

APPROVED



Scholarship Prep

Minutes

Regular Board Meeting

Date and Time

Tuesday June 13, 2023 at 3:00 PM

Location

1010 W. 17th St.

Santa Ana, CA 92706

Zoom Meeting Information:

Meeting ID: 826 8631 5896

Passcode: 940801

Scholarship Prep Orange County (17th Street) - 1010 West 17th Street, Santa Ana, CA 92706
Legacy Room

Scholarship Prep Orange County (Grand Ave) - 1821 N Grand Ave, Santa Ana, CA 92705
Admin Office

Scholarship Prep Oceanside - 4070 Mission Avenue, Oceanside, CA 92057
Admin Office

Scholarship Prep South Bay- 24910 S. Avalon Blvd., Wilmington, CA 90744
First-floor Kindergarten Classroom

The meeting will be accessible via teleconference using the information listed above and at the campus locations above.

PUBLIC COMMENT:

The public attending the teleconference are invited to address the Board during the meeting using the teleconference information above. The public in attendance at any of the teleconference locations are also invited to address the Board for comments. Alternatively, public comments can also be submitted via email to comments@scholarshipschools.org with "Public Comment for Board Meeting (on date of the Board Meeting)" in the subject line. The comment should include the name of the commenter, the Agenda Item number, and the topic that is to be discussed. Comments must be received by 12:30pm of the day before the scheduled Board Meeting and will be read during the meeting based upon time limitations. If the statement is not read online due to time limitations, the comments will be provided to the board members.

Testimony shall be limited in content to matters pertaining to Scholarship Prep. The Board may not take any action on matters discussed during the public testimony period that are not listed on the agenda.

Directors Present

B. George, C. Friedrichs, J. Ing, M. Toan, P. Watson

Directors Absent

None

I. Opening Items**A. Quorum Check****B. Call the Meeting to Order**

C. Friedrichs called a meeting of the board of directors of Scholarship Prep to order on Tuesday Jun 13, 2023 at 3:03 PM.

C. Pledge of Allegiance**D. Reading of the Scholarship Prep Mission Statement****E. Approval of the Agenda****F. Invitation to Address the Board on Items on the Agenda****G. Invitation to Address the Board on Items Not on the Agenda****II. Information Section****A. Orange County Campus Update**

Dennise Allotey presented an end of year recap for both Orange County sites, which included: TK/K and 8th grade promotion and summer intersession.

B. 2023-24 Budget Presentation

Jason Sitomer, Charter Impact consultant, presented the 2023-24 fiscal budget for each school site.

Board member John Ing had a question regarding the Oceanside certificated and classified salary increase to which Andrew Crowe answered that there is a 5-8% staffing return rate and new positions being added.

C. 2023-24 Education Protection Account Budget Plan Presentation

Jason Sitomer, Charter Impact consultant, presented the EPA Resolution to the Board members.

Charles Friedrichs, Board President, asked if we are in compliance with how the EPA funds are being allocated to which Jason Sitomer confirmed that Scholarship Prep is in compliance.

D. Organization Update

Jason Watts presented to the Board a review report of Scholarship Prep - South Bay's LAUSD 2022-23 oversight audit. He also presented on facility updates for each site, including Riverside, as well as strategic planning for the Board members.

Kristen Crowe also discussed Scholarship Prep's partnership with Care Solace. Board members had several questions regarding what Care Solace offers to staff and students, all of which Kristen Crowe answered.

E. LCFF Local Indicators Results Scholarship Prep - Orange County

Andrew Crowe presented on state indicators and conditions of learning for each Scholarship Prep site. Local indicators include: teachers, parent engagement, academics, facilities, and local climate.

Pete Watson, Board member, addressed the challenges of not receiving CAASPP scores until after the school year has started and how to navigate a plan of improvement without having scores prior to planning.

F. LCFF Local Indicators Results Scholarship Prep - Oceanside

G. LCFF Local Indicators Results Scholarship Prep - South Bay

III. Consent Calendar

A.

May 16th, 2023 Regular Meeting Minutes

B. George made a motion to approve the minutes from Regular Board Meeting on 05-16-23.

J. Ing seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. April Monthly Financial Package

C. Form 990 - Return of Organization Exempt from Income Tax

D. Form 199 - California Exempt Organization Annual Information Return

E. Fiscal Policies and Procedures Manual Update

F. Revised Expanded Learning Opportunities Program Plan for Scholarship Prep - Orange County

G. Revised Expanded Learning Opportunities Program Plan for Scholarship Prep - Oceanside

H. Revised Expanded Learning Opportunities Program Plan for Scholarship Prep - South Bay

I. Updated Scoot Terms (Substitute Vendor) for All Sites

J. 2023-24 Education Protection Account Spending Plan Resolution

K. 2023-24 Scholarship Prep - Orange County Education Protection Account (EPA) Spending Plan

L. 2023-24 Scholarship Prep - Oceanside Education Protection Account (EPA) Spending Plan

M. 2023-24 Scholarship Prep - South Bay Education Protection Account (EPA) Spending Plan

N. Approve agreement between Scholarship Prep - Orange County and Young Men's Christian Association (YMCA) of Orange County in the amount of \$898,714.07

O. 2023-24 Employee Handbook

P. 2023-24 Administration Compensation Plan

Q.

