



## American Dream Charter School

### Minutes

#### ADCS Board of Trustees Monthly Meeting

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##### Date and Time

Monday March 20, 2023 at 5:30 PM

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##### Trustees Present

L. Rojas (remote), P. Simon (remote), R. Espinal (remote), Z. Martinez (remote)

##### Trustees Absent

A. Cabrera, T. Hernandez

##### Guests Present

C. Miranda, M. Melkonian (remote), N. Gallagher (remote)

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#### I. Opening Items

##### A. Record Attendance

##### B. Call the Meeting to Order

L. Rojas called a meeting of the board of trustees of American Dream Charter School to order on Monday Mar 20, 2023 at 5:38 PM.

##### C. Approve Minutes

L. Rojas made a motion to approve the minutes from ADCS Board of Trustees Monthly Meeting on 02-27-23.

P. Simon seconded the motion.

The board **VOTED** unanimously to approve the motion.

## II. Educational Success

### A. BENCHMARK 1: Student Performance

### B. BENCHMARK 2: Teaching and Learning

SY23-24 Academic School Calendar (M. Melkonian)

- 185 School Days
- First 2 weeks Leadership & Teacher Academy (Professional Development)
- Will send this to everyone after approved by Board of Trustees.

L. Rojas made a motion to approve school calendar for 2023 - 2024.

R. Espinal seconded the motion.

The board **VOTED** unanimously to approve the motion.

### C. BENCHMARK 3: Culture, Climate, and Student and Family Engagement

## III. Organizational Soundness

### A. BENCHMARK 4: Financial Condition

- All accounts balances reviewed.

### B. BENCHMARK 5: Financial Management

- Tax return must be approved by ADCS Board before submission of tax return.

R. Espinal made a motion to approve the 2022 tax return forms to be filed.

P. Simon seconded the motion.

The board **VOTED** unanimously to approve the motion.

### C. BENCHMARK 6: Board Oversight and Governance

- Board Member Term Renewal
  - L. Rojas - last term was 3 years.
  - Z. Martinez - last term was 3 years.
  - A. Cabrera - last term was 1 year.
- BoardServe NY (N. Gallagher)
  - Requested Board assistance with exploration for candidates to join the board in particular individuals with expertise in: Law and Real Estate.
    - P. Simon and L. Rojas volunteered to look at the site and search for resumes.
    - N. Gallagher will share the website with them and Job Description.

- In April's BoT meeting P. Simon and L. Rojas can bring their findings of prospective candidates.
  - P. Simon and L. Rojas will work together on making sure the proper candidates are vetted properly.

R. Espinal made a motion to approve Luz Rojas as chair board for 3 years.

P. Simon seconded the motion.

The board **VOTED** unanimously to approve the motion.

R. Espinal made a motion to approve Zuleika Martinez as board membership for 3 years.

P. Simon seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **D. BENCHMARK 7: Organizational Capacity**

### **IV. Other Business**

#### **A. Other Updates**

M. Melkonian/N. Gallagher

- Salary Schedule
  - Spring bonus was provided to staff on 3/17/23.
  - Approval from last BoT meeting for salary adjustments.
- SpEd and Recruitment
  - Vanguard mailings went out to households and banners for SpEd services when we go to recruit.
    - SchoolMint Applications (307):
      - 6th: 163
      - 7th: 31
      - 8th: 34
      - 9th: 414
      - 10th: 36
      - 11th: 24
      - 12th: 15

### **V. Closing Items**

#### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:07 PM.

Respectfully Submitted,  
L. Rojas