APPROVED

Midtown Community School

Minutes

Regular Meeting

Board of Directors

Date and Time
Thursday August 21, 2025 at 6:00 PM

Location
The Offices at Park 39, Meeting Room #Annex-A
300 E. 39th St.
Kansas City, MO 64111

Directors Present
A. Bland, A. DeWilde, B. Finocchario, J. Herman, J. MacDonald, L. Butler, S. Bond, S. Rios

Directors Absent
None

Guests Present
D. Miles, R. Brennan

I. Opening Items

A. Call the Meeting to Order

S. Rios called a meeting of the board of directors of Midtown Community School to order on Thursday Aug 21, 2025 at 6:05 PM.

B.

Roll Call Attendance

Ms. Rios determined that with 8 of 9 Board Members present, a quorum is established for purposes of holding the meeting and voting.

C. Review & Consideration of Proposed Agenda

B. Finocchario made a motion to approve the Agenda as presented.
A. Bland seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Public Comment

A. Public Comment

Ms. Rios introduced herself, thanked the public, and provided an overview of the public comment process and guidelines. Ms. Rios then invited public comment.

Dr. Miles introduced Dr. Cochran, Elementary Principal to the Board. The Board welcomed Dr. Cochran and she shared encouragement and joyful reflections from the first two weeks of school as well as expressed gratitude for being able to join the team. Ms. Rios encouraged her to reach out to the Board at any time for any support she may need.

III. Review & Consideration of Prior Meeting Minutes

A. July 24, 2025 Regular Meeting of the Board Minutes

L. Butler made a motion to approve the minutes from Regular Meeting (Virtual) on 07-24-25.
A. DeWilde seconded the motion.
The board **VOTED** unanimously to approve the motion.

IV. Consent Agenda

A. Review & Consideration of Consent Agenda

Mrs. Rios presented the Consent Agenda and asked the Board if any member wanted to remove any item from the Consent Agenda in order to further discuss and/or solely vote on that item; no member did.
L. Butler made a motion to approve the Consent Agenda as proposed.
A. DeWilde seconded the motion.
The board **VOTED** unanimously to approve the motion.

V. Board Report from Monthly School Events

A. Report

Mrs. Herman attended the First Day of School and shared her excitement on being a part of the day.

Dr. Miles previewed August 28th's event (Mrs. DeWilde is planning to attend) and September 25th's Ice Cream Social (Mrs. Herman is again planning to attend). She reminded the Board that September 5th's First Friday has an opportunity for a Board Member to attend.

VI. Board Committee Business & Report: Executive

A. Review & Consideration of Rescheduling the September Board Meeting from September 18th to September 25th

Dr. Miles stated she has a scheduling conflict (attending a Conference out of the area) on September 18th and asked to reschedule the meeting to September 25th. Ms. Rios led a quick straw poll of availability to ensure quorum. The Board was amenable to moving from a virtual meeting at 6:00p on September 18th to an in-person meeting at 6:30p on September 25th.
B. Finocchario made a motion to reschedule the September meeting as proposed.
J. MacDonald seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Review & Consideration of Electronic Communications Device Policy

Dr. Miles shared that, as a result of Missouri Senate Bill 68, the Board is required to adopt a "Electronic Communications Device Policy." She summarized the policy that students are not to display or use any electronic communications device from the start to end of day, with a few noted exemptions.
J. MacDonald made a motion to approve the Policy as proposed.
A. DeWilde seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Update on Employee, Family, Policy Handbooks

Dr. Miles shared that since the three Handbooks/Manuals were just updated in January, there are are minimal updates needed for this year. There are a few new required policies (again, mostly from Senate Bill 68) and her plan is to have those ready for approval at the September meeting.

VII. Board Committee Business & Report: Brand Identity

A. Update on Committee Discussions

Mrs. DeWilde reported that the Board remains in the Good Faith Negotiation period with CWCS. The Committee did receive recent communication from CWCS that will be discussed in Closed Session.

VIII. Board Committee Business & Report: Finance & Operations

A. Board Notification of Change in Credit Card Providers

Mrs. Butler notified the Board that the school is changing to a new credit card platform (from Country Club Bank's internal platform to Divvy/Bill.com). EdOps recommended the change and Mr. Brennan is enthusiastic about the upgrade to the expense tracking and reporting process.

There will initially be the same card holders, although there is an opportunity to explore adding "card users" and "virtual cards" that Mr. Brennan plans to learn more about.

