APPROVED

Midtown Community School

Minutes

Regular Meeting

Board of Directors

Date and Time
Thursday May 21, 2026 at 6:00 PM

Location
The Offices at Park39
Meeting Room #Annex-A

Directors Present
A. Bland, A. DeWilde (remote), J. Herman, L. Butler, S. Bond, S. Moore, S. Rios

Directors Absent
B. Finocchario

Directors who arrived after the meeting opened
A. Bland

Directors who left before the meeting adjourned
A. DeWilde

Guests Present
D. Miles, R. Brennan

I. Opening Items

A. Call the Meeting to Order

S. Rios called a meeting of the board of directors of Midtown Community School to order on Thursday May 21, 2026 at 6:07 PM.

B. Roll Call Attendance

C. Review & Consideration of Proposed Agenda

Ms. Rios suggested that Closed Session would not be necessary and asked for it to be removed from the Agenda.
L. Butler made a motion to adopt the Agenda as modified.
S. Bond seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Public Comment

A. Public Comment

Ms. Rios introduced herself, thanked the public, and provided an overview of the public comment process and guidelines. Ms. Rios then invited public comment; no comment was made.

III. Review & Consideration of Prior Meeting Minutes

A. April 16, 2026 Regular Meeting of the Board Minutes

S. Bond made a motion to approve the minutes from Regular Meeting on 04-16-26.
L. Butler seconded the motion.
The board **VOTED** unanimously to approve the motion.

IV. Consent Agenda

A. Review & Consideration of Consent Agenda

Ms. Rios presented the Consent Agenda and asked the Board if any member wanted to remove any item from the Consent Agenda in order to further discuss and/or solely vote on that item; no member did.

S. Bond made a motion to approve the Consent Agenda as proposed.
J. Herman seconded the motion.
The board **VOTED** unanimously to approve the motion.

V. Board Report from Monthly School Events

A. Discussion

Dr. Miles reviewed the school-wide events that occurred in May, including:

- First Friday, May 1
- Night Off Broadway, May 14
- PBL Showcase, May 15
- 8th Grade Promotion, May 20

Mrs. Herman and Ms. Moore shared they attended the Night Off Broadway; both enjoyed the student talents, community feel, and name reveal.

VI. Board Committee Business & Report: Executive

A. Review & Consideration of appointing Ms. Stephanie Moore to the Board of Directors, with an initial term expiring March 31, 2029.

Ms. Rios introduced Ms. Moore and reminded the Board that Ms. Moore was initially presented as a candidate last month. Ms. Rios asked for a motion of appointment.
L. Butler made a motion to appoint Ms. Stephanie Moore to the Board of Directors, with an initial term expiring March 31, 2029.
A. DeWilde seconded the motion.
The board **VOTED** unanimously to approve the motion.
The Board welcomed Ms. Moore.

B. Update on Charter Renewal Process with KCPS

Dr. Miles affirmed that the school's renewal application has been sent to both KCPS (as the new sponsor) and the State Board of Education and consideration of renewal is on the docket for the SBOE's June 23 agenda.

Dr. Miles introduced Dr. Hile (Director of Education Collaboration, KCPS). Dr. Hile gave an overview of the approval process between DESE and the SBOE. The plan is for the renewal consideration to be on their Consent Agenda and any questions should be addressed before the meeting. The Board expressed gratitude for Dr. Hile's representation and advocacy.

C. Update on MOU for Educational Services

Dr. Miles confirmed that the school has received an executed copy of the agreement from Crossroads. Ms. Bond flagged that, like several other agreements, the school's name will need to be updated.

D. Update on Annual Executive Director Evaluation

Mrs. DeWilde gave an overview of the annual Executive Director evaluation process. She reminded the Board that the evaluation includes both qualitative (measurements against goals) and quantitative (narrative responses) aspects. Dr. Miles will also complete a self-assessment.

Mrs. DeWilde will oversee three community group surveys: staff, parent, and board. In order to maximize responses before the end of the school year, she has already sent the parent and staff surveys. She will send the board survey after this meeting. Mrs. DeWilde will compile those results before the June 13th meeting, then present it to the Board at the July meeting in Closed Session. After that meeting, she and Ms. Rios will share the results with Dr. Miles.

The Board did not have questions and expressed appreciation to Mrs. DeWilde.

