



Enumclaw School District

Regular Board Meeting

Date and Time

Monday March 16, 2026 at 6:30 PM PDT

Location

District Office, Nancy A. Merrill Boardroom

Agenda

Purpose

I. Opening Items

A. Call the Meeting to Order

B. Roll Call

C. Pledge of Allegiance to the Flag

D. Land Acknowledgement

E. Approve Minutes

Approve
Minutes

Approve minutes for Regular Board Meeting on February 9, 2026

F. Approve Minutes

Approve
Minutes

Approve minutes for Board Special Meeting on February 23, 2026

Purpose

G. Approve Minutes

Approve Minutes

Approve minutes for Board Work Study on March 2, 2026

II. COMMUNICATIONS

A. Good News of the District

FYI

B. Superintendent Report

FYI

C. School Presentation - Birth to Five Center

FYI

D. ESD Elementary #6 Presentation

FYI

E. Northwest Leadership Associates Process

Discuss

III. HEARING OF PERSONS DESIRING TO ADDRESS THE BOARD AS A WHOLE

IV. RESOLUTIONS

A. Resolution 1164-New-In-Lieu Replacement of JJ Smith

Vote

B. Resolution 1165-Racial Balance

Vote

C. Resolution 1166-Approval of Educational Specifications

Vote

D. Resolution 1167-Recommendation of Award of Progressive Design-Build Phase 1 Services

Vote

V. ADMINISTRATION/BUSINESS

A. Policies - First Reading

FYI

- Memo to the Board - First Reading Policies
- Policy #2106 - Program Compliance
- Policy #2108 - Learning Assistance Program
- Policy #5010 - Nondiscrimination and Affirmative Action (new title - Discrimination-Free Workplace)
- Policy #5011 - Sexual Harassment of District Staff

B. Policies - Second Reading

Vote

Purpose

- Memo to the Board - Second Reading Policies
- Policy #1005 - Key Functions of the Board
- Policy #1210 - Annual Organizational Meeting
- Policy #1310 - Policy Adoption, Manuals, and Administrative Procedures
- Policy #1630 - Evaluation of the Superintendent
- Policy #5000 - Recruitment, Selection, and Evaluation of Staff
- Policy #6220 - Bid or Request Proposal Requirements

C. Financial Report FYI

D. Payroll and Vouchers Vote

VI. CONSENT AGENDA

A. Personnel Report

B. Field Trip Requests

- EHS Boys Golf Team - Spokane, WA
- EHS Boys Soccer Team - Spokane, WA
- EHS DECA Club - Atlanta, GA
- EHS German Club - German Immersion Camp, Carnation, WA

C. Other

- Donation Report
- Interlocal Agreement - Bates Technical College
- Interim Superintendent Contract

D. Vote on Consent Agenda Items Vote

VII. BOARD PROCESS DEBRIEF

VIII. EXECUTIVE SESSION

IX. Closing Items

A. Adjourn Meeting Vote

Coversheet

Approve Minutes

Section: I. Opening Items
Item: E. Approve Minutes
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for Regular Board Meeting on February 9, 2026

DRAFT



Enumclaw School District

Minutes

Regular Board Meeting

Date and Time

Monday February 9, 2026 at 6:30 PM

Location

District Office, Nancy A. Merrill Boardroom

Directors Present

Ben Stouffer, Paul Fisher, Tara Cochran, Tyson Gamblin

Directors Absent

Scott Mason

Guests Present

Makhya Walls, Stacey Whitten

I. Opening Items

A. Call the Meeting to Order

Tyson Gamblin called a meeting of the board of directors of Enumclaw School District to order on Monday Feb 9, 2026 at 6:30 PM.

B. Roll Call

Director Scott Mason was marked absent without notification.

C. Pledge of Allegiance to the Flag

Board President Tyson Gamblin led the Pledge of Allegiance to the Flag.

D. Land Acknowledgement

Board President Gamblin read the following statement, *We acknowledge we are gathered upon the ancestral lands of the Seattle area's Federally Recognized Indian Tribe, the Muckleshoot Indian Tribe, who historically lived throughout the areas between the Cascade Mountains and the Puget Sounds, what is also known as the Salish Sea.*

E. Approve Minutes

Paul Fisher made a motion to approve the minutes from Regular Board Meeting on 01-20-26.

Ben Stouffer seconded the motion.

The board **VOTED** to approve the motion.

F. Approve Minutes

Paul Fisher made a motion to approve the minutes from Board Work Study on 02-02-26.

Ben Stouffer seconded the motion.

The board **VOTED** to approve the motion.

II. COMMUNICATIONS

A. Good News of the District

The Board of Directors shared the following Good News of the District:

- The EHS Equestrian team had a great first meet of the season earning lots of placements. Their second meet is in March.
- Director Tara Cochran shared she visited Southwood Elementary. She enjoyed the positive culture, saw great math intervention, and enjoyed learning about the great things going on there.
- Congratulations to the EHS Cheerleading Team for 2A/3A State Championship in the Tumbling Division.
- The EHS Boys and Girls Basketball Teams are both league champions.
- The Character Strong word of the month is *honesty*.
- Many school celebrations are happening including students celebrating 100 days of school by dressing up like people who are 100 years old.
- Events and activities to look forward to are:
 - There is a 4th/5th grade concert this week at Black Diamond Elementary
 - Westwood Elementary will be having a Friendship Dance party.
 - Kibler Elementary is hosting a Family Math Night.
 - Sunrise Elementary is hosting a Family Reading Night.
- The Birth to Five Center held a community resource fair and Southwood Elementary completed the *Idea Project*.

B.

Superintendent Report

Superintendent Jill Burnes shared the following in her Superintendent's Report:

- On *Blue Friday*, Sunrise Elementary staff and students took a photo shaped in a "12" to celebrate the Seahawks going to the Super Bowl.
- The ESD Mission, Theory of Action, and Five Commitments are shared at the start of every meeting. There will focused information surrounding these commitments in the evening's presentations.
- It is Career and Technical Education (CTE) Month. A video was shared with students expressing their positive CTE class experiences. This video highlights the district's fifth commitment which is "Graduate with a Plan and a Pathway."
- Some students in the CTE Program went on a field trip to the Puget Sound Electrical JATC Program in Renton. They participated in hands-on labs and toured the training space.
- Students in Mr. Gerhardt's Criminal Law and Justice class visited the King County Courthouse. They were able to witness real cases, meet with the Jury Administrator and speak with the Presiding Judge, Ketu Shah. These students are preparing for a series of mock trials in class.
- Students from Mrs. Sullivan's CTE Store Operations class attended training at Dillano's Coffee Roasters. They learned how to make the perfect cup of espresso for their student run store, The Hive, which will open soon.
- Mr. Berryhill's welding students showcased their skills to assist the District Office with a sign replacement. The previous sign was damaged by wind and vandalism. The students designed a new frame to protect the sign from the elements and they installed it. It was fun to see students utilize their skills.
- Photos were shared to recognize school counselors for National Counselors Week.
- Photos were shared of Kibler Elementary students who were recognized for perseverance, students who participated in 100 days of school celebrations, talent shows and musical performances.
- Photos of EHS senior nights and student athletes signing for college commitments. A video was played of student news anchors sharing Enumclaw Hornet News.
- It is World Literacy Week so the following information is in recognition of a children's book titled "Good News Bad News"
 - Bad news - The district continues to experience issues related to aging facilities with blocked pipes at SW and EMS, and leaks at Kibler. These issues have been repaired by contracted services.
 - Good news - The district is making progress on the priority projects list and the district has hired a plumber.
 - Great news - ESD has been awarded a \$377,300 grant from OSPI to reimburse costs spent to address urgent roof repairs at Byron Kibler Elementary. The district also received a \$22,500 PS Energy grant.
 - Bad news - Skyward Family Access will be offline tomorrow for four school days and will not be back online until February 23.

- Good news - Qmlativ is the new Skyward. This transition to a new system required and it is the district's turn to make this change. The new system will increase performance, reduce steps, supply more accessible data and increase security. Vendor support will be available.
- Upcoming events to look forward to include Soup with the Sup (lunch with Superintendent Burnes scheduled at each school to give staff a chance to ask questions), the CTE Breakfast is scheduled for Wednesday, February 11, Kindergarten Registration will launch on March 2, and the district is preparing to begin the search for a new Superintendent.
- Reminder that there is no school February 16 for Presidents' Day and February 17 through February 20 for mid-winter break.
- The Teaching & Learning team is excited to share the information tonight with the Five Commitments Dashboard so the community can view student achievements.
- Reminder to vote before the end of day tomorrow, February 10.

C. School Presentation - Kibler Elementary

Kibler Elementary Principal Travis Goodlett and Associate Administrator Shannon Cunningham introduced themselves to the Board of Directors. Mr. Goodlett thanked the Board for inviting them present and encouraged them to find hidden words in their presentation of Mission Possible: One Team, One Mission. The school year theme was selected because they believe their mission is possible and that every student can succeed. They stated they don't do this work alone and collaboration is the key.

Mr. Goodlett and Ms. Cunningham shared that at Kibler they have created systems with teams coming together to support students. Teacher Barb Meekhof spoke about these teams and the work they do together to support students. These teams are:

- Student Support Collaboration Team,
- Title and Grade Level Teams
- HiCap, Resource, and Classroom Team,
- MLL and Speech Teachers,
- Speech and Occupational Therapists
- PLC Data Teams

Experiences were shared about how these teams collaborate and problem solve together to develop goals and plans for student success. Data was shared as evidence of these positive impacts. Ms. Cunningham gave an example of a challenging student situation. She shared the process staff went through to create one-on-one support for a student with current staff contributing time and care during the student's day. After six weeks resources have been pulled back and the student is no longer needing as much support. This collaboration works with staff sharing ownership of students, utilizing expertise across many roles and looking at unique needs and solutions.

Mr. Goodlett and Ms. Cunningham shared that the hidden words/message tonight was, *Together, We Believe in You*. Mr. Goodlett thanked the district leadership team and the Board of Directors for their work. He thanked Ms. Cunningham for being an excellent partner in this work. He shared that she will be moving to Nigeria for a new job opportunity in July and that she will be missed.

The Board of Directors asked clarifying questions and thanked Mr. Goodlett and Ms. Cunningham for the work they are doing at Kibler Elementary.

D. Teaching and Learning Presentation: Data Dashboard

Director and Assistant Director of Teaching and Learning, Lindsey Marquardt and Lea Tiger Tice, shared a "sneak peak" of the district's data dashboard and that it was a timely follow-up to Kibler presenting student data. Ms. Marquardt stated that when the Five Commitments were created, goals were set to share data that aligned with the commitments. She reminded the Board of Directors that data is received at different times throughout the school year so data that will be on the initial dashboard will reflect student information from the 2024-25 school year.

Ms. Tiger Tice walked the Board of Directors through the dashboard "landing page" and the sub-pages listed on the side panel. She stated that each commitment has a "data page" and a "why page". The "why" page will explain why the commitments matter, how commitments are measured, and why this is important. Narratives will be on the tops section of each "data page" to give a general statement about the specific assessment and next to the chart will be a breakdown of the measure and why it is important. Some assessments are administered annually so the data won't change throughout the year.

The data dashboard will be available on the district website at the end of the week. It will be shared in a community newsletter. The Board asked clarifying questions and thanked Ms. Marquardt and Ms. Tiger Tice for their hard work on this important project.

III. HEARING OF PERSONS DESIRING TO ADDRESS THE BOARD AS A WHOLE

A. Johna Thompson

Johna Thompson introduced herself to the Board of Directors. She thanked everyone for their involvement to help get the levy passed and acknowledged the Board of Directors, district staff, and teachers for being involved. Regarding the timing of the levy resolution, she stated that most other districts approved their resolutions in October and the Enumclaw School District did not approve the levy resolution until November. In the future, the levy should be approved well before the King County deadline. Because this happened later there was not time to communicate about the levy to parents during school conferences. She stated she was not finger pointing, but wanted to let everyone know that the deadline should consider the communication with the community. Levy meetings held in December were not good timing because it is too busy for parents. She

attended PTA and PTO meetings and heard this from parents. She said the district should prioritize mailers to residents because not everyone will go to Facebook or the district's website for information. Information needs to be pushed out to the community instead of people having to go out to find the information.

IV. ADMINISTRATION/BUSINESS

A. Resolution 1163: WIAA Membership

Ben Stouffer made a motion to to approve Resolution 1163: WIAA Membership.

Paul Fisher seconded the motion.

The board **VOTED** to approve the motion.

B. Policies - First Reading

The Board of Directors acknowledged the first reading of Policy #1005-Key Functions of the Board, Policy #1210-Annual Organizational Meeting, Policy #1310-Policy Adoption, Manuals, and Administrative Procedures, Policy #1630-Evaluation of the Superintendent, Policy #5000-Recruitment, Selection, and Evaluation of Staff, and Policy #6220-Bid Or Request Proposal Requirements. These policies will be brought forward for a second reading and action at the March meeting.

C. Policies - Second Reading

Paul Fisher made a motion to approve the second reading of Policy #1111-Oath of Office, Policy #1820-Board Self Assessment, Policy #1821-Standards for Individual School Directors and retire Policy #1810-Annual Goals and Objectives.

Ben Stouffer seconded the motion.

The board **VOTED** to approve the motion.

D. Financial Report

Director of Business Kyle Fletcher submitted the Financial Report to the Board of Directors in advance of the meeting. There were no questions or comments.

E. Payroll and Vouchers

Ben Stouffer made a motion to approve as submitted.

Paul Fisher seconded the motion.

The board **VOTED** to approve the motion.

V. CONSENT AGENDA

A. Personnel Report

[Personnel Report - February 2026](#)

B. Field Trip Requests

- Field Trip Request - DECA, Bellevue, WA
- Field Trip Request - EHS Concert Band and Orchestra, California

C. Other

- Donation Report - December 2025

D. Vote on Consent Agenda Items

Paul Fisher made a motion to approve the consent agenda as stated.

Ben Stouffer seconded the motion.

Board President Gamblin noted legacy teacher names on the retirement list. He stated that there will be a special meeting to recognize their service.

The board **VOTED** to approve the motion.

VI. BOARD PROCESS DEBRIEF

A. Debrief

Superintendent Burnes distributed three Superintendent Search proposals to the Board of Directors. These firms will be invited to present on February 23, 2026 at the Board's Special Meeting. Board President Gamblin informed the Board that he will be out of town for this meeting, but he will share input on the proposals.

Board President Gamblin stated the Board was in need of Executive Session to discuss a public employee. Board President Gamblin adjourned the regular meeting at 8:05 p.m. and stated that the regular meeting will reconvene at 8:15 p.m.

VII. EXECUTIVE SESSION

A. Executive Session

The Board discussed a public employee. The Board of Directors moved back into regular session at 8:16 p.m.

VIII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:17 PM.

Respectfully Submitted,
Stacey Whitten

Coversheet

Approve Minutes

Section: I. Opening Items
Item: F. Approve Minutes
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for Board Special Meeting on February 23, 2026

DRAFT



Enumclaw School District

Minutes

Board Special Meeting

Date and Time

Monday February 23, 2026 at 6:30 PM

Location

District Office, Nancy A. Merrell Boardroom

Directors Present

Ben Stouffer, Paul Fisher, Tara Cochran

Directors Absent

Scott Mason, Tyson Gamblin

Guests Present

Jill Burnes, Stacey Whitten

I. Opening Items

A. Call the Meeting to Order

Paul Fisher called a meeting of the board of directors of Enumclaw School District to order on Monday Feb 23, 2026 at 6:30 PM.

B. Roll Call

Board Vice President Paul Fisher shared that the Board of Directors received three proposals from Executive Search Firms. All three firms were invited to tonight's meeting to present their proposal in person and to give time for the Board to ask clarifying

questions. Two firms accepted the invitation to attend the meeting and one firm's representatives were not available so they declined the invitation.

II. Superintendent Search Firms Presentations

A. Ray & Associates

Dr. Steven Chestnut and Ms. Libra Forde introduced themselves to the Board of Directors. They shared with the Board their prior work experiences and their present work experiences with Ray & Associates. Dr. Chestnut and Ms. Forde presented their firm's process for a Superintendent Search and asked the Board of Directors if they had any questions.

A summary of the question and answer period is as follows:

- **Board Question:** *What do you think of the District's timeline?*
- **Ray & Associates Answer:** *It's ambitious, but it has been done before. There are a lot of good candidates out there. We are confident in our process. This is a great place to live and work and there will be many qualified candidates interested in this position.*
- **Board Question:** *What does it look like to poll stakeholders?*
- **Ray & Associates Answer:** *We will ask the Board of Directors who we should be listening to, surveys will be given online, and meetings with stakeholders can be set up virtually or in person.*
- **Board Question:** *What are your thoughts on candidates with a non-traditional background?*
- **Ray & Associates Answer:** *We will ask the Board their preferences and the job description will indicate if a non-traditional background is something the Board is open to.*
- **Board Question:** *How does the firm check candidate backgrounds?*
- **Ray & Associates Answer:** *All candidates will be vetted before coming to the district for interviews. Finalists will go through an extremely thorough background check.*
- **Board Question:** *In your experiences, what hasn't gone well in Superintendent Searches?*
- **Ray & Associates Answer:** *Not giving people a voice is a stumbling block in searches. People want to be able to share their constituency viewpoints.*

The Board of Directors thanked Dr. Chestnut and Ms. Forde for their time.

B. Northwest Leadership Associates

Dr. Wayne Robertson and Ms. Laurel Browning introduced themselves to the Board of Directors. They shared with the Board their prior work experiences and their present work experiences with Northwest Leadership Associates (NWL). Dr. Robertson and Ms.

Browning presented their firm's process for a Superintendent Search and asked the Board of Directors if they had any questions.

A summary of the question and answer period is as follows:

Board Question: *How do you feel about the schedule we are on?*

NWLA Answer: *The district will be fine with this schedule. There is typically a first round of openings for Superintendent positions in September. Spring is the second round and there is plenty of time.*

Board Question: *Are the background checks done through a third party? If so, is the price included in the fee?*

NWLA Answer: *Yes, background checks are done through a third party and the price is included in the fee. We also check references that candidates list and also check in with people in communities who have worked with the candidates.*

Board Question: *Tell us how you get stakeholder feedback and engage the public for input?*

NWLA Answer: *We will supply online surveys in English and Spanish. When candidates are brought forward we will provide rating scales for each person and summaries will be provided to the Board.*

Board Question: *What is the success rate of a non-traditional candidate?*

NWLA Answer: *There are not as many non-traditional candidates who apply for these positions. We will bring them forward for the Board to review. Non-traditional candidates who have been successful are typically in larger districts with bigger teams supporting areas such as Teaching and Learning. Most staff will want someone with a background similar to theirs.*

The Board of Directors thanked Dr. Robertson and Ms. Browning for their time.

Board President Fisher stated the Board would move into Executive Session to discuss the proposals at 7:27 p.m. and would reconvene the Special Meeting at 7:50 p.m.

III. Executive Session

A. Superintendent Search Firm Discussion

The Board of Directors discussed the Superintendent Search Firm proposals.

IV. Reconvene Special Meeting

A. Superintendent Search Firm Action

The Board reconvened into the Special Meeting at 7:50 p.m.

Coversheet

Approve Minutes

Section: I. Opening Items
Item: G. Approve Minutes
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for Board Work Study on March 2, 2026

DRAFT



Enumclaw School District

Minutes

Board Work Study

Date and Time

Monday March 2, 2026 at 5:00 PM

Location

District Office - Nancy A. Merrell Boardroom

Directors Present

Ben Stouffer, Paul Fisher, Scott Mason (remote), Tara Cochran, Tyson Gamblin

Directors Absent

None

Guests Present

Jill Burnes, Stacey Whitten

I. Opening Items

A. Call the Meeting to Order

Tyson Gamblin called a meeting of the board of directors of Enumclaw School District to order on Monday Mar 2, 2026 at 5:01 PM.

B. Roll Call

II. WORK STUDY SESSION

A.

Superintendent Search Update

Consultants Dr. Wayne Robertson and Ms. Laurel Browning shared with the Board of Directors the timeline created for them to consider for the Superintendent Search.

They discussed with the Board of Directors details surrounding the action steps taken for stakeholder input including online surveys and focus group meetings. The focus group meetings will be scheduled on March 18. Superintendent Burnes will work with the consultants to create a schedule for the day and evening. Information received from the focus groups and online surveys will be summarized and shared with the Board at their April 6 retreat.

Director of Communications Jessica McCartney will create a *Superintendent Search* page on the district's website that outlines the search timeline for community members to be informed. Ms. McCartney will also share district and community highlights on this page for candidates to review.

The search closing date will be April 22 and candidate packets will be shared with the Board. On April 27, the Board will review candidate profiles in an Executive Session and make selections for the first round of interviews. The schedule for interviews was discussed and the Board agreed on the following dates:

- April 29 and 30 - Preliminary Interviews
- May 12, 13 and 14 - Finalist Interviews: Full day in district and Board Executive Session interviews in the evening
- May 15 - Special Board Meeting for action on superintendent selection

Other topics discussed included the recruiting process, the importance of confidentiality during the search, superintendent contracts, and interview questions, which the Board will review and approve.

