



# Scholarship Prep

## Minutes

### Regular Board Meeting

---

#### Date and Time

Tuesday March 8, 2022 at 4:30 PM

#### Location

Virtual via Zoom

---

#### Zoom Teleconference Information -

**Meeting ID: 856 8293 8827**

**Passcode: 834499**

**Dial-in Number: +1 669 900 6833**

The meeting will be accessible via teleconference using the information listed above. Members of the public may observe the meeting and offer public comment using the dial-in information above.

#### **PUBLIC COMMENT:**

The public attending the teleconference are invited to address the Board during the meeting using the teleconference information above. Alternatively, public comments can also be submitted via email to [comments@scholarshipschools.org](mailto:comments@scholarshipschools.org) with "Public Comment for Board Meeting (on date of the Board Meeting)" in the subject line. The comment should include the name of the commenter, the Agenda Item number, and the topic that is to be discussed. Comments must be received by 4:30pm of the day before the scheduled Board Meeting and will be read during the meeting based upon time limitations. If the statement is not read online due to time limitations, the comments will be provided to the board members.

---

Testimony shall be limited in content to matters pertaining to Scholarship Prep. The Board may not take any action on matters discussed during the public testimony period that are not listed on the agenda.

---

**Directors Present**

C. Birchler (remote), C. Friedrichs (remote), C. Madaule (remote), L. Otero (remote)

**Directors Absent**

J. Ing, J. Weatherall, T. Burgess

**Guests Present**

A. Congo (remote)

---

**I. Opening Items**

**A. Quorum Check**

**B. Call the Meeting to Order**

C. Friedrichs called a meeting of the board of directors of Scholarship Prep to order on Tuesday Mar 8, 2022 at 4:34 PM.

**C. Pledge of Allegiance**

**D. Reading of the Scholarship Prep Mission Statement**

**E. Approval of the Agenda**

C. Friedrichs made a motion to Approve the agenda.

C. Birchler seconded the motion.

The board **VOTED** unanimously to approve the motion.

**F. Invitation to Address the Board on Items on the Agenda**

No comments.

**G. Invitation to Address the Board on Items Not on the Agenda**

No comments.

**II. Action Items**

**A. Resolution Of The Board Of Directors Of Scholarship Prep For Teleconference Board Meeting Pursuant To Special Rules In Government Code Section 54953(E)**

C. Friedrichs made a motion to Approve Resolution Of The Board Of Directors Of Scholarship Prep For Teleconference Board Meeting Pursuant To Special Rules In Government Code Section 54953(E).

C. Birchler seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **III. Information Section**

#### **A. CSP Grant Monitoring Audit Results**

Deputy Director Andrew Crowe shared with the Board some information surrounding Scholarship Prep's CSP Grant. A visit and review were conducted in May 2021 and a draft report was made available to Scholarship Prep in September of 2021. While the final review of the audit is still in process, staff wanted to keep the Board up to date on findings and where they stand.

Board President Charles Friedrichs asked if the money from the grant is accessible to the school. Mr. Crowe responded that there are about \$7-\$8 million in funds available for Scholarship Prep.

Vice President Leandro Otero asked if there were any initial findings in the draft report that were concerning as well as if Scholarship Prep can inquire about an update on the results. Mr. Crowe responded that the time in between the draft and final is fairly typical with federal funding sources. The only major question raised in the report was a timeline of new campuses opening. Currently, Scholarship Prep is excited to open it's new Orange County campus and explore other expansion opportunities in the coming year.

#### **B. Organization Update**

Executive Director Jason Watts provided an organization update which first covered the lifting of the indoor mask mandate by Governor Newsom on March 12th. Students, staff, and visitors are no longer required to wear masks when indoors on campus. However, Scholarship Prep will continue to implore mitigation strategies. He also shared that recently, Scholarship Prep dropped off its Charter Petition to the Riverside County Office of Education.

Lastly, he reviewed the results of the 2020-2021 LAUSD Oversight report findings with the Board. He noted there was no review of academic performance because of no state testing in the prior year. Findings made regarding finances and fiscal health listed on the report were either in the process of being rectified or have since been addressed.

Vice President Otero asked regarding the petition drop, if the decision is district-based and a summary of the petition. Mr. Watts shared the petition will be a replica of the Orange County petition and programs. He also gave notice to the Board that similar to LAUSD, there will be a capacity hearing.

#### **IV. Consent Calendar**

##### **A. February 8th, 2022 Regular Board Meeting Minutes**

C. Madaule made a motion to approve the minutes from Regular Board Meeting on 02-08-22.

L. Otero seconded the motion.

The board **VOTED** unanimously to approve the motion.

