



Scholarship Prep

Minutes

Special Board Meeting

Date and Time

Tuesday July 19, 2022 at 4:30 PM

Location

Virtual Via Zoom

Zoom Meeting Information:

Meeting ID: 849 5670 6923

Passcode: 484740

The meeting will be accessible via teleconference using the information listed above.

PUBLIC COMMENT:

The public attending the teleconference are invited to address the Board during the meeting using the teleconference information above. The public in attendance at any of the teleconference locations are also invited to address the Board for comments. Alternatively, public comments can also be submitted via email to comments@scholarshipschools.org with "Public Comment for Board Meeting (on date of the Board Meeting)" in the subject line. The comment should include the name of the commenter, the Agenda Item number, and the topic that is to be discussed. Comments must be received by 4:30pm of the day before the scheduled Board Meeting and will be read during the meeting based upon time limitations. If the statement is not read online due to time limitations, the comments will be provided to the board members.

Testimony shall be limited in content to matters pertaining to Scholarship Prep. The Board may not take any action on matters discussed during the public testimony period that are not listed on the agenda.

Directors Present

C. Friedrichs (remote), C. Madaule (remote), J. Ing (remote), L. Otero (remote)

Directors Absent

None

Guests Present

A. Congo

I. Opening Items

A. Quorum Check

B. Call the Meeting to Order

C. Friedrichs called a meeting of the board of directors of Scholarship Prep to order on Tuesday Jul 19, 2022 at 4:33 PM.

C. Pledge of Allegiance

D. Reading of the Scholarship Prep Mission Statement

E. Approval of the Agenda

C. Friedrichs made a motion to Approve the agenda.

J. Ing seconded the motion.

The board **VOTED** unanimously to approve the motion.

F. Invitation to Address the Board on Items on the Agenda

No comments.

G. Invitation to Address the Board on Items Not on the Agenda

No comments.

II. Information Section

A. Organization Update

Executive Director Jason Watts shared a few images of the construction progress at the new Santa Ana campus and the current South Bay campus. He then handed it over to Jason Sitomer of Charter Impact to introduce new team member Katie Eng who will be assisting Jason at Charter Impact with the Scholarship Prep account.

III. Consent Calendar

A. June 23, 2022 Regular Board Meeting Minutes

C. Friedrichs made a motion to approve the minutes from Regular Board Meeting on 06-23-22.

L. Otero seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. May Monthly Financial Package

C. Concrete Restoration with LR Masonry Inc at Scholarship Prep Orange County (1010 W. 17th Street) in the Amount of \$87,200.00

D. Turf Installation with Home Turf at Scholarship Prep Oceanside in the Amount of \$44,470.50

E. Cosmetic Upgrades to Scholarship Prep Oceanside Bathrooms in the Amount of \$68,205

F. Security Camera Installation at Scholarship Prep Oceanside in the Amount of \$22,728.23

G. Consulting Agreement with Actum Strategy Execution Outcomes

H. Memorandum of Understanding Between Scholarship Prep Orange County and YMCA

I. CLA Engagement Letter

J. Memorandum of Understanding Between Riverside County Office of Education and Scholarship Prep - Riverside

K. CFOMW Tax, LLC Fee Agreement and Engagement Letter for Employee Retention Tax Credit Preparation and Submission

L. Revised 2022-2023 Scholarship Prep Classified Compensation Plan

M. Lead Student Recruiter Job Description

N. Student Services Assistant Job Description

O. Assistant Principal on Assignment Job Description

P. Transportation Aide Job Description

Q.

Campus Aide Job Description

R. Approval of Consent Calendar

C. Friedrichs made a motion to Approve the consent calendar.

L. Otero seconded the motion.

The board **VOTED** unanimously to approve the motion.

IV. Action Items

A. Jason Weatherall Letter of Resignation From the Scholarship Prep Board of Directors

C. Friedrichs made a motion to Accept Jason Weatherall's Resignation From the Scholarship Prep Board of Directors.

J. Ing seconded the motion.

The board **VOTED** unanimously to approve the motion.

Board Vice President Leandro Otero asked if the Board and Executive Team was actively looking for and considering additional Board Members. Jason Watts responded that they are actively looking for Members. Mr. Otero stated he would email Mr. Watts a recommendation for an additional member.

B. Consideration of Maribel Toan for Vacant Scholarship Prep Board of Directors Seat

Jason Watts gave a brief background on Maribel Toan while she was connecting to the meeting. He shared the organization has been working with already as a staff member at Newsong Church who is a partner of Scholarship Prep. She is enthused and excited about the opportunity.

Board Treasurer John Ing shared he has known Maribel for quite some time and she is a strong advocate and is passionate about this community and its betterment. He said he could not think of a better candidate for the open seat.

Maribel shared that she is grateful for the opportunity and that it has been amazing for her to watch Scholarship Prep grow in the community and now be a part of that growth.

C. Friedrichs made a motion to Accept Maribel Toan to the Scholarship Prep Board of Directors.

C. Madaule seconded the motion.

The board **VOTED** unanimously to approve the motion.

V. Closing Items

A. Board Comments and Future Agenda Items

Board Vice President Otero shared his professional job has been asking him to travel more frequently recently and that he is hoping by September he will have a more normal schedule to be able to attend Board Meetings in person.

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:59 PM.

Respectfully Submitted,
C. Friedrichs

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

SPECIAL PRESENTATION MAY BE MADE

Notice is hereby given that, consistent with the requirements of the Brown Act, special presentations not mentioned in the agenda may be made at this meeting.
However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Arthur Congo.
Email: acongo@scholarshipschools.org

BOARD DOCUMENTS

Agenda documents that have been distributed to members of the Board and are available for inspection online by requesting from Arthur Congo at acongo@scholarshipschools.org "during normal school business hours Mon- Friday" or at any of the Scholarship Prep School Offices during regular business hours.

Scholarship Prep Santa Ana - 1010 West 17th Street, Santa Ana, CA 92706
7:30 a.m. to 4:00 p.m. Monday through Friday

Scholarship Prep Oceanside - 4070 Mission Avenue, Oceanside, CA 92057
7:30 a.m. to 4:30 p.m. Monday through Friday

Scholarship Prep South Bay- 24910 S. Avalon Blvd., Wilmington, CA 90744
7:30 a.m. to 4:00 p.m. Monday through Friday

FOR MORE INFORMATION

For more information concerning this agenda, please contact Arthur Congo at:
acongo@scholarshipschools.org