APPROVED

American Dream Charter School

Minutes

ADCS Board of Trustees Monthly Meeting

SY26-27

Date and Time
Monday October 26, 2026 at 5:30 PM

Location
Join Zoom Meeting
https://us02web.zoom.us/j/3880187236

Meeting ID: 892 3909 4103

Trustees Present
A. Cabrera, L. Rojas, P. Simon, R. Espinal, Z. Martinez

Trustees Absent
None

Guests Present
M. Melkonian, N. Gallagher, S. Espinal

I. Opening Items

A. **Record Attendance**

B. **Call the Meeting to Order**

Z. Martinez called a meeting of the board of trustees of American Dream Charter School to order on Monday Oct 26, 2026 at 5:38 PM.

C. Approve Minutes

Z. Martinez made a motion to approve the minutes from ADCS Board of Trustees Monthly Meeting on 09-21-26.
R. Espinal seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Educational Success

A. Benchmark 1: Student Performance

- MAP testing has been completed at both campuses, including all makeup assessments.
- Results have not yet been reviewed or analyzed.

B. Benchmark 2: Teaching and Learning

- No updates reported

C. BENCHMARK 3: Culture, Climate, and Student and Family Engagement

- Hispanic Heritage Month activities were held at the high school campus.
- Students took an active leadership role in planning and facilitating activities.
- Classrooms featured a variety of student-centered cultural activities and celebrations.

III. Organizational Soundness

A. BENCHMARK 4: Financial Condition

- Account balances given by - NG
- The school is currently awaiting the deposit of its P3 invoice payment.
- With payroll scheduled for October 31, temporary funds will be transferred from the PPAC and brokerage accounts to the operating account to ensure payroll is processed without interruption.
- The transferred funds will be replenished once the P3 invoice payment is received.

B.

BENCHMARK 5: Financial Management

- Representatives from Lipsky Goodkin & Co., P.C. were invited to review the school's draft annual audit with the Board.
- The annual audit covers financial operations, student and employee records, payroll procedures, and regulatory compliance.
- The audit includes a review of employee offer letters, payroll deductions, benefit enrollments, and employee notification procedures.
- The purpose of the audit is to identify potential administrative errors, financial discrepancies, and compliance concerns.
- The draft audit was distributed to Board members by email the previous week and included in the meeting materials.
- Participants invited to the review included Gim Li of Lipsky Goodkin & Co., P.C., and Digant Bahl and Andy Liu of Accounting Solutions New York (ASNY).
- The draft audit was presented for Board review and discussion.

Z. Martinez made a motion to 2026 Audit.
R. Espinal seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. BENCHMARK 6: Board Oversight and Governance:

- The Board's annual governance assessment is nearing completion.
- The assessment link will be resent to Patricia and Rosalind for completion.
- Board members are requested to complete the assessment by November 2, 2026, to allow for its inclusion in the final submission of the school's Annual Report.

D. BENCHMARK 7: Organizational Capacity

- The school received an inquiry from NYSED liaison Brandy regarding uncertified teachers.
- Dr. Melkonian has resumed the annual process of supporting and encouraging uncertified teachers to obtain New York State certification.
- All uncertified teachers are being asked to complete individual certification plans outlining their steps toward obtaining certification.
- These efforts aim to support teacher professional development and maintain compliance with NYSED certification requirements.

IV. Faithfulness to Charter & Law

A. BENCHMARK 8: Mission and Key Design Elements

- The annual window for submitting charter revisions typically occurs in December.

B. BENCHMARK 9: Enrollment, Recruitment, and Retention

- Grade Current Enrollment Previous Enrollment
  - 6th 52 - 53
  - 7th 74 - 73
  - 8th 90 - 86
  - 9th 88 - 90
  - 10th 70 - 70
  - 11th 85 - 86
  - 12th 83 - 83
  - Total 542 - 542

C. BENCHMARK 10: Legal Compliance

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:12 PM.

Respectfully Submitted,
Z. Martinez