



# Scholarship Prep

## Minutes

### Regular Board Meeting

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**Date and Time**

Tuesday November 9, 2021 at 4:30 PM

**Location**

Virtual via Zoom

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**Zoom Teleconference Information -**

**Meeting ID: 856 8293 8827**

**Passcode: 834499**

**Dial-in Number: +1 669 900 6833**

The meeting will be accessible via teleconference using the information listed above. Members of the public may observe the meeting and offer public comment using the dial-in information above.

**PUBLIC COMMENT:**

The public attending the teleconference are invited to address the Board during the meeting using the teleconference information above. Alternatively, public comments can also be submitted via email to [comments@scholarshipschools.org](mailto:comments@scholarshipschools.org) with "Public Comment for Board Meeting (on date of the Board Meeting)" in the subject line. The comment should include the name of the commenter, the Agenda Item number, and the topic that is to be discussed. Comments must be received by 4:30pm of the day before the scheduled Board Meeting and will be read during the meeting based upon time limitations. If the statement is not read online due to time limitations, the comments will be provided to the board members.

Testimony shall be limited in content to matters pertaining to Scholarship Prep. The Board may not take any action on matters discussed during the public testimony period that are not listed on the agenda.

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**Directors Present**

C. Birchler (remote), C. Friedrichs (remote), C. Madaule (remote), J. Ing (remote), L. Otero (remote)

**Directors Absent**

J. Weatherall, T. Burgess

**Guests Present**

A. Congo

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**I. Opening Items**

**A. Quorum Check**

**B. Call the Meeting to Order**

C. Friedrichs called a meeting of the board of directors of Scholarship Prep to order on Tuesday Nov 9, 2021 at 4:31 PM.

**C. Pledge of Allegiance**

**D. Reading of the Scholarship Prep Mission Statement**

**E. Approval of the Agenda**

L. Otero made a motion to Approve Agenda with Flexibility.

J. Ing seconded the motion.

The board **VOTED** unanimously to approve the motion.

**F. Invitation to Address the Board on Items on the Agenda**

No comments

**G. Invitation to Address the Board on Items Not on the Agenda**

No comments

**II. Information Section**

**A. Monthly Financial Presentation - August 2021**

Tyler Myers from Charter Impact provided a financial update for the campuses. Overall there was very little variance from the expected budget and expected costs for campuses, aside from one-time expenses for facility repairs.

Cash flow is also strong for the organization.

Board President Friedrichs asked why there was a difference in the budgeted cash and the actual projected cash. Mr. Meyers responded this is most likely due to with the timing of the CSP revenue.

**B. Oceanside Campus Update**

Principal Valerie Douglass presented a video update to the Board which was prepared by Dean of Culture Laura DeHaven.

**C. Santa Ana Campus Update**

Principal Dennise Allotey presented a video update to the Board which was prepared by Lead Teacher Gilanie Thomas.

**D. South Bay Campus Update**

Principal Allison Vann provided a campus update for South Bay which included monthly student awards, staff awards, and various projects students completed. She shared photos of different events including an outdoor movie night for families.

**E. Organization Update**

Executive Director Jason Watts provided an organizational update to the Board. He mentioned to the Board plans for a groundbreaking event happening in the upcoming week and parent information meetings to begin recruitment efforts for the new facility in Santa Ana. He also touched on the importance of the Board adopting a resolution recognizing Homeless Youth Awareness Month.

Kristen Crowe then chimed in to share some figures and statistics regarding homeless and foster youth in the areas Scholarship Prep serves, particularly Santa Ana.

**III. Consent Calendar**

**A. October 12, 2021 Regular Board Meeting Minutes**

L. Otero made a motion to approve the minutes from Regular Board Meeting on 10-12-21.

C. Madaule seconded the motion.

The board **VOTED** unanimously to approve the motion.

**B. October 2021 Check Register - Oceanside**

**C. October 2021 Check Register - Santa Ana**

**D. October 2021 Check Register - South Bay**

**E. Updated Scholarship Prep Nepotism Policy**

**F. Payment to Newsong Church for Alarm Services Installation in the Amount of \$75,329.50 at Scholarship Prep Santa Ana**

Board Member Madaule raised a question on this item and asked for some more detail. Executive Director Jason Watts shared that following a walkthrough of the campus by the local fire department, they recognized a need to upgrade some of the alarm systems, and this contract would share the cost of the installation with Newsong Church.

