

APPROVED



## Scholarship Prep

# Minutes

## Regular Board Meeting

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### Date and Time

Tuesday September 13, 2022 at 4:30 PM

### Location

Virtual Via Zoom

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### Zoom Meeting Information:

**Meeting ID: 826 8631 5896**

**Passcode: 940801**

The meeting will be accessible via teleconference using the information listed above.

### PUBLIC COMMENT:

The public attending the teleconference are invited to address the Board during the meeting using the teleconference information above. The public in attendance at any of the teleconference locations are also invited to address the Board for comments. Alternatively, public comments can also be submitted via email to [comments@scholarshipschools.org](mailto:comments@scholarshipschools.org) with "Public Comment for Board Meeting (on date of the Board Meeting)" in the subject line. The comment should include the name of the commenter, the Agenda Item number, and the topic that is to be discussed. Comments must be received by 4:30pm of the day before the scheduled Board Meeting and will be read during the meeting based upon time limitations. If the statement is not read online due to time limitations, the comments will be provided to the board members.

Testimony shall be limited in content to matters pertaining to Scholarship Prep. The Board may not take any action on matters discussed during the public testimony period that are not listed on the agenda.

**Directors Present**

C. Friedrichs (remote), C. Madaule (remote), J. Ing (remote), L. Otero (remote), M. Toan

**Directors Absent**

*None*

**Directors who arrived after the meeting opened**

M. Toan

**Guests Present**

A. Congo (remote)

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**I. Opening Items**

**A. Quorum Check**

**B. Call the Meeting to Order**

**C. Pledge of Allegiance**

**D. Reading of the Scholarship Prep Mission Statement**

**E. Approval of the Agenda**

C. Friedrichs made a motion to Approve the Agenda.

J. Ing seconded the motion.

The board **VOTED** unanimously to approve the motion.

M. Toan arrived at 4:33 PM.

**F. Invitation to Address the Board on Items on the Agenda**

No comments

**G. Invitation to Address the Board on Items Not on the Agenda**

No comments

**II. Action Item**

**A. Resolution of the Board Of Directors of Scholarship Prep for Teleconference Board Meetings Pursuant to Special Rules In Government Code Section 54953(E)**

C. Friedrichs made a motion to Approve Resolution of the Board Of Directors of Scholarship Prep for Teleconference Board Meetings Pursuant to Special Rules In Government Code Section 54953(E).

C. Madaule seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **III. Information Section**

#### **A. 2021-22 Unaudited Actuals Presentation**

Jason Sitomer of Charter Impact presented on the Unaudited Actuals for Scholarship Prep. Overall for Orange County, he noted \$9.4 million in revenue for the school and \$8.6 million in expenses. Overall for Oceanside, he noted a \$500,000 surplus in the end of year budget. Overall for South Bay he noted a \$770,000 surplus.

Board President Friedrichs asked a question about a fee San Diego County charged and why it was more than other districts. Jason Sitomer explained that each county has different ways of applying the fee which. Either charging it monthly, annually, or taking it out of allocated funds.

#### **B. Oceanside Campus Update**

Principal Leahey shared a video update with the Board.

#### **C. Orange County Campus Update**

Principal Dennise Allotey shared an update with the Board which included photos from the new Grand Ave campus grand opening and information about back to school night.

#### **D. South Bay Campus Update**

Principal Vann shared an update with the Board including photos from their new building grand opening. She also included updates about what teachers are doing in classrooms including threshold greetings and videos of different types of greetings being used by staff.

#### **E. Organization Update**

There was no presentation this month.

### **IV. Consent Calendar**

#### **A. August 9th, 2022 Regular Board Meeting Minutes**

L. Otero made a motion to approve the minutes from Regular Board Meeting on 08-11-22.

J. Ing seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **B. July Monthly Financial Package**

#### **C.**

**Scholarship Prep - South Bay Excess White Board Sale to BDI in the Amount of \$2,854.45**

- D. Scholarship Prep Transportation Policy**
- E. Oceanside 2021-2022 Fiscal Year Education Protection Account Actuals**
- F. Orange County 2021-2022 Fiscal Year Education Protection Account Actuals**
- G. South Bay 2021-2022 Fiscal Year Education Protection Account Actuals**
- H. Oceanside 2022-23 Consolidated Application**
- I. Orange County 2022-23 Consolidated Application**
- J. South Bay 2022-23 Consolidated Application**
- K. Approval of Consent Calendar**
  - L. Otero made a motion to Approve the consent calendar.
  - J. Ing seconded the motion.
  - The board **VOTED** unanimously to approve the motion.