##### **B. CLA Engagement Letter - 2022-23 School Year**

##### **C. Amended 21-22 Scholarship Prep Substitute Compensation Plan**

##### **D. CalSHAPE Plumbing Program Notice of Proposed Award for Scholarship Prep Oceanside in the Amount of \$36,480**

##### **E. SDCOE Induction Services Agreement**

##### **F. ASES Renewal Application for Scholarship Prep Orange County**

##### **G. Principal on Assignment Job Description**

##### **H. Amended 21-22 Scholarship Prep Administration Compensation Plan**

##### **I. Approval of Consent Calendar**

Board Member Crystal Madaule asked a question regarding Item C. She wondered why some of the tiers were lower than the \$15/hour California minimum wage. She asked if they were classified differently. Mr. Crowe stated that there are currently no Scholarship Prep employees or substitutes under that payment tier and that the inclusion of that tier on the plan was an administrative mistake that would be addressed.

C. Madaule made a motion to Approve the consent calendar.

L. Otero seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **V. Action Items**

##### **A. Scholarship Prep Oceanside 2021-2022 First Interim Report**

Jason Sitomer from Charter Impact presented on all interim reports. He shared overall, revenues consolidated increased by \$1.1 million and expenses decreased by \$380,000. The consolidated surplus is now up to \$3.4 million across the three schools, and the current cash flow is positive with no immediate need to borrow.

For Scholarship Prep Oceanside's original budget, the school's revenue is up \$2.7 million, and the school's expenses are up close to \$600,000.

Since first interim Oceanside revenue has increased \$320,000.

L. Otero made a motion to Approve Scholarship Prep Oceanside 2021-2022 First Interim Report.

C. Birchler seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **B. Scholarship Prep Orange County 2021-2022 First Interim Report**

For Scholarship Prep Orange County, since the first interim, their revenue has increased by \$445,000. One item to note is that there \$600,000 still remaining in the budget for repairs and maintenance. This may happen this may not happen for the site.

Orange County is projected right now at a \$1.2 million surplus this year, well above the minimum required.

Board President Charles Friedrichs asked about those funds for repairs, Mr. Crowe stated that staff is still in the process of acquiring proposals and securing permits. So while the money may not be used this fiscal year, it would be used in the following.

C. Friedrichs made a motion to Approve Scholarship Prep Orange County 2021-2022 First Interim Report.

C. Birchler seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **C. Scholarship Prep South Bay 2021-2022 First Interim Report**

Scholarship Prep South Bay saw a revenue increase of \$360,000 and total expenses went down by almost \$125,000. The school is projected a little over a million dollars in surplus this year.

C. Madaule made a motion to Approve Scholarship Prep South Bay 2021-2022 First Interim Report.

C. Birchler seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **VI. Closing Items**

### **A. Board Comments and Future Agenda Items**

Vice President Otero asked how Scholarship Prep is planning on continuing to remain competitive with compensation as we head into hiring season especially taking into consideration teacher burnout and making sure we continue to hire the best candidates. He wondered if the next Board Meeting staff could prepare and share what Scholarship Prep is currently doing and offering.

Executive Director Jason Watts shared that he is currently working on a presentation to bring before the Board in the future which addresses these exact concerns. Charter Impact's Jason Sitomer did mention that some monies in the budget have a finite timeline. So to consider those factors when making financial decisions.

Board Member Birchler mentioned the storytelling on social media and encouraged staff to continue to share videos similar to the athletics and black history month videos recently shared.

## **B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:14 PM.

Respectfully Submitted,  
C. Birchler

---

## **THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE**

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

## **REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY**

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

## **SPECIAL PRESENTATION MAY BE MADE**

Notice is hereby given that, consistent with the requirements of the Brown Act, special presentations not mentioned in the agenda may be made at this meeting.  
However, any such presentation will be for information only.

## **REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH DISABILITY**

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Arthur Congo.  
Email: [acongo@scholarshipschools.org](mailto:acongo@scholarshipschools.org)

## **BOARD DOCUMENTS**

Agenda documents that have been distributed to members of the Board and are available for inspection online by requesting from Arthur Congo at [acongo@scholarshipschools.org](mailto:acongo@scholarshipschools.org) "during normal school business hours Mon- Friday" or at any of the Scholarship Prep School Offices during regular business hours.

Scholarship Prep Santa Ana - 1010 West 17th Street, Santa Ana, CA 92706

7:30 a.m. to 4:00 p.m. Monday through Friday

Scholarship Prep Oceanside - 4070 Mission Avenue, Oceanside, CA 92057

7:30 a.m. to 4:30 p.m. Monday through Friday

Scholarship Prep South Bay- 24910 S. Avalon Blvd., Wilmington, CA 90744

7:30 a.m. to 4:00 p.m. Monday through Friday

### **FOR MORE INFORMATION**

For more information concerning this agenda, please contact Arthur Congo at:  
**[acongo@scholarshipschools.org](mailto:acongo@scholarshipschools.org)**