

APPROVED



## Scholarship Prep

# Minutes

## Regular Board Meeting

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**Date and Time**

Tuesday May 16, 2023 at 3:00 PM

**Location**

1010 W. 17th. St.  
Santa Ana, CA. 92706

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**Zoom Meeting Information:**

**Meeting ID: 826 8631 5896**

**Passcode: 940801**

Scholarship Prep Orange County (17th Street) - 1010 West 17th Street, Santa Ana, CA 92706  
Legacy Room

Scholarship Prep Orange County (Grand Ave) - 1821 N Grand Ave, Santa Ana, CA 92705  
Admin Office

Scholarship Prep Oceanside - 4070 Mission Avenue, Oceanside, CA 92057  
Admin Office

Scholarship Prep South Bay- 24910 S. Avalon Blvd., Wilmington, CA 90744  
First-floor Kindergarten Classroom

The meeting will be accessible via teleconference using the information listed above and at the campus locations above.

**PUBLIC COMMENT:**

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The public attending the teleconference are invited to address the Board during the meeting using the teleconference information above. The public in attendance at any of the teleconference locations are also invited to address the Board for comments. Alternatively, public comments can also be submitted via email to [comments@scholarshipschools.org](mailto:comments@scholarshipschools.org) with "Public Comment for Board Meeting (on date of the Board Meeting)" in the subject line. The comment should include the name of the commenter, the Agenda Item number, and the topic that is to be discussed. Comments must be received by 12:30pm of the day before the scheduled Board Meeting and will be read during the meeting based upon time limitations. If the statement is not read online due to time limitations, the comments will be provided to the board members.

Testimony shall be limited in content to matters pertaining to Scholarship Prep. The Board may not take any action on matters discussed during the public testimony period that are not listed on the agenda.

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**Directors Present**

C. Friedrichs, J. Ing, M. Toan, P. Watson

**Directors Absent**

*None*

**Guests Present**

A. Masse

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**I. Opening Items****A. Quorum Check****B. Call the Meeting to Order**

C. Friedrichs called a meeting of the board of directors of Scholarship Prep to order on Tuesday May 16, 2023 at 3:06 PM.

**C. Pledge of Allegiance****D. Reading of the Scholarship Prep Mission Statement****E. Approval of the Agenda**

C. Friedrichs made a motion to approve the agenda.

M. Toan seconded the motion.

Charles Friedrichs made an agenda change to move Action Items to after the Consent Calendar. Closed Session will now follow Action Items.

The board **VOTED** unanimously to approve the motion.

**F.**

## **Invitation to Address the Board on Items on the Agenda**

### **G. Invitation to Address the Board on Items Not on the Agenda**

## **II. Information Section**

### **A. Oceanside Campus Update**

Jessica Leahy presented a student led video recapping February and March events.

### **B. Organization Update**

Jason Watts presented organizational updates, which included: facility updates on Riverside and Oceanside, and the Oceanside WASC visit.

### **C. Governance Communication from CliftonLarsonAllen, LLP - Fiscal Year 2023 Audit Planning**

Jason Watts mentioned that this item is a communication letter from CliftonLarsonAllen, to which Jason could answer any questions the Board may have.

### **D. LCAP Public Hearing - Orange County**

Andrew Crowe presented an LCAP summary for each campus. He noted that the final approval for the LCAP will be at the June meeting.

Pete Watson asked if Scholarship Prep's goals within the LCAP have stayed the same over the course of three years. Crowe answered that the goals were created in mastery and growth goals during the COVID years.

Charles Friedrichs asked if certain goals fall in both categories, mastery and growth, to which Crowe explained it is a combo of both. He also asked if the LCAP budget was accounted for already in 23-24 school year budget, to which Jason Sitomer, Charter Impact consultant, replied yes.

### **E. LCAP Public Hearing - Oceanside**

### **F. LCAP Public Hearing - South Bay**

## **III. Consent Calendar**

### **A. April 11th, 2023 Regular Meeting Minutes**

J. Ing made a motion to approve the minutes from Regular Board Meeting on 04-11-23.

P. Watson seconded the motion.

The board **VOTED** unanimously to approve the motion.

