



## KIPP Philadelphia Public Schools

### Minutes

#### KIPP Administrative Services Corporation Board of Trustees Meeting

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##### **Date and Time**

Wednesday June 16, 2021 at 4:00 PM

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A regular meeting of the KIPP Administrative Services Corporation Board of Trustees is held with Chair Leigh Whitaker presiding.

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##### **Committee Members Present**

L. Whitaker (remote), R. Knowles (remote)

##### **Committee Members Absent**

J. Davidse

##### **Guests Present**

A. Aerts (remote), C. Benson (remote), G. Lewis (remote), J. Cole (remote), J. Cunningham Akoto (remote), N. Wiltshire (remote), S. Wilson Jones (remote), W. Jones (remote)

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#### **I. Opening Items**

##### **A. Record Attendance**

##### **B. Call the Meeting to Order**

L. Whitaker called a meeting of the KIPP Administrative Service Corporation Board of Trustees Committee of KIPP Philadelphia Public Schools to order on Wednesday Jun 16, 2021 at 4:04 PM.

##### **C.**

### **Approve April 21, 2021 Meeting Minutes (Exhibit A1)**

R. Knowles made a motion to approve the minutes from KIPP Administrative Services Corporation Board of Trustees Meeting on 04-21-21.

L. Whitaker seconded the motion.

The committee **VOTED** unanimously to approve the motion.

### **D. Approve June 10, 2021 Meeting Minutes (Exhibit A2)**

R. Knowles made a motion to approve the minutes from KASC Board of Trustees Committee Meeting on 06-10-21.

L. Whitaker seconded the motion.

The committee **VOTED** unanimously to approve the motion.

## **II. KASC Governance Update**

### **A. KASC Board Changes**

1. L. Whitaker discussed the KASC Board slate

1. SY22 KASC Board Member Term Renewals
2. SY22 KASC Board New Member Nominations
3. SY22 KASC Board Officer Slate
4. SY22 KASC Board Member Resignations

R. Knowles made a motion to approve SY22 KASC Board Member Term Renewals.

L. Whitaker seconded the motion.

- Leigh Whitaker
- Jerry Davidse

The committee **VOTED** unanimously to approve the motion.

R. Knowles made a motion to approve SY22 KASC Board New Member Nominations.

L. Whitaker seconded the motion.

- Melanie Carter

The committee **VOTED** unanimously to approve the motion.

R. Knowles made a motion to approve SY22 KASC Board Officer Slate.

L. Whitaker seconded the motion.

- Leigh Whitaker - President
- Melanie Carter - Secretary
- Treasurer - KASC will, as needed, work with a financial consultant

The committee **VOTED** unanimously to approve the motion.

## **III. External Impact Update**

#### **A. Development Update**

1. C. Benson updated the board on the Development Committee Progress to Goals

#### **B. Capital Campaign**

1. C. Benson discussed the campaign consultant

### **IV. Regional Office**

#### **A. RO New Hires, Exiting Staff, and Transitions**

1. J. Cunningham opened the floor for questions on the exiting staff for the Regional Office
  1. No questions

### **V. Finance Update**

#### **A. Finance Report**

1. W. Jones updated the board on the finance report memo
2. W. Jones proposed a vote on the changes in personnel for finance support

R. Knowles made a motion to approve the budget for the raised in methodology.

L. Whitaker seconded the motion.

The committee **VOTED** unanimously to approve the motion.

#### **B. FY22 Budget**

1. W. Jones updated the board on the year to date budget to actuals

#### **C. Real Estate Update**

1. N. Wiltshire updated the board on the real estate status
  1. Signature are being collected for KIPP Catto Charter and Whitter Lease

### **VI. Information**

#### **A. New Business**

1. No new business at this time

#### **B. Old Business**

1. No old business at this time

#### **C.**

## **Announcements**

1. No announcements at this time

## **VII. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 4:40 PM.

Respectfully Submitted,  
L. Whitaker