**V. Action Items**

**A. Nomination and Election of New Scholarship Prep Board Member Peter Watson**

Peter Watson shared some of his professional background and how he became interested in the position with Scholarship Prep. He has previous experience as a Superintendent of the Upland School District. He also opened a new middle school in Diamond Bar. He's also spent 10 years as a classroom teacher.

C. Friedrichs made a motion to Nomination and Election of New Scholarship Prep Board Member Peter Watson.

C. Madaule seconded the motion.

The board **VOTED** unanimously to approve the motion.

**B. Election of Scholarship Prep Board of Directors Board Secretary**

Board Members asked what the responsibilities were for Board Secretary. Assistant to the Executive Director Arthur Congo shared on the screen the text from the Scholarship Prep Bylaws and stated that the Secretary provides their signature on certain documents that receive Board approval and review the minutes following meetings.

C. Friedrichs made a motion to Elect Maribel Toan as Scholarship Prep Board of Directors Board Secretary.

C. Madaule seconded the motion.

The board **VOTED** unanimously to approve the motion.

**C. Oceanside 2021-2022 Unaudited Actuals**

C. Friedrichs made a motion to Approve Oceanside 2021-2022 Unaudited Actuals.

L. Otero seconded the motion.

The board **VOTED** unanimously to approve the motion.

**D. Orange County 2021-2022 Unaudited Actuals**

C. Friedrichs made a motion to Approve Orange County 2021-2022 Unaudited Actuals.

C. Madaule seconded the motion.

The board **VOTED** unanimously to approve the motion.

**E. South Bay 2021-2022 Unaudited Actuals**

C. Friedrichs made a motion to Approve South Bay 2021-2022 Unaudited Actuals.

M. Toan seconded the motion.

The board **VOTED** unanimously to approve the motion.

**VI. Closing Items**

**A. Board Comments and Future Agenda Items**

Board President Friedrichs shared he would be joining the Executive Director Evaluation Ad Hoc Committee with Vice President Otero and hope to present a draft evaluation to the Board in the next few months.

Vice President Otero shared he was going to commit himself to at least one or two visits in the next month and a half, two months of campuses.

**B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:15 PM.

Respectfully Submitted,  
C. Friedrichs

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**THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE**

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

**REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY**

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

**SPECIAL PRESENTATION MAY BE MADE**

Notice is hereby given that, consistent with the requirements of the Brown Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

**REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH DISABILITY**

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Arthur Congo. Email: [acongo@scholarshipschools.org](mailto:acongo@scholarshipschools.org)

**BOARD DOCUMENTS**

Agenda documents that have been distributed to members of the Board and are available for inspection online by requesting from Arthur Congo at [acongo@scholarshipschools.org](mailto:acongo@scholarshipschools.org) "during normal school business hours Mon- Friday" or at any of the Scholarship Prep School Offices during regular business hours.

Scholarship Prep Orange County (17th Street) - 1010 West 17th Street, Santa Ana, CA 92706  
7:30 a.m. to 4:00 p.m. Monday through Friday

Scholarship Prep Orange County (Grand Ave) - 1821 N Grand Ave, Santa Ana, CA 92705  
7:30 a.m. to 4:00 p.m. Monday through Friday

Scholarship Prep Oceanside - 4070 Mission Avenue, Oceanside, CA 92057  
7:30 a.m. to 4:30 p.m. Monday through Friday

Scholarship Prep South Bay- 24910 S. Avalon Blvd., Wilmington, CA 90744  
7:30 a.m. to 4:00 p.m. Monday through Friday

**FOR MORE INFORMATION**

For more information concerning this agenda, please contact Arthur Congo at: [acongo@scholarshipschools.org](mailto:acongo@scholarshipschools.org)