

APPROVED



## American Dream Charter School

# Minutes

## ADCS Board of Trustees Monthly Meeting

SY24-25

---

### Date and Time

Monday July 22, 2024 at 5:30 PM

### Location

403 Concord Avenue  
Bronx, NY 10454

---

### Trustees Present

A. Cabrera (remote), L. Rojas (remote), P. Simon (remote), R. Espinal (remote), Z. Martinez (remote)

### Trustees Absent

*None*

### Guests Present

M. Melkonian (remote), N. Gallagher (remote), S. Espinal (remote)

---

## I. Opening Items

### A. Record Attendance

### B. Call the Meeting to Order

L. Rojas called a meeting of the board of trustees of American Dream Charter School to order on Monday Jul 22, 2024 at 5:35 PM.

### **C. Approve Minutes**

L. Rojas made a motion to approve the minutes from ADCS Board of Trustees Monthly Meeting on 06-17-24.

R. Espinal seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **D. Executive Session - HR Matters**

## **II. Educational Success**

### **A. BENCHMARK 1: Student Performance**

### **B. BENCHMARK 2: Teaching and Learning**

- Summer Boost Update
  - 2nd week is finished, and we are in week 3. The kids are going on trips.
  - Summer boost students are going to Six Flags on Friday and having a carnival next week.
  - The director, Felix Sanchez, is doing a good job. We are looking into what instructional support staff need.
    - DR. Jose Medina Will join us in August to support staff.
    -
- Regents Prep Update
  - Preparing students for best outcomes.

### **C. BENCHMARK 3: Culture, Climate, and Student and Family Engagement**

## **III. Organizational Soundness**

### **A. BENCHMARK 4: Financial Condition**

- Account balances
  - Updates given by N. Gallagher.

### **B. BENCHMARK 5: Financial Management**

### **C. BENCHMARK 6: Board Oversight and Governance:**

- **ADS Workplace Violence Prevention Policy Statement**
  - A new law that went into effect this year. This training will be part of regular yearly programming.
  - The policy has to be approved by the board.

- N. Gallagher will notify staff on August 23. Notices will be posted in the main office and around the building.
- P. Simon suggests that this be included in the staff handbook, and N. Gallagher will add it.

- **District and School Safety Plans - Public Meeting to receive feedback (Wednesday 8/14)**

- The safety plan has not been edited. N. Gallagher will make edits after all stakeholders are involved in mid-August and will be brought to the board at the following meeting.

- Annual Report Update

- Financial Disclosure Doc sent via Docusign
  - N. Gallagher sent this to board members via email to personal emails.
- Board Self Assessment (via BoardOnTrack)
  - To be completed
  - N. Gallagher sent the link for this assessment on 7/22/2024
- Strategic Planning: Extend goal identified in the last strategic plan survey which were: Fundraising, Succession plan, Board recruitment and expansion, School visits throughout the year
  - More frequent School visits
  - fundraising
  - Strategic planning
  - Board Recruitment

L. Rojas made a motion to Approve ADS Workplace Violence Prevention Policy Statement.

P. Simon seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **D. BENCHMARK 7: Organizational Capacity**

##### **Staffing update**

- Open Positions
  - MS Spanish
  - 2 HS Math
  - HS Chemistry/Earth Science
  - 12 positions filled
  - 2 returning staff members re-assigned new roles

#### **IV. Faithfulness to Charter & Law**

##### **A. BENCHMARK 8: Mission and Key Design Elements**

##### **B. BENCHMARK 9: Enrollment, Recruitment, and Retention**

## Projected Enrollment update for SY24-25

- 6th grade - 84
- 7th grade - 86
- 8th grade - 86
- 9th grade - 87
- 10th grade - 97
- 11th grade - 85
- 12th grade - 70

Total projected enrollment: **595 students**

L. Rojas- Has the number of special education students increased?

N. Gallagher will have an update for the August meeting.

### C. BENCHMARK 10: Legal Compliance

## V. Closing Items

### A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:09 PM.

Respectfully Submitted,

L. Rojas