

APPROVED



# KIPP Philadelphia Public Schools

## Minutes

### KIPP Philadelphia Public Schools Board of Trustees Meeting

---

#### **Date and Time**

Wednesday December 18, 2024 at 2:00 PM

#### **Location**

Two Liberty Place  
50 S. 16th Street, Suite 3200  
Philadelphia, Pa 19102

---

A regular meeting of the KIPP Philadelphia Public Schools Board of Trustees in joint session with regular meetings of the KIPP Philadelphia Charter School Board of Trustees, KIPP DuBois Charter School Board of Trustees, KIPP West Philadelphia Charter School Board of Trustees, KIPP North Philadelphia Charter School Board of Trustees, and KIPP Catto Charter School Board of Trustees with Board President Samantha Wilson Jones presiding.

---

#### **Trustees Present**

A. Aerts, A. Fullard, A. Keyes, A. Wheeler, B. Cummings, C. Hardie-Langston, D. Tucker Harrison, H. Richman, K. Jones, S. Wilson Jones

#### **Trustees Absent**

*None*

#### **Guests Present**

A. Neill (remote), A. Sinha, C. Benson, I. Gasiorowski, L. Whitaker, M. Poorman, M. Wells-Sheed, N. Wiltshire, R. Perkins, R. Vieira

---

## **I. Opening Items**

### **A. Record Attendance and Guests**

### **B. Call the Meeting to Order**

S. Wilson Jones called a meeting of the board of trustees of KIPP Philadelphia Public Schools to order on Wednesday Dec 18, 2024 at 2:17 PM.

### **C. Approve November 13, 2024 Minutes**

K. Jones made a motion to approve the minutes from KIPP Philadelphia Public Schools Board of Trustees Meeting on 11-13-24.

A. Wheeler seconded the motion.

The board **VOTED** to approve the motion.

## **II. Welcome & CEO Report**

### **A. Welcome**

### **B. CEO Report**

N. Wiltshire discussed the recent college fair hosted by the KIPP Forward team and shared that this was the largest fair held to date. At the fair, several students were offered onsite admission. KIPP Philadelphia's KIPP Forward team is a model for the national network.

N. Wiltshire then shared the KDCA girls basketball team's recent wins.

N. Wiltshire then shared updates on family engagement and recent attendance efforts, including FASFA family nights and attendance incentives.

In terms of staff engagement, N. Wiltshire discussed the annual GRIT Awards, which is a ceremony where employees are honored for their service (5, 10, 15 years) and the regional holiday party.

Lastly, N. Wiltshire shared that we were awarded a grant from Toshiba awarded to Baby West, and our participation in federal advocacy in partnership with the KIPP Foundation.

## **III. CONSENT AGENDA**

### **A. VOTE: CONSENT AGENDA**

A.Aerts asked if the principal's recommendation was considered for the hearings and N. Wiltshire confirmed.

