APPROVED

Scholarship Prep

Minutes

Regular Board Meeting

Date and Time
Tuesday October 12, 2021 at 4:30 PM

Location
Virtually via Zoom

Zoom Teleconference Information -
Meeting ID: 856 8293 8827
Passcode: 834499
Dial-in Number: +1 669 900 6833

The meeting will be accessible via teleconference using the information listed above. Members of the public may observe the meeting and offer public comment using the dial-in information above.

PUBLIC COMMENT:
The public attending the teleconference are invited to address the Board during the meeting using the teleconference information above. Alternatively, public comments can also be submitted via email to comments@scholarshipschools.org with “Public Comment for Board Meeting (on date of the Board Meeting)” in the subject line. The comment should include the name of the commenter, the Agenda Item number, and the topic that is to be discussed. Comments must be received by 4:30pm of the day before the scheduled Board Meeting and will be read during the meeting based upon time limitations. If the statement is not read online due to time limitations, the comments will be provided to the board members.

Testimony shall be limited in content to matters pertaining to Scholarship Prep. The Board may not take any action on matters discussed during the public testimony period that are not listed on the agenda.

Directors Present
C. Birchler (remote), C. Friedrichs (remote), C. Madaule (remote), J. Ing (remote), L. Otero (remote), T. Burgess (remote)

Directors Absent
J. Weatherall

Directors who left before the meeting adjourned
L. Otero

Guests Present
A. Congo (remote)

I. Opening Items

A. Quorum Check

B. Call the Meeting to Order

C. Friedrichs called a meeting of the board of directors of Scholarship Prep to order on Tuesday Oct 12, 2021 at 4:31 PM.

C. Pledge of Allegiance

D. Reading of the Scholarship Prep Mission Statement

E. Approval of the Agenda

F. Invitation to Address the Board on Items on the Agenda

No comments were made.

G. Invitation to Address the Board on Items Not on the Agenda

A parent from the Oceanside campus, Ms. Garcia was present stating she was just an attendee wanting to be informed about what is going on around the campus.

II. Action Item

A.

RESOLUTION OF THE BOARD OF DIRECTORS OF SCHOLARSHIP PREP FOR TELECONFERENCE BOARD MEETINGS PURSUANT TO SPECIAL RULES IN GOVERNMENT CODE SECTION 54953(e)

Merrick Wadsworth from Procopio was present and provided an overview of this document for the Board. He discussed the provisions in AB 361 which allow for remote Board Meeting flexibility.
C. Birchler made a motion to Approve RESOLUTION OF THE BOARD OF DIRECTORS OF SCHOLARSHIP PREP FOR TELECONFERENCE BOARD MEETING PURSUANT TO SPECIAL RULES IN GOVERNMENT CODE SECTION 54953(e).
C. Madaule seconded the motion.
The board **VOTED** unanimously to approve the motion.

III. Closed Session

A. Conference with Legal Counsel-Anticipated Litigation (Gov. Code section 54956.9(d)(2)): (1 matter)

The Board entered closed session at 4:40pm.

IV. Report Out of Closed Session

A. Employee Culture and Climate at Scholarship Prep South Bay

The Board came out of closed session at 5:15pm. There was nothing actionable to report.

Executive Director Jason Watts talked about the climate and culture at the South Bay Campus. He shared that leadership is always looking to improve climate and culture and that there are strong policies in place to preserve that.

Board President Charles Friedrichs shared that on behalf of the Board they support the Executive Team's process and procedures in place that promote respect for and acceptance of the individual.

V. Information Section

A. Organization Update

Executive Director Jason Watts presented an organizational update beginning with the approval of Scholarship Prep's Material Revision with the Orange County Department of Education, allowing for Scholarship Prep to move forward with two new building locations.

He continued sharing information about vaccines mandates issued by the state and how students who chose to not be vaccinated will be enrolled in independent study programs.

The current timeline for vaccine-eligible students to be vaccinated is July 1 of next year. However, there is anticipation that the timeline could be moved up.

Lastly, Mr. Watts shared data on enrollment updates for all 3 campuses including the McKinney-Vento population.

B. Monthly Financial Presentation - August 2021

Taylor Myers from Charter Impact presented the financial presentation. Tyler briefly introduced himself and his background experience as he is newly working with Scholarship Prep on behalf of Charter Impact.

He shared that all of the campuses are trending in a positive direction when comparing projected revenues and expenses. While there are slight variances, they are being mostly offset by various revenue increases including CSP revenue.