E. Review & Consideration to Change the Name of the Organization to "Midtown Community School"

L. Butler made a motion to adopt Point #1 of the Resolution which will thereby: 1. Change the name of the organization to "Midtown Community School,".
J. Herman seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

L. Butler	Aye
S. Bond	Aye
A. DeWilde	Absent
J. Herman	Aye
A. Bland	Absent
B. Finocchario	Absent
S. Moore	Aye
S. Rios	Aye

F. Review & Consideration to Authorize the Board Chair to Execute Updated Articles of Incorporation and Bylaws

L. Butler made a motion to adopt Points #2 and #3 of the Resolution which will thereby authorize the Board Chair to: 2. Amend the Articles of Incorporation to denote such as well as remove "Citizens of the World Charter Schools" as the sole member of the School [pending CWC National's vote] 3. Amend the Bylaws of the organization [pending a clear label/reference to "attachments.".
S. Moore seconded the motion.
The board **VOTED** unanimously to approve the motion.
A. DeWilde left at 6:30 PM.

G. Creation of Educaton Collaboration Board Task Force

Ms. Rios reminded the Board that the school is working with Crossroads Charter Schools to explore collaboration levels. The next step in that collaboration is to create an Education Collaboration Task Force (comprised of 2-3 board members) to work with members of the Crossroads Board Task Force.

Ms. Rios said this Task Force would replace the recently-ended Brand Identity Committee and would most likely meet monthly. She asked for Board volunteers.

Ms. Moore and Mrs. Herman volunteered.

Ms. Rios will ask the absent Board members for their interest this next week.

H. Discuss June Annual Retreat Agenda & Planning

Dr. Miles proposed the following retreat agenda:

9-930: Welcome, purpose setting, light breakfast
930-1030: Board Meeting
1030-1045: Break
1100-1200: Vision & Goal-Setting
1200-1245: Lunch
1245-200: 2026-27 Logistics & Discussions

Ms. Rios concurred and asked for additional input; everyone affirmed.
A. Bland arrived at 6:45 PM.

VII. Board Committee Business & Report: Finance & Operations

A. Review & Consideration of Monthly Financials (April 2026), including Check Register

Mrs. Butler presented the April 2026 financials. She shared that the school is projecting a strong year-end position with $1.8m of cash (equivalent to 75 days of cash on hand).

The school's cash outlook increased by $19k this month.

Turning to the monthly financials, Mrs. Butler presented Page 13's Balance Sheet, showing a current Cash Balance of $2.63m, and a projected year-end balance of $2.1m.

She presented Page 11's Income Statement, highlighting:
• Year-to-date revenue of $7.34m, against a budget of $6.98m.
• Year-to-date expenses of $6.78m, against a budget of $7.07m.
• Net Income of $550k, against a budget of (-$93k).
• Forecasted year-end revenue of $8.81m, against a budget of $8.58m.
• Forecasted year-end expenses of $8.77m, against a budget of $8.49m.

• Forecasted year-end Net Income of $41k against a budget of $92k.
• A projected 75 days of cash on hand position, increasing by 1 day from last month.

Lastly, Mrs. Butler stated that the Finance Committee did not note anything as out of order on the Check Register or Accounts Payable.
S. Moore made a motion to approve the April financials.
J. Herman seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Review of the 2026-2027 Annual Budget Draft

Mrs. Butler presented the updated 2026-27 Budget draft. She reviewed the timeline of development (initial development in February to second complete draft in May) and approval (in June).

She reviewed that a significant new detail in the budget is that, in addition to complying with sponsor KPIs (Days of Cash on Hand), the school must also comply with lender KPIs (specifically Debt Coverage Service Ratio (DSCR), which is 1.15). She explained that this means the school must have at least 1.15x times of the debt payments in cash-on-hand at the end of the year. This current budget draft reflects a DCSR of 1.21x. She underscored that this is a key threshold for the entire budget and the difference of 0.06 does not result in much cushion at all (she estimated about $50k).

Mrs. Butler provided an overview of revenue, specifically focused on state revenue drivers and projections.

Dr. Miles reviewed staffing shifts, highlighting the six additional faculty positions being driven by enrollment/building expansion.

Mrs. Butler reviewed expense lines and discussed some changes in detail. Lastly, she highlighted Net Income, Cash Position, and key KPIs (Days of Cash and DSCR).

Finally, Mrs. Butler expressed gratitude to Mr. Brennan and Mrs. Nichols (EdOps) for their work in developing this draft.

Mrs. Herman asked Mr. Brennan about the potential for changes throughout the school year. Mr. Brennan said revenue might change, but the school is forecasting conservatively and key expenses that he will watch closely are transportation, construction contingency, and employee health insurance,

Mrs. Butler said she looks forward to bringing the final proposal to the Board meeting in June.

VIII. Executive Director's Report

A. 2026-2027 Enrollment Update

Dr Miles presented high-level numbers, projected trends, and grade level breakdowns for 2026-27 student enrollment.

IX. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:18 PM.

Respectfully Submitted,
R. Brennan

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting or function of the Citizens of the World Kansas City Board may request assistance by contacting Dr. Danielle Miles at Danielle.Miles@cwckansascity.org, or by phone at (816) 499-8000.