B. Board Notification of new Credit Card holder, Dr. Sheryl Cochran

Mrs. Butler notified the Board that Dr. Sheryl Cochran will be added to the list of approved card holders, bringing that list to Dr. Miles, Mr. Brennan, Mr. Butler, and now Dr. Cochran.

C. Board Notification on Bank Account Signors update

Mrs. Butler notified the Board that the account signors on all bank accounts will soon be updated with transitioning Ms. Finocchario off (as past chair) and adding Ms. Rios on (as Chair).

D. Board Notification on New Bank Account

Dr. Miles shared that the school has been requested to open a new account specifically to receive and manage bond proceeds. Mrs. Butler said that this will serve as Board notification that the school will do that shortly, with the same signors as the other accounts.

E. Review & Consideration of Monthly Financials (July 2025), including Check Register

Mrs. Butler reported that, based on July 2025 actuals, the school is in a strong position to start FY26. The year-end cash projection is $1.8m, representing 76 days of cash on hand, and the current forecast predicts a Net Income $102k above budget due to increased Title funds and FY25 draws.

She noted that the current financial forecast does not yet reflect an updated State Basic Formula funding process, which now includes a 10% weight for enrollment and 90% Average Daily Attendance (ADA). Therefore, both student enrollment and attendance will be key financial metrics the Finance Committee will monitor closely in tandem; she will also provide a walk-through of this new process in September.

Mrs. Butler presented Page 10's Balance Sheet, showing a current Cash Balance of over $2M, and a projected year-end balance of just over $2.25M.

She presented Page 8's Income Statement, highlighting:
• Year-to-date revenue of $679k, against a budget of $428k.
• Year-to-date expenses of $698k, against a budget of $707k.
• Net Income of (-$19k), against a budget of (-$279k).
• Forecasted year-end revenue of $8.68M, against a budget of $8.58M.
• Forecasted year-end expenses of $8.48M, against a budget of $8.49MM.
• Forecasted year-end Net Income of $194k against a budget of $92k.
• A projected 76 days of cash on hand position.

Lastly, she stated that the Finance Committee did not note anything as out of order on the Check Register or Accounts Payable.

The Board had a question on the Check Register and it was discovered that the incorrect Register was included in the distributed materials. Mr. Brennan re-sent the correct Register during the meeting and the Board had no further questions.
J. Herman made a motion to approve the July Financial Report and Check Register as proposed.
A. Bland seconded the motion.
The board **VOTED** unanimously to approve the motion.

IX. Executive Director's Report

A. 2025-2026 Enrollment Update

Ms. Lineberry shared that the school had about 20 no-shows on the first day of school, which is why the school does a planned over-enrollment. Most of the no-shows concentrated in 1st and 7th grade, so a bit more seats are open than expected. Her "Day 1 Support" has transitioned into welcoming students throughout the year, as space is available.

Ms. Rios asked about the first day no-show process and Mrs. Lineberry walked the Board through it. There was Board discussion on city trends and late enrollments.

B. Report on First Day of School

Dr. Cochran and Ms. Chambers shared their reflections on the first day. Ms. Rios encouraged Mrs. Lineberry with her social media posting.

C. Report on 2025 Excellence in Education Awards

Dr. Miles reported the school had three finalists recognized at the Excellence In Education awards; Ms. Schoen was a winner. The Board shared congratulations.

X. Closed Session

A.

Roll Call Vote to Enter

Ms. Rios stated that, pursuant to § 610.021(1) RSMo, the Board will enter into closed session to discuss matters related to Legal Discussion.

Ms. Rios invited Dr. Miles, Mr. Brennan, and Mr. Durphy (Rebel Law).
A. DeWilde made a motion to enter Closed Session.
L. Butler seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
L. Butler	Aye
S. Bond	Aye
S. Rios	Aye
J. Herman	Aye
A. DeWilde	Aye
A. Bland	Aye
B. Finocchario	Aye
J. MacDonald	Aye

XI. Return from Closed Session

A. Report on any Actions Taken

Ms. Rios welcomed members of the public back into Open Session and reported that discussion related to (1) Legal Discussion. No actions were taken that require reporting.

XII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:42 PM.

Respectfully Submitted,
R. Brennan

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting or function of the Citizens of the World Kansas City Board may request assistance by contacting Dr. Danielle Miles at Danielle.Miles@cwckansascity.org, or by phone at (816) 499-8000.