C. Oceanside Campus Update

Principal Valerie Douglass presented a video update for the Oceanside campus.

D. Santa Ana Campus Update

Principal Dennise Allotey shared the campus update for the Santa Ana campus. She shared the schools soccer team recently joined the Orange County Sports League and played two games. They have one more game scheduled at the end of October. She also gave a shout out to the campus Dean of Culture created posters and an art gallery to learn more about the Latinx community during Hispanic Heritage Month.

E. South Bay Campus Update

Principal Allison Vann shared the campus update for the South Bay campus. She shared the campus has started honoring a teacher each month as Teach of the Month beginning with Ms. Roster who teaches TK-K. Ms. Vann also shared the campus will be having its first-ever movie night following all COVID guidelines.

She shares the campus recently added classroom pets to some of the classrooms including four hamsters and four guinea pigs.
L. Otero left at 5:30 PM.

VI. Consent Calendar

A. September 14, 2021 Regular Board Meeting Minutes

C. Birchler made a motion to approve the minutes from Regular Board Meeting on 09-14-21.

C. Madaule seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. September 2021 Check Register - Oceanside

C. September 2021 Check Register - Santa Ana

D. September 2021 Check Register - South Bay

E. Scholarship Prep Oceanside Elementary and Secondary School Emergency Relief (ESSER III) Expenditure Plan

F. Scholarship Prep Santa Ana Elementary and Secondary School Emergency Relief (ESSER III) Expenditure Plan

G. Scholarship Prep South Bay Elementary and Secondary School Emergency Relief (ESSER III) Expenditure Plan

H. Amendment to the Scholarship Prep Independent Study Policy

I. Charter Management Organization Educational Professional Services Agreement Between Teach For America, Inc. and Scholarship Prep

J. Dell Technologies Purchase Request in the Amount of $39,031.28.

K. Scholarship Prep Oceanside's 2021-2022 Comprehensive School Safety Plan

L. Scholarship Prep Santa Ana's 2021-2022 Comprehensive School Safety Plan

M. Scholarship Prep South Bay's 2021-2022 Comprehensive School Safety Plan

N. Updated Scholarship Prep Classified Compensation Plan

O. Contract of Services With Satoh Brothers International Inc. for Minor Facility Improvement Services in the Amount of $50,050.88.

P. Approval of Consent Calendar

C. Birchler made a motion to Approve the Consent Calendar.
C. Madaule seconded the motion.
The board **VOTED** unanimously to approve the motion.

VII. Action Items

A. Purchasing Coordinator Job Description

Chief Operations Officer Sarah Schoenfeld-Nakamoto presented both action items saying due to current capacity limitations, the team is bringing these job descriptions to the Board in order to ease some burden on the current accounts receivable - accounts payables department. These positions would report directly to the Chief Compliance Officer.

B. Purchasing Technician Job Description

VIII. Closing Items

A. Board Comments and Future Agenda Items

Board President Friedrichs shared he is excited to see the campuses back up and running and being active.
Board President Friedrichs shared he is excited to see the campuses back up and running and being active.

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:06 PM.

Respectfully Submitted,
C. Friedrichs

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE
Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY
The Governing Board’s presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

SPECIAL PRESENTATION MAY BE MADE
Notice is hereby given that, consistent with the requirements of the Brown Act, special presentations not mentioned in the agenda may be made at this meeting.
However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH DISABILITY
Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of
any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Arthur Congo.
Email: acongo@scholarshipschools.org

BOARD DOCUMENTS

Agenda documents that have been distributed to members of the Board and are available for inspection online by requesting from Arthur Congo at acongo@scholarshipschools.org "during normal school business hours Mon- Friday" or at any of the Scholarship Prep School Offices during regular business hours.

Scholarship Prep Santa Ana - 1010 West 17th Street, Santa Ana, CA 92706
7:30 a.m. to 4:00 p.m. Monday through Friday

Scholarship Prep Oceanside - 4070 Mission Avenue, Oceanside, CA 92057
7:30 a.m. to 4:30 p.m. Monday through Friday

Scholarship Prep South Bay- 24910 S. Avalon Blvd., Wilmington, CA 90744
7:30 a.m. to 4:00 p.m. Monday through Friday

FOR MORE INFORMATION

For more information concerning this agenda, please contact Arthur Congo at:
acongo@scholarshipschools.org