APPROVED

# Midtown Community School

# Minutes

## Regular Meeting [Virtual]

**Date and Time**
Tuesday September 22, 2026 at 6:00 PM

**Directors Present**
A. Bland (remote), A. DeWilde (remote), B. Finocchario (remote), J. Herman (remote), S. Rios (remote)

**Directors Absent**
L. Butler, S. Bond, S. Moore

**Guests Present**
D. Miles (remote), R. Brennan (remote)

### I. Opening Items

#### A. Call the Meeting to Order

S. Rios called a meeting of the board of directors of Midtown Community School to order on Tuesday Sep 22, 2026 at 6:01 PM.

#### B. Roll Call Attendance

#### C. Review & Consideration of Proposed Agenda

A. DeWilde made a motion to approve the Agenda as Proposed.
A. Bland seconded the motion.

The board **VOTED** unanimously to approve the motion.

## II. Public Comment

### A. Public Comment

Ms. Rios introduced herself, thanked the public, and provided an overview of the public comment process and guidelines. Ms. Rios then invited public comment; no comment was made.

## III. Review & Consideration of Prior Meeting Minutes

### A. August 25, 2026 Regular Meeting of the Board Minutes

J. Herman made a motion to approve the minutes from Regular Meeting on 08-25-26.
A. DeWilde seconded the motion.
The board **VOTED** unanimously to approve the motion.

## IV. Consent Agenda

### A. Review & Consideration of Consent Agenda

Ms. Rios presented the Consent Agenda and asked the Board if any member wanted to remove any item from the Consent Agenda in order to further discuss and/or solely vote on that item; no member did.
A. DeWilde made a motion to approve the Consent Agenda as presented.
A. Bland seconded the motion.
The board **VOTED** unanimously to approve the motion.

## V. Board Report from Monthly School Events

### A. Discussion

Mrs. DeWilde reported that she attended the first "First Friday." She shared reflections on both the new secure building entrance as well as the celebration. She especially noted that the morning had the same "Friday Sing" feel with teachers and students joyfully celebrating each other.

Dr. Miles previewed October events, including:
* First Friday in October (10/2).
* Fall Fun Fest (moved to Fri 10/23). Dr. Miles said she would send specific information about this event to the Board.
* Book Fair at Parent Teacher Conferences (10/28 & 10/29).

Ms. Rios reminded Board that the Board's goal is for each Member to attend at least two events during the year.

## VI. Old Business

### A. Potential Board Member Conflict of Interest

Dr. Miles shared that, in the scope of her practice, Ms. Bond has begun working with Cornerstones for Care. Since they are a vendor of the school, Ms. Bond highlighted a potential conflict of interest and further discussed the situation with legal counsel. They unfortunately confirmed that, according to charter law, the situation does present a conflict; therefore, Ms. Bond submitted her resignation from the Board earlier today (9/22/26).

Ms. Rios shared appreciation for Ms. Bond's service and said she would love to formally celebrate Ms. Bond. Dr. Miles is working on a dinner or happy hour and will send a poll.

### B. Medicaid Reimbursement

Ms. Bond was unable to review the Medicaid Reimbursement contract before her resignation, so Dr. Miles will email an update to the Board separately and further discuss in Executive Committee.

## VII. Board Committee Business & Report: Executive

### A. Review & Consideration of the Appointment of a Chair-Elect

Ms. Rios gave an overview of the Chair-Elect timeline. She will serve as Chair and this person will hold the Chair-Elect position through March 31, then they will be affirmed via vote to serve as Chair starting on April 1., 2027.
J. Herman made a motion to appoint Judge Ardie Bland as Chair-Elect of the Board.
B. Finocchario seconded the motion.
The board **VOTED** unanimously to approve the motion.

### B. Review & Consideration of Antisemitism Policy [Policy Manual]

Dr. Miles presented the proposed Antisemitism Policy. State statute requires the school to have an Antisemitism Policy in effect. MCPSA created a model policy and this policy follows that, as well as being closely aligned with the school's existing anti-discrimination policy.
A. DeWilde made a motion to approve the Antisemitism Policy as presented.
A. Bland seconded the motion.
The board **VOTED** unanimously to approve the motion.

