APPROVED

KIPP Philadelphia Public Schools

Minutes

KIPP Philadelphia Public Schools Board of Trustees Meeting

Date and Time
Wednesday December 13, 2023 at 3:00 PM

Location
2001 Market St #1800
Philadelphia, PA 19103

A regular meeting of the KIPP Philadelphia Public Schools Board of Trustees in joint session with regular meetings of the KIPP Philadelphia Charter School Board of Trustees, KIPP DuBois Charter School Board of Trustees, KIPP West Philadelphia Charter School Board of Trustees, KIPP North Philadelphia Charter School Board of Trustees, and KIPP Catto Charter School Board of Trustees with Board President Samantha Wilson-Jones presiding.

Trustees Present
A. Aerts, A. Fullard, A. Keyes (remote), B. Cummings, C. Hardie-Langston, K. Jones, S. Wilson Jones, T. Algarin

Trustees Absent
G. Lewis, H. Richman, T. Llopiz

Guests Present
A. Sinha, C. Benson, Christopher Guy, I. Gasiorowski, Jennifer A. L'Heureux, John R. Buckley, L. Li, L. Whitaker, M. Carter, M. Eigen, M. Poorman, M. Wells-Sheed, N. Wiltshire, R. Vieira

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

S. Wilson Jones called a meeting of the board of trustees of KIPP Philadelphia Public Schools to order on Wednesday Dec 13, 2023 at 3:11 PM.

C.

Approve October 26, 2022 Minutes

A. Keyes made a motion to Approve the October 26, 2022 minutes.
A. Fullard seconded the motion.
S. Wilson-Jones noted that the minutes had to be approved again to reflect the proper board titles.
The board **VOTED** unanimously to approve the motion.

D. Approve June 14, 2023 Minutes

A. Keyes made a motion to Approve the June 14, 2023 minutes.
A. Fullard seconded the motion.
S. Wilson-Jones noted that the minutes had to be approved again to reflect the proper board titles.
The board **VOTED** unanimously to approve the motion.

E. Approve Minutes from November 15th

A. Keyes made a motion to approve the minutes from KIPP Philadelphia Public Schools Board of Trustees Meeting on 11-15-23.
A. Fullard seconded the motion.
The board **VOTED** unanimously to approve the motion.

F. FY24 Budget Reforecast: Roll Call

A. Aerts made a motion to Take a roll call vote for the FY24 roll call vote.
A. Fullard seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

A. Aerts	Aye
S. Wilson Jones	Aye
C. Hardie-Langston	Aye
T. Algarin	Aye
A. Keyes	Aye
H. Richman	Absent
B. Cummings	Aye
T. Llopiz	Absent
A. Fullard	Aye
G. Lewis	Absent
K. Jones	Aye

II. Welcome; CEO Report

A. Welcome; CEO Report

N. Wiltshire gave her CEO report where she updated the board on two KPPS Questbridge Scholars, sports wins, and family engagement activities.

III. CONSENT AGENDA

A. VOTE: CONSENT AGENDA

A. Aerts made a motion to Approve the consent agenda.
A. Keyes seconded the motion.

- KDCS Memorandum -APPROVED
- KNPCS Memorandum - APPROVED
- KNPCS Resumes -APPROVED
- KPCS-KPPA Memorandum -APPROVED
- KPCS-KPEA Memorandum -APPROVED
- KPOC Memorandum -APPROVED
- KWPCS Memorandum -APPROVED
- KWPP Memorandum -APPROVED
- KWPP Resumes-APPROVED

The board **VOTED** unanimously to approve the motion.

IV. COMMITTEE REPORTS

A. Finance Committee

B. Cummings updated the board on the FY23 audit process. L. Li introduced the KPPS Controller, C. Guy and she moved on to discuss how the team worked with the auditors. She then introduced J. Buckley and J. L'Heureux from the AAFCPAs Team.

The audit team updated the board on the process, financial statements, and the management letter and findings. The auditors then walked the board through their recommendations. A. Fullard asked about closing accounts and who owns that process. L. Li explained that her team has ownership, and they are designing a new process to close accounts before the next audit.

B. Cummings thanked the audit team and opened it up for questions. A. Fullard asked about student recruitment in relation to ensuring balanced budgets. N. Wiltshire agreed that this is an opportunity to think creatively about organizational structure.

S. Wilson-Jones then moved to the vote. T. Algarin motioned to accept the audit report.
B. Cummings seconded the motion.

The board **VOTED** unanimously to approve the motion.

B.

School Health Committee

K. Jones updated the board on the School Health committee. He shared that the committee discussed goals, One KIPP, compensation, and renewal. He updated the board on the committee takeaways including implementing One KIPP strategies and the desired outcomes. He then shared that the committee will continue to refine its purpose and goals.

C. Development

A. Sinha updated the board on the Development Committee. She shared that the committee discussed progress-to-goals, the end-of-year appeal, and areas of funding need. She then shared the key takeaways including board member participation and donor outreach strategy ideas. She then shared that the committee will continue to support donor outreach and monitor the EOY appeal results.

D. Governance

A. Aerts updated the board on the Governance Committee activities including committee priorities, progress, and next steps.

V. Information

A. Public Comment

There was no public comment.

B. New Business

There was no new business.

C. Old Business

There was no old business.

D. Announcements

There were no announcements.

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 4:15 PM.

Respectfully Submitted,
S. Wilson Jones