A. Keyes made a motion to Approve the Consent Agenda.

A. Wheeler seconded the motion.

11-2 to 12-6 KWPP Resumes.pdf**APPROVED**

MEMORANDUM KWPP 12-06-24.pdf**APPROVED**

11-2 to 12-6 KPCS-KPEA Resume.pdf**APPROVED**

MEMORANDUM KPCS-KPEA 12-06-24 2.pdf**APPROVED**

11-2 to 12-6 KPOC Resumes.pdf**APPROVED**

MEMORANDUM KPOC 12-06-24.pdf**APPROVED**

11-2 to 12-6 KPCS-KPPA Resumes.pdf**APPROVED**

MEMORANDUM KPCS-KPPA 12-06-24 2.pdf**APPROVED**

11-2 to 12-6 KWPCS Resumes.pdf**APPROVED**

MEMORANDUM KWPCS 12-06-24.pdf**APPROVED**

11-2 to 12-6 KNPCS Resumes.pdf**APPROVED**

MEMORANDUM KNPCS 12-06-24 2.pdf**APPROVED**

MEMORANDUM KDCS 12-06-24.pdf**APPROVED**

AF - Trust Agreement redacted.pdf**APPROVED**

AF ESA Summary.pdf**APPROVED**

AF - ESA parent signed redacted\_Redacted.pdf**APPROVED**

ML Trust Agreement redacted.pdf**APPROVED**

ML ESA parent signed redacted\_Redacted.pdf**APPROVED**

ML ESA Summary.pdf**APPROVED**

SE Trust Agreement - redacted.pdf**APPROVED**

SE ESA - parent signed redacted\_Redacted.pdf**APPROVED**

SE ESA Summary.pdf**APPROVED**

YY Trust Agreement redacted.pdf**APPROVED**

YY ESA parent signed redacted\_Redacted.pdf**APPROVED**

YY ESA Summary.pdf**APPROVED**

MJ - Trust Agreement redacted.pdf**APPROVED**

MJ- ESA parent signed redacted\_Redacted.pdf**APPROVED**

MJ ESA Summary.pdf**APPROVED**

CMO Report to KWPCS BOT for Period Ending 11-30-24.pdf**APPROVED**

CMO Report to KPOC BOT for Period Ending 11-30-24.pdf**APPROVED**

CMO Report to KPCS BOT for Period Ending 11-30-24.xps**APPROVED**

CMO Report to KDCS BOT for Period Ending 11-30-24.pdf**APPROVED**

CMO Report to KNPA BOT for Period Ending 11-30-24.pdf**APPROVED**

KPPA Expulsion hearing for Student EW.pdf**APPROVED**

KDCA Expulsion hearing for Student SJ.pdf**APPROVED**

The board **VOTED** to approve the motion.

#### **IV. COMMITTEE REPORTS**

##### **A. School Health Committee**

Arc of the Year Stage Alignment:

R. Vieira updated the board on the Arc of the Year progress as we are ending Rigor One and approaching Rigor Two. R. Vieira then shared the Arc of the Year launch was strong.

K. Jones asked about retention baseline data. R. Vieira stated that the student retention data is stronger at KDCA than in previous years.

M. Poorman then gave an update on high school culture. M. Poorman shared that the KDCA team is making action plans as they move into Rigor Two. She then shared that it is a priority to continue engaging students and families in attendance and hallway culture. Their current efforts supporting those two priorities have made a positive impact.

M. Poorman then went on to share that the KDCA team is focused on making data-driven decisions and adjustments as they ramp up their teacher coaching plans. One strategy is weekly data meetings with the high school leadership team and regional leaders to collaborate, particularly in regard to student behavior.

I. Gasiorowski then shared a preview of Rigor Two. Rigor Two will be a shift into data-driven classrooms and adjusting to students' needs by closing gaps and getting students excited. Leaders will support this by reviewing data and supporting teachers with data-driven instruction.

K. Jones advised that he loves the Arc concept and would hope the School Health Committee sees the evolution of the Arc.

R. Vieira closed the presentation by sharing that A. Neill was preparing a report for the upcoming board meeting focused on special education.

K. Jones advised A. Aerts and H. Richman that the committee would work to provide more detailed information ahead of the next board meeting.

## **B. Development Committee**

A. Sinah advised the board that we were more than halfway to our goal.

She then shared updates about KIPP's new philanthropic partners, EITC programming, the newly relaunched Advisory Council, and the upcoming fundraising appeal.

A. Wheeler asked how many donors would receive an appeal letter and A. Sinah advised that the list would be small and focus on lapsed donors.

A. Sinah also discussed additional engagement efforts, including a KPPS Day of Giving and a Corporate breakfast.

A. Sinah ended by discussing the recruitment of new board members, the current funding climate, and future funding opportunities involving board members.

### **C. Governance**

A. Aerts asked board members to review the pipeline and who they'd like to engage with.

A. Aerts said she would reach out to board members to identify and cultivate additional potential candidates.

A. Wheeler may have a few connections with possible candidates from local universities and commented on board giving.

A. Aerts ended by reminding all board members to complete the self-assessment in Board on Track.

### **D. Finance Committee**

L. Li discussed the year-to-date results. The board was advised on the results of the OCT 2024 YTD Actuals vs Reforecast regarding Revenue, Compensation, OpEx and Net Surplus.

L. Li advised the board that she has high confidence in the report, and the month-to-month timing differences are favorable.

L. Li advised the board that the Investor Call took place in early December and the deck will be shared with the board.

L. Li discussed the 2024 year to date Budget Reforecast and advised the board that the variances are due to timing and the actual expenses are projected to align with the full year budget at year's end. L. Li advised the board that the biggest variances are special education services.

L.Li ended by giving an update on the plan to improve the monthly accruals process with vendors.

## **V. Information**

### **A. Public Comment**

### **B.**

**New Business**

No new business.

**C. Old Business**

No old business.

**D. Announcements**

No announcements.

**VI. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 2:50 PM.

Respectfully Submitted,  
S. Wilson Jones