The Board of Directors thanked Dr. Robertson and Ms. Browning for their information and time.

B. Progressive Design Build Update

Director of Facilities, Operations, and Athletics Phil Engebretsen shared with the Board of Directors that the Elementary School #6 information meeting held on Thursday, February 26, in Black Diamond was well attended by community members including Black Diamond Mayor John Adler. The presentation went great and there was a lot of excitement and questions.

Mr. Engebretsen also shared that the Friday, February 27 weekly meeting with Consortus and TCF brought up some communication concerns and needs with the City of Black Diamond. Superintendent Burnes was able to organize and facilitate a meeting for

Monday, March 2 with all parties including Consortus, TCF, Oakpointe, Black Diamond Mayor John Adler and City Administrator Kevin O'Neill along with district representatives. The meeting was positive and clarity on processes was provided.

The design committee will be meeting twice in March. Additional documents for Board review will be provided for the March 16 meeting.

III. WSSDA PROFESSIONAL DEVELOPMENT

A. WSSDA Leadership Representative Patty Wood

WSSDA representative Patty Wood introduced herself to the Board of Directors and shared that she was excited to be in attendance to share Board leadership information and tools for them. She shared that she was an Enumclaw High School graduate and happy to be in the area.

She shared the agenda for the meeting that included discussing board roles, board standards and operating protocol, and the Superintendent Search. She asked Board members to stay curious and not judgmental. She reminded them that perspectives can be right and different depending on people's roles.

Ms. Wood reviewed the role of the school board as determining the "what", the role of the superintendent as determining the "how", and the role of the staff as executing the "how" for the district. A slide was shared with an outline of the school board governing (guide and direct) and the superintendent managing (administer and operate).

She asked the Board to consider how expectations vary and change over time and how they might help the community understand their distinct roles as board members. The Board discussed their roles together and shared thoughts on their roles and what they thought it would be when they initially came on the Board.

Ms. Wood presented the Five Core Principles of Effective School Boards:

- Responsible school district governance
- Communicating and setting high expectations
- Creating conditions for district wide success
- Holding district accountable for student learning
- Engaging the community in education

Each of these standards have benchmarks with indicators. She discussed Board self-evaluations, operating protocol/principles/procedures. The Board discussed a timeline for implementing these items. They will be added to the agenda to discuss further at the April retreat.

The Board also discussed reviewing and updating the Superintendent evaluation process, including 360 reviews versus climate surveys. They agreed to add this topic to the April retreat agenda.

Ms. Wood encouraged the Board to discuss and prioritize what they are looking for in candidates during the Superintendent Search. She encouraged them to be prepared to answer candidates' difficult questions and to make decisions as a team. She confirmed with the Board the great opportunity for them to model their leadership to the community.

The Board thanked Ms. Wood for her time.

IV. BOARD PROCESS DEBRIEF

A. Debrief

The Board of Directors debriefed the Superintendent Search timeline. Meeting dates will be summarized and sent to the Board.

The Board of Directors discussed open meetings with community members before scheduled Board meetings and changing meeting locations. These items will be discussed in more detail at the April 6 Board Retreat.

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:19 PM.

Respectfully Submitted,
Tyson Gamblin

Coversheet

Resolution 1164-New-In-Lieu Replacement of JJ Smith

Section: IV. RESOLUTIONS
Item: A. Resolution 1164-New-In-Lieu Replacement of JJ Smith
Purpose: Vote
Submitted by:
Related Material: Resolution 1164-New-In-Lieu Replacement of JJ Smith.pdf



ENUMCLAW SCHOOL DISTRICT No. 216

Resolution #1164

NEW-IN-LIEU REPLACEMENT OF JJ SMITH ELEMENTARY

WHEREAS, the Enumclaw School District has undertaken a project to replace J.J. Smith Elementary School; and

WHEREAS, both local and state funds will be used for this project; and

WHEREAS, it is required that the District certify per WAC 392-347-042 that the existing facility or space to be replaced will not be used for K-12 instructional purposes after the new construction is completed, and that the facility or space will be ineligible for any future financial assistance;

NOW, THEREFORE BE IT RESOLVED: that the Board of Directors of Enumclaw School District No. 216 hereby approves the construction of a new elementary school to replace JJ Elementary School.

Dated this 16th day of March, 2026, at a regular meeting of the Board of Directors, Enumclaw School District, King County, Washington, at regularly scheduled and duly called public meeting in accordance with the law.

**ENUMCLAW SCHOOL DISTRICT NO. 216
BOARD OF DIRECTORS**

Tyson Gamblin, President

Paul Fisher, Vice President

Tara Cochran

Scott Mason

Ben Stouffer

Attest:

Secretary to the Board

Coversheet

Resolution 1165-Racial Balance

Section: IV. RESOLUTIONS
Item: B. Resolution 1165-Racial Balance
Purpose: Vote
Submitted by:
Related Material: Resolution 1165-Racial Balance.pdf



ENUMCLAW SCHOOL DISTRICT No. 216

Resolution #1165

A Resolution of the Board of Directors certifying the ESD Elementary No. 6 (J.J. Smith New in Lieu) Project Will Not Create or Aggravate Racial Imbalance

WHEREAS, racial imbalance, as defined in WAC 392-342-025 does not presently exist at J.J. Smith Elementary School; and

WHEREAS, Enumclaw School District attendance policies will not be revised or changed as a result of the Enumclaw Elementary School No. 6 project.

NOW, THEREFORE BE IT RESOLVED: that the planned ESD Elementary No. 6 (J.J. Smith N/L) project will not create or aggravate racial imbalance within the boundaries of Enumclaw School District.

Dated this 16th day of March, 2026, at a regular meeting of the Board of Directors, Enumclaw School District, King County, Washington, at regularly scheduled and duly called public meeting in accordance with the law.

**ENUMCLAW SCHOOL DISTRICT NO. 216
BOARD OF DIRECTORS**

Tyson Gamblin, President

Paul Fisher, Vice President

Tara Cochran

Scott Mason

Ben Stouffer

Attest:

Secretary to the Board

Coversheet

Resolution 1166-Approval of Educational Specifications

Section:	IV. RESOLUTIONS
Item:	C. Resolution 1166-Approval of Educational Specifications
Purpose:	Vote
Submitted by:	
Related Material:	Resolution 1166-Approval of Educational Specifications.pdf Educational Specifications.pdf



ENUMCLAW SCHOOL DISTRICT No. 216

Resolution #1166

APPROVAL OF EDUCATIONAL SPECIFICATIONS

WHEREAS, it is appropriate that the School District prepare Educational Specifications for new school facilities and said report be reviewed by the Enumclaw School District’s Board of Directors.

NOW, THEREFORE BE IT RESOLVED: that the Board of Directors of Enumclaw School District No. 216 approves and adopts the Educational Specifications dated February 3, 2026 for the ESD Elementary No. 6 (J.J. Smith N/L) project.

Dated this 16th day of March, 2026, at a regular meeting of the Board of Directors, Enumclaw School District, King County, Washington, at regularly scheduled and duly called public meeting in accordance with the law.

**ENUMCLAW SCHOOL DISTRICT NO. 216
BOARD OF DIRECTORS**

Tyson Gamblin, President

Paul Fisher, Vice President

Tara Cochran

Scott Mason

Ben Stouffer

Attest:

Secretary to the Board



Pre-Design / Validation Phase Report

Educational Specifications



Enumclaw Elementary #6

ENUMCLAW SCHOOL DISTRICT
02/03/2026

TCF Architecture
124 N. "I" Street Tacoma, WA 98403
tcfarchitecture.com



Enumclaw Elementary #6

Table of Contents

Spatial Relationships	01
<i>Room and Area Summary</i>	
<i>Adjacency Diagrams and Summaries</i>	
Programming	02
<i>District Standards</i>	
<i>Room Layout Diagrams and Room Data Sheets</i>	
<i>Site Elements</i>	
Appendix	03
<i>Preliminary Basis of Design</i>	
<i>Technology Matrix</i>	

01

Spatial Relationships



ENUMCLAW ELEMENTARY #6

Department / Room	TARGET PROGRAM AREA			OCCUPANT COUNTS			SPACE TYPES				Remarks
	Proposed Quantity	Proposed Area	Total Area	Students / Room	Total Student Count	Staff Count	Core Instructional Space	Office	Conference	Water Closets	
ADMINISTRATION											
Vestibule	1	100	100		0						
Entry Lobby / Waiting Area	1	250	250		0						
Primary Secretary	1	120	120		0	3					2 secretaries + 1 office manager. Office manager should be separate but with an open workstation. Could be behind the secretaries
Records & Supply Storage	1	120	120		0						
Student Seating Area	1	40	40		0						adjacent to the counselor's office
Principal Office	1	160	160		0	1		1			
Asst Principal Office	1	140	140		0	1		1			
Conference Room	1	240	240		0				1		space for 12-14 people
Health Clinic Office	1	100	100		0	1		1			
Health Clinic	1	200	200		0						
Health Clinic Restroom	1	100	100		0					1	
Student Store / PTA closet	1	60	60		0						
Admin Circulation Space (18%)			293		0						
SUBTOTAL SECONDARY ADMINISTRATION			1,923		0	6	0	3	1	1	
STAFF SUPPORT											
Central Supply	1	140	140		0						
File Room	1	100	100		0						
Staff Work Room	1	350	350		0						
Sattelite Work room	1	120	120								
Staff Lounge	1	450	450		0						
Staff Restrooms	4	60	240		0					4	
Family Restrooms	2	70	140		0					2	
Mother's/Phone Room	1	60	60		0						
			0		0						
SUBTOTAL STAFF SUPPORT			1,600		0	0	0	0	0	6	
Student Services											
MLL	1	450	450		0	1					
PAWS	1	600	600		0	1					Behavior support (solution room)
RLC (Resource Room)	1	875	875		0	1					adjacent to ILC. Share bathroom, kitchenette and conference room.
SPED Toilet Room (at ILC)	1	130	130		0					1	
LAP	1	600	600		0	1					
ILC	1	675	675	10	10	4	1				
ILC Kitchenette	1	200	200								Students learn life skills, how to get dressed, how to make food, etc.
Counselor Office	1	140	140		0	1		1			
Conference Room	1	140	140		0				1		added conference room to be used by counselor when needed.
OT/PT Room	1	400	400		0	1					Sensory room
Specialist Office (SLP, Psych)	2	140	280		0	2		2			SLP & Psych require separate offices.
SUBTOTAL SPECIAL EDUCATION			4,490		10	12	1	3	1	1	
LIBRARY / MEDIA CENTER											
Library Stacks	1	1,000	1,000		0						
Computer Area	1	200	200		0						
Instructional Area	1	800	800		0		1				
Circulation Desk	1	80	80		0	1					
Story Area	1	300	300		0						
Work Room	1	180	180		0			1			
SUBTOTAL SECONDARY LIBRARY			2,560		0	1	1	1	0	0	
GENERAL CLASSROOMS											
Kindergarten Classrooms	5	900	4,500	21	105	4	5				
Kindergarten Toilet Rooms	5	75	375		0					5	At paired KG classrooms, shared restroom w/ 2 wc's.
First Grade Classrooms	4	875	3,500	23	92	4	4				
Second Grade Classrooms	4	875	3,500	23	92	4	4				
Third Grade Classrooms	4	875	3,500	23	92	4	4				
Fourth Grade Classrooms	4	875	3,500	25	100	4	4				
Fifth Grade Classrooms	4	875	3,500	25	100	4	4				
Shared Learning Space	4	150	600						6		Goal is to have enclosed shared learning rooms (with glazing for transparency to corridor) for 5-7 students at a time. 1-2 per grade.
Storage	2	100	200		0						1 curriculum central storage per grade.
Student Restrooms	6	150	900		0					12	Typical boys/girls restroom layouts
Small Student Restrooms	2	65	130		0					2	
SUBTOTAL PRIMARY CLASSROOMS			24,205		581	24	25	0	6	19	
SPECIALTY CLASSROOMS											
Music	1	900	900		0	1	1				Music room to be separated from the platform by an operable wall to be able to bring risers and piano on platform. Provide curtain along the walls. Provide Teacher's desk in music room
SUBTOTAL SPECIALTY CLASSROOMS			900		0	1	1	0	0	0	

Department / Room	TARGET PROGRAM AREA			OCCUPANT COUNTS			SPACE TYPES				Remarks
	Proposed Quantity	Proposed Area	Total Area	Students / Room	Total Student Count	Staff Count	Core Instructional Space	Office	Conference	Water Closets	
ACTIVITIES											
Platform/Stage	1	200	200		0						Stage to be wide enough to use for events when music room is not open to platform.
Music Storage	1	150	150		0						
Commons/Multipurpose	1	3,200	3,200		0						Assume 3 lunchers w/ 200 students per lunch. Include a cabinet for after school storage.
Table & Chair Storage	1	400	400		0						
Main Gymnasium	1	4,500	4,500		0	1	1				overall gym dim 55x80. This will accommodate a youth size basketball court at 40x74 with 3 rows of bleachers.
Gym Storage	1	300	300		0						
PE Office	1	100	100		0						
AV Closet	1	40	40		0						
SUBTOTAL ACTIVITIES			8,890		0	1	1	0	0	0	
FOOD SERVICE											
Servery	1	150	150		0						
Kitchen	1	600	600		0						District to confirm the kitchen's use. If it needs to function as a prep kitchen for future schools in close vicinity then the current programmed kitchen is small.
Cooler/Freezer	1	120	120		0						
Dry Storage	1	80	80		0						
Office alcove	1	50	50		0	2					
			0		0						
SUBTOTAL FOOD SERVICE			1,000		0	2	0	0	0	0	
SERVICE AND SUPPORT											
Main Custodial Room	1	300	300		0	3		1			
Satellite Custodial Rooms	3	80	240		0						
IT Storage	1	200	200		0						
Elevator	1	80	80		0						
Elevator Equipment	1	90	90		0						
Central Mechanical Room	1	600	600		0						
Electrical Room	1	300	300		0						
Satellite Electrical Closets	2	60	120		0						
MDF	1	180	180		0						
IDF	2	60	120		0						
Fire Riser Room	1	200	200		0						
Recess Storage	1	100	100		0						vests & cones storage in addition to recess toys.
SUBTOTAL SERVICE AND SUPPORT			2,530		0	3	0	1	0	0	
TOTAL NET BUILDING AREA			48,098		591	50	29	8	8	27	
WALLS AND CIRCULATION		33%	15,872								
GROSS K-5 BUILDING AREA			63,971								
PRE-K											
Classrooms	4	875	3,500	15	60	4	4				
PreK Restrooms	2	150	300		0					4	
Entry Vestibule	1	80	80		0						
Reception & Waiting	1	200	200		0			1			
Family Room	1	200	200		0					1	
Staff Restroom	1	70	70		0						1 Changing Table for families
Indoor Recess	1	900	900		0						
Custodial/Laundry	1	150	150		0						
Staff Work/Lounge	1	250	250		0						
SUBTOTAL PREK			5,650		60	4	4	1	1	5	
TOTAL NET ADDITION AREA			5,650		651	9	5	1	1	5	
WALLS AND CIRCULATION		33%	1,865								
GROSS ADDITION AREA			7,515								
GROSS SCHOOL BUILDING AREA			71,485								

OUTDOOR & SITE PROGRAM

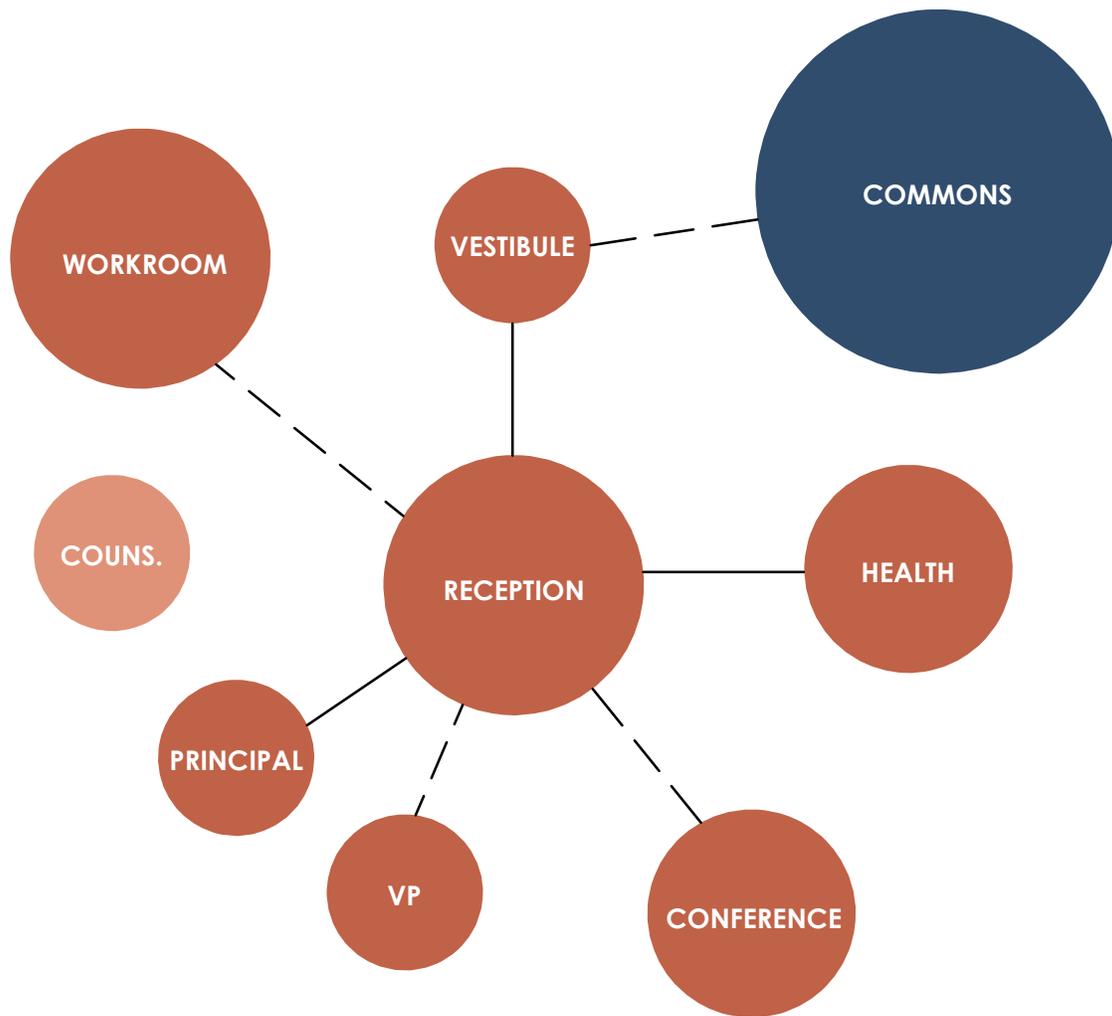
Department / Room	TARGET PROGRAM AREA		
	Proposed Quantity	Proposed Area	Total Area

SITE AMENITIES			
Covered Play	1	3,000	
Playground	1	5,000	
Play Field	1	30,000	
Delivery Area	1		
Trash/Recycle Enclosure	1		
Bike Parking	20		

Can use soccer field as play field

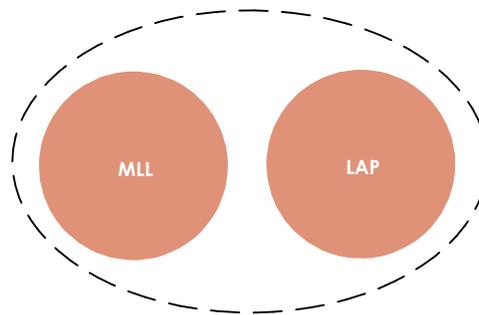
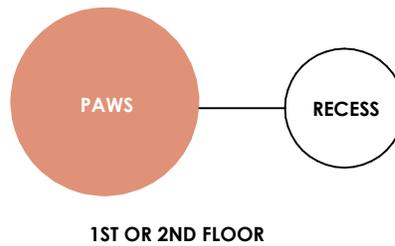
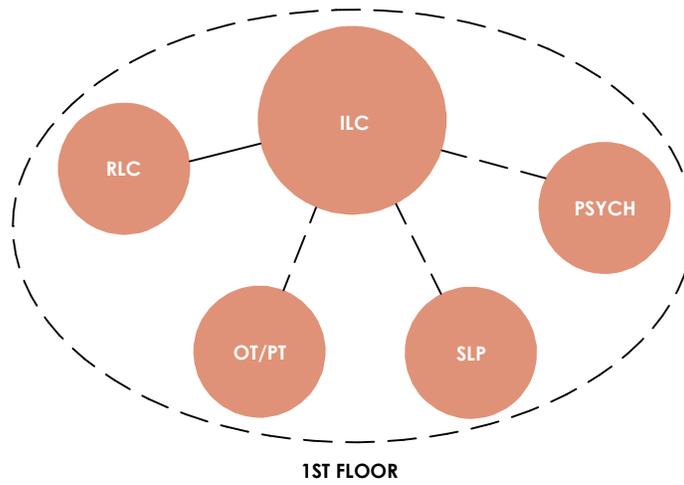
(3) 6 yard bins
quantity will be determined by code & owner requirements

