



# Scholarship Prep

## Regular Board Meeting

Published on June 9, 2023 at 3:22 PM PDT

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### **Date and Time**

Tuesday June 13, 2023 at 3:00 PM PDT

### **Location**

1010 W. 17th St.  
Santa Ana, CA 92706

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### **Zoom Meeting Information:**

**Meeting ID: 826 8631 5896**

**Passcode: 940801**

Scholarship Prep Orange County (17th Street) - 1010 West 17th Street, Santa Ana, CA 92706  
Legacy Room

Scholarship Prep Orange County (Grand Ave) - 1821 N Grand Ave, Santa Ana, CA 92705  
Admin Office

Scholarship Prep Oceanside - 4070 Mission Avenue, Oceanside, CA 92057  
Admin Office

Scholarship Prep South Bay- 24910 S. Avalon Blvd., Wilmington, CA 90744  
First-floor Kindergarten Classroom

The meeting will be accessible via teleconference using the information listed above and at the campus locations above.

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## PUBLIC COMMENT:

The public attending the teleconference are invited to address the Board during the meeting using the teleconference information above. The public in attendance at any of the teleconference locations are also invited to address the Board for comments. Alternatively, public comments can also be submitted via email to [comments@scholarshipschools.org](mailto:comments@scholarshipschools.org) with "Public Comment for Board Meeting (on date of the Board Meeting)" in the subject line. The comment should include the name of the commenter, the Agenda Item number, and the topic that is to be discussed. Comments must be received by 12:30pm of the day before the scheduled Board Meeting and will be read during the meeting based upon time limitations. If the statement is not read online due to time limitations, the comments will be provided to the board members.

Testimony shall be limited in content to matters pertaining to Scholarship Prep. The Board may not take any action on matters discussed during the public testimony period that are not listed on the agenda.

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## Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>3:00 PM</b>
<b>A. Quorum Check</b>		Charles Friedrichs	1 m
		<b>Charles Friedrichs, President</b> <b>John Ing, Treasurer</b> <b>Maribel Toan, Secretary</b> <b>Pete Watson, Member</b> <b>Barbara George, Member</b>	
<b>B. Call the Meeting to Order</b>		Charles Friedrichs	
<b>C. Pledge of Allegiance</b>		Charles Friedrichs	2 m
<b>D. Reading of the Scholarship Prep Mission Statement</b>		Charles Friedrichs	1 m
		<i>We are committed to creating community change by operating university-inspired, trauma-informed public schools for all students, especially those experiencing homelessness or those in the foster care system.</i>	
<b>E. Approval of the Agenda</b>	Vote	Charles Friedrichs	2 m
<b>F. Invitation to Address the Board on Items on the Agenda</b>	Discuss	Charles Friedrichs	3 m

Members of the public attending this meeting are invited to address the Board regarding items listed on the agenda at this time. Comments that were submitted in writing will be read during that agenda item discussion. All comments should be limited to a maximum of 3 minutes (per Board discretion). Commenters should state their name and the Agenda item to which they are speaking.

*The Board members may:*

- (1) Acknowledge receipt of information/report;*
- (2) Refer to staff with no direction as to action or priority; or*
- (3) Refer the matter to the next agenda.*

<b>G.</b>	Invitation to Address the Board on Items Not on the Agenda	Discuss	Charles Friedrichs	3 m
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Members of the public are invited to address the Board regarding items not listed on the agenda but within the Board’s jurisdiction. Comments should be limited to a maximum of 3 minutes (per Board discretion). There shall be no action taken, nor should there be comments on, responses to, or discussion of a topic not on the agenda.

*The Board members may:*

- (1) Acknowledge receipt of information/report;*
- (2) Refer to staff with no direction as to action or priority; or*
- (3) Refer the matter to the next agenda*

**II. Information Section 3:12 PM**

This section typically contains various organizational updates from staff or board trainings.

