

APPROVED



KIPP Philadelphia Public Schools

Minutes

KIPP Administrative Services Corporation Board of Trustees Meeting

September Board Meeting

Date and Time

Wednesday September 8, 2021 at 4:00 PM

A regular meeting of the KIPP Administrative Services Corporation Board of Trustees is held with Chair Leigh Whitaker presiding.

Committee Members Present

J. Davidse (remote), L. Whitaker (remote), M. Carter (remote)

Committee Members Absent

None

Guests Present

A. Aerts (remote), A. Corona (remote), C. Benson (remote), E. Otuije (remote), G. Lewis (remote), J. Cunningham Akoto (remote), N. Wiltshire (remote), S. Wilson Jones (remote), W. Jones (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

L. Whitaker called a meeting of the KIPP Administrative Service Corporation Board of Trustees Committee of KIPP Philadelphia Public Schools to order on Wednesday Sep 8, 2021 at 4:03 PM.

C. Approve June 16, 2021 Meeting Minutes (Exhibit A1)

J. Davidse made a motion to approve the minutes from KIPP Administrative Services Corporation Board of Trustees Meeting on 06-16-21.

M. Carter seconded the motion.

The committee **VOTED** unanimously to approve the motion.

II. Regional Office

A. RO New Hires, Exiting Staff, and Transitions

J. Cunningham updated the committee on staff departure and the plans set up to bridge the gap.

III. Finance Update

A. Finance Report

1. W. Jones updated the board on the financial statement packet.
2. W. Jones updated the board on the timeline of the impending audit at the of September.

B. Real Estate Update

N. Wiltshire updated the board on the real estate status.

J. Davidse made a motion to Ratification of Executive Committee vote on 8/11/21 approving guaranty of the Lease Agreement for 4601 Market Street for KIPP Philadelphia Octavius Catto Charter School.

M. Carter seconded the motion.

The committee **VOTED** unanimously to approve the motion.

IV. Information

A. New Business

1. No new business at this time

B. Old Business

1. No old business at this time

C. Announcements

1. No announcements at this time

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 4:17 PM.

Respectfully Submitted,
L. Whitaker