to approve the motion.

**B. December Financials and Check Register**

**C. Independent Auditor Selection - CliftonLarsonAllen LLP**

**D. Revised Independent Study Policy**

**E. Approve Contract with Crescendo Music and Scholarship Prep - South Bay.**

**F. Approve Revised Job Description for Chief Growth Officer**

**G. Scholarship Prep - Orange County School Accountability Report Card**

**H. Scholarship Prep - Oceanside School Accountability Report Card**

**I. Scholarship Prep - South Bay School Accountability Report Card**

**J. Fiscal Policies and Procedures Manual Revision**

**K. Approval of Consent Calendar**

C. Friedrichs made a motion to Approve.

B. George seconded the motion.

The board **VOTED** unanimously to approve the motion.

**IV. Action Items**

**A. Approve Account Agreement with US Bank**

B. George made a motion to Approve.

J. Ing seconded the motion.

Board Chair, Charles Friedrichs, asked if there was any discussed about this agreement.

There was none.

The board **VOTED** unanimously to approve the motion.

## V. Closed Session

### A. Public Employee Performance Evaluation (Gov. Code § 54957) Title: Executive Director

The Board entered the closed session at 2:44pm.

### B. Report Out of Closed Session

Board Chair, Charles Friedrichs, reported out of close session at 3:14pm. There was nothing to report out of closed session.

## VI. Closing Items

### A. Board Comments and Future Agenda Items

### B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 3:15 PM.

Respectfully Submitted,  
C. Friedrichs

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## THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

## REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

## SPECIAL PRESENTATION MAY BE MADE

Notice is hereby given that, consistent with the requirements of the Brown Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

## REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Jason Watts. Email: [jwatts@scholarshipschools.org](mailto:jwatts@scholarshipschools.org)

## **BOARD DOCUMENTS**

Agenda documents that have been distributed to members of the Board and are available for inspection online by requesting from Jason Watts at [jwatts@scholarshipschools.org](mailto:jwatts@scholarshipschools.org) "during normal school business hours Mon- Friday" or at any of the Scholarship Prep School Offices during regular business hours.

Scholarship Prep Orange County (17th Street) - 1010 West 17th Street, Santa Ana, CA 92706  
7:30 a.m. to 4:00 p.m. Monday through Friday

Scholarship Prep Orange County (Grand Ave) - 1821 N Grand Ave, Santa Ana, CA 92705  
7:30 a.m. to 4:00 p.m. Monday through Friday

Scholarship Prep Oceanside - 4070 Mission Avenue, Oceanside, CA 92057  
7:30 a.m. to 4:00 p.m. Monday through Friday

Scholarship Prep South Bay- 24910 S. Avalon Blvd., Wilmington, CA 90744  
7:30 a.m. to 4:00 p.m. Monday through Friday

## **FOR MORE INFORMATION**

For more information concerning this agenda, please contact Jason Watts at:  
[\*\*jwatts@scholarshipschools.org\*\*](mailto:jwatts@scholarshipschools.org)