PARKING	
Staff Parking	60
Visitor Parking	20
Drop-off Queue Spaces	40
Bus Pick-up/Drop-off	5
Maintenance Parking	3
Food Service Parking	1



Entry, Administration

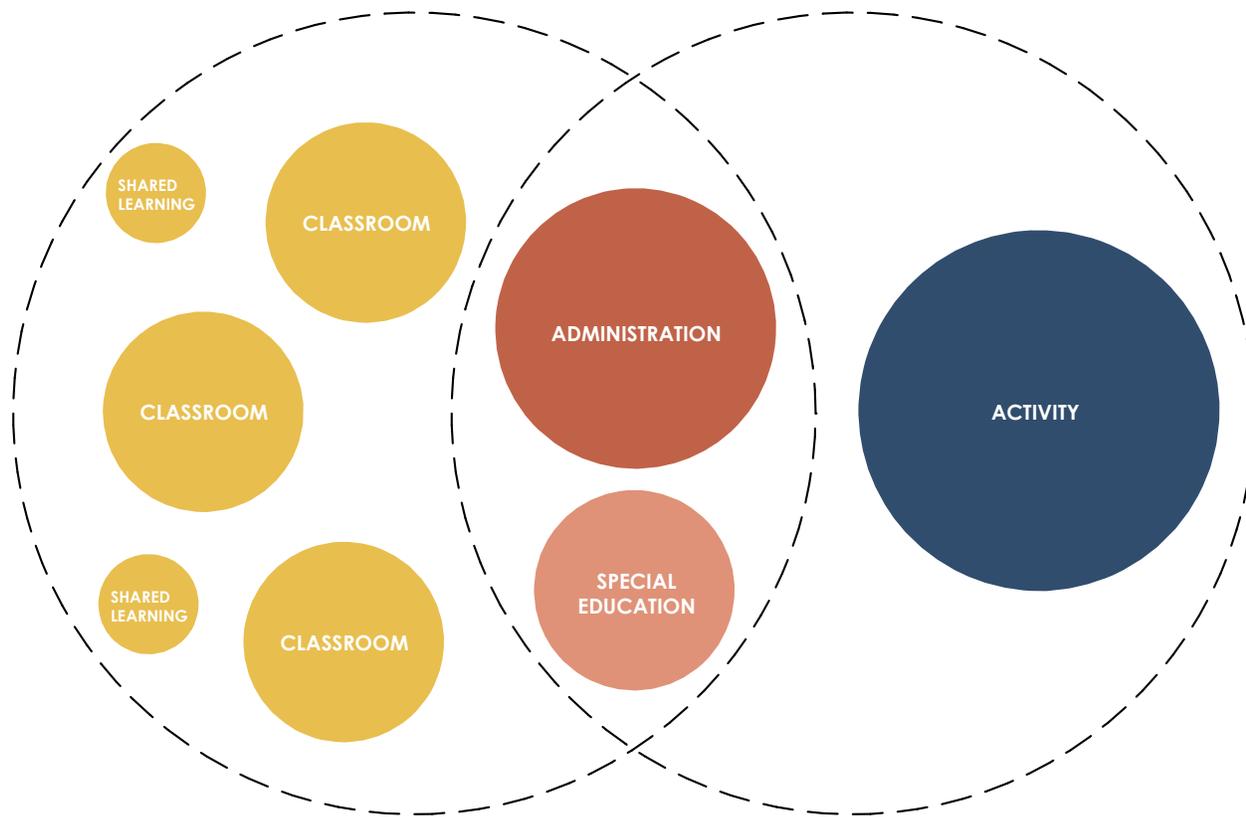
A secured vestibule will be used to admit visitors during school hours. The reception zone will have visibility to the secured vestibule and open doors to the main area of the school. Visible connections to the Principal’s Office, Calming Area, Staff Rooms and the Health Room allow for staff to safely monitor the Administration functions.



Student Services

The Student Services will focus on a hub of service spaces. SLP, Psych, OT/PT, RLC & ILC will be located near each other to create a central location of offices. ILC & RLC will have direct connection. MLL & LAP will be within close proximity.

PAWS to be located close to access to the play equipment.



Overall



02

Programming



ENUMCLAW SCHOOL DISTRICT SYSTEMS STANDARDS SUMMARY

Date: January 30, 2026

Product / System	Typical Spec Section	Preferred Mfr.	Notes
------------------	----------------------	----------------	-------

SITE SYSTEMS - CIVIL & LANDSCAPE

Paving & Surfacing			<p>ASPHALT PAVING:</p> <ul style="list-style-type: none"> • Heavy duty in bus and fire lanes • Concrete at heavy turning areas and at trash enclosure. <p>WALKING PATHS & SIDEWALKS:</p> <ul style="list-style-type: none"> • Asphalt paving or standard Concrete, not pervious concrete • Standard width: 6-ft min. with 8-ft wide gate • Pedestrian grates on catch basins in walking areas • Crushed gravel with geotextile fabric may be used for outdoor learning spaces (near wetland areas) • Running paths around fields to be concrete or concrete curb w/ asphalt. <p>CONCRETE CURBS:</p> <ul style="list-style-type: none"> • CIP curbs preferred • Concrete wheel stops only as needed. <p>BUS DRIVEWAY:</p> <ul style="list-style-type: none"> • Separate bus circulation from parent drop-off traffic; bus and staff circulation acceptable. Bus loop may also be used for overflow and event parking after hours. • Coordinate drop-off locations carefully, as the City is sensitive to pick-up/drop-off occurring within the roadway. • Design to accommodate standard 40-ft buses (approx. 82 students) as well as smaller buses. • Site is currently considered a walking school; fewer full-size buses anticipated initially, with flexibility for future expansion. • Plan for approximately 3-5 larger buses at build-out • Bus loop to be wide enough for easy passing of buses (two 15-ft travel lanes). • Bus circulation may be shared with maintenance, delivery, and after-hours access. Service gates close at night. <p>SNOW REMOVAL:</p> <ul style="list-style-type: none"> • No speed bumps • District does snow removal <p>BOLLARDS:</p> <ul style="list-style-type: none"> • Standard galvanized, Removable in key locations
Site Utilities			<p>GENERAL:</p> <ul style="list-style-type: none"> • Provide good as-builts for utilities • Outdoor drinking fountains (with restroom by fields) on outside walls of restroom building so it can be turned off and winterized. • Fields will be joint use (City of Black Diamond and ESD) <p>SEWER:</p> <ul style="list-style-type: none"> • City of Black Diamond municipal sewer. • Grease interceptor required; it would be ideal to drive up to it. • Provide accessible pipes and manholes. • Minimize tree root intrusion into piping by mindful design and coordination of tree location in proximity to pipes. • Provide cleanouts allowing access in both directions (scope both directions).

ENUMCLAW SCHOOL DISTRICT SYSTEMS STANDARDS SUMMARY

Date: January 30, 2026

Product / System	Typical Spec Section	Preferred Mfr.	Notes
			<ul style="list-style-type: none"> • Locate grease interceptor outside the building. • Provide drive-up access to the grease interceptor, with manhole located within the service yard. • Provide lockable lids on sewer manholes and grease interceptor. <p>STORMWATER:</p> <ul style="list-style-type: none"> • Minimize rain gardens; filter cartridges acceptable if funding allows. • Utilize existing pond adjacent to the site where feasible. • Provide proper storm piping (PVC preferred; CPEP acceptable). • Minimize tree root intrusion into piping. • Provide good as-builts for all stormwater infrastructure. • Site is currently very wet; include cutoff drains to intercept offsite and wetland flows, as surface water does not readily infiltrate. • Provide footing drains. • Future cutoff drains anticipated to prevent wetland drainage onto the site. • Downspouts to be solid pipe, larger diameters preferred, with cleanouts at each downspout; cleanouts to be flush with ground surface. <p>PARKING LOT LIGHTING:</p> <ul style="list-style-type: none"> • Yes, provide dimmable lighting with photocell, motion activation, and electronic timer controls located within the building, with automatic scheduling. • Provide lighting at bus loops, drop-off areas, kitchen access, parking areas, and primary walking paths. • Athletic fields will not be lit. <p>CONTRACTOR UTILITIES:</p> <ul style="list-style-type: none"> • Contractor to provide their own utilities, separate metered temp power.
Site Elements			<p>SERVICE YARDS:</p> <ul style="list-style-type: none"> • Provide dedicated washout areas for painting equipment using service yard water and trash enclosure drains. • Provide hot and cold water to service yard. • Trash compactor not required at this site (TBD). • Avoid routing dump trucks or service vehicles through play areas or student zones. <p>ELEMENTARY SERVICE YARD DUMPSTERS:</p> <ul style="list-style-type: none"> • Serviced by Republic Services. • Provide two large garbage dumpsters and one recycle dumpster (front load); typical sizes 2-3 yard recycle, 6-9 yard trash. • All trash / recycle pick up trucks are front loading. • Roofed trash enclosure. • Sewer connection required for trash enclosure. • Curb or bollards to prevent dumpsters from rolling into enclosure walls. • Not visible to the public. • Bins to have lids; runoff directed to storm system. <p>LOADING DOCKS:</p> <ul style="list-style-type: none"> • Deliver truck access will needed for service delivery • Loading docks not needed for elementary schools. <p>PORTABLES PAD:</p> <ul style="list-style-type: none"> • Plan for 2 double wet portables, flat spot with conduit, stub-outs for utilities

ENUMCLAW SCHOOL DISTRICT SYSTEMS STANDARDS SUMMARY

Date: January 30, 2026

Product / System	Typical Spec Section	Preferred Mfr.	Notes
			<p>SITE MONUMENT SIGNS:</p> <ul style="list-style-type: none"> • Elementary – digital reader boards with logo (all currently new) • Power + radio • Concrete monument sign w/ logo, name & address is acceptable (TBD)
Earthwork			<p>GENERAL:</p> <ul style="list-style-type: none"> • Balanced site if possible • Slope areas away from building • Capillary break under building slab • Re-use native soils, if possible <p>RETAINING WALLS:</p> <ul style="list-style-type: none"> • Low maintenance, allow for terracing where possible. Areas between terraces need to be easy to maintain. Provide a fence at the top. • Keep as shallow as possible for maintenance crew safety.
Site Furnishings			<p>BICYCLE RACKS:</p> <ul style="list-style-type: none"> • Yes, simple racks <p>SKATE DETERRENTS:</p> <ul style="list-style-type: none"> • Yes at seat walls, retaining walls, etc. – didn't address this, but assume this is correct. <p>FURNISHINGS:</p> <ul style="list-style-type: none"> • No preference on benches, creating a standard moving forward would be good. Low maintenance preferred • Trash receptacles could match those in Ten Trails standard. Provide heavier receptacles with over / lid due to high wind. • Flagpole, lit from top of pole <p>PLAY STRUCTURE:</p> <ul style="list-style-type: none"> • Would like to work with one manufacturer if possible, have worked with NW Playground in the past. <p>PLAY STRUCTURE SURFACING:</p> <ul style="list-style-type: none"> • No preference, will be based on budget. Wood chips at swings are acceptable. <p>ASPHALT PLAY AREAS:</p> <ul style="list-style-type: none"> • 4-6 Foursquares is preferred • Basketball hoops – yes • Gaga ball pit is a maybe <p>DRINKING FOUNTAIN</p> <ul style="list-style-type: none"> • Okay to add at exterior of restroom building at community fields
Irrigation System			<p>GENERAL:</p> <ul style="list-style-type: none"> • Provide Rainbird Controller that has the ability to be networked • Provide Rainbird heads and valves similar to Mountain View MS. • Keep separate from BAS • Use WIFI or Ethernet connection for future connection of site irrigation controller to central controls • Provide separate meter for irrigation system. • Insulate larger valve boxes with backflow or other critical components.

ENUMCLAW SCHOOL DISTRICT SYSTEMS STANDARDS SUMMARY

Date: January 30, 2026

Product / System	Typical Spec Section	Preferred Mfr.	Notes
			<ul style="list-style-type: none"> • Systems to be designed to be blown out in the future at Quick coupler at Point of Connection • Provide Separate irrigation flow meter to track water usage at school uses vs. community fields and bathroom building. <p>CONSTRUCTION PHASE:</p> <ul style="list-style-type: none"> • Training • Commissioning • O&M Manuals <p>WARRANTY:</p> <ul style="list-style-type: none"> • 1 year • Contractor to provide a half day maintenance and training turn over.
Fences & Gates			<p>PEDESTRIAN:</p> <ul style="list-style-type: none"> • 4'-6' exterior fencing, with high preference for 6' fencing. Fencing to be decorative and nice. • Black chain-link fencing ok if allowed by jurisdiction. • Non-climbable at maintenance areas/service yards – slats where required, small openings, 1" max mesh, in chain link where visibility is desired. • 6' fencing around anything mechanical that kids should be protected from. <p>VEHICLE:</p> <ul style="list-style-type: none"> • Pipe vehicle gate at schools
Fields, Plants & Landscaping			<p>GENERAL:</p> <ul style="list-style-type: none"> • No field lighting at elementary fields. • Low maintenance • No fruits/berries, limit Oregon grape at elementaries near school and play. Space plants generously. No tight spacing • Mow strips are preferred. 12" wide mow curb under fence line & 6" at building. • Keep landscaping simple. Minimize slopes for mowers. <p>LAWN GRASS:</p> <ul style="list-style-type: none"> • Perennial Rye mix is standard but open to Low Grow mix. Mowers are 6' wide, prefer lawn areas to not be below 6' width <p>TREES:</p> <ul style="list-style-type: none"> • Prefer evergreen over deciduous where possible and where site lines aren't impacted • Coordinate location of security cameras and trees. <p>SHRUBBERY & GROUND COVER:</p> <ul style="list-style-type: none"> • Limited groundcover ok • Prefer low maintenance medium sized hardy shrubs <p>MULCH:</p> <ul style="list-style-type: none"> • Fine Bark <p>FERTILIZER:</p> <ul style="list-style-type: none"> • Yes, include fertilizing in one year maintenance, not just right before turn over.

**ENUMCLAW SCHOOL DISTRICT
SYSTEMS STANDARDS SUMMARY**

Date: January 30, 2026

Product / System	Typical Spec Section	<u>Preferred Mfr.</u>	<u>Notes</u>
			<p>WEED CONTROL PROGRAM:</p> <ul style="list-style-type: none"> • 1 year extended maintenance by the contractor. <p>TOPSOIL:</p> <ul style="list-style-type: none"> • 3-way sandy loam
Play Fields			<p>GENERAL:</p> <ul style="list-style-type: none"> • Elementary Schools: Open play field adjacent to play structures and asphalt play areas. TTES will have synthetic community play fields. • Walking path around field is preferred.

ENUMCLAW SCHOOL DISTRICT SYSTEMS STANDARDS SUMMARY

Date: January 30, 2026

Product / System	Typical Spec Section	Preferred Mfr.	Notes
------------------	----------------------	----------------	-------

BUILDING SYSTEMS - ARCHITECTURAL & STRUCTURAL

Building Structural Systems			<p>FOUNDATIONS & FLOORS:</p> <ul style="list-style-type: none"> Traditional concrete spread footings and foundations unless required otherwise by soils conditions. Concrete slab-on-grade. Second floor topping slab, min 1 ½” - 2” max <p>SUPERSTRUCTURE:</p> <ul style="list-style-type: none"> Steel or wood frame structure is acceptable Consider structural CMU at gym. For wood frame walls use 8’ high wainscot at interior to protect walls Targeted use of mass timber is acceptable if budget allows Minimize opportunities for bird perching on exterior structure. If steel, use HSS, avoid use of WF sections if exposed at exterior. Prefer steel at canopies due to less required maintenance. If wood is used consider coating that will last longer.
Building Exterior Systems			<p>ROOF:</p> <ul style="list-style-type: none"> Standard Slopes: Preferred to have steep slope with broad overhangs. Prefer metal roof, algae-resistant, SBS-modified asphalt shingles are acceptable however consider high winds. Full self-adhered membrane underlayment. Metal valley flashing. Low Slope: Prefer Induction welded TPO/single ply membrane. Min slope ½:12 at main slope. Fall Restraint: Tie offs for maintenance serving entire roof area Gutters/Downspouts: Prefer to be on building exterior, not built in. Interior roof leaders are not acceptable. Unit skylights acceptable where required by code. Minimize to code required amount. <p>WALLS:</p> <ul style="list-style-type: none"> Cladding: Prefer Metal siding w/ CMU or brick wainscot. CMU/brick, high density fiber cement (5/8” thick min.) No miter corner at fiber cement. Include a variety of materials to add interest to the exterior of the building. Insulation: Material not subject to moisture. Spray foam in cavity preferred. <p>WINDOWS:</p> <ul style="list-style-type: none"> Minimize curtain wall. Acceptable at feature areas. Aluminum storefront at entries and large openings. Fiberglass windows preferred. No vinyl windows. Operable windows shall not be reliant on rubber gaskets. Awning type is preferred. Laminated glass at all main entries for security, skylights and clerestory. Separation between main entry and secretary. <p>DOORS:</p> <ul style="list-style-type: none"> Main Entries: Aluminum Storefront w/ continued hinges. Other Exterior Doors: Storefront or Hollow Metal Service doors: if double doors are provided include keyed mullion.

ENUMCLAW SCHOOL DISTRICT SYSTEMS STANDARDS SUMMARY

Date: January 30, 2026

Product / System	Typical Spec Section	Preferred Mfr.	Notes
			<p>LOUVERS:</p> <ul style="list-style-type: none"> Paint to match adjacent walls.
Building Interiors			<p>FLOOR FINISHES:</p> <ul style="list-style-type: none"> Lobby, Main Corridors, MP Room: Hard surface, resilient flooring. Polished concrete acceptable but design to minimize cracking as much as possible. Classrooms: Carpet Tiles (Shaw), rubber tile, LVT. VCT not preferred. Restrooms: Prefer ceramic/porcelain tile floor and wainscot at all restrooms. Large format tile for floors with dark grout. Kitchen: Welded vinyl, slip resistant. Gym: Rubber athletic flooring. (Mondo) <p>WALL FINISHES:</p> <ul style="list-style-type: none"> Corridors: (34"-36" high) MDF wainscot, painted with backing and fastened. Consider adding coat hooks at corridor by classrooms if budget allows. Gym: Prefer CMU, painted. Acoustical Treatment: Yes, no preference on material Corner Guards: prefer stainless, vinyl ok. Match wainscot height. <p>CEILING FINISHES:</p> <ul style="list-style-type: none"> General: Acoustic, 2x4 standard tegular edge (Armstrong). Some decorative ok but ensure adequate ceiling access if any utilities are above it. Prefer not to have utilities above wood ceilings or provide access panel. Restrooms: Hard lid. Gym & Multipurpose Rooms: Painted structural decking. <p>OPENINGS:</p> <ul style="list-style-type: none"> Interior Doors: General: stained wood veneer Interior Frames: High Durability: painted hollow metal. Door Hardware: Classrooms have thumb turn lock on the interior. Window Coverings: roller shades preferred. If cost-prohibited blinds are ok at interior doors only. Provide electrical roller shades at high windows <p>PAINTING:</p> <ul style="list-style-type: none"> Standard Walls: Stain typical, Semigloss in utilitarian spaces, restrooms, kitchens & student high traffic areas. Exterior Paints: Semi-gloss, high performance coating at steel. Restrooms, Custodial Closets, Kitchens, Mechanical Rooms and Similar Spaces:
Specialties and Equipment			<p>TOILET PARTITIONS:</p> <ul style="list-style-type: none"> Type: Toilet partitions take a lot of abuse. Provide through color high density materials with mortis hardware. Floor and ceiling mounted. <p>SIGNAGE:</p> <ul style="list-style-type: none"> Type: Room signage to include school logo or a design specific to each school. Insert type sign at classrooms, conference rooms and offices. Branding: use ESD font, color, etc. Monument sign: electronic board or concrete.

**ENUMCLAW SCHOOL DISTRICT
SYSTEMS STANDARDS SUMMARY**

Date: January 30, 2026

Product / System	Typical Spec Section	Preferred Mfr.	Notes
			<ul style="list-style-type: none"> • Environmental graphics: preferred to be included in the school. <p>TOILET ACCESSORIES:</p> <ul style="list-style-type: none"> • Soap dispenser, paper towel dispenser, toilet paper dispenser, seat cover dispenser are owner furnished, contractor installed. <p>GYM EQUIPMENT:</p> <ul style="list-style-type: none"> • (4) wall mounted hoops, manual. (2) ceiling mounted / fold up hoops, electric. • Provide floor sleeves for volleyball & pickleball net • Divider curtain at gym is desired. <p>CASEWORK:</p> <ul style="list-style-type: none"> • Plastic laminate • Solid surface at bathroom sinks, reception desk. <p>ELEVATORS:</p> <ul style="list-style-type: none"> • Large enough for floor scrubber • TKE is preferred. <p>FOOD SERVICE:</p> <ul style="list-style-type: none"> • TBd
Instructional Room			<ul style="list-style-type: none"> • All instructional spaces (classrooms) to have (1) interactive smartboard w/ projector on teaching wall, UNO. • Teaching wall to have VWC at full height, length. • All markerboards to be magnetic • Classroom sinks to have bubblers.

