



# Scholarship Prep

## Regular Board Meeting

Published on October 20, 2025 at 11:55 AM PDT

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### Date and Time

Thursday October 23, 2025 at 2:00 PM PDT

### Location

4070 Mission Ave.  
Oceanside, CA, 92057

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### Zoom Meeting Information:

**Meeting ID: 847 7579 6164**

**Passcode: 212359**

Scholarship Prep Orange County (17th Street) - 1010 West 17th Street, Santa Ana, CA 92706  
Legacy Room

Scholarship Prep Orange County (Grand Ave) - 1821 N Grand Ave, Santa Ana, CA 92705  
Admin Office

Scholarship Prep Oceanside - 4070 Mission Avenue, Oceanside, CA 92057  
Room 233

Scholarship Prep South Bay- 24910 S. Avalon Blvd., Wilmington, CA 90744  
First-floor Kindergarten Classroom

Scholarship Prep Riverside County - 9707 Magnolia Ave. Riverside, CA 92503  
Front Office

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Scholarship Prep San Bernardino County - 20 W. 7th St. Upland, CA 91786  
Admin Office

Additional Teleconference Location: 1902 West Chestnut Avenue, Santa Ana CA 92703

Additional Teleconference Location: 384 Armstrong Ave, Jersey City, NJ 07305

The meeting will be accessible via teleconference using the information listed above and at the locations above.

#### **PUBLIC COMMENT:**

The public is invited to address the Board during the meeting using the Zoom meeting information above, or from any of the teleconference locations. Alternatively, public comments can also be submitted via email to [comments@scholarshipschools.org](mailto:comments@scholarshipschools.org) with "Public Comment for Board Meeting (on date of the Board Meeting)" in the subject line. The comment should include the name of the commenter, the Agenda Item number, and the topic that is to be discussed. Comments must be received by 12:30pm of the day before the scheduled Board Meeting and will be read during the meeting based upon time limitations. If the statement is not read online due to time limitations, the comments will be provided to the board members.

Members of the public may address the Board at regular meetings on agenda or non-agenda items that are within the subject matter jurisdiction of the Board, and at special meetings on agenda items only. Speakers may be called in the order that requests are received, with speakers attending the meeting called prior to reading written comments submitted by email, or may be grouped by subject area. Comments are limited to three (3) minutes per speaker with no more than 15 minutes per single topic so that as many people as possible may be heard. . The Board may not take any action on matters discussed during the public testimony period that are not listed on the agenda.

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#### **Agenda**

|                                      | Purpose | Presenter          | Time           |
|--------------------------------------|---------|--------------------|----------------|
| <b>I. Opening Items</b>              |         |                    | <b>2:00 PM</b> |
| <b>A. Quorum Check</b>               |         | Charles Friedrichs |                |
| <b>Charles Friedrichs, President</b> |         |                    |                |
| <b>John Ing, Treasurer</b>           |         |                    |                |
| <b>Maribel Toan, Secretary</b>       |         |                    |                |
| <b>Barbara George, Member</b>        |         |                    |                |
| <b>B. Call the Meeting to Order</b>  |         | Charles Friedrichs |                |

|           | Purpose                                           | Presenter          | Time |
|-----------|---------------------------------------------------|--------------------|------|
| <b>C.</b> | Pledge of Allegiance                              | Charles Friedrichs |      |
| <b>D.</b> | Reading of the Scholarship Prep Mission Statement | Charles Friedrichs |      |

*We are committed to creating community change by operating university-inspired, trauma-informed public schools for all students, especially those experiencing homelessness or those in the foster care system.*

|           |                                                        |         |                    |
|-----------|--------------------------------------------------------|---------|--------------------|
| <b>E.</b> | Approval of the Agenda                                 | Vote    | Charles Friedrichs |
| <b>F.</b> | Invitation to Address the Board on Items on the Agenda | Discuss |                    |

Members of the public attending this meeting are invited to address the Board regarding items listed on the agenda at this time. Comments that were submitted in writing will be read during that agenda item discussion. All comments are limited to a maximum of 3 minutes with no more than 15 minutes per single topic so that as many people as possible may be heard. Commenters should state their name and the Agenda item to which they are speaking.

*The Board members may:*

- (1) Acknowledge receipt of information/report;*
- (2) Refer to staff; and/or*
- (3) Refer the matter to the next agenda.*

|           |                                                            |         |  |
|-----------|------------------------------------------------------------|---------|--|
| <b>G.</b> | Invitation to Address the Board on Items Not on the Agenda | Discuss |  |
|-----------|------------------------------------------------------------|---------|--|

Members of the public attending this meeting are invited to address the Board regarding items not listed on the agenda but within the Board's jurisdiction. Comments are limited to a maximum of 3 minutes. There shall be no action taken, nor should there be comments on, responses to, or discussion of a topic not on the agenda.

