



## Scholarship Prep

### Regular Board Meeting

Published on May 18, 2026 at 1:19 PM PDT

Amended on May 18, 2026 at 1:20 PM PDT

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#### Date and Time

Thursday May 21, 2026 at 2:00 PM PDT

#### Location

4070 Mission Ave.

Oceanside, CA, 92057

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#### Zoom Meeting Information:

**Meeting ID: 847 7579 6164**

**Passcode: 212359**

Scholarship Prep Orange County (17th Street) - 1010 West 17th Street, Santa Ana, CA 92706

Legacy Room

Scholarship Prep Orange County (Grand Ave) - 1821 N Grand Ave, Santa Ana, CA 92705

Admin Office

Scholarship Prep Oceanside - 4070 Mission Avenue, Oceanside, CA 92057

Room 233

Scholarship Prep South Bay- 24910 S. Avalon Blvd., Wilmington, CA 90744

First-floor Kindergarten Classroom

Scholarship Prep Riverside County - 9707 Magnolia Ave. Riverside, CA 92503

Front Office

Scholarship Prep San Bernardino County - 20 W. 7th St. Upland, CA 91786

Admin Office

Additional Teleconference Location: 800 W. 6th St. Suite 1505 Los Angeles, CA 90017

The meeting will be accessible via teleconference using the information listed above and at the locations above.

**PUBLIC COMMENT:**

The public is invited to address the Board during the meeting using the Zoom meeting information above, or from any of the teleconference locations. Alternatively, public comments can also be submitted via email to [comments@scholarshipschools.org](mailto:comments@scholarshipschools.org) with "Public Comment for Board Meeting (on date of the Board Meeting)" in the subject line. The comment should include the name of the commenter, the Agenda Item number, and the topic that is to be discussed. Comments must be received by 12:30pm of the day before the scheduled Board Meeting and will be read during the meeting based upon time limitations. If the statement is not read online due to time limitations, the comments will be provided to the board members.

Members of the public may address the Board at regular meetings on agenda or non-agenda items that are within the subject matter jurisdiction of the Board, and at special meetings on agenda items only. Speakers may be called in the order that requests are received, with speakers attending the meeting called prior to reading written comments submitted by email, or may be grouped by subject area. Comments are limited to three (3) minutes per speaker with no more than 15 minutes per single topic so that as many people as possible may be heard. . The Board may not take any action on matters discussed during the public testimony period that are not listed on the agenda.

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**Agenda**

	Purpose	Presenter	Time
<b>I.</b>	<b>Opening Items</b>		<b>2:00 PM</b>
<b>A.</b>	Quorum Check	Charles Friedrichs	
	<b>Charles Friedrichs, President</b>		
	<b>John Ing, Treasurer</b>		
	<b>Maribel Toan, Secretary</b>		
	<b>Barbara George, Member</b>		
	<b>Steve Thomas, Member</b>		
<b>B.</b>	Call the Meeting to Order	Charles Friedrichs	

	Purpose	Presenter	Time
<b>C.</b> Pledge of Allegiance		Charles Friedrichs	
<b>D.</b> Reading of the Scholarship Prep Mission Statement		Charles Friedrichs	

*We are committed to creating community change by operating university-inspired, trauma-informed public schools for all students, especially those experiencing homelessness or those in the foster care system.*

<b>E.</b> Approval of the Agenda	Vote	Charles Friedrichs	
<b>F.</b> Invitation to Address the Board on Items on the Agenda	Discuss		

Members of the public attending this meeting are invited to address the Board regarding items listed on the agenda at this time. Comments that were submitted in writing will be read during that agenda item discussion. All comments are limited to a maximum of 3 minutes with no more than 15 minutes per single topic so that as many people as possible may be heard. Commenters should state their name and the Agenda item to which they are speaking.

*The Board members may:*

- (1) Acknowledge receipt of information/report;*
- (2) Refer to staff; and/or*
- (3) Refer the matter to the next agenda.*

<b>G.</b> Invitation to Address the Board on Items Not on the Agenda	Discuss		
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Members of the public attending this meeting are invited to address the Board regarding items not listed on the agenda but within the Board's jurisdiction. Comments are limited to a maximum of 3 minutes. There shall be no action taken, nor should there be comments on, responses to, or discussion of a topic not on the agenda.

*The Board members may:*

- (1) Acknowledge receipt of information/report;*
- (2) Refer to staff; and/or*

Purpose

Presenter

Time

*(3) Refer the matter to the next agenda*

## II. Information Section

This section typically contains various organizational updates from staff or board trainings.