ENUMCLAW SCHOOL DISTRICT SYSTEMS STANDARDS SUMMARY

Date: January 30, 2026

Product / System	Typical Spec Section	Preferred Mfr.	Notes
------------------	----------------------	----------------	-------

BUILDING SYSTEMS - MECHANICAL, ELECTRICAL, PLUMBING, TELECOM

General Requirements, MET Systems	Division 21, 22, 23		<ul style="list-style-type: none"> Coordinate nameplates, labels with owner naming convention. Raised lettering, stamped, or engraved. UV resistant or shielded/shaded.
Fire Suppression Systems	Division 21		<ul style="list-style-type: none"> Avoid dry systems where possible. Schedule 10 or 40 black steel piping with grooved-end fittings and couplings for wet system. Schedule 40 galvanized steel piping with grooved-end fittings and couplings for dry system, if required.
Plumbing	Division 22		<ul style="list-style-type: none"> PEX and copper distribution acceptable. Plumbing valves: labeled Waste, vent, storm drain piping: Solid wall PVC is acceptable for above ground vent piping; hubless cast-iron for above ground soil and waste piping and underground, soil, waste and vent piping. Storm drainage piping: Hubless cast iron, if required. Floor Drains: Provided in all restrooms and custodial rooms. Floor sinks at kitchen. Plumbing fixtures: <ul style="list-style-type: none"> Water closets: Wall mounted. Flush valves: Sloan or Zurn Flushometer, battery powered, 1.28 gpf for water closets, 0.125 gpf for urinals. Lavs and Wash Stations: Vitreous china or solid surface lavatories or wash fountains. Kitchen, classrooms, stainless. Faucets: Chicago Faucets. Drinking fountains: Elkay ADA Hi/lo with bottle filler; non-filtered, non-refrigerated. Hose bibbs: <ul style="list-style-type: none"> Restrooms: Hot/cold, keyed. Kitchens: Cold water non-keyed; hot water with key; with a locked door. Exterior: Freezeproof, keyed. Gas Water Heater basis of design: PVI Conquest, HTP Phoenix acceptable alternative.
HVAC System Selection Information	Division 23	-	<ul style="list-style-type: none"> Hydronic Piping: Copper or welded schedule 40 steel with grooved, mechanical couplings and fittings allowed in the boiler room. Valves: Ball or butterfly. Heat recovery: Aluminum Heat Wheel Gas Boiler basis of design: KN Boilers Air-to-Water Heat Pump basis of design: Aermec Fan Coil Manufacturers: Daikin, York, Aaon DDC: Honeywell by Sound Energy, Tridium Niagara
Electrical	Division 26	ChargePoint CP6000 (OFCL) Cummins Onan, no sub	<ul style="list-style-type: none"> EV Charging <ul style="list-style-type: none"> Elementary schools: Provide code minimum system (4) parking spaces with (2) dual headed chargers & (2) spaces with conduit only. Site team to consider location to deter unwanted charging. Photovoltaic Power Generation (PV) <ul style="list-style-type: none"> Provide code minimum system in accordance with maximizing additional efficiency credits required per energy code. Packaged Engine Generator: <ul style="list-style-type: none"> Elementary schools: Diesel generator to support emergency and optional standby systems. Emergency lighting, boilers, heater in hvac and fire riser, select pumps, telecom rooms, fire alarm system, security system, select kitchen equipment (freezer and fridge),

ENUMCLAW SCHOOL DISTRICT SYSTEMS STANDARDS SUMMARY

Date: January 30, 2026

Product / System	Typical Spec Section	Preferred Mfr.	Notes
		<p>Schneider Electric (preferred), Siemens or Eaton allowed</p> <p>Wattstopper + or Hubbell NX, no subs</p>	<p>select plug loads in administration, corridors, and nurse's office, . Generator annunciator in the main office near fire alarm annunciator.</p> <ul style="list-style-type: none"> • Wire & Cable <ul style="list-style-type: none"> ○ Copper in bldgs., alum for feeders. 100A and less for aluminum feeders. ○ MC Cable allowed in rooms with accessible ceiling installed concealed in walls and above ceiling within room served (not spanning multiple rooms). MC Cable allowed in unfinished spaces open to structure for branch circuits and lighting. ○ Homeruns to be provided in conduit from room back to panel. ○ Feeders to be provided in conduit. ○ Label both j-box and receptacle with circuiting info. • Gear: <ul style="list-style-type: none"> ○ Copper bussing preferred, tin-plated aluminum option for VE. ○ Transformers aluminum or copper bussing allowed. ○ Main boiler room includes panelboards for all loads in space. ○ Phase loss protection at individual panels to be explored during budget validation. ○ Alternate manufacturers to be explored during budget validation. ○ Lighting and plug load panelboards located in mechanical attic are acceptable. ○ Door within Door panelboard enclosures. • Surge Protective Devices: <ul style="list-style-type: none"> ○ All panelboards, option to VE to switchboards, distribution boards, telecom rooms, lighting panels • Power Monitoring: <ul style="list-style-type: none"> ○ Per WSEC loads (Lighting, Mechanical, Plug Loads, Process Loads, PV, EV) ○ Review allowable manufacturers and single point vs. multipoint solutions (integral to gear or remote). To be reviewed as a part of upcoming meetings. ○ Assume to integrate data with DDC/EMS system for access and display to be reviewed as a part of upcoming meetings. • Lighting Controls: <ul style="list-style-type: none"> ○ Open cabling allowed above accessible ceiling and in unfinished spaces open to structure. ○ Provide user-controlled dimming in normally occupied spaces. ○ Provide tunable lighting in SPED classrooms. ○ Site Lighting: Is preference for lighting control panel or contactors. Fixtures will have local sensors to dim from 50% to 100% when time schedule is turned on where required by energy code on the site and on the building to conserve energy. ○ DDC Integration: To be reviewed as a part of upcoming meetings. • Controlled Receptacles: <ul style="list-style-type: none"> ○ Configuration: Split-wired white is default, provide green at teacher's desk. ○ Control: Vacancy sesnsor, no local or remote overrides. • Interior Lighting: 2'x4' in classrooms LED fixtures throughout building. • Exterior Lighting: Integral sensors where possible. Reduction to 50% is preferred when vacancy is not sensed rather than the time-of-day setback. • Stage Lighting System: DMX within wall control panel at stage left. • Wiring Devices

ENUMCLAW SCHOOL DISTRICT SYSTEMS STANDARDS SUMMARY

Date: January 30, 2026

Product / System	Typical Spec Section	Preferred Mfr.	Notes
			<ul style="list-style-type: none"> ○ Finishes: White for convenience, red for optional standby. ● Floor Boxes: Provide where code required and where educational specifications require. ● Portables: Provide conduit infrastructure and system capacity for (2) future double portables. ● UPS Power: (MDF/IDF rooms): L5-20R with L6-30R for future
Communications	Division 27		<ul style="list-style-type: none"> ● Telecommunications Systems: <ul style="list-style-type: none"> ○ Cabling & connectivity - Copper Belden, Fiber Leviton - Leviton, Ortronics and CommScope Uniprise are acceptable. System shall have 25-year warranty minimum ○ WAN fiber through City/Comcast (iNet), would like to have fiber back to BDES for redundancy. ○ Demarc room next to MDF for service entrance and security/ FA panels ○ MDF rooms to have (1) 4-post rack, CPI ○ IDF rooms to have 2-post racks, CPI ○ Singlemode with LC connectors for backbone ○ Label conduits to/from location ○ Conduit waterfalls for overhead conduits at MDF/IDF ○ Fire pillows preferred over caulk or putty ○ Category 6A cabling for network devices ○ Classroom - 3-ports at teachers' desk (1 or 2 locations), 2-ports at counter space, 4-ports at "front of classroom" (projector, AE, IP speaker, & IP clock), and 2-port WAP. ○ Wireless access devices (2-ports), label port ID's on bottom of grid (if above ceiling) with black background and white text ○ WAP wall mounted devices shall be at 12-feet max. ○ WAPs & enclosures are OFCI ○ Exterior WAP coverage to be coordinated with IT ○ Cables don't terminate on dedicated patch panel ○ Cables terminate on 48-port patch panels, with 2RU space between. ○ Verticals management in MDF only ○ Cable labels: <IDF#>-<Patch panel#>-<jack#> (ports are continuous 001-999) ○ UPS Easton 5PX 2KVA w/5-20 plug (OFOI) ● Performance AV System: <ul style="list-style-type: none"> ○ Mfg. BiAmp DSP/control, QSC speakers, Sennheiser wireless mics ○ Wireless mic system #1: Sennheiser EW-D 835-S SET Digital Wireless Handheld Microphone System with MMD 835 Capsule (Q1-6: 470 to 526 MHz) ○ Wireless mic system #2: Sennheiser EW-D ME3 SET Digital Wireless Cardioid Headset Microphone System (Q1-6: 470 to 526 MHz) ○ Separate system for multipurpose and gym/stage that can be integrated. ○ Digital 3.5mm audio and HDMI input (include power and network at location) - coordinate locations with "teaching location" ○ Wireless mic system with handheld and headset mics ○ Assistive listening system ○ Touch panel controller ○ Mobile sound cart connections on platform/stage ○ Projection screen ○ Video projector lazer/LED ○ Duct audio when fire alarm is activated

ENUMCLAW SCHOOL DISTRICT SYSTEMS STANDARDS SUMMARY

Date: January 30, 2026

Product / System	Typical Spec Section	Preferred Mfr.	Notes
			<ul style="list-style-type: none"> ○ Monitor speakers, wired mics and patch cables not required • Performance Sound System (music room/stage): <ul style="list-style-type: none"> ○ Mfg. Allen & Heath ZED-12FX mixer, QSC speakers ○ Mobile cart with 25' connected whip ○ Mobile cart to have DSP, amplifier, mixer, media player ○ Connections to main system (HDMI, main L/R audio) ○ Loudspeakers to be installed • Classroom Audio Visual Systems: <ul style="list-style-type: none"> ○ Mfg. Front Row Unity, JBL speakers, Epson video projector ○ Front Row Unity audio enhancement system with ClassLight and wireless mics ○ Device control: factory remote or control panel - TBD ○ Interactive video projector, touch module & mount ○ Epson whiteboard ○ HDMI, USB and audio connections at teachers' presentation/desk (single location) • Intercom Clock System: <ul style="list-style-type: none"> ○ Mfg. Algo gateway, Algo speakers, American Time clocks ○ IP Intercom clocks (4", 4-digit), locate above door in classrooms, American Time, PGE441RSE ○ Multiple clocks in larger spaces ○ IP audio alert (speaker) in hallways, common spaces, gang bathrooms, classrooms, not offices ○ IP horn speaker outside ○ District programs system through PBX
<p>Electronic Safety & Security</p>	<p>Division 28</p>	<p>Lenel OnGuard</p> <p>Bosch</p> <p>Milestone</p>	<ul style="list-style-type: none"> • Access Control System: <ul style="list-style-type: none"> ○ Mfg. Lenel OnGuard, 2N door entry system ○ Centralized power supplies and panels (electrical/demarc rooms) ○ Secure entry/ reception area configuration to be coordinated with owner ○ 2N IP Verso unit with camera ○ 2N indoor view black w/stand, 02087001 ○ Lockdown buttons in main office and principal office ○ Event changing card readers in reception & principal's office ○ Exterior strobe for lockdown notification. ○ Card reader at elevators to override call buttons. ○ Reception desk to have door release button for office to school door. ○ Primary card reader at main entry (custodian - TBD), other exterior readers to be disabled when building is armed. • Intrusion Detection System: <ul style="list-style-type: none"> ○ Mfg. Bosch ○ Motion detectors used for interior coverage (hallways & commons spaces, not in classrooms) ○ Monitor freezers and walk-in refrigerators (high/low sensor) ○ Zoning requirements - public vs public (needs to be evaluated) ○ Minimal keypads, located at primary access control readers ○ Monitor generator (startup) and generator fuel (low) ○ Monitoring agency: Washington Alarm (cell primary, network secondary) • IP Video Security System: <ul style="list-style-type: none"> ○ Mfg. Milestone Xprotect Corporate, Axis cameras ○ Axis P3748-PLVE 32MP four-sensor ○ Axis P4708-PLVE panoramic 2x8MP dual-sensor ○ Viewing station and monitor in reception area

ENUMCLAW SCHOOL DISTRICT SYSTEMS STANDARDS SUMMARY

Date: January 30, 2026

Product / System	Typical Spec Section	Preferred Mfr.	Notes
		Notifier or Simplex	<ul style="list-style-type: none"> ○ “Visor” shall be installed on cameras for exterior wall mount or provide wall mount arm. ○ Prefer four-sensor cameras for exterior, i.e. corner mount ○ Coverage: exterior door entry/exit points, bus loop coverage, parent pickup and drop off and parking lots. Limited indoor use but cover hallways and entry/exit to bathrooms. ● Rescue Assistance Signal System: Rath Communications or equal <ul style="list-style-type: none"> ○ Required by code ○ Supervision by fire alarm system ○ VoIP communications card ● Emergency Responder Communications Enhancement System: <ul style="list-style-type: none"> ○ Required by code, coordinate with AHJ ○ Supervision by fire alarm system ○ Bidder design system ● Fire Alarm System: <ul style="list-style-type: none"> ○ Does owner prefer code minimum detection and subject to local AHJ requirements ○ FA Monitoring: Washington Alarm, cellular monitoring via DMP dialer. ○ FACP Location: To be reviewed as apart of upcoming meetings. ○ Provide remote annunciator and graphic maps at building entrances and fire riser room. ○ Open cabling is allowed above accessible ceiling and in unfinished spaces open to structure.

MEETING - ARCHITECTURAL & STRUCTURAL: January 13, 2026

Attendees: See attached sign in sheet

MEETING - CIVIL & LANDSCAPE: January 15, 2026

Attendees: See attached sign in sheet

MEETING - MEP: January 22, 2026

Attendees: See attached sign in sheet

PROJECT TIES - ARCHITECTURAL STANDARDS MEETING
 SUBJECT _____
 BY _____ DATE 1/13/2026 PAGE _____ OF _____
 WITH _____ PHONE/EMAIL _____
 PROJECT # _____ PHONE RECORD MEETING MINUTES NOTE TO FILE

NAME	ROLE	EMAIL
Jim Gates	PRECON P.M.	jimgatesekorsmo.com
BRIAN H	PRINCIPAL	bzfaarchitecture.com
Nikki Nelson	MECHANICAL	nikkies-nelson@enumclaw.wednet.edu
Ryan Ota	Owners Rep	ryan.ota@consert-us.com
Kyle Fletcher	Business	kyle-fletcher@enumclaw...
PETE French	HVAC	peter_french@enumclaw.wednet.edu
Elizabeth Thomas	Executive Sec	elizabeth-thomas@enumclaw.wa.edu
Andy Lindsey	Fac Supervisor	Andrew_Lindsey.wed.net.edu
Corey Egbert Phil Eusebretsen	Network Admin Facilities	corey_egbert@enumclaw.wednet.edu philip_eusebretsen@enumclaw.wednet.edu
ZACHARY ORZ	ESTIMATOR	ZORZ@KORSMCA.COM

PROJECT TRES - DISTRICT STANDARDS (CIVIL & LANDSCAPE)

SUBJECT _____

BY _____

DATE 1/15/26

PAGE _____ OF _____

WITH _____

PHONE/EMAIL _____

PROJECT # _____

PHONE RECORD

MEETING MINUTES

NOTE TO FILE

<u>NAME</u>	<u>ROLE</u>	<u>EMAIL</u>
Jessi Marguardt	KG - LANDSCAPE ARCHITECT	jessi@archspur.com
Kristin Glandon	KG - landscape architect	kristing@kadesignspnw.com
Bobby Garcia	Head grounds keeper	Robert_garcia@enumclaw.wednet.edu
Pete French	Facilities	peter_french@enumclaw.wednet.edu
Andy Lindsey	Facilities	Andrew_Lindsey@enumclaw.wednet.edu
Elizabeth Thomas	Executive test facilities & operations	elizabeth.thomas@enumclaw.wednet.edu
Ryan Ota	BPM - Consortus	ryan.ota@consortus.com
Phil Iverson	Director Consortus	phil.iverson@consortus.com
Phil Engeström	Director F: Op	same as before
JIM GATES	Korsmo P.M.	jimgates@korsmo.com
Tom Alexander	Tech operations leader	tom_alexander@enumclaw.wednet.edu
Corey Egbert	Network Admin	Corey_Egbert@enumclaw.wednet.edu
William Thompson	PM, Ethos Civil	william@EthosCivil.com
Lucas Johnson	Principal, Ethos Civil	Lucas@ethoscivil.com
MOMM REWARD		

PROJECT TEN TRAILS ELEMENTARY SCHOOL
 SUBJECT DISTRICT STANDARDS - MEP/IT
 BY _____ DATE 1/22/26 PAGE _____ OF _____
 WITH _____ PHONE/EMAIL _____
 PROJECT # _____ PHONE RECORD MEETING MINUTES NOTE TO FILE

<u>NAME</u>	<u>ROLE</u>	<u>EMAIL</u>
Tom Alexander	District IT	Tom.Alexander@enumclaw.wednet.edu
Jim Gates	Korsmo	jimgates@korsmo.com
DAVID BULTEZ	HARGIS ITS	David.bultez@hargis.biz
BRENDON INMAN	HARGIS - ELEC	BRENDON.INMAN@HARGIS.BIZ
Taylor Vandortley	Hargis - Elec	taylor.vandortley@hargis.biz
Pete French	ESD Facilities	peter.french@enumclaw.wednet.edu
Elizabeth Thomas	Exec. Asst Facilities Op	elizabeth-thomas@enumclaw.wednet.edu
Cory Hehr	PM @ Pipe	Cory@PipeConstruction.com
Chad Media	PM @ Pipe	Chad@PipeConstruction.com
LANCE THOMAS	LANCET @LANCET.COM ↔	PRESIDENT / PM
Nick Nelson	Maintenance	n.nelson@enumclaw.wednet.edu
Andy Lindsey	ESD Fac.	Andrew.Lindsey@enumclaw.wednet.edu
Cory Egnert	IT Network & Admin	cory.egnert@enumclaw.wednet.edu
Phil Engstrom	ESD Facilities	Phil - Same
Ryan Ota	Consertus - PM	ryan.ota@consertus.com

MELINDA

MOND

Administration

Main Entry Vestibule / Lobby

Room Function: Controlled entry point that enhances safety by limiting access to the building. Visitors are required to pass through the vestibule, where their identity can be verified before being granted entry. This helps prevent unauthorized access, ensures the security of students and staff, and provides a buffer zone between the outside and the interior of the school.

Square Footage: 100 square feet

Adjacencies: **Essential:** Reception/Main Entry, Main Circulation Corridor

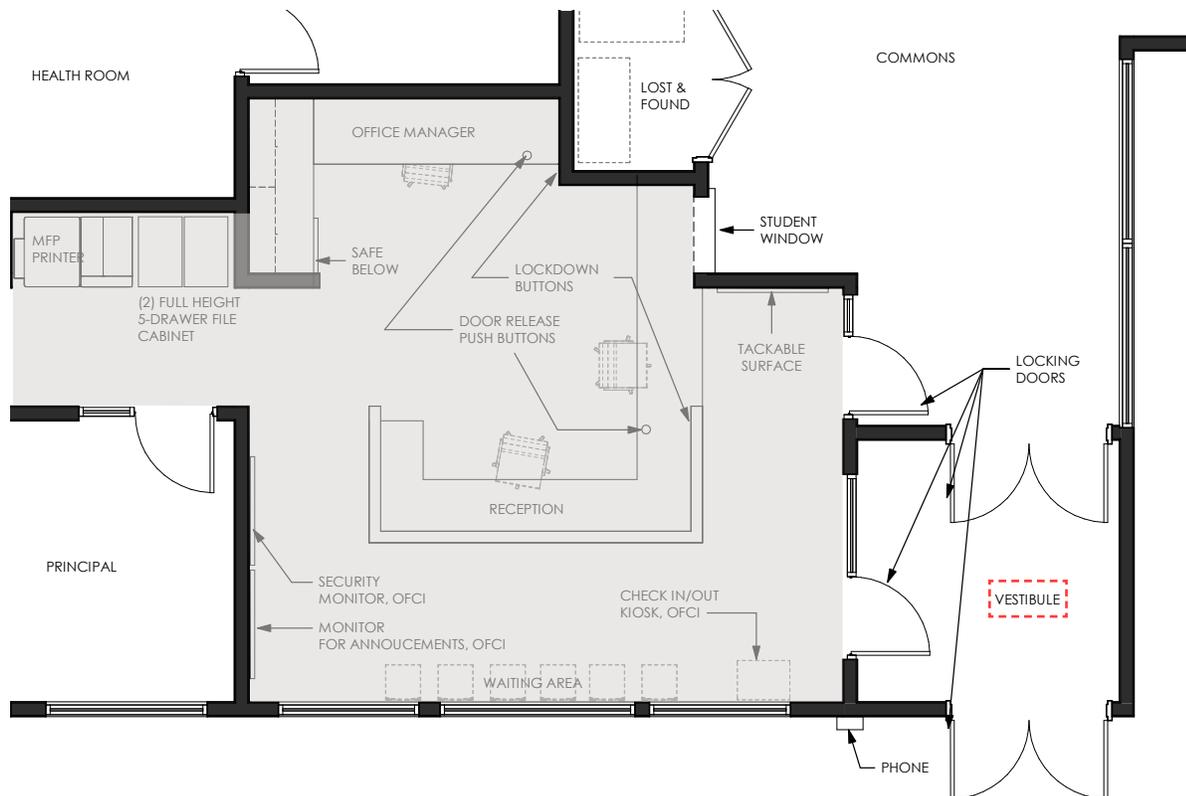
Flooring: Walk-off mat

Walls: Full height MDF / painted

Ceiling: Wood Finish

Doors/Windows: Aluminum door & frame with laminated glass.

