



## Enumclaw School District

# Minutes

## Regular Board Meeting

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### Date and Time

Monday August 4, 2025 at 6:30 PM

### Location

District Office, Nancy A. Merrill Boardroom

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### Directors Present

Ben Stouffer, Julianne DeShayes, Paul Fisher, Tyson Gamblin

### Directors Absent

Scott Mason

### Guests Present

Shaun Carey, Stacey Whitten

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## I. Opening Items

### A. Call the Meeting to Order

Julianne DeShayes called a meeting of the board of directors of Enumclaw School District to order on Monday Aug 4, 2025 at 6:30 PM.

### B. Roll Call

### C. Pledge of Allegiance to the Flag

Board President DeShayes led the Pledge of Allegiance to the Flag.

#### **D. Land Acknowledgement**

Board President DeShayes read the following statement, *We acknowledge we are gathered upon the ancestral lands of the Seattle area's Federally Recognized Indian Tribe, the Muckleshoot Indian Tribe, who historically lived throughout the areas between the Cascade Mountains and the Puget Sounds, what is also known as the Salish Sea.*

#### **E. Approve Minutes**

Tyson Gamblin made a motion to approve the minutes from Regular Board Meeting on 06-30-25.

Paul Fisher seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **II. COMMUNICATIONS**

#### **A. Good News of the District**

Due to the summer break, the Board of Directors deferred to Superintendent Dr. Carey for the Good News of the District.

#### **B. Superintendent Report**

Superintendent Dr. Shaun Carey shared the following in the Superintendent's Report:

- The presentation began with the district's Theory of Action, mission, and progress the five commitments. Leadership Advance is scheduled for next week for the district's leadership team. The team will spend time reviewing data from the past year and will focus on goals for the upcoming school year.
- There is excitement spreading with the start of the school year just around the corner. The "Back to School Hub" is on the website with a variety of information for families.
- August is Immunization Awareness Month. Immunization information is on the website and shared for families to know what vaccinations their students might need to return to school.
- There are many back to school events coming in the next few weeks for students and families. Board members are welcome to visit schools for any and all of these events. The District Day for all certificated staff and classified staff returning to schools is scheduled for Thursday, August 21.
- Many learning opportunities have been offered across the district for staff this summer. They include Building Thinking Classrooms in Mathematics, student summer tutoring utilizing Lexia Reading Core5, MTSS Interventions, Read 180, AVID training, and the book study of The Hero Effect,
- 25 Enumclaw High School staff members received training at the AVID Institute in San Diego, CA.

- FFA students had a great time learning and exploring in Australia.
- Instructional leadership teams have been working together throughout the summer.
- Ashley Ferguson has been selected as the new principal at Sunrise Elementary. Ms. Ferguson has been in the office since the end of July. She will be a great fit at Sunrise.
- ESD has been taking a trip down memory lane using past yearbook photos and stories to share online via social media for "Throwback Thursdays."
- Free summer meals (breakfast and lunch) are being offered through August 15 for children under 18 and Sun Bucks benefits are available for families.
- Summer reading tutoring was held for students in grade three to five who qualified for support.
- The Spring/Summer edition of the Report to the Community will be mailed to everyone in the community next week. This issue will include student academic growth over the last year.

### **III. Consent Agenda**

#### **A. Personnel Report**

#### **B. Donation Report**

#### **C. Memos to the Board**

- Student Fee Schedule for 2025-26
- Senior Citizen Fee Waiver
- Dairy Bid Renewal 2025
- Notice of Completion-McDougall Avenue Repaving Project
- Notice of Completion-EHS Baseball Lighting Project

#### **D. Vote on Consent Agenda Items**

Tyson Gamblin made a motion to approve the consent agenda as submitted.

Ben Stouffer seconded the motion.

The Board of Directors clarified with staff the process of final review and payments to vendors concerning the completion of capital projects.

The board **VOTED** unanimously to approve the motion.

### **IV. ADMINISTRATION/BUSINESS**

#### **A. Resolution 1145 - 180 Day Waiver for EHS Ninth Grade Students**

Tyson Gamblin made a motion to to approve Resolution 1145 - 180 Day Waiver for EHS Ninth Grade Students.