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| <b>A.</b> Scholarship Prep - South Bay Campus Update | Discuss | Allison Vann |
| <b>B.</b> Organization Update                        | Discuss | Jason Watts  |
| <b>C.</b> Financial Update by Charter Impact         | Discuss | David Olson  |

## III. Consent Calendar

This section contains items that do not require a discussion by the board for approval.

- A.** Approve the April 16th Regular Meeting Minutes
- B.** Approve the April Financials and Check Register
- C.** Approve the 2026-27 Administration Compensation Plan
- D.** Approve the 2026-27 Classified Compensation Plan
- E.** Approve the Lead Talent Recruiter Job Description
- F.** Approve the Updated UPK Manager Job Description
- G.** Approve the Updated Teacher Job Description
- H.** Approve the Updated Counselor Job Description
- I.** Approve the Updated Education Specialist Job Description
- J.** Approve the Updated Custodian Job Description

	Purpose	Presenter	Time
<b>K.</b>	Approve the Updated Lead Custodian Job Description		
<b>L.</b>	Approve the Updated Campus Aide Job Description		
<b>M.</b>	Approve the Fiscal Policies and Procedures Manual Update		
<b>N.</b>	Approve the Revised Attendance Policy		
<b>O.</b>	Approve the Scholarship Prep Purchase from 2010 Office Furniture in the amount of \$57,108.25		
<b>P.</b>	Approve the Scholarship Prep - Riverside County, Scholarship Prep - San Bernardino County, and Scholarship Prep - Oceanside Purchases from Circle in the amount of \$157,656.54		
<b>Q.</b>	Approve the Scholarship Prep - Orange County contract with Circle in the amount of \$55,947.84		
<b>R.</b>	Approve the Scholarship Prep California Charter Schools Association Agreement in the amount of \$95,952.00		
<b>S.</b>	Approve the Curriculum Associates Curriculum purchase for all sites in the amount of \$92,275.00		
<b>T.</b>	Approve the Discovery Education Curriculum purchase for all sites in the amount of \$52,307.00		
<b>U.</b>	Approve the Scholarship Prep - Oceanside Contract with Satoh Brothers International Inc. in the amount of \$209,345.62		
<b>V.</b>	Approval of Consent Calendar	Vote	Charles Friedrichs

	Purpose	Presenter	Time
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This vote and action approves and adopts all items listed in the Consent Calendar above, unless stated otherwise.

**IV. Actions Items**

**V. Closed Session**

*This section contains items not open to the public. Item descriptions which satisfy Government Code 54954.5 are listed on the agenda.*

- A. Public Employee Performance Evaluation (Gov. Code § 54957) Title: Executive Director

**VI. Return to Open Session**

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| A. Report Out of Closed Session, if any | Discuss |
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**VII. Closing Items**

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| A. Board Comments and Future Agenda Items | Discuss | Charles Friedrichs |
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The Governing Board will take comments/updates from fellow board members for future agenda issues.

The next regularly scheduled meeting will be held on June 18th in Oceanside.

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| B. Adjourn Meeting | Vote | Charles Friedrichs |
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**THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE**

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

**SPECIAL PRESENTATION MAY BE MADE**

Notice is hereby given that, consistent with the requirements of the Brown Act, special presentations not mentioned in the agenda may be made at this meeting.

However, any such presentation will be for information only.

### **REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH DISABILITY**

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Jason Watts. Email: [jwatts@scholarshipschools.org](mailto:jwatts@scholarshipschools.org)

### **BOARD DOCUMENTS**

Agenda documents that have been distributed to members of the Board are available for inspection online by requesting from Jason Watts at [jwatts@scholarshipschools.org](mailto:jwatts@scholarshipschools.org) "during normal school business hours Mon-Friday" or at any of the Scholarship Prep School Offices during regular business hours.

Scholarship Prep Orange County (17th Street) - 1010 West 17th Street, Santa Ana, CA 92706  
7:30 a.m. to 4:00 p.m. Monday through Friday

Scholarship Prep Orange County (Grand Ave) - 1821 N Grand Ave, Santa Ana, CA 92705  
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Scholarship Prep Oceanside - 4070 Mission Avenue, Oceanside, CA 92057  
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Scholarship Prep South Bay- 24910 S. Avalon Blvd., Wilmington, CA 90744  
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7:30 a.m. to 4:00 p.m. Monday through Friday

Scholarship Prep San Bernardino County - 20 W. 7th St. Upland, CA 91786  
7:30 a.m. to 4:00 p.m. Monday through Friday

### **FOR MORE INFORMATION**

For more information concerning this agenda, please contact Jason Watts at: [jwatts@scholarshipschools.org](mailto:jwatts@scholarshipschools.org)