Built-In Casework: NA



Administration

Entry Lobby / Waiting Area / Primary Secretary

Room Function: The reception area serves as the main point of contact for visitors, staff, and students. It provides a controlled entry where visitors can check in, receive information, and be directed to their destination. It also functions as a hub for communication and coordination, ensuring security and managing visitor flow.

Square Footage: 370 square feet

Adjacencies: **Essential:** Main Entry / Lobby, Principal

Important: Visual Connection to Health Room

Flooring: Carpet

Walls: Painted gypsum & Wainscot

Ceiling: ACP

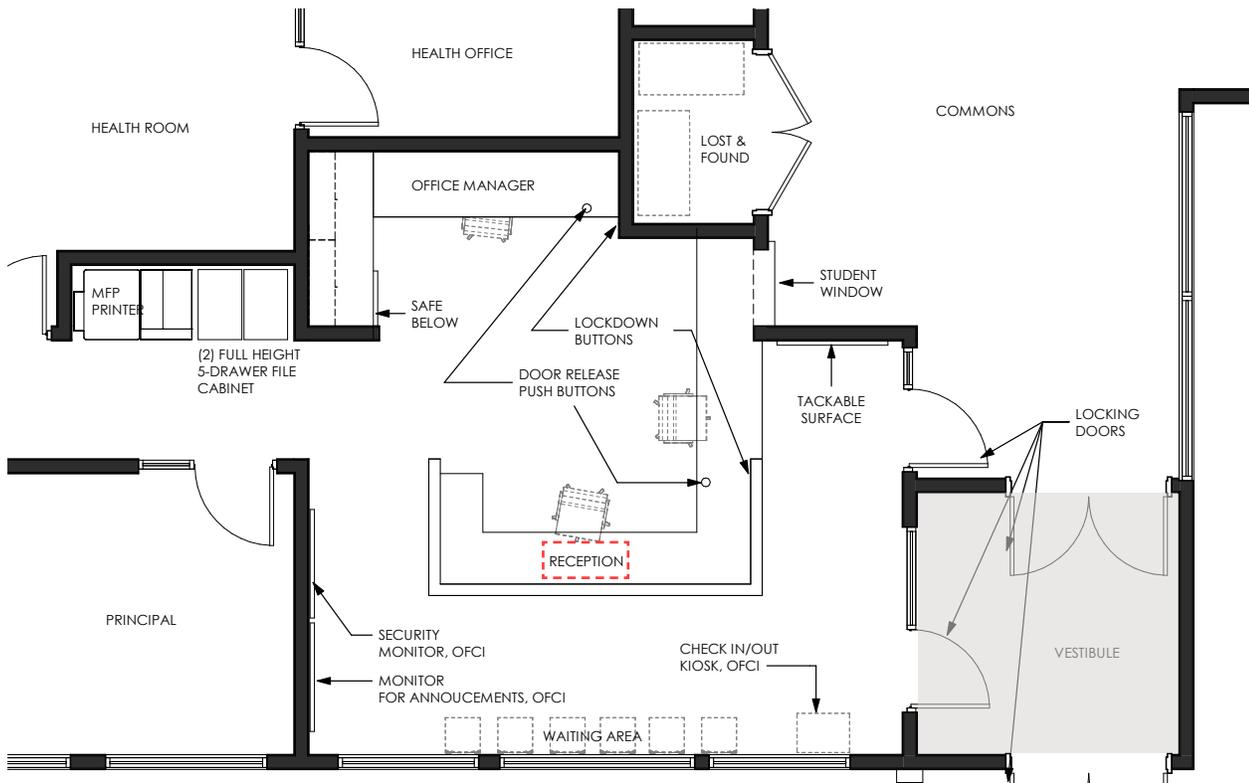
Doors/Windows: Student Transaction Window to the interior of the school. Aluminum door & frame with laminate glass at vestibule and to rest of the school.

Furniture: Chairs for guest seating in the waiting area

Built-In Casework: Reception desk for (2) staff. (1) work area for Office Manager near reception desk w/ upper and lower casework

Accessories/Equipment: File cabinets for records storage, multi functioning printer. Safe. Tackable area

Special Requirements: 2 Lock-down Buttons, door release button below desk, Check In / Check Out Kiosk, Announcement Monitor / Display and Security monitor



Room Layout Diagrams & Data Sheets

Administration

Principal Office

Room Function: Principal office with visibility and direct access to reception area.

Square Footage: 180 square feet

Adjacencies: Essential: Reception, Exterior, Entry Vestibule / Lobby, Administration Hub, Calming Area **Convenient:** Health Room, Assistant Principal

Flooring: Carpet

Walls: Painted gypsum

Ceiling: ACP

Doors/Windows: Wood door with half lite and relite. Window to exterior. Roller shades at door, relite and windows

Furniture: Desk, storage, visitor seating and table, modular furniture

Accessories/Equipment: File cabinets, Monitor / Security Monitor, Lock-down Button

Instructional Elements: 4x4 Magnetic Markerboard

Student Seating Area

Room Function: Calming area for students

Square Footage: 40 square feet

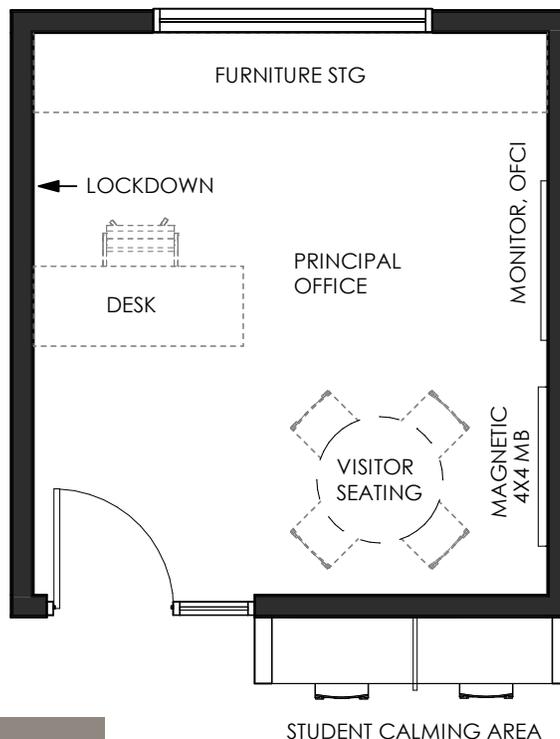
Adjacencies: Principal's office

Flooring: Carpet

Walls: Painted gypsum

Ceiling: ACP

Furniture: (2) Student carrel w/ top shelf & student chairs.



Administration

Assistant Principal Office

Room Function: Assistant Principal office. Located near the Principal's Office.

Square Footage: 160 square feet

Adjacencies: **Essential:** Reception, Entry Vestibule / Lobby, Principal

Flooring: Carpet

Walls: Painted gypsum

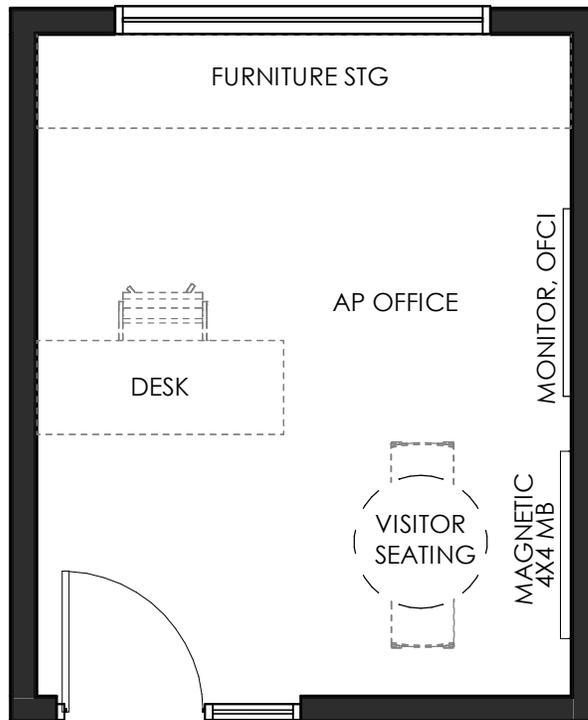
Ceiling: ACP

Doors/Windows: Wood door with half light and relite. Window to exterior. Roller shades at door, relite and windows

Furniture: Desk, storage, visitor seating and table

Accessories/Equipment: File cabinets, Monitor / Security Monitor

Instructional Elements: 4x4 magnetic markerboard



Administration

Conference Room

Room Function: Meeting space for medium sized groups (12-14 people)

Square Footage: 240 square feet

Adjacencies: **Essential:** Reception, Principal **Important:** Admin Hub

Flooring: Carpet

Walls: Painted gypsum

Ceiling: ACP

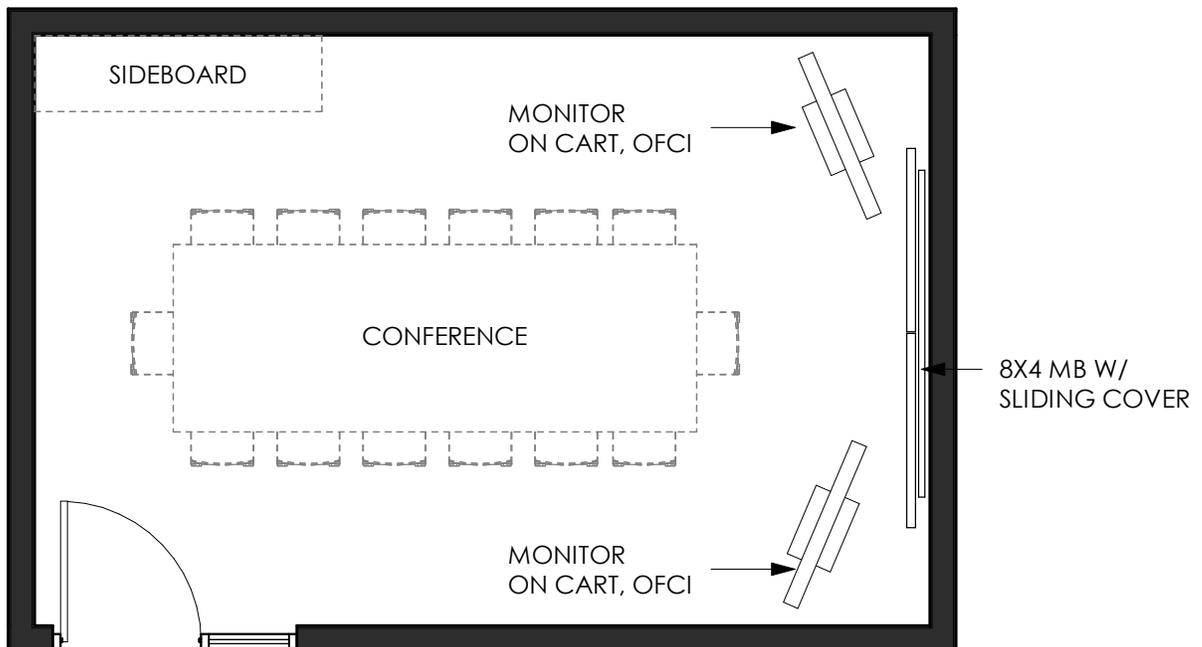
Doors/Windows: Wood door with half light and relite. Window to exterior. Roller shades at door, relite and windows

Furniture: Conference table w/ power and chairs for 12-14 people. Side board w/ storage below.

Built-In Casework: NA

Accessories/Equipment: (2) Monitors on cart.

Instructional Elements: 8x4 marker board w/ sliding cover to hide the marker board.



Administration

Health Room

Room Function: Health room for sick student and testing consultations.

Square Footage: 160 square feet

Adjacencies: Essential: Health office & restroom, Reception,

Flooring: Resilient sheet w/ cove base

Walls: Painted gypsum with vinyl wall panel wainscot

Ceiling: ACP

Doors/Windows: Wood door with relite. Operable window to exterior is preferred. Roller shade at door, relite and window.

Furniture: (2) cots and shelf, (2) visitor chairs

Built-In Casework: Upper/lower cabinets, sink. Explore options for hands free faucet

Accessories/Equipment: Eyewash and bubbler at sink, sharps container, paper towel dispenser, soap dispenser, locking under cabinet refrigerator, ice maker, cot curtains and track. Dimmable lighting control.

Health Office

Room Function: Support health room

Square Footage: 140 square feet

Adjacencies: Essential: Health Room

Flooring: Carpet

Walls: Painted gypsum

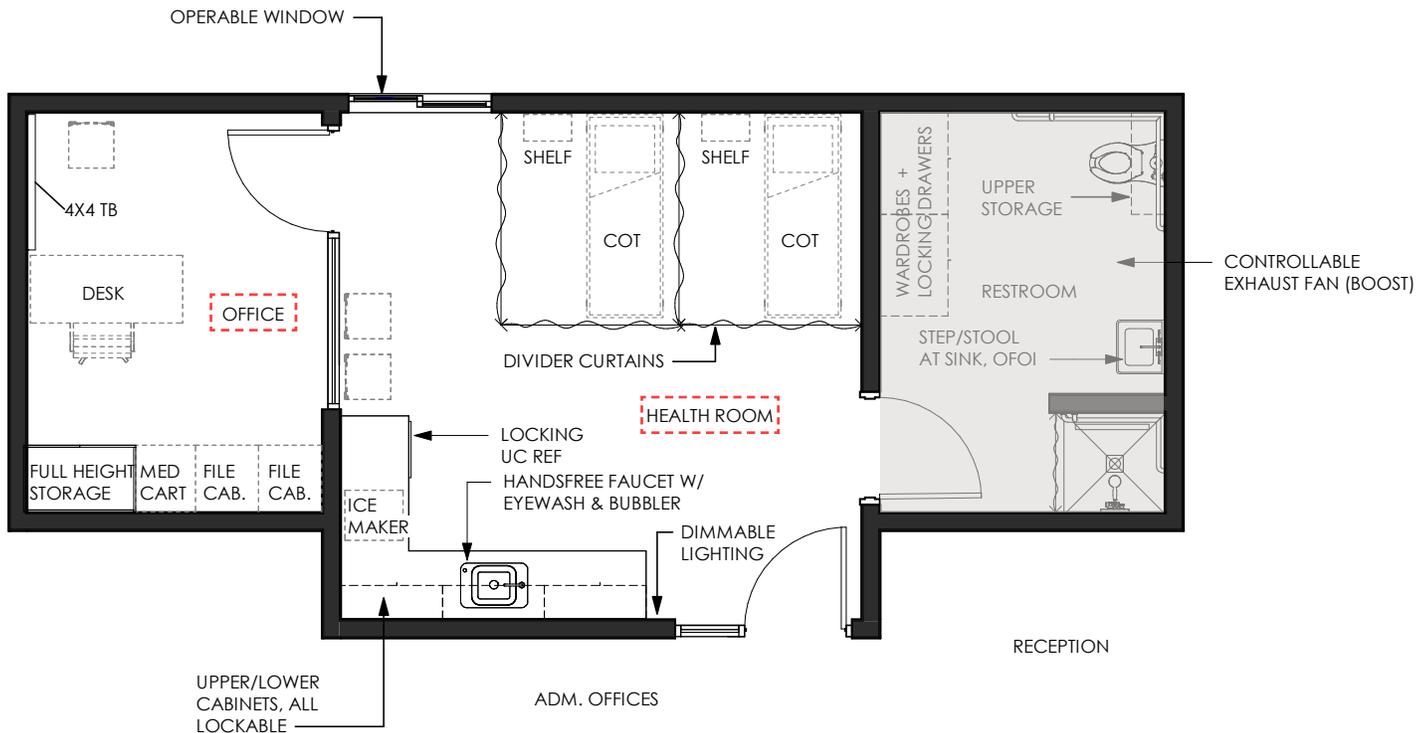
Ceiling: ACP

Doors/Windows: Wood door with relite.

Furniture: (2) file cabinets, medicine cart, full height storage (locking), desk & chair, (1) visitor chair.

Built-In Casework: NA

Instructional Elements: 4x4 tackable board.



Administration

Health Restroom

Room Function: Support health room

Square Footage: 100 square feet

Adjacencies: **Essential:** Health Room

Flooring: Ceramic tile

Walls: Painted gypsum with ceramic tile wainscot (6' high)

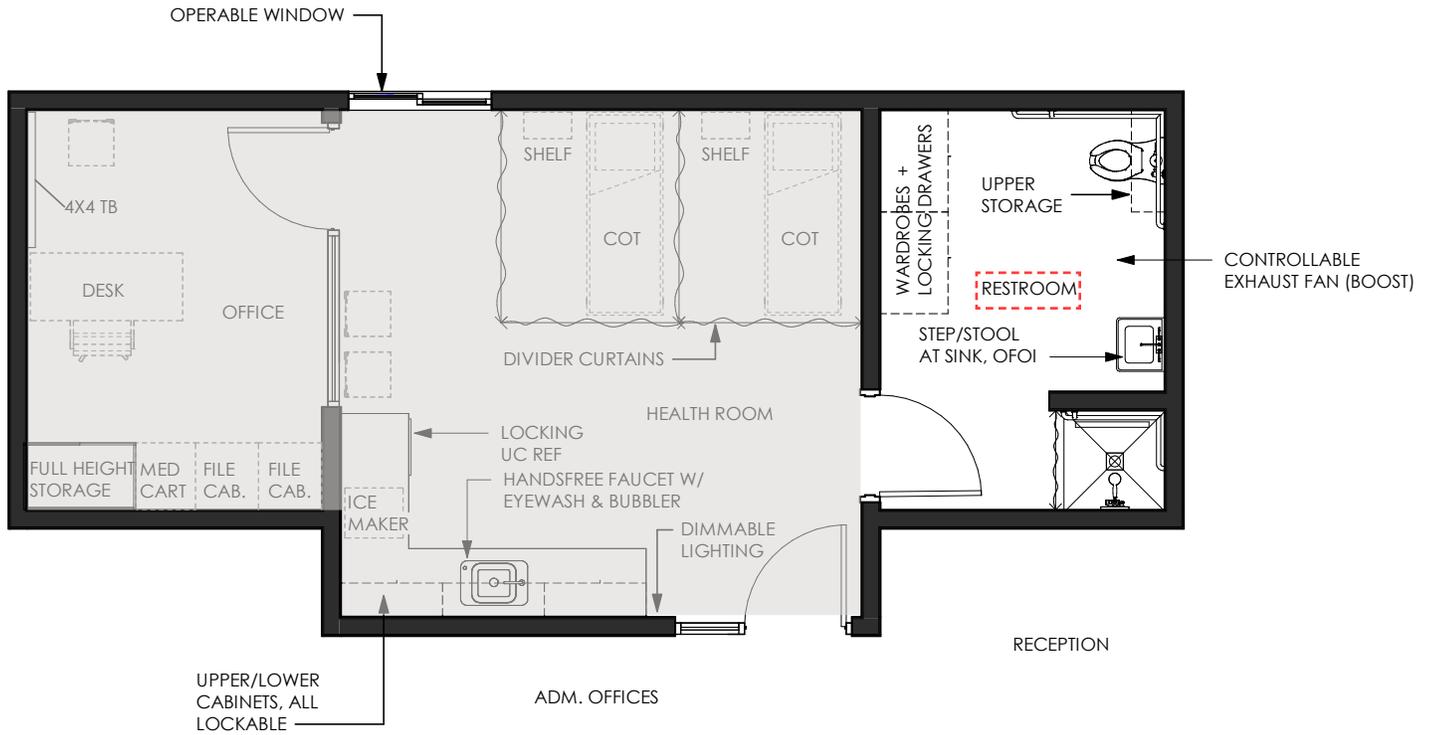
Ceiling: Painted gypsum

Doors/Windows: Wood door

Furniture: (2) full height storage cabinets w/ locking drawers at base.