**G. Scholarship Prep South Bay Compliance Monitoring Certification**

**H. Scholarship Prep 2021 Audit Notification of Delay in Audit Timeline - CliftonLarsonAllen LLP.**

**I. Homeless Youth Awareness Month Resolution**

**J. Chief Community Officer Job Description**

**K. Scholarship Prep Early Release Policy**

**L. Approval of Consent Calendar**

L. Otero made a motion to Approve the Consent Calendar.

C. Madaule seconded the motion.

The board **VOTED** unanimously to approve the motion.

**IV. Action Items**

**A. Project Hope Alliance Service Proposal for Scholarship Prep Santa Ana**

Director of Student Services Kristen Crowe shared information on this item which is a proposal to bring a case manager onto the Santa Ana campus through Project Hope Alliance in order to provide targeted one on one services to those highest-need students either through academic enrichment or counseling services stemming from their individual circumstances.

Board Member Ing added he has worked with Project Alliance before and from his experience, they do good work.

Board President Friedrichs pointed out a typo on the document that Mrs. Crowe noted would be fixed.

Board Vice President Otero thanked Mrs. Crowe for her work on behalf of the homeless youth and homeless families in our community.

C. Birchler made a motion to Approve the Project Hope Alliance Service Proposal for Scholarship Prep Santa Ana.

C. Madaule seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **V. Public Hearing**

### **A. Educator Effectiveness Funds Block Grant (EEBG) - Oceanside**

Deputy Director Andrew Crowe shared information on this item and the subsequent two which are funds the organization is receiving from the state to improve educator effectiveness. These grants are given out to each campus in different funding blocks and the first block will be spent on stipends for new teacher mentorship programs. Overall the funds will mainly be used to fund new teacher support, support for a positive school climate, and special education.

President Friedrichs wondered if this would be additional monies for new teachers, Mr. Crowe stated that these funds will go towards providing a stipend to mentor teachers. Teachers participating in the induction program pay out of pocket and get reimbursed at the end of the year per the Board approved compensation plan.

Principal Dennise Allotey shared some details about the program including what new teachers do and how the mentors provide support to them.

Mr. Crowe mentioned there would be no vote on these items since this is just a public hearing, but in December these items will come back before the Board and be formally adopted.

No public comments were made on this item.

### **B. Educator Effectiveness Funds Block Grant (EEBG) - Santa Ana**

No public comments were made on this item.

### **C. Educator Effectiveness Funds Block Grant (EEBG) - South Bay**

No public comments were made on this item.

## **VI. Closing Items**

### **A. Board Comments and Future Agenda Items**

Board President Friedrichs asked a question about the resolution needed to be approved for the Board to continue having virtual/remote meetings according to AB316.

Assistant to the Executive Director Arthur Congo responded that guidance came down from the author of the bill that clarified when the Board needed to adopt a new resolution of findings if the Governing Board does not meet every 30 days. The guidance allows for the 30 days to lapse as long as when the Governing Board meets again following those 30 days, they adopt a new resolution of findings in accordance with the new law.

Vice President Otero shared that through his job with Spotify Soundtrack for Education that former Teach for America alumni can have free access to Soundtrap through August 2022 and use its features so all Scholarship Prep teachers and students can gain access.

## **B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:25 PM.

Respectfully Submitted,  
J. Ing

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### **THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE**

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

### **REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY**

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

### **SPECIAL PRESENTATION MAY BE MADE**

Notice is hereby given that, consistent with the requirements of the Brown Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

### **REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH DISABILITY**

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Arthur Congo. Email: [acongo@scholarshipschools.org](mailto:acongo@scholarshipschools.org)

### **BOARD DOCUMENTS**

Agenda documents that have been distributed to members of the Board and are available for inspection online by requesting from Arthur Congo at [acongo@scholarshipschools.org](mailto:acongo@scholarshipschools.org) "during normal school business hours Mon- Friday" or at any of the Scholarship Prep School Offices during regular business hours.

Scholarship Prep Santa Ana - 1010 West 17th Street, Santa Ana, CA 92706  
7:30 a.m. to 4:00 p.m. Monday through Friday

Scholarship Prep Oceanside - 4070 Mission Avenue, Oceanside, CA 92057  
7:30 a.m. to 4:30 p.m. Monday through Friday

Scholarship Prep South Bay- 24910 S. Avalon Blvd., Wilmington, CA 90744  
7:30 a.m. to 4:00 p.m. Monday through Friday

### **FOR MORE INFORMATION**

For more information concerning this agenda, please contact Arthur Congo at:  
**[acongo@scholarshipschools.org](mailto:acongo@scholarshipschools.org)**