*The Board members may:*

- (1) Acknowledge receipt of information/report;*
- (2) Refer to staff; and/or*

|  | Purpose | Presenter | Time |
|--|---------|-----------|------|
|--|---------|-----------|------|

(3) Refer the matter to the next agenda

## II. Information Section

This section typically contains various organizational updates from staff or board trainings.

|           |                                                               |         |               |
|-----------|---------------------------------------------------------------|---------|---------------|
| <b>A.</b> | Charter Impact Presentation - July-September Financial Update | Discuss | Jason Sitomer |
| <b>B.</b> | Scholarship Prep - South Bay Campus Update                    | Discuss | Allison Vann  |
| <b>C.</b> | Organization Update                                           | Discuss | Jason Watts   |
| <b>D.</b> | Local Dashboard Presentation                                  | Discuss | Andrew Crowe  |

## III. Consent Calendar

This section contains items that do not require a discussion by the board for approval.

- A.** Approve the September 25th Regular Meeting Minutes
- B.** Approve the July, August, and September Financials and Check Register
- C.** Approve the Teacher Local Assignment Options
- D.** Approve the 2025-26 Compliance Monitoring and Certification of Board Compliance Review
- E.** Approve the Student Recruitment Manager Job Description
- F.** Approve the Director of Talent Job Description
- G.** Approve the Coordinator of Talent Job Description
- H.** Approve the Talent Recruiter Job Description

|           | Purpose                                                                                             | Presenter | Time               |
|-----------|-----------------------------------------------------------------------------------------------------|-----------|--------------------|
| <b>I.</b> | Approve the MTSS Recruiter Job Description                                                          |           |                    |
| <b>J.</b> | Approve the IT Manager Job Description                                                              |           |                    |
| <b>K.</b> | Approve the Facilities Manager Job Description                                                      |           |                    |
| <b>L.</b> | Approve the Updated 2025-26 Classified Compensation Plan                                            |           |                    |
| <b>M.</b> | Approve the Updated Scholarship Prep - Oceanside Expanded Learning Opportunities Program Plan Guide |           |                    |
| <b>N.</b> | Approve the Updated Scholarship Prep - South Bay Expanded Learning Opportunities Program Plan Guide |           |                    |
| <b>O.</b> | Approval of Consent Calendar                                                                        | Vote      | Charles Friedrichs |

This vote and action approves and adopts all items listed in the Consent Calendar above, unless stated otherwise.

#### **IV. Action Items**

- A.** Approve the Scholarship Prep - South Bay contract with Landscape Structures, Inc in the amount of \$220,472.58

#### **V. Closed Session**

*This section contains items not open to the public. Item descriptions which satisfy Government Code 54954.5 are listed on the agenda.*

- A.** Public Employee Performance Evaluation (Gov. Code § 54957) Title: Executive Director

#### **VI. Closing Items**

- A.** Board Comments and Future Agenda Items      Discuss      Charles Friedrichs

|  | Purpose                                                                                            | Presenter | Time |
|--|----------------------------------------------------------------------------------------------------|-----------|------|
|  | The Governing Board will take comments/updates from fellow board members for future agenda issues. |           |      |
|  | The next regularly scheduled meeting will be held on November 20th in Oceanside.                   |           |      |

|           |                 |      |                    |
|-----------|-----------------|------|--------------------|
| <b>B.</b> | Adjourn Meeting | Vote | Charles Friedrichs |
|-----------|-----------------|------|--------------------|

## THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

## SPECIAL PRESENTATION MAY BE MADE

Notice is hereby given that, consistent with the requirements of the Brown Act, special presentations not mentioned in the agenda may be made at this meeting.

However, any such presentation will be for information only.

## REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Jason Watts. Email: [jwatts@scholarshipschools.org](mailto:jwatts@scholarshipschools.org)

## BOARD DOCUMENTS

Agenda documents that have been distributed to members of the Board are available for inspection online by requesting from Jason Watts at [jwatts@scholarshipschools.org](mailto:jwatts@scholarshipschools.org) "during normal school business hours Mon-Friday" or at any of the Scholarship Prep School Offices during regular business hours.

Scholarship Prep Orange County (17th Street) - 1010 West 17th Street, Santa Ana, CA 92706  
7:30 a.m. to 4:00 p.m. Monday through Friday

Scholarship Prep Orange County (Grand Ave) - 1821 N Grand Ave, Santa Ana, CA 92705  
7:30 a.m. to 4:00 p.m. Monday through Friday

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Scholarship Prep San Bernardino County - 20 W. 7th St. Upland, CA 91786

7:30 a.m. to 4:00 p.m. Monday through Friday

### **FOR MORE INFORMATION**

For more information concerning this agenda, please contact Jason Watts at: [\*\*jwatts@scholarshipschools.org\*\*](mailto:jwatts@scholarshipschools.org)