Built-In Casework: Upper cabinet above toilet

Accessories/Equipment: Paper towel dispenser, soap dispenser, small shower with fold down bench, shower curtain, grab bars, wall mounted sink, mirror, purse shelf, coat hanger, feminine napkin disposal, child-size 29" toilet, standard toilet. Prefer controllable exhaust fan.



Administration

PTA/Volunteer Closet

Room Function: After school program storage.

Square Footage: 60 square feet

Adjacencies: Multipurpose room, Gym

Flooring: Resilient or sealed concrete

Walls: Painted gypsum

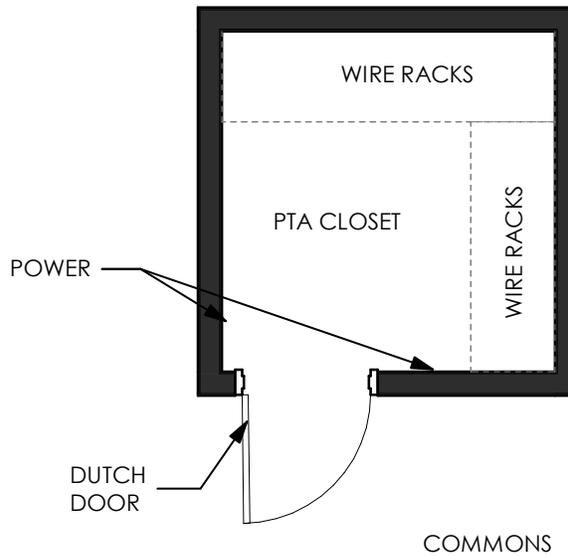
Ceiling: Painted gypsum

Doors/Windows: Wood door, Dutch door

Furniture: Shelves, wire racks

Built-In Casework: NA

Accessories/Equipment: power for popcorn machine, etc.



Administration

Records & Supply Storage

Room Function: Storage space for student records

Square Footage: 120 square feet

Adjacencies: Administration suite

Flooring: Sealed concrete

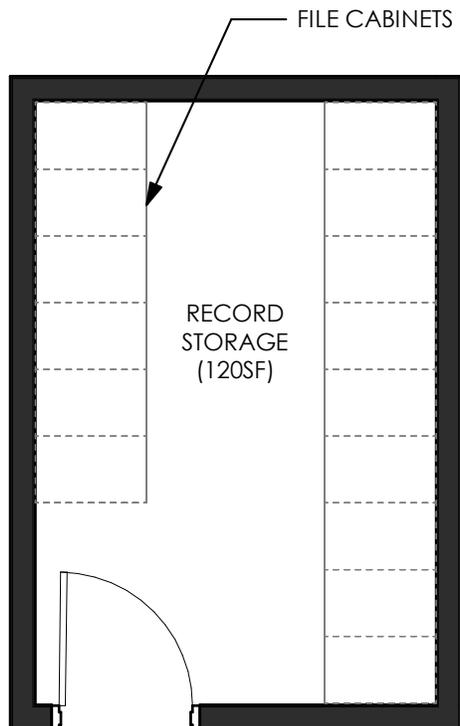
Walls: Painted gypsum

Ceiling: Painted gypsum

Doors/Windows: Wood door

Furniture: (5) drawer file cabinets

Built-In Casework: NA



Staff Support

Staff Work Room

Room Function: Space for staff to gather materials, print copies and retrieve mail.

Square Footage: 350 square feet

Adjacencies: Admin suite

Flooring: Resilient

Walls: Painted gypsum

Ceiling: ACP

Doors/Windows: Wood door with half light and relite.

Built-In Casework: Upper/base cabinets w/ sink, full height storage, work island w/ base cabinets, staff mailbox - Loaded from workroom side.

Accessories/Equipment: (2) Copiers, (1) Butcher Paper Cart, space for lamintaor & paper cutter. Forms rack, shredder.

Instructional Elements: 4x6 tackboard

Staff Satellite Work Room

Room Function: Space for staff to gather materials, print copies and retrieve mail.

Square Footage: 120 square feet

Flooring: Resilient Flooring

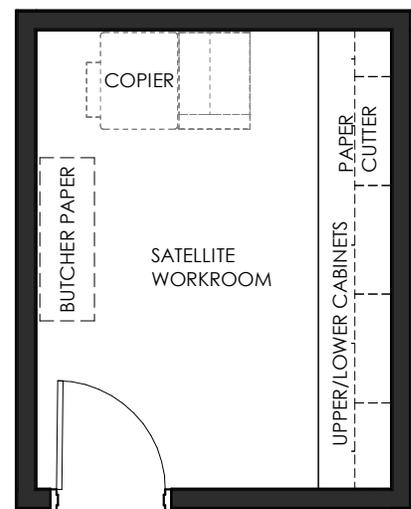
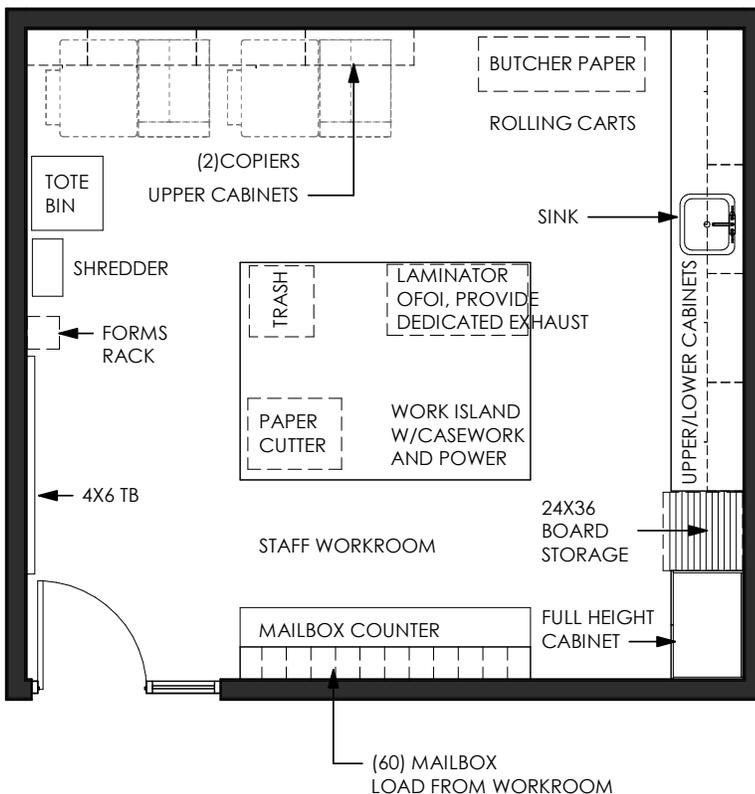
Walls: Painted gypsum

Ceiling: ACP

Doors/Windows: Wood door with half light.

Built-In Casework: Upper/base cabinets

Accessories/Equipment: (1) Copier, (1) Butcher paper cart, room for paper cutter.



Staff Support

Staff Lounge

Room Function: Staff break room

Square Footage: 450 square feet

Adjacencies: Essential: Mother/Phone Room

Flooring: Resilient

Walls: Painted gypsum

Ceiling: ACP

Doors/Windows: Wood door with half light. Windows to exterior with roller shades.

Furniture: Dining table and chairs, bar height chairs, soft seating

Built-In Casework: base/upper cabinets, full height locking cabinet, bar top counter w/ USB charging

Accessories/Equipment: Soap dispenser, paper towel dispenser, oven, (2) refrigerators/freezer w/ water, (1) vending machine, (3) microwaves dispersed, dishwasher, sink. (4) 1/2 height lockers for PARA teachers.

Instructional Elements: (1) 6x4 Magnetic Markerboard, (1) Monitor on cart.

Mothers Room/Phone Room

Room Function: Private space for nursing mothers or phone calls.

Square Footage: 60 square feet

Adjacencies: Essential: Staff Lounge

Flooring: Carpet

Walls: Painted gypsum

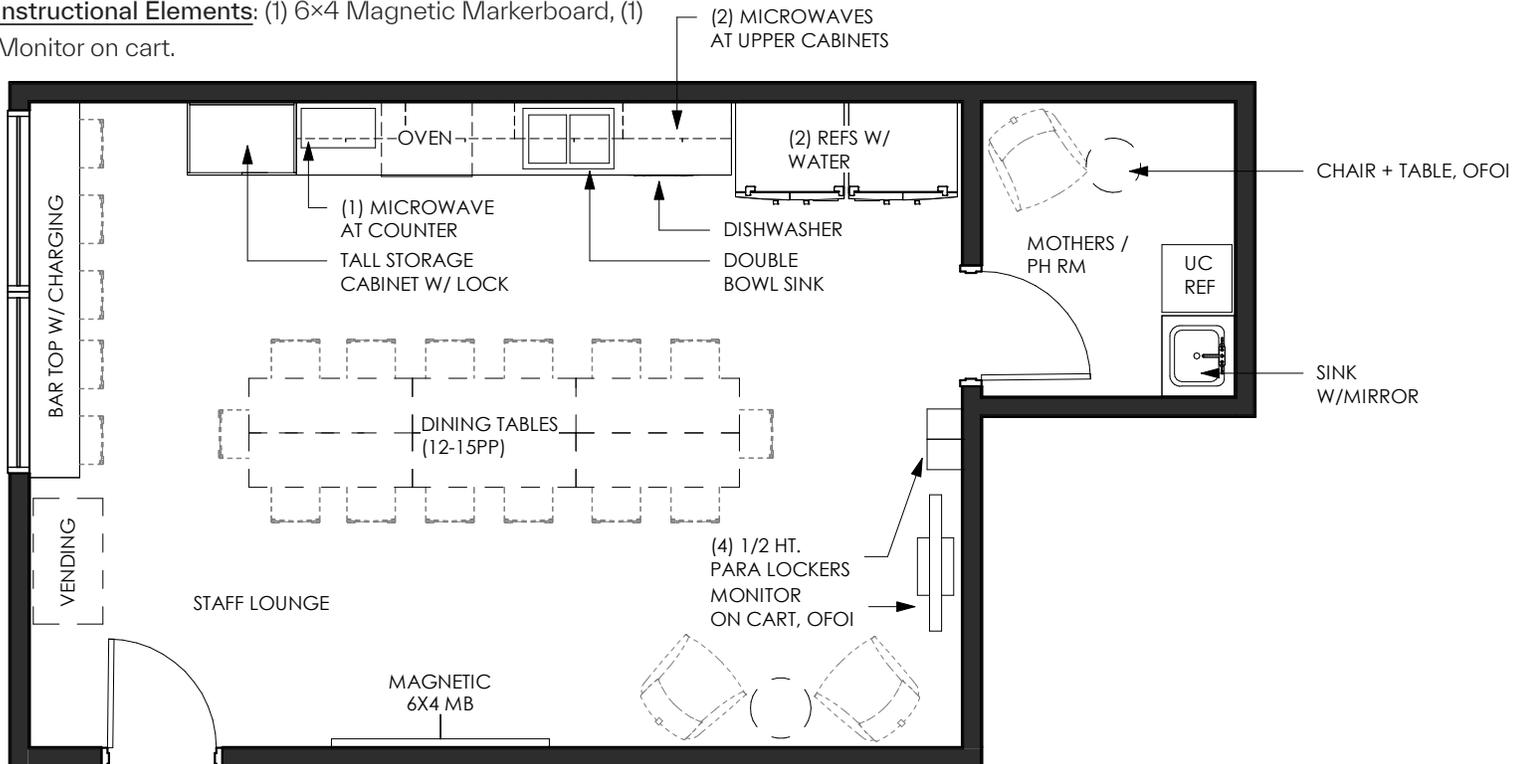
Ceiling: ACP

Doors/Windows: Solid wood door

Furniture: Chair and side table

Built-In Casework: Cabinets with sink

Accessories/Equipment: Soap dispenser, paper towel dispenser, mirror, under counter refrigerator



Staff Support

Staff Restrooms

Room Function: Individual single occupant restroom

Square Footage: 60 square feet (4)

Adjacencies: Important: Spaced out locations, student restrooms - One adult restroom near student restrooms

Flooring: Ceramic tile

Walls: Painted gypsum & ceramic tile wainscot

Ceiling: Painted gypsum

Doors/Windows: Wood door, indicator lock, to be keyed

Built-in Casework: Upper cabinet above toilet

Accessories/Equipment: Toilet paper dispenser, toilet seat cover dispenser, feminine napkin disposal, soap dispenser, grab bars at toilet, mirror, paper towel dispenser, standard height toilet, sink

Family Restrooms

Room Function: Individual single occupant family restroom

Square Footage: 70 square feet (2)

Adjacencies: Important: Spaced out locations, Student restrooms

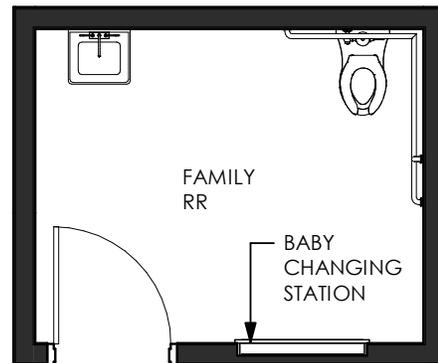
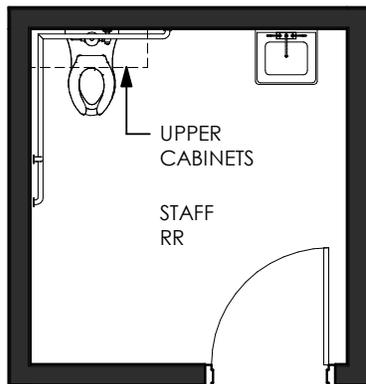
Flooring: Ceramic tile

Walls: Painted gypsum & ceramic tile wainscot

Ceiling: Painted gypsum

Doors/Windows: Wood door, indicator lock, to be keyed

Accessories/Equipment: Toilet paper dispenser, toilet seat cover dispenser, feminine napkin disposal, soap dispenser, grab bars at toilet, mirror, paper towel dispenser, purse shelf, coat hook, baby changing station, standard height toilet, sink



Staff Support

Central Storage

Room Function: Storage

Square Footage: 200 square feet

Adjacencies: Near service entrance

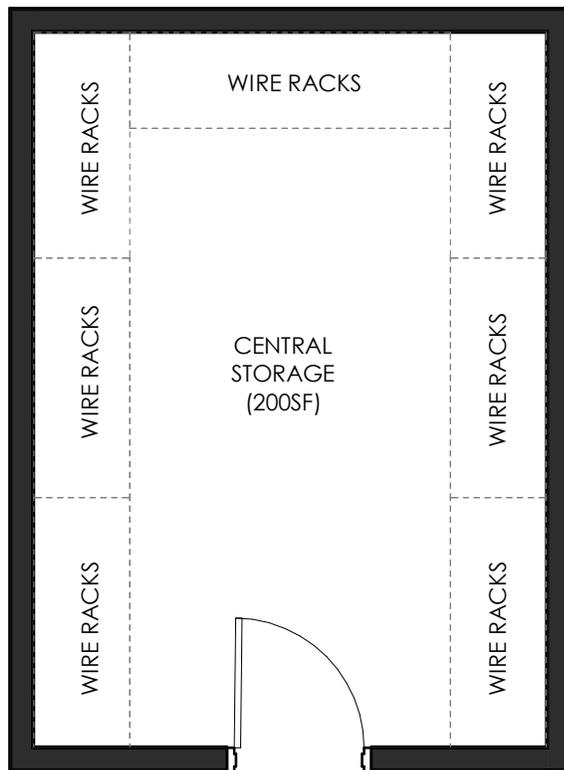
Flooring: Sealed concrete

Walls: Painted gypsum

Ceiling: Painted gypsum

Doors/Windows: Hollow metal door & frame

Furniture: Shelving & wire racks



Student Services

SLP Office

Room Function: Office for Speech & Language Pathology for one on one instruction.

Square Footage: 140 square feet

Adjacencies: **Essential:** Student Services Pod

Flooring: Carpet

Walls: Painted gypsum, Full height VWC at (1) wall

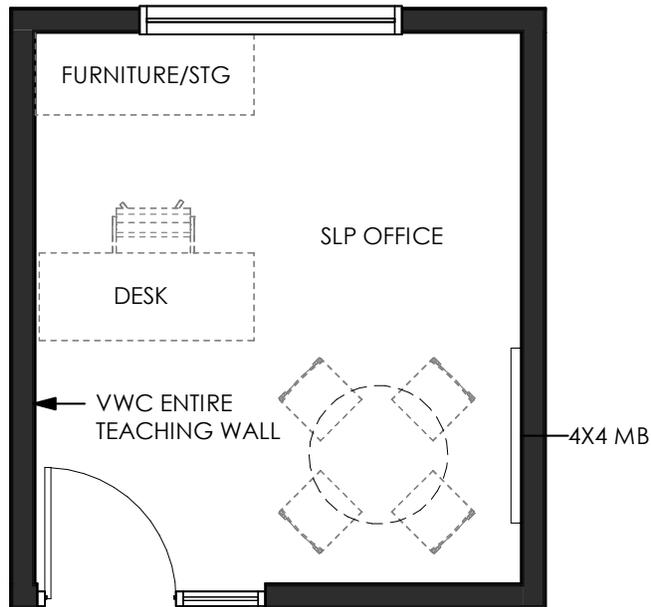
Ceiling: ACP

Doors/Windows: Wood door with relite. Window to exterior. Roller shade at door, relite and window.

Furniture: Storage, desk, full height cabinet, chairs, table

Built-In Casework: Base cabinet w/ sink

Instructional Elements: 4x4 magnetic markerboard



Student Services

Psych Office

Room Function: Office for Psychologist

Square Footage: 140 square feet

Adjacencies: **Essential:** Student Services Pod, ILC **Convenient:** SLP, OT/PT, Resource room

Flooring: Carpet

Walls: Painted gypsum

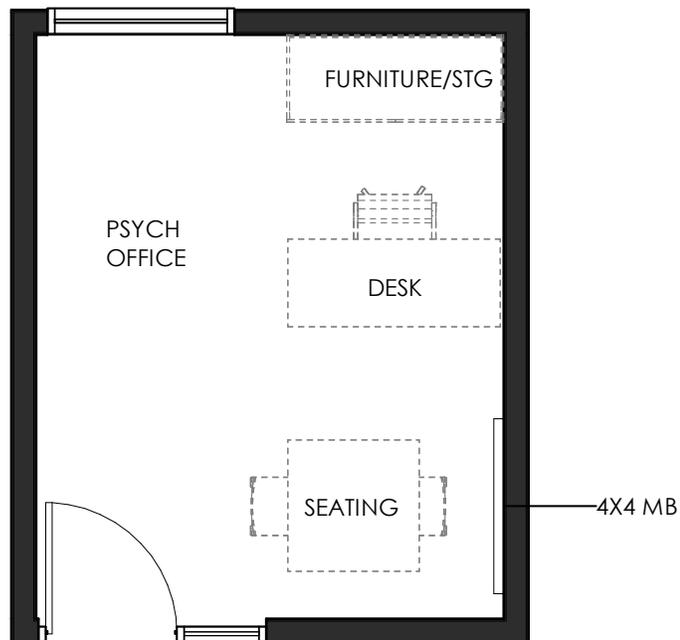
Ceiling: ACP

Doors/Windows: Wood door with relite. Window to exterior. Roller shade at door, relite and window.

Furniture: Storage, desk, full height cabinet, chairs, table

Built-In Casework: Base cabinet w/ sink

Instructional Elements: 4x4 magnetic markerboard



Student Services

Counselor Office

Room Function: Counselor Office

Square Footage: 140 square feet

Adjacencies: Student Services

Flooring: Carpet

Walls: Painted gypsum

Ceiling: ACP

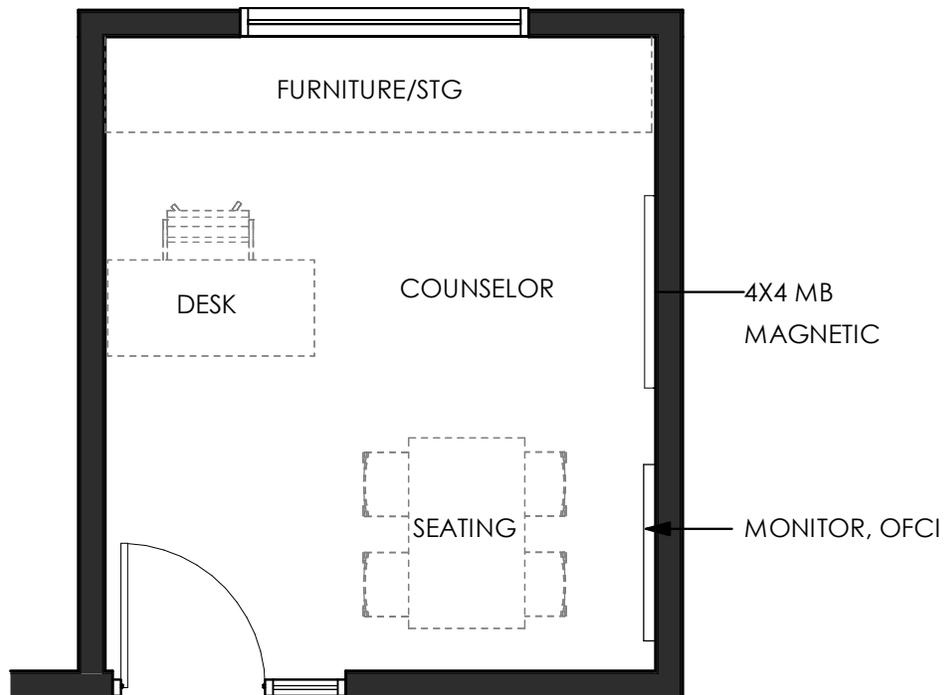
Doors/Windows: Wood door with half light and relite. Window(s) to exterior. Roller shade at doors, relite and windows.

