APPROVED

Midtown Community School

Minutes

Regular Meeting (Virtual)

Board of Directors

Date and Time
Thursday July 24, 2025 at 6:00 PM

Directors Present
A. DeWilde (remote), B. Finocchario (remote), J. Herman (remote), L. Butler (remote), S. Rios (remote)

Directors Absent
A. Bland, J. MacDonald, S. Bond

Guests Present
D. Miles, R. Brennan

I. Opening Items

A. Call the Meeting to Order

S. Rios called a meeting of the board of directors of Midtown Community School to order on Thursday Jul 24, 2025 at 6:09 PM.

B. Roll Call Attendance

Ms. Rios determined that with 5 of 9 Board Members present, a quorum is established for purposes of holding the meeting and voting.

C. Review & Consideration of Proposed Agenda

L. Butler made a motion to approve the Agenda as presented.
A. DeWilde seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Public Comment

A. Public Comment

Ms. Rios introduced herself, thanked the public, and provided an overview of the public comment process and guidelines. Ms. Rios then invited public comment; no public comment was made.

III. Review & Consideration of Prior Meeting Minutes

A. June 21, 2025 Annual Board Retreat Minutes

B. Finocchario made a motion to approve the minutes from Annual Retreat Meeting on 06-21-25.
L. Butler seconded the motion.
The board **VOTED** unanimously to approve the motion.

IV. Consent Agenda

A. Review & Consideration of Consent Agenda

Ms. Rios presented the Consent Agenda and asked the Board if any member wanted to remove any item from the Consent Agenda in order to further discuss and/or solely vote on that item; no member did.
B. Finocchario made a motion to approve the Consent Agenda as proposed.
L. Butler seconded the motion.
The board **VOTED** unanimously to approve the motion.

V. Board Committee Business & Report: Executive

A. Resignation of Mr. James Brown due to relocation

Ms. Rios informed the Board that, prior to the meeting (on June 21, 2025), Mr. Brown informed her of his resignation from the Board, due to a personal relocation to Chicago. Ms. Rios acknowledged Mr. Brown’s service with gratitude and wished him the very best.

Ms. Rios summarized that Board membership now stands at nine (9) members, with two potential vacancies. This also marks quorum at five (5) members.

Ms. Rios identified a need for a candidate with education experience. Dr. Miles gave a preference of a male, in the pursuit of a diverse board. The Executive Committee will restart reaching out to candidates.

B. Discussion on School Events Expectations

Ms. Rios shared a document that Dr. Miles created which contains a list of the annual school events. In addition to maintaining an expectation of 80% attendance at board meetings, she would like at least two board members at each event. Dr. Miles provided an overview of many of the events.

Ms. Rios asked Board members to sign up for events and said that this event sheet will be referenced in each monthly board meeting as a monthly reminder for upcoming events, as well as space provided for a quick report/overview from members attending events in the past month.

Ms. Rios also asked Mrs. Lineberry to set up a tour of the building for the Board in September or October.

C. Discussion on Board Committees, Calendars, and Memberships

Dr. Miles gave an overview of the existing five committees and the Board discussed the following membership and meeting schedule:

1. Executive Committee is set within the bylaws and is comprised of the board officers.
• Will meet 2nd Monday of the month at 12:00p
• Chair: Ms. Rios
• Board Membership: Hon. Bland, Mrs. Butler, & Mrs. DeWilde
• Staff Membership: Dr. Miles & Mr. Brennan

2. Finance Committee
• Will continue to meet the Tuesday prior to the Board Meeting at 4:00p
• Chair: Mrs. Butler
• Board Membership: Mrs. DeWilde & Ms. Finocharrio
• Staff Membership: Dr. Miles & Mr. Brennan
• Community Membership: Ms. Dede Palmer & Mr. Jeff Phillips

3. Academic Excellence Committee
• Will continue to meet quarterly, with specific dates TBD
• Chair: Ms. Finocchario
• Board Membership: Further additions TBD
• Staff Membership: Dr. Miles, Dr. Cochran, Mr. Butler & Mrs. Roland
• Community Membership: Ms. Dede Palmer & Mr. Jeff Phillips

4. Brand Identity Committee

• Will continue to meet as needed on the first Wednesday of the month at 12:00p
• Chair: Mrs. DeWilde
• Board Membership: Hon. Bland, Ms. Bond, Mr. Lyons, Mr. MacDonald
• Staff Membership: Dr. Miles & Mr. Brennan

5. Audit Committee
• Will continue to meet annual, with specific date in Nov/Dec TBD
• Chair: Mr. MacDonald
• Board Membership: Further additions TBD
• Staff Membership: Mr. Brennan

B. Finocchario made a motion to approve the Committee Meeting Schedule as proposed.
L. Butler seconded the motion.
The board **VOTED** unanimously to approve the motion.

VI. Board Committee Business & Report: Finance & Operations

A. Review & Consideration of Monthly (End-of-Year) Financials (June 2025), including Check Register

Mrs. Butler presented the July (and thus the end-of-fiscal year) Financial Report by highlighting that the school closed FY25 with a Year End cash balance of $2.06M and 98 days of cash on hand, a positive change of +10 days from May's report. Additionally, FY25 operating expenses performed over $750k better than budget; including Capital expenses, the year-end position reflects a $460k gain from budget.

Looking ahead, the FY26 budget looks to end with 64 days of cash on hand. As the school begins the new fiscal year, the Committee will closely monitor this forecast for any outstanding FY25 expenses and revenue and adjust accordingly.

She highlighted page 8's Balance Sheet, showing a current Cash Balance of over $2.1M, with a projected year-end balance of just over $1.9M.

She presented Page 6's Income Statement, highlighting:
• Year-end revenue of $7.57M, against a budget of $6.37M.
• Year-end expenses of $7.68M, against a budget of $6.93M.
• Net Income of (-$114k), against a budget of (-$567k).
• 98 days of cash on hand position, increasing from last month.

Lastly, she stated that the Finance Committee did not note anything as out of order on the Check Register or Accounts Payable.
A. DeWilde made a motion to approve the June Financial Report and Check Register as proposed.
J. Herman seconded the motion.
The board **VOTED** unanimously to approve the motion.

VII. Board Committee Business & Report: Brand Identity

A. Update on Committee Discussions

Mrs. DeWilde reported that the school remains in the Good Faith Negotiating period with CWCS and is currently awaiting a response from them.

VIII. Executive Director's Report

A. 2025-2026 Enrollment Update

Mrs. Lineberry reported that the school is projected to have barely any open seats; the school is basically full. As the year starts, she expects no-shows, so classes are overfilled by 2 students each and the no-shows and other attrition will reduce down to the max level.

She asked for Board questions; the Board encouraged Mrs. Lineberry for her work and also highlighted ~51% acceptance rate on new student offers.

IX. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:37 PM.

Respectfully Submitted,
R. Brennan

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting or function of the Citizens of the World Kansas City Board may request assistance by contacting Dr. Danielle Miles at Danielle.Miles@cwckansascity.org, or by phone at (816) 499-8000.