<b>A.</b>	Orange County Campus Update	Discuss	Dennise Allotey	5 m
<b>B.</b>	2023-24 Budget Presentation	Discuss	Jason Sitomer	5 m
<b>C.</b>	2023-24 Education Protection Account Budget Plan Presentation	Discuss	Jason Sitomer	5 m
<b>D.</b>	Organization Update	Discuss	Jason Watts	10 m

	Purpose	Presenter	Time
<b>E.</b> LCFF Local Indicators Results Scholarship Prep - Orange County	Discuss	Andrew Crowe	5 m
<b>F.</b> LCFF Local Indicators Results Scholarship Prep - Oceanside	Discuss	Andrew Crowe	5 m
<b>G.</b> LCFF Local Indicators Results Scholarship Prep - South Bay	Discuss	Andrew Crowe	5 m

### III. Consent Calendar

**3:52 PM**

This section contains items that do not require a discussion by the board for approval.

<b>A.</b> May 16th, 2023 Regular Meeting Minutes	Approve Minutes		3 m
<b>B.</b> April Monthly Financial Package	FYI	Jason Sitomer	3 m
<ul style="list-style-type: none"> <li>• Check registers included</li> </ul>			
<b>C.</b> Form 990 - Return of Organization Exempt from Income Tax	FYI	Sarah Schoenfeld-Nakamoto	3 m
<b>D.</b> Form 199 - California Exempt Organization Annual Information Return	FYI	Sarah Schoenfeld-Nakamoto	3 m
<b>E.</b> Fiscal Policies and Procedures Manual Update	FYI	Sarah Schoenfeld-Nakamoto	3 m
<ul style="list-style-type: none"> <li>• redline version to revise section 12, Shared Home Office Cost Allocation</li> </ul>			
<b>F.</b> Revised Expanded Learning Opportunities Program Plan for Scholarship Prep - Orange County	FYI	Sarah Schoenfeld-Nakamoto	3 m
<b>G.</b> Revised Expanded Learning Opportunities Program Plan for Scholarship Prep - Oceanside	FYI	Sarah Schoenfeld-Nakamoto	3 m
<b>H.</b> Revised Expanded Learning Opportunities Program Plan for Scholarship Prep - South Bay	FYI	Sarah Schoenfeld-Nakamoto	3 m

		Purpose	Presenter	Time
<b>I.</b>	Updated Scoot Terms (Substitute Vendor) for All Sites	FYI	Sarah Schoenfeld-Nakamoto	3 m
<b>J.</b>	2023-24 Education Protection Account Spending Plan Resolution	FYI	Jason Sitomer	3 m
<b>K.</b>	2023-24 Scholarship Prep - Orange County Education Protection Account (EPA) Spending Plan	FYI	Jason Sitomer	3 m
<b>L.</b>	2023-24 Scholarship Prep - Oceanside Education Protection Account (EPA) Spending Plan	FYI	Jason Sitomer	3 m
<b>M.</b>	2023-24 Scholarship Prep - South Bay Education Protection Account (EPA) Spending Plan	FYI	Jason Sitomer	3 m
<b>N.</b>	Approve agreement between Scholarship Prep - Orange County and Young Men's Christian Association (YMCA) of Orange County in the amount of \$898,714.07	FYI	Sarah Schoenfeld-Nakamoto	3 m
<b>O.</b>	2023-24 Employee Handbook	FYI	Jason Watts	3 m
<b>P.</b>	2023-24 Administration Compensation Plan	FYI	Andrew Crowe	3 m
<b>Q.</b>	Change Order in the Amount of \$19,343.24 to Scholarship Prep - Oceanside's Facility Improvement Agreement With Satoh Brothers in the Amount of \$563,535.28	FYI	Jason Watts	3 m
<b>R.</b>	Approve agreement between Scholarship Prep - Oceanside and Home Turf in the amount of \$47,645.40	FYI	Jason Watts	3 m
<b>S.</b>	Approve GBS Purchase (Chromebooks) for Scholarship Prep - Oceanside in the Amount of \$82,458.14	FYI	Sarah Schoenfeld-Nakamoto	3 m
<b>T.</b>	Approve agreement between Scholarship Prep - Oceanside and Busy Bees in the Amount of \$21,315.00	FYI	Sarah Schoenfeld-Nakamoto	3 m
<b>U.</b>	Approve Agreement with Circle MSP for Upgraded Copiers at Scholarship Prep - Oceanside, Orange County, South Bay, and	FYI	Jason Watts	3 m

	Purpose	Presenter	Time
	Home Office in the Amount of \$11,986 per Month for 63 Months		
<b>V.</b>	Approval of Consent Calendar	Vote	Charles Friedrichs 2 m

This vote and action approves and adopts all items listed in the Consent Calendar unless stated otherwise.