Furniture: Full height storage/ locking wardrobe, chairs, table, desk

Built-In Casework: NA

Instructional Elements: 4x4 magnetic marker board

Special Requirements: Monitor



Student Services

Conference Room / Test Room

Room Function: Conference room to be used as testing room as needed.

Square Footage: 140 square feet

Adjacencies: **Essential:** Counselor office **Convenient:** Administration

Flooring: Carpet

Walls: Painted gypsum

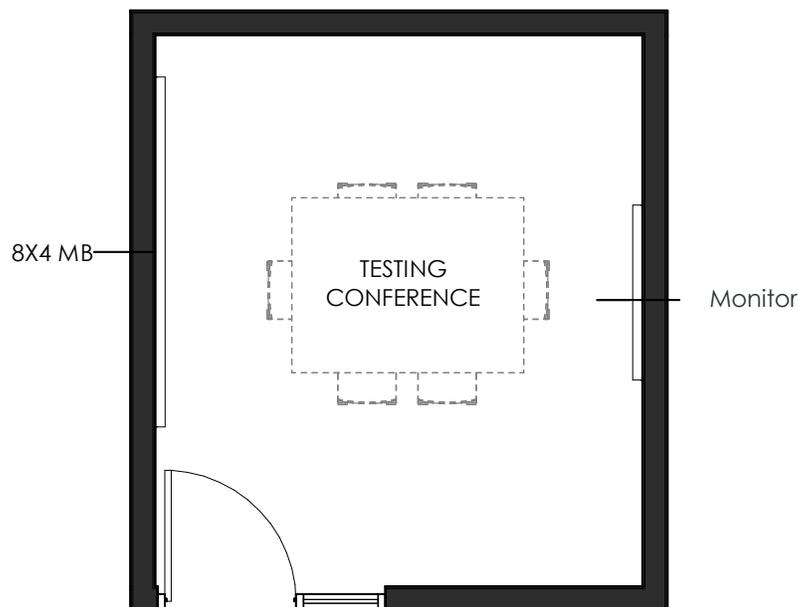
Ceiling: ACP

Doors/Windows: Wood door with half light and relite. Window(s) to exterior. Roller shades at door, relite and windows.

Furniture: storage, Tables & Chairs

Accessories/Equipment: Monitor

Instructional Elements: 8x4 magnetic marker board, Monitor



Specialty Classrooms

MLL

Room Function: Classroom for multi lingual students (max 10 students)

Adjacencies: LAP, 1st or 2nd floor

Square Footage: 450 square feet

Flooring: Carpet. Resilient flooring at sink wall

Walls: Painted gypsum, Full height VWC at (1) wall

Ceiling: ACP

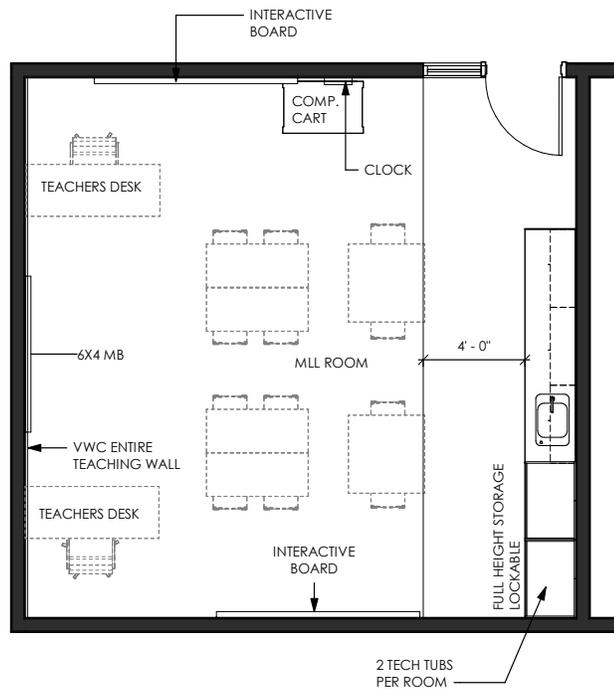
Doors/Windows: Wood door with half lite and relite. Windows to exterior. Roller shade at door, relite and windows

Furniture: Student Desks & chairs, full height storage (lockable), bookcases. 2 teaching stations, computer cart

Built-In Casework: Upper / lower w/ sink

Accessories/Equipment: paper towel dispenser, soap dispenser, (2) interactive smartboard w/ projectors, (2) tech tubs, clock

Instructional Elements: 8x4 magnetic marker board



Specialty Classrooms

PAWS

Room Function: Behavior support (solution room) for student de-escalation.

Square Footage: 600 square feet (2)

Adjacencies: **Essential:** recess area, 1st floor

Flooring: Carpet with resilient flooring at sink area

Walls: Painted gypsum, Full height VWC at (1) teaching wall

Ceiling: ACP

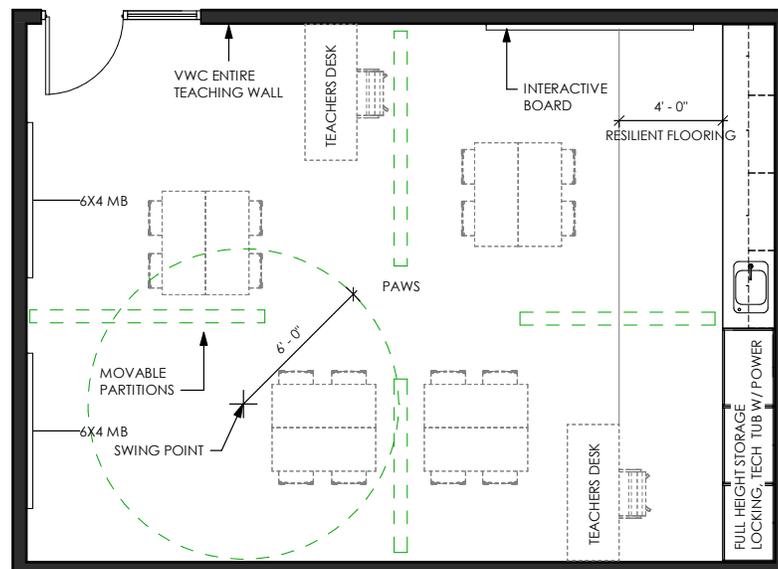
Doors/Windows: Wood door with half light and relite. Door to neighboring classroom. Windows to exterior.

Furniture: (2) teacher's desks, Desk, tables, chairs, (3) full height storage w/ power for tech tubs. All locking. bean bags. free standing partitions

Built-In Casework: upper / lower cabinets (all locking) w/ sink, cubbies, locking cabinets, display at side lite

Accessories/Equipment: Swing point, multi-function dimmable lighting, tech tubs

Instructional Elements: Interactive smartboard w/ projector, (2) 8x4 magnetic markerboards



Specialty Classrooms

RLC (Resource Room)

Room Function: Resources room

Square Footage: 900 square feet

Adjacencies: Essential: ILC room, ILC bathroom, ILC Kitchenette & ILC conference room

Flooring: Carpet, resilient flooring at sink wall

Walls: Painted gypsum, Full height VWC at (2) teaching walls.

Ceiling: ACP

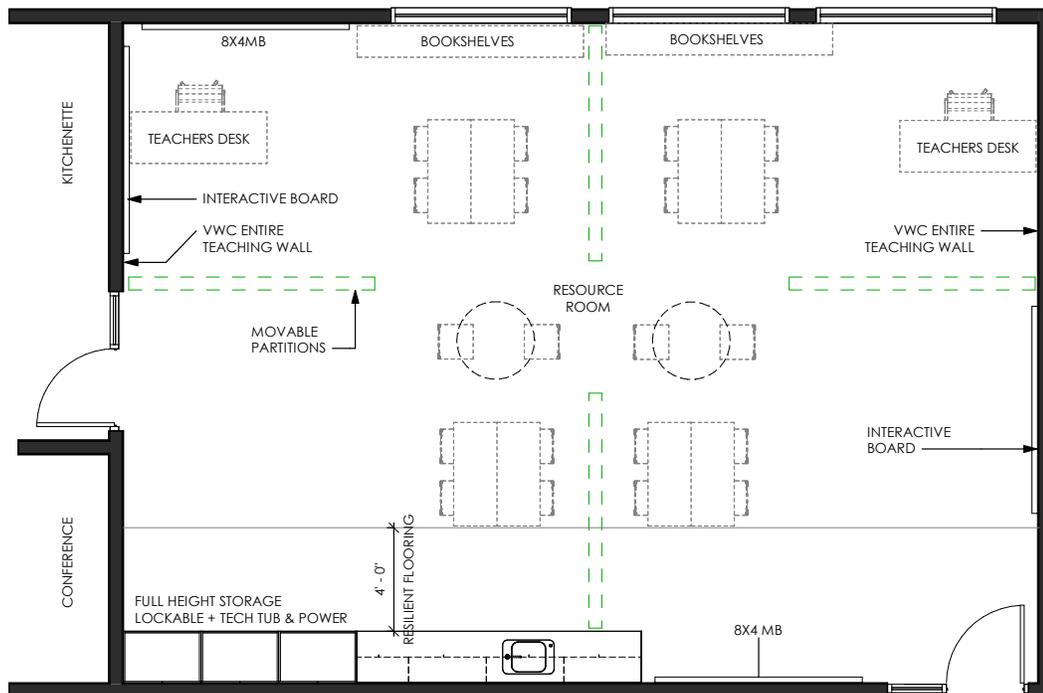
Doors/Windows: Wood door with half light and relite. Door to neighboring ILC Kitchenette. Windows to exterior. Rollers shades at door, relite and windows.

Furniture: Desks, chairs, lockable full height storage w/ power, movable partitions, bookshelves

Built-In Casework: Upper / lower cabinets w/ sink

Accessories/Equipment: tech tubs

Instructional Elements: (2) interactive smartboard w/ projector, (2) 8x4 Magnetic markerboards



Specialty Classrooms

ILC

Room Function: classroom where students learn life skills. 10-12 students + 3 adults

Square Footage: 700 square feet

Adjacencies: Essential: Kitchenette, Conference room, restroom **Convenient:** SLP, OT/PT, Psych

Flooring: Carpet. Resilient flooring at sink wall.

Walls: Painted gypsum, Full height VWC at (1) teaching wall

Ceiling: ACP

Doors/Windows: Wood door with half light and relite. Windows to exterior. Roller shades at door, relite and windows.

Furniture: Desk, tables, chairs, (2) teaching stations, movable partitions, (3) full height lockable storage

Built-In Casework: Upper / lower cabinets w/ sink

Accessories/Equipment: Tech tubs, swing point

Instructional Elements: Interactive smartboard w/ projector

ILC Restroom

Square Footage: 130 square feet

Adjacencies: Essential: Kitchenette, conference room

Flooring: Ceramic Tile

Walls: Painted gypsum with 6' high ceramic tile wainscot

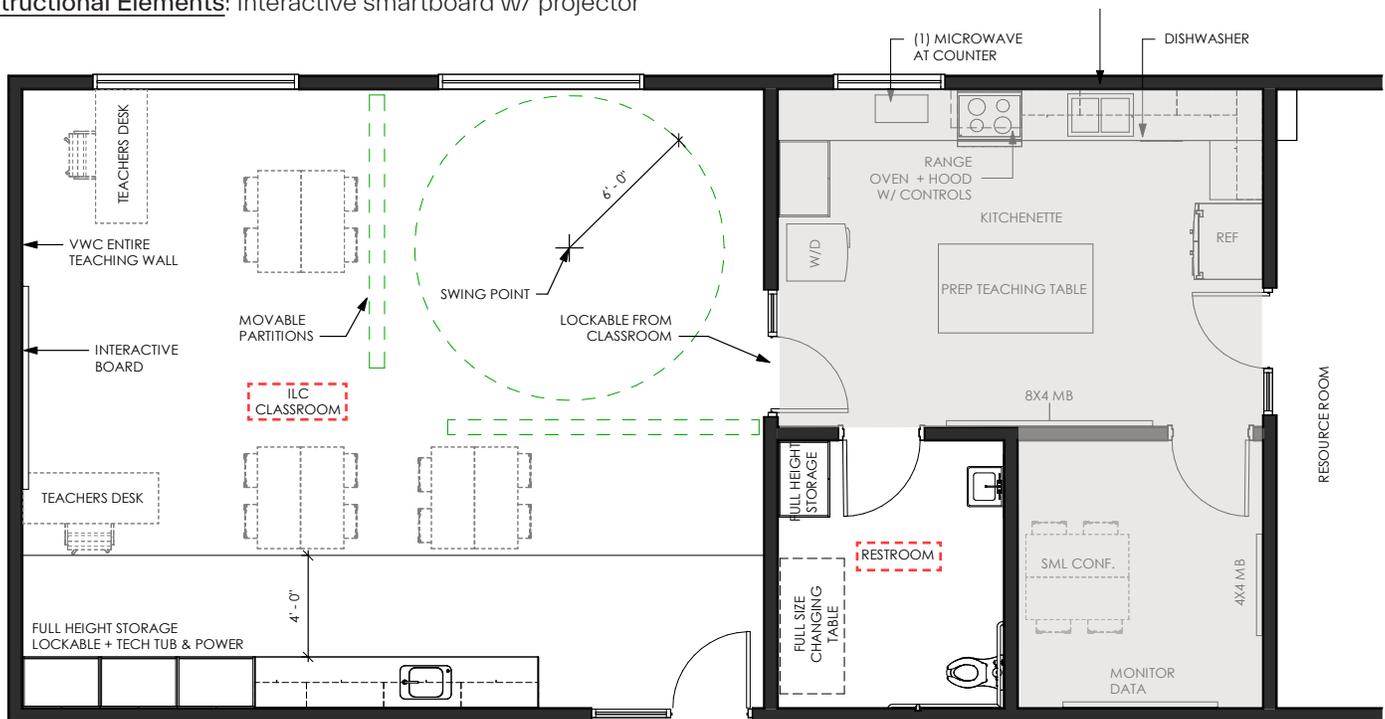
Ceiling: Painted gypsum

Doors/Windows: Wood door.

Furniture: Full height storage

Built-In Casework: Upper cabinet above toilet

Accessories/Equipment: Paper towel dispenser, soap dispenser, toilet paper dispenser, adult size changing table



Specialty Classrooms

ILC Kitchenette

Room Function: Kitchenette where students learn life skills, how to prep food, etc.

Square Footage: 200 square feet (shared with conference)

Adjacencies: Essential: Conference room, restroom

Convenient: SLP, OT/PT, Psych

Flooring: Resilient flooring

Walls: Painted gypsum

Ceiling: ACP

Doors/Windows: Wood door with half light and relite. (Locking)

Furniture: Prep teaching table

Built-In Casework: Upper / lower cabinets w/ sink

Accessories/Equipment: Range oven + hood w/ shut off controls, Dishwasher, refrigerator, stacked washer and dryer, microwave, 8x4 magnetic markerboard.

ILC Conference Room

Square Footage: 200 square feet (shared with conference)

Adjacencies: Essential: Kitchenette, ILC, RLC

Flooring: Carpet

Walls: Painted gypsum

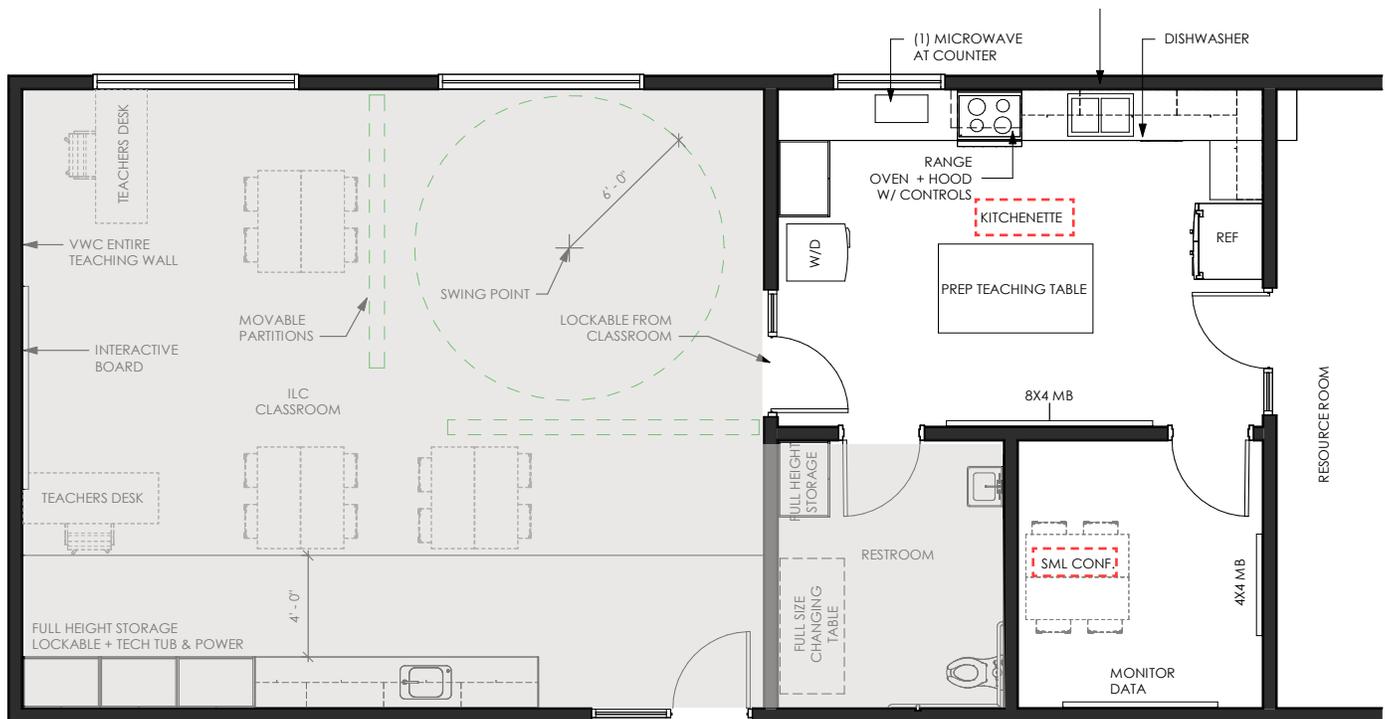
Ceiling: ACP

Doors/Windows: Wood door with half light.

Furniture: Table & chairs

Built-In Casework: NA

Accessories/Equipment: Monitor, 4x4 magnetic markerboard



Specialty Classrooms

LAP

Room Function: Classrooms

Square Footage: 900 square feet

Adjacencies: **Essential:** MLL

Flooring: Carpet w/ resilient flooring at sink wall.

Walls: Painted gypsum. Full height VWC at (1) teaching wall.

Ceiling: ACP

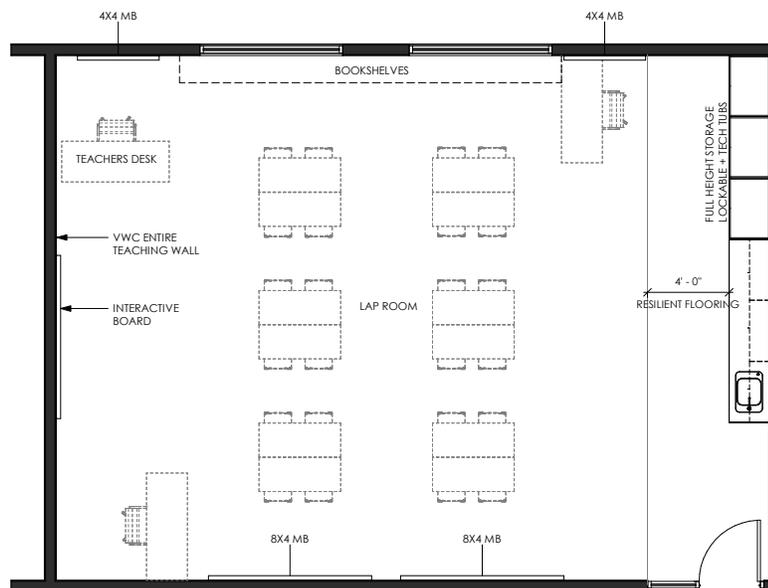
Doors/Windows: Wood door with half light and relite. Windows to exterior. Roller shade at door, relite and windows.