Paul Fisher seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **B. Board Resolution 1146 - Interfund Transfer 2024-25**

Superintendent Dr. Carey shared with the board the reasoning for the transfer request stating that without the success passage of a capital levy, the district will need funds available to cover repairs and maintenance needs within the district. Dr. Carey stated the district wants to make sure money is set aside to take care of some of these emergent needs. He shared that this transfer will not cover everything on the project list, but it will help in the situations that are more pressing for capital maintenance and improvements. The district has been working diligently to make sure budget priorities are single minded and self-sustaining, but this transfer of fund won't take the place of the need to pass a capital facilities measure.

A list of repairs and improvements was created to inform voters during the capital levy campaign earlier in the year. This list will be used to prioritize projects unless a need not anticipated on the list becomes urgent.

The Board of Directors asked clarifying questions concerning the transfer and the capital projects list.

Ben Stouffer made a motion to approve Resolution 1146 - Interfund Transfer for 2024-25.

Tyson Gamblin seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **C. Policies: First Reading**

The first reading of policy #2230-Transition to Kindergarten Program and policy #6801-Capital Assets/Theft-Sensitive Assets were presented to the Board of Directors.

## **D. 2025-26 Preliminary Budget Presentation**

Director of Business Kyle Fletcher presented the 2025-26 preliminary budget with the Board of Directors. Mr. Fletcher informed the Board that this budget has been approved in the preliminary form by the Puget Sound ESD. It will be brought to the August 18, 2025 meeting for a final review.

Mr. Fletcher shared that the district's financial decisions circle back to always connect to the five commitments. All public school districts have five funds which are the General Fund, Capital Projects Fund, Debt Service Fund, Associated Student Body Fund, and Transportation Vehicle Fund. Mr. Fletcher shared the projected General Fund Revenues and Expenditures for the 2025-26 school year.

The board asked a clarifying question concerning the state's special purpose fund. Mr. Fletcher clarified that all students have unique learning needs and confirmed the state revenue does not cover 1 for 1 student costs. Dr. Carey pointed out with state and federal budgetary challenges that not all revenues are guaranteed.

Mr. Fletcher shared enrollment history and projections from 2016-17 through to the 2027-28 school year. Dr. Carey shared that district works with demographers to assist with these student projections. Also shared was a breakdown of planned expenditures using the EP&O Levy funds of \$13,836,696 for the upcoming school year.

Capital Projects Funds revenues and expenditures were shared including the receipt of federal grants. Also shared were revenues and expenditures projected for the Debt Service Fund, ASB Fund and the Transportation Fund. The Board asked clarifying questions regarding the process for approving and spending ASB funds.

The Board asked for clarification surrounding the need to spend more than the general fund expenditures. Mr. Fletcher replied that in this case a budget extension would be shared with the board. The board would need to approve the extension request in order for the district to have authority for additional spending.

Mr. Fletcher shared the four year budget summary, which is a part of the Board packet with forecasts funds until 2028-29. This is a state requirement to forecast four years out. It is a state requirement that the district reviews the MSOC (materials, supplies and operations costs) funding and must show the funds being used for these purposes. The state wants to ensure that the district is spending the money granted to the district from the state.

Mr. Fletcher thanked the Board of Directors for their time and invited them to contact him should they have any additional questions regarding the preliminary budget.

#### **E. Financial Report**

Director of Business Kyle Fletcher submitted the Financial Report to the Board of Directors in advance of the meeting.

The Board of Directors asked about the impact of the early enrollment notifications for kindergarten students. It was shared that the enrollment campaign has been successful with providing student numbers early, but there are still students being steadily enrolled throughout the summer months.

There were no additional questions or comments.

#### **F. Payroll and Vouchers**

The Board of Directors received their packets ahead of the meeting to review and ask any questions regarding the invoices.

Tyson Gamblin made a motion to approve the vouchers and payroll warrant as submitted. Paul Fisher seconded the motion.

Director Ben Stouffer asked clarifying questions concerning several of the submitted vouchers.

The board **VOTED** unanimously to approve the motion.

## **V. BOARD PROCESS DEBRIEF**

### **A. Debrief**

Superintendent Dr. Carey shared that there are a lot of "t's to cross and i's to dot" in preparing for a school year and the school year budget. Dr. Carey shared that it is a pleasure to watch Mr. Fletcher and his team get this work done, and that they are doing a fantastic job with the fiscal health of the general fund. The Board of Directors agreed and thanked Mr. Fletcher for his presentation.

## **VI. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:37 PM.

Respectfully Submitted,  
Stacey Whitten