- B. March Monthly Financial Package**
- C. Approve Meteor Education Furniture Purchase for Scholarship Prep - South Bay in the Amount of \$57,251.92**
- D. 2023-24 School Calendar - Orange County**
- E. 2023-24 School Calendar - Oceanside**
- F. 2023-24 School Calendar - South Bay**
- G. Administrative Assistant Job Description**
- H. 2023-24 Classified Compensation Plan**
- I. 2023-24 Certificated Compensation Plan**
- J. Approve Arrow Restaurant Kitchen Equipment Purchase for Scholarship Prep - Orange County in the Amount of \$17,490.93**
- K. Approve Arrow Restaurant Kitchen Equipment Purchase for Scholarship Prep - South Bay in the Amount of \$21,515.66**
- L. Approve Jazz Empowers Contract Scholarship Prep - Orange County in the Amount of \$43,125**
- M. Approve Jazz Empowers Contract Scholarship Prep - South Bay in the Amount of \$43,126**
- N. Consideration and Approval of Lease Amendment for Anaheim Site**
- O. Approve MDT Inc. Contract for Synthetic Turf Field, Wrought Iron Fencing, and Sports Netting Scholarship Prep - Oceanside in the Amount of \$225,500**
- P. Approve Purchase of BeaverFit Functional Fitness Station and Shed for Scholarship Prep - Orange County (17th St.) in the Amount of \$51,804.76**
- Q. Approve Purchase of BeaverFit Functional Fitness Station and Shed for Scholarship Prep - South Bay in the Amount of \$51,804.76**
- R. Approve Purchase of BeaverFit Functional Fitness Station and Shed for Scholarship Prep - Oceanside in the Amount of \$51,804.76**
- S.**

### **Approval of Consent Calendar**

J. Ing made a motion to approve the Consent Calendar.

P. Watson seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **IV. Closed Session**

### **A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION**

The Board entered Closed Session at 3:40pm.

### **B. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (§54956.8)**

## **V. Report Out of Closed Session**

### **A. Report Out of Closed Session**

The Board resumed Open Session at 4:03pm and reported that they will create an ad hoc Committee to write a contract for the Executive Director, which will consist of Charles Friedrichs and Pete Watson.

## **VI. Action Items**

### **A. Resignation of Crystal Madaule from the Scholarship Prep Board of Directors**

C. Friedrichs made a motion to approve.

M. Toan seconded the motion.

Charles Friedrichs thanked Crystal Madaule for her time and service.

The board **VOTED** unanimously to approve the motion.

### **B. Nomination and election of Barbara George to the Scholarship Prep Board of Directors**

P. Watson made a motion to approve.

J. Ing seconded the motion.

Barbara George introduced herself and briefly explained why she would like to be a part of Scholarship Prep's Board.

The board **VOTED** unanimously to approve the motion.

## **VII. Closing Items**

### **A. Board Comments and Future Agenda Items**

Charles Friedrichs mentioned that Jason Watts added that he wanted to discuss the topic of Board members engaging in strategic planning in alliance to Scholarship Prep's mission and vision.

## **B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 4:06 PM.

Respectfully Submitted,  
C. Friedrichs

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### **THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE**

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

### **REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY**

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

### **SPECIAL PRESENTATION MAY BE MADE**

Notice is hereby given that, consistent with the requirements of the Brown Act, special presentations not mentioned in the agenda may be made at this meeting.  
However, any such presentation will be for information only.

### **REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH DISABILITY**

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Jason Watts.  
Email: [jwatts@scholarshipschools.org](mailto:jwatts@scholarshipschools.org)

### **BOARD DOCUMENTS**

Agenda documents that have been distributed to members of the Board and are available for inspection online by requesting from Jason Watts at [jwatts@scholarshipschools.org](mailto:jwatts@scholarshipschools.org) "during normal school business hours Mon- Friday" or at any of the Scholarship Prep School Offices during regular business hours.

Scholarship Prep Orange County (17th Street) - 1010 West 17th Street, Santa Ana, CA 92706  
7:30 a.m. to 4:00 p.m. Monday through Friday

Scholarship Prep Orange County (Grand Ave) - 1821 N Grand Ave, Santa Ana, CA 92705  
7:30 a.m. to 4:00 p.m. Monday through Friday

Scholarship Prep Oceanside - 4070 Mission Avenue, Oceanside, CA 92057  
7:30 a.m. to 4:00 p.m. Monday through Friday

Scholarship Prep South Bay- 24910 S. Avalon Blvd., Wilmington, CA 90744  
7:30 a.m. to 4:00 p.m. Monday through Friday

**FOR MORE INFORMATION**

For more information concerning this agenda, please contact Jason Watts at:  
**[jwatts@scholarshipschools.org](mailto:jwatts@scholarshipschools.org)**