Change Order in the Amount of \$19,343.24 to Scholarship Prep - Oceanside's Facility Improvement Agreement With Satoh Brothers in the Amount of \$563,535.28

- R. Approve agreement between Scholarship Prep - Oceanside and Home Turf in the amount of \$47,645.40**
- S. Approve GBS Purchase (Chromebooks) for Scholarship Prep - Oceanside in the Amount of \$82,458.14**
- T. Approve agreement between Scholarship Prep - Oceanside and Busy Bees in the Amount of \$21,315.00**
- U. Approve Agreement with Circle MSP for Upgraded Copiers at Scholarship Prep - Oceanside, Orange County, South Bay, and Home Office in the Amount of \$11,986 per Month for 63 Months**
- V. Approval of Consent Calendar**
 - B. George made a motion to approve.
 - J. Ing seconded the motion.
 - The board **VOTED** unanimously to approve the motion.

IV. Action Items

- A. 2023-24 Scholarship Prep - Orange County Preliminary Budget**
 - J. Ing made a motion to approve.
 - P. Watson seconded the motion.
 - The board **VOTED** unanimously to approve the motion.
- B. 2023-24 Scholarship Prep - Oceanside Preliminary Budget**
 - P. Watson made a motion to approve.
 - B. George seconded the motion.
 - The board **VOTED** unanimously to approve the motion.
- C. 2023-24 Scholarship Prep - South Bay Preliminary Budget**
 - B. George made a motion to approve.
 - P. Watson seconded the motion.
 - The board **VOTED** unanimously to approve the motion.
- D. 2023-24 Scholarship Prep - Riverside Preliminary Budget**
 - J. Ing made a motion to approve.
 - P. Watson seconded the motion.
 - The board **VOTED** unanimously to approve the motion.

E. 2023-24 Scholarship Prep - Orange County LCAP

J. Ing made a motion to approve.

M. Toan seconded the motion.

The board **VOTED** unanimously to approve the motion.

F. 2023-24 Scholarship Prep - Oceanside LCAP

J. Ing made a motion to approve.

B. George seconded the motion.

The board **VOTED** unanimously to approve the motion.

G. 2023-24 Scholarship Prep - South Bay LCAP

P. Watson made a motion to approve.

M. Toan seconded the motion.

The board **VOTED** unanimously to approve the motion.

H. 2023-24 Declaration of Need for Fully Qualified Educators

J. Ing made a motion to approve.

B. George seconded the motion.

The board **VOTED** unanimously to approve the motion.

I. 2023-24 Board Meeting Calendar

Motion to approve.

The Board discussed but did not vote on the calendar. Per the discussion, the Board's preference is the 3rd Thursday of the month at 2:00pm.

The motion did not carry.

V. Closed Session

A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Board adjourned to closed session at 4:16pm.

VI. Report Out of Closed Session

A. Report Out of Closed Session

Board resumed from closed session at 4:27pm. The Board came to an agreement regarding the Executive Director contract for Jason Watts.

VII. Action Item

A.

Discussion and Approval of Employment Agreement for Executive Director

J. Ing made a motion to approve.

B. George seconded the motion.

The board **VOTED** unanimously to approve the motion.

VIII. Closing Items

A. Board Comments and Future Agenda Items

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 4:30 PM.

Respectfully Submitted,

C. Friedrichs

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

SPECIAL PRESENTATION MAY BE MADE

Notice is hereby given that, consistent with the requirements of the Brown Act, special presentations not mentioned in the agenda may be made at this meeting.

However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Jason Watts.

Email: jwatts@scholarshipschools.org

BOARD DOCUMENTS

Agenda documents that have been distributed to members of the Board and are available for inspection online by requesting from Jason Watts at jwatts@scholarshipschools.org "during normal school business hours Mon- Friday" or at any of the Scholarship Prep School Offices during regular business hours.

Scholarship Prep Orange County (17th Street) - 1010 West 17th Street, Santa Ana, CA 92706

7:30 a.m. to 4:00 p.m. Monday through Friday

Scholarship Prep Orange County (Grand Ave) - 1821 N Grand Ave, Santa Ana, CA 92705

7:30 a.m. to 4:00 p.m. Monday through Friday

Scholarship Prep Oceanside - 4070 Mission Avenue, Oceanside, CA 92057

7:30 a.m. to 4:00 p.m. Monday through Friday

Scholarship Prep South Bay- 24910 S. Avalon Blvd., Wilmington, CA 90744

7:30 a.m. to 4:00 p.m. Monday through Friday

FOR MORE INFORMATION

For more information concerning this agenda, please contact Jason Watts at:

jwatts@scholarshipschools.org