

APPROVED



## KIPP Philadelphia Public Schools

### Minutes

#### Executive Committee Meeting

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##### **Date and Time**

Wednesday August 26, 2020 at 8:30 AM

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A regular meeting of the KIPP Philadelphia Public Schools Board of Trustees Executive Committee in joint session with regular meetings of the KIPP Philadelphia Charter School Board of Trustees Executive Committee, KIPP DuBois Charter School Board of Trustees Executive Committee, KIPP West Philadelphia Charter School Board of Trustees Executive Committee, KIPP North Philadelphia Charter School Board of Trustees Executive Committee, and KIPP Parkside Charter School Board of Trustees Executive Committee, with Committee Chair Samantha Wilson-Jones presiding.

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##### **Committee Members Present**

A. Aerts (remote), D. Reuter (remote), G. Lewis (remote), H. Richman (remote), R. Knowles (remote), S. Wilson Jones (remote)

##### **Committee Members Absent**

L. Whitaker

##### **Guests Present**

J. Cunningham Akoto (remote), N. Wiltshire (remote), Z. Rankin (remote)

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#### **I. Opening Items**

##### **A. Record Attendance**

##### **B. Call the Meeting to Order**

S. Wilson Jones called a meeting of the Executive Committee of KIPP Philadelphia Public Schools to order on Wednesday Aug 26, 2020 at 8:36 AM.

## **II. Executive Committee**

### **A. SY20-21 Goal Setting**

#### **Academics**

- J. Akoto reviewed historic background of KPPS goal setting. Highlighting the goal setting process during COVID-19 because there are no PSSA results from SY 19-20 and it is unclear whether there will be PSSAs for SY20-21. We will use MAP instead and ACT.
- S. Wilson Jones opened discussion around special education goals
- G. Lewis asked the impact of pandemic on teacher retention
- R. Knowles asked the previous years actuals
- S. Wilson Jones asked that we place this in one document for board presentation (next steps)

#### **Board of Trustee Goals**

- S. Wilson Jones presented goals for trustees, no discussion
- G. Lewis reviewed academic goals
- Development Committee goals were reviewed, discussion around impact of COVID-19 on fundraising
- Finance committee goals were reviewed
- H. Richman asked a question about including Leadership Council and Young Friends goals and expectations in the Governance Committee goals, amendment was accepted and will be revised

### **B. KPPS Board Member Expectations & Commitment to Excellence**

- S. Wilson Jones gave background on board member expectations
  - R. Knowles noted that in other KIPP regions board expectations are used as a board recruitment strategy, to clearly communicate expectations from the outset.
- A. Aerts recommended the addition of fiduciary responsibilities
- G. Lewis asked about timeline for the expectations, S. Wilson Jones recommended that leadership sign prior to September board meeting and other board members sign after the board meeting.
- R. Knowles suggested that we include Statement of Financial Interest.
- The Executive Committee decided not to include because the expectations document is not intended to specifically reference legal duties beyond legal.
  - A. Aerts will lead onboarding of new and current board members in December to make sure all board members understand legal duties of the board.

- S. Wilson Jones noted that this will be updated to include a give/get based on Development Committee meeting tomorrow
- (Next step) S. Wilson Jones will personalize and send to Executive Committee members and asks for signatures prior to the next meeting

### **C. Board Meeting Agenda**

- A. Aerts and G. Lewis will provide an update on trauma-informed practices, and preview training on this for December retreat

### **D. CMO evaluation process**

- A. Aerts provided background on CMO evaluation
- CMO evaluation will move to being drafted by the Governance Committee
- We should be approving evaluation in the September meeting
- N. Wiltshire will provide CMO evaluation to A. Aerts by Friday 8/28 (next step)

### **E. CEO Evaluation Update**

## **III. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:00 AM.

Respectfully Submitted,  
S. Wilson Jones