#### **IV. Action Items**

**4:57 PM**

This section contains items requiring discussion and explicit action by the Scholarship Prep Board of Directors.

<b>A.</b>	2023-24 Scholarship Prep - Orange County Preliminary Budget	Vote	Sarah Schoenfeld-Nakamoto 5 m
<b>B.</b>	2023-24 Scholarship Prep - Oceanside Preliminary Budget	Vote	Sarah Schoenfeld-Nakamoto 5 m
<b>C.</b>	2023-24 Scholarship Prep - South Bay Preliminary Budget	Vote	Sarah Schoenfeld-Nakamoto 5 m
<b>D.</b>	2023-24 Scholarship Prep - Riverside Preliminary Budget	Vote	Sarah Schoenfeld-Nakamoto 5 m
<b>E.</b>	2023-24 Scholarship Prep - Orange County LCAP	Vote	Andrew Crowe 5 m
<b>F.</b>	2023-24 Scholarship Prep - Oceanside LCAP	Vote	Andrew Crowe 5 m
<b>G.</b>	2023-24 Scholarship Prep - South Bay LCAP	Vote	Andrew Crowe 5 m
<b>H.</b>	2023-24 Declaration of Need for Fully Qualified Educators	Vote	Andrew Crowe 5 m
<b>I.</b>	2023-24 Board Meeting Calendar	Vote	Jason Watts 5 m

#### **V. Closed Session**

**5:42 PM**

This sections contains items the Board will hear and discuss that is not open to the public. Item descriptions which satisfy Government Code 54954.5 are listed on the agenda.

	Purpose	Presenter	Time
<b>A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION</b> (Gov. Code section 54957(b)(1).) Title: Executive Director	Discuss		15 m
<b>VI. Report Out of Closed Session</b>			
<b>VII. Action Item</b>			<b>5:57 PM</b>
<b>A. Discussion and Approval of Employment Agreement for Executive Director</b>	Vote	Charles Friedrichs	5 m
<b>VIII. Closing Items</b>			<b>6:02 PM</b>
<b>A. Board Comments and Future Agenda Items</b>	Discuss	Charles Friedrichs	3 m
<p>The Governing Board will take comments/updates from fellow board members, and staff for future agenda issues.</p> <p>The next regularly scheduled meeting will be held July 6, 2023 in Santa Ana.</p>			
<b>B. Adjourn Meeting</b>	Vote	Charles Friedrichs	

**THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE**

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

**REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY**

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

**SPECIAL PRESENTATION MAY BE MADE**

Notice is hereby given that, consistent with the requirements of the Brown Act, special presentations not mentioned in the agenda may be made at this meeting.

However, any such presentation will be for information only.

**REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH DISABILITY**

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of

any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Jason Watts. Email: [jwatts@scholarshipschools.org](mailto:jwatts@scholarshipschools.org)

## **BOARD DOCUMENTS**

Agenda documents that have been distributed to members of the Board and are available for inspection online by requesting from Jason Watts at [jwatts@scholarshipschools.org](mailto:jwatts@scholarshipschools.org) "during normal school business hours Monday-Friday" or at any of the Scholarship Prep School Offices during regular business hours.

Scholarship Prep Orange County (17th Street) - 1010 West 17th Street, Santa Ana, CA 92706

7:30 a.m. to 4:00 p.m. Monday through Friday

Scholarship Prep Orange County (Grand Ave) - 1821 N Grand Ave, Santa Ana, CA 92705

7:30 a.m. to 4:00 p.m. Monday through Friday

Scholarship Prep Oceanside - 4070 Mission Avenue, Oceanside, CA 92057

7:30 a.m. to 4:00 p.m. Monday through Friday

Scholarship Prep South Bay- 24910 S. Avalon Blvd., Wilmington, CA 90744

7:30 a.m. to 4:00 p.m. Monday through Friday

## **FOR MORE INFORMATION**

For more information concerning this agenda, please contact Jason Watts at: [jwatts@scholarshipschools.org](mailto:jwatts@scholarshipschools.org)