### C. Review & Consideration of the 2026-2027 Midtown Community School Policy Manual

### D.

**Review & Consideration of the 2026-2027 Midtown Community School Employee Handbook**

**E. Review & Consideration of the 2026-2027 Midtown Community School Family Handbook**

A. Bland made a motion to approve the updated Policy Manual, Employee Handbook, & Family Handbook.
J. Herman seconded the motion.
The board **VOTED** unanimously to approve the motion.

**F. First Reading of Proposed New Policies & Policy Updates**

Dr. Miles recapped that, going forward, the Executive Committee requested a "first read" of any new policies during the first month, then intentional time to discuss/research/question, then a "second read" during the second month's meeting to actually approve the policies.

From that approach, Dr. Miles presented and gave a first read of the following new policies:

- Employee Handbook: District Travel Credit Card Checkout
- Family Handbook: Late Student Pickup

She also presented and gave a first read of the following updates to existing policies:

- Employee Handbook: Employee Classification
- Employee Handbook: Employee Attendance & Tardiness
- Employee Handbook: Employee Referral Bonus
- Employee Handbook: Bereavement Leave
- Employee Handbook: Personal Appearance & ID Cards
- Employee Handbook: Classroom Security & Sidelights

## VIII. Board Committee Business & Report: Finance

**A. Review & Consideration of Monthly Financials (August 2026), including Check Register**

In Mrs. Butler's absence, Mr. Brennan presented the September 2026 financials. He reported that the school continues to operate effectively in FY27 and student enrollment counts are currently in-line with the budget. Projected Net Income is slightly below budget and Year-End Days of Cash is now projected at 82 days. Bond revenues and expenses are also netting out evenly, as expected.

Turning to the monthly financials, Mr. Brennan presented Page 13's Balance Sheet, showing a current Cash Balance of $3m, and a projected year-end balance of $2.38m. He presented Page 11's Income Statement, highlighting:

- Year-to-date revenue of $2.7m, against a budget of $1.3m.
- Year-to-date expenses of $2m, against a budget of $1.6m.
- Net Income of $712k, against a budget of (-$292k).
- Forecasted year-end revenue of $10.6m, against a budget of $9.53m.
- Forecasted year-end expenses of $10.5m, against a budget of $9.36m.
- Forecasted year-end Net Income of $86k against a budget of $174k.
- A projected 82 days of cash on hand position.

Lastly, Mr. Brennan stated that the Finance Committee reviewed and did not note anything as out of order on the Check Register or Accounts Payable.
A. DeWilde made a motion to approve the September Financials.
J. Herman seconded the motion.
The board **VOTED** unanimously to approve the motion.

## IX. Superintendent's Report

### A. Construction Update

Dr. Miles provided an update on the building construction project, sharing photographs to illustrate progress to date.

### B. 2026-2027 Enrollment Update

Dr. Miles reviewed the updated School Dashboard, developed by Mr. Brennan and distributed as part of the Consent Agenda. The dashboard was redesigned to move beyond individual data points and provide a clearer narrative of school performance, offering the Board greater context and insight into the school's progress. Enhancements he made include year-over-year comparisons within graphs, more clearly defined performance metrics, and a breakdown of attendance data by MSIP attendance quadrants.

Mrs. Lineberry deferred her enrollment update to Dr. Miles' overview of enrollment by grade level, included in this Dashboard.

## X. Closed Session

### A. Roll Call Vote to Enter

Pursuant to § 610.021(1), the Board will enter into closed session to discuss matters related to (1) Legal Discussion.

Ms. Rios invited Dr. Miles & Mr. Brennan to stay.
A. DeWilde made a motion to enter Closed.
A. Bland seconded the motion.
The board **VOTED** to approve the motion.

**Roll Call**

| | |
|---|---|
| A. Bland | Aye |
| S. Moore | Absent |
| A. DeWilde | Aye |
| S. Rios | Aye |
| B. Finocchario | Aye |
| L. Butler | Absent |
| S. Bond | Absent |
| J. Herman | Aye |

## XI. Return from Closed Session

### A. Report on any Action Taken as Required

Ms. Rios welcomed members of the public back into Open Session and reported that discussion related to (1) Legal Discussion.  No action was taken which requires reporting.

## XII. Closing Items

### A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:05 PM.

Respectfully Submitted,
R. Brennan

---

**REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY** Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting or function of the Midtown Community School Board may request assistance by contacting Dr. Danielle Miles at Danielle.Miles@midtowncommunityschool.org, or by phone at (816) 499-8000.