Furniture: Tables, chairs, (3) full height lockable storage w/ power for tech tubs, low bookshelves

Built-In Casework: Upper / lower cabinets w/ sink

Accessories/Equipment: tech tubs

Instructional Elements: Interactive smartboard w/ projector, (2) 4x4 magnetic markerboard, (2) 8x4 magnetic whiteboards.



Specialty Classrooms

OT/PT

Room Function: Occupational / Physical Therapy Room

Square Footage: 400 square feet

Adjacencies: **Important:** Resource room, Psych, SLP, ILC

Flooring: Resilient

Walls: Painted gypsum, Full height VWC at (1) teaching wall

Ceiling: ACP

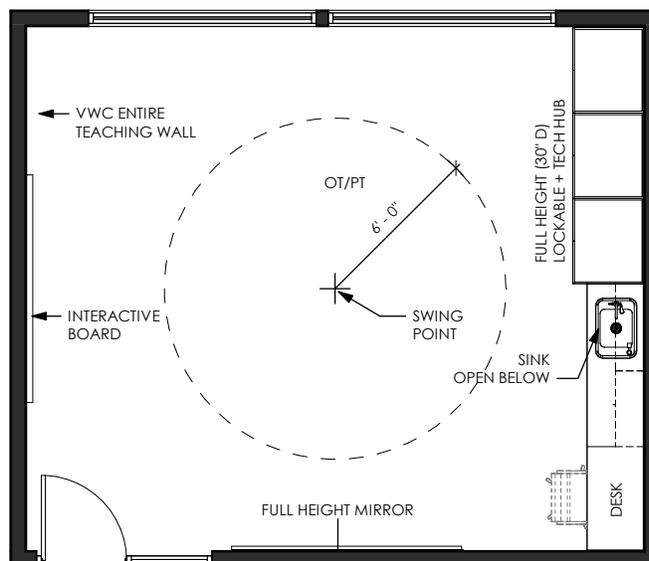
Doors/Windows: Wood door with half light and relite. Exterior windows. Roller shades at door, relite, and window.

Furniture: Desk, chair, (3) Full height 30" deep lockable storage cabs - 1 w/ open base

Built-In Casework: Upper / lower w/ sink

Accessories/Equipment: Uni-strut track for swing point, full height mirror

Instructional Elements: Interactive smartboard w/ projector



Classrooms

Kindergarten Classrooms

Room Function: General Classrooms

Square Footage: 900 square feet (5)

Adjacencies: Important: Restrooms, Classrooms, Playground, Pods, Cafeteria/Commons

Flooring: Carpet / Resilient at sink wall

Walls: Painted gypsum, Full height VWC at teaching wall

Ceiling: ACP

Doors/Windows: wood doors with half light and relites to corridor. Solid wood door to restroom. Windows to exterior. Roller shades at door, relite and window.

Furniture: Student tables and chairs, typical teachers station, full height storage, teacher's wardrobe, student cubbies w/ storage above, low bookshelves, chrome book charging cart

Built-In Casework: Upper / lower cabinets w/ sink (regular height)

Instructional Elements: Typical teaching wall, (2) 8x4 magnetic marker boards installed lower

Kindergarten Restrooms

Room Function: Restroom for the KG Classrooms

Square Footage: 150 square feet (3)

Adjacencies: Important: KG Classroom

Flooring: Ceramic tile

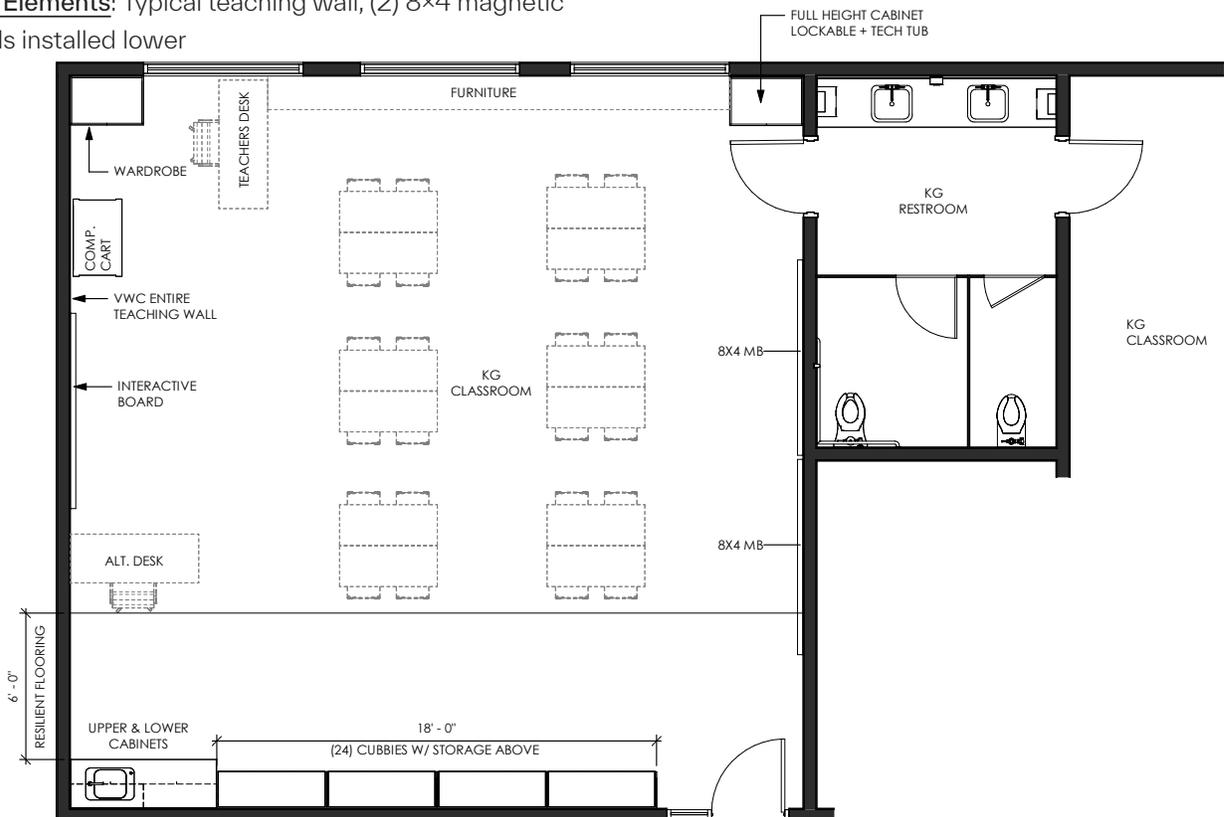
Walls: Painted gypsum w/ 6' high ceramic tile

Ceiling: Painted gypsum

Doors/Windows: Non lockable wood door

Furniture: NA

Accessories/Equipment: Child sink, child toilet, soap dispenser, paper towel dispenser, grab bars, mirror, toilet paper dispenser



Classrooms

1st - 5th Grade Classrooms

Room Function: General Classrooms

Square Footage: 900 square feet (4 each grade)

Adjacencies: **Important:** Classrooms, Restrooms, shared learning

Flooring: Carpet, Resilient at teaching wall

Walls: Painted gypsum, Full height VWC at (1) teaching wall

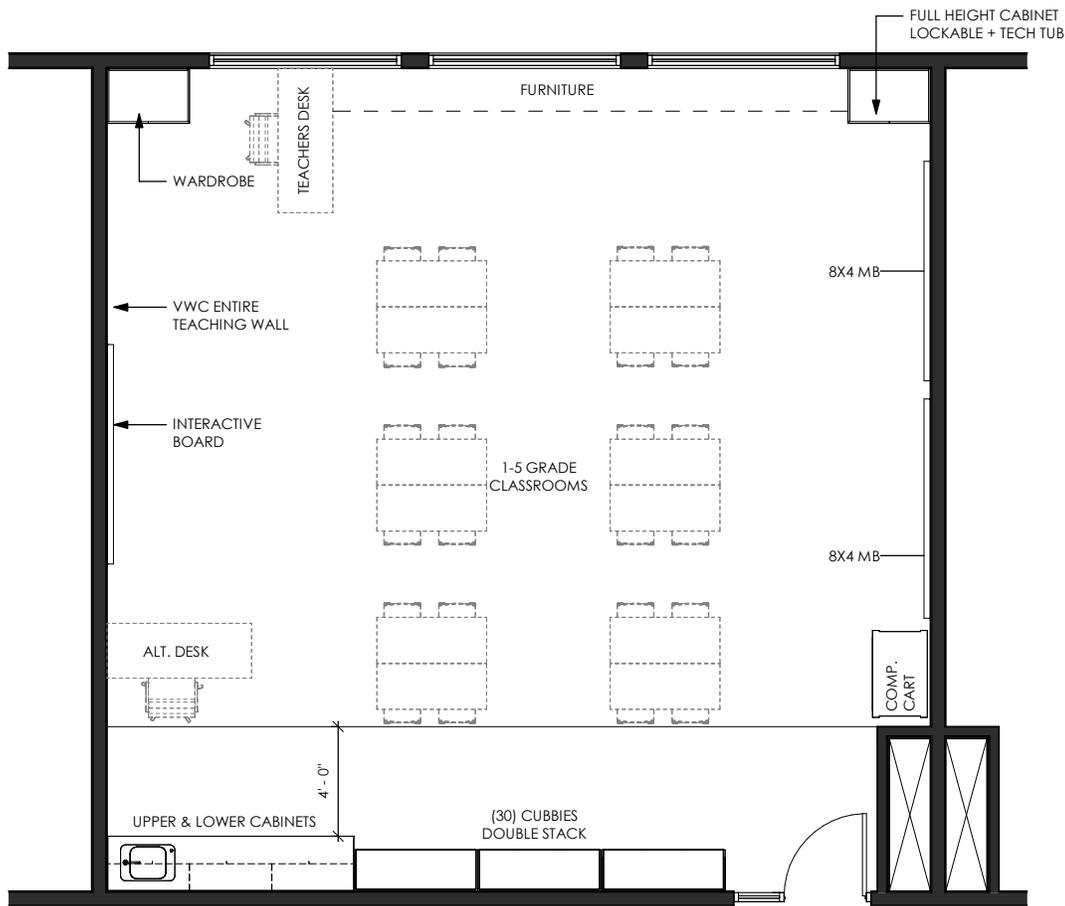
Ceiling: ACP

Doors/Windows: Wood door with half light and relite. Windows to exterior. Roller shade at door, relite and windows.

Furniture: Student tables and chairs, typical teachers station, full height storage, teacher's wardrobe, chrome book charging cart, double stacked student cubbies (26 at 1-3 grades and 30 at 4-5 grades), low bookshelves

Built-In Casework: Upper / lower casework w/ sink

Instructional Elements: Typical teaching wall, (2) 8x4 magnetic markerboards



Classrooms

Small Group / Shared Learning

Room Function: Small group work / Shared learning for 8 students

Square Footage: 300 square feet (6)

Adjacencies: **Essential:** Classrooms

Flooring: Carpet

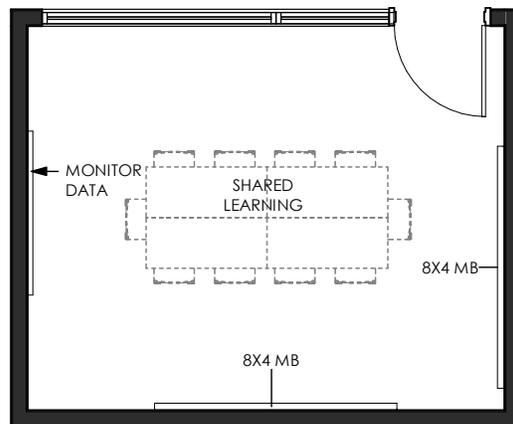
Walls: Painted gypsum

Ceiling: ACP

Doors/Windows: Wood door with half light and relite. Windows to exterior. Roller shades at door, relite and windows.

Furniture: Tables and chairs

Instructional Elements: Monitor, (1) 8x4 magnetic markerboard.



Library/Media Center

Library

Room Function: Library, Teaching Area, Story Area, Mini Maker Space, Community use

Square Footage: 2,380 square feet

Adjacencies: Essential: Library Workroom

Flooring: Carpet, story rug

Walls: Painted gypsum, Full height VWC at (1) wall, wood

Ceiling: ACP / Potential for accent ceiling

Doors/Windows: Two wood doors with half light and relites. Windows to exterior. Roller shades

Furniture: Library chairs/tables, soft seating, librarian desk (circulation desk), teacher's desk, chrome book cart, rug, low bookshelves on wheels, Full height storage w/ tech hub

Built-In Casework: Bookshelves, display shelves, Upper and lower casework w/ sink, maker station lower cabs w/ counter.

Equipment: under counter fridge, coffee maker

Instructional Elements: (2) Interactive boards

Work Room

Room Function: Workroom / Storage for the Library

Square Footage: 180 square feet

Adjacencies: Essential: Library, book stacks, library teaching area, circulation desk, story area

Flooring: Carpet

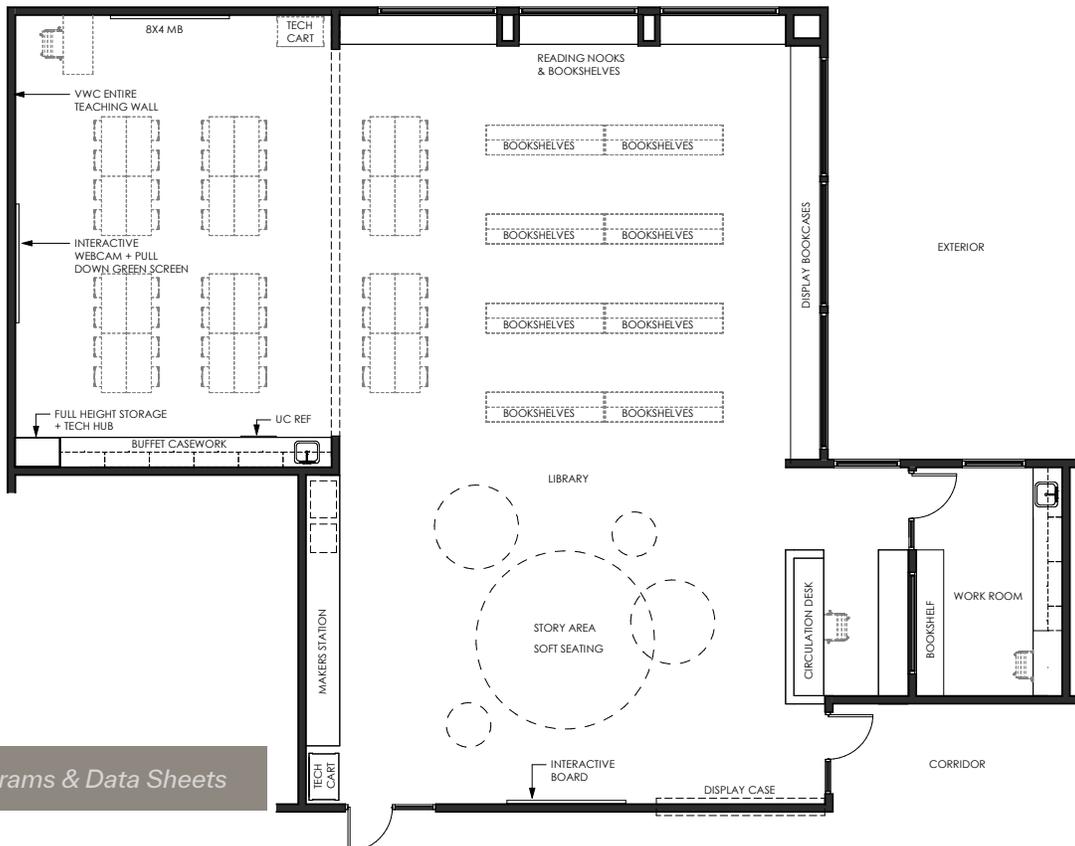
Walls: Painted gypsum

Ceiling: ACP

Doors/Windows: Wood door with half light and relite.

Furniture: Full height bookshelves, teacher's desk and chair

Built-In Casework: Upper/Lower cabinets w/ sink



Activities

Cafeteria/Commons/Multi-Purpose

Room Function: Cafeteria, commons, multi-purpose space.

Square Footage: 4,000 square feet

Adjacencies: **Essential:** Gym, exterior covered play, kitchen **Important:** Table + chair storage, platform, music classroom, AV closet

Flooring: Resilient Flooring

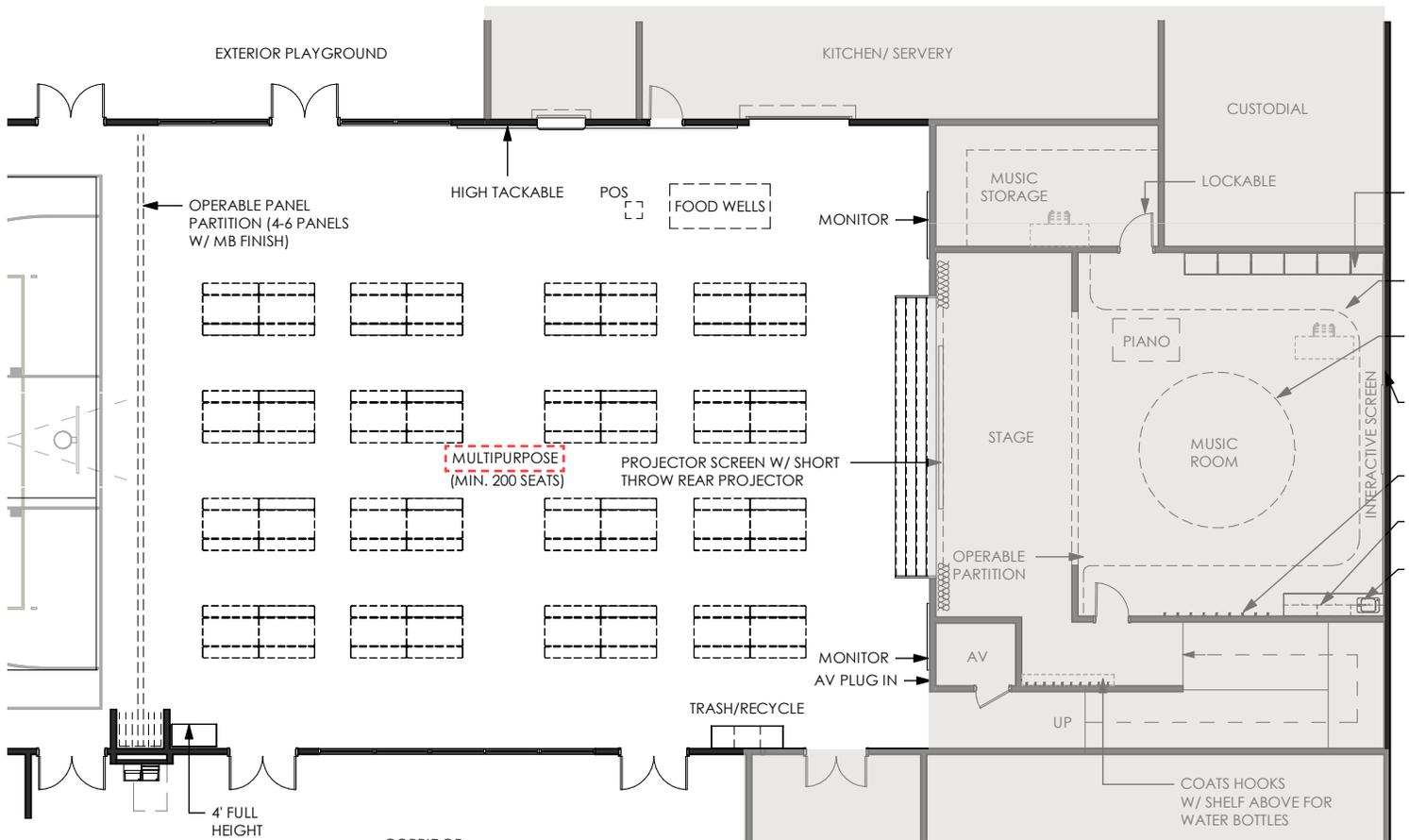
Walls: Painted gypsum, tackable surface, wood finish at proscenium

Ceiling: Exposed to structure, painted. Acoustic baffles

Doors/Windows: Doors to exterior covered play area, clerestory for daylighting, operable partition to gym w/ 4-6 panels with markerboard finish on commons side.

Furniture: Cafeteria tables and chairs, full height storage on wheels for after school program storage

Accessories/Equipment: Trash/recycle, monitors, sound system.



Activities

Table and Chair Storage

Room Function: Storage room for commons tables and chairs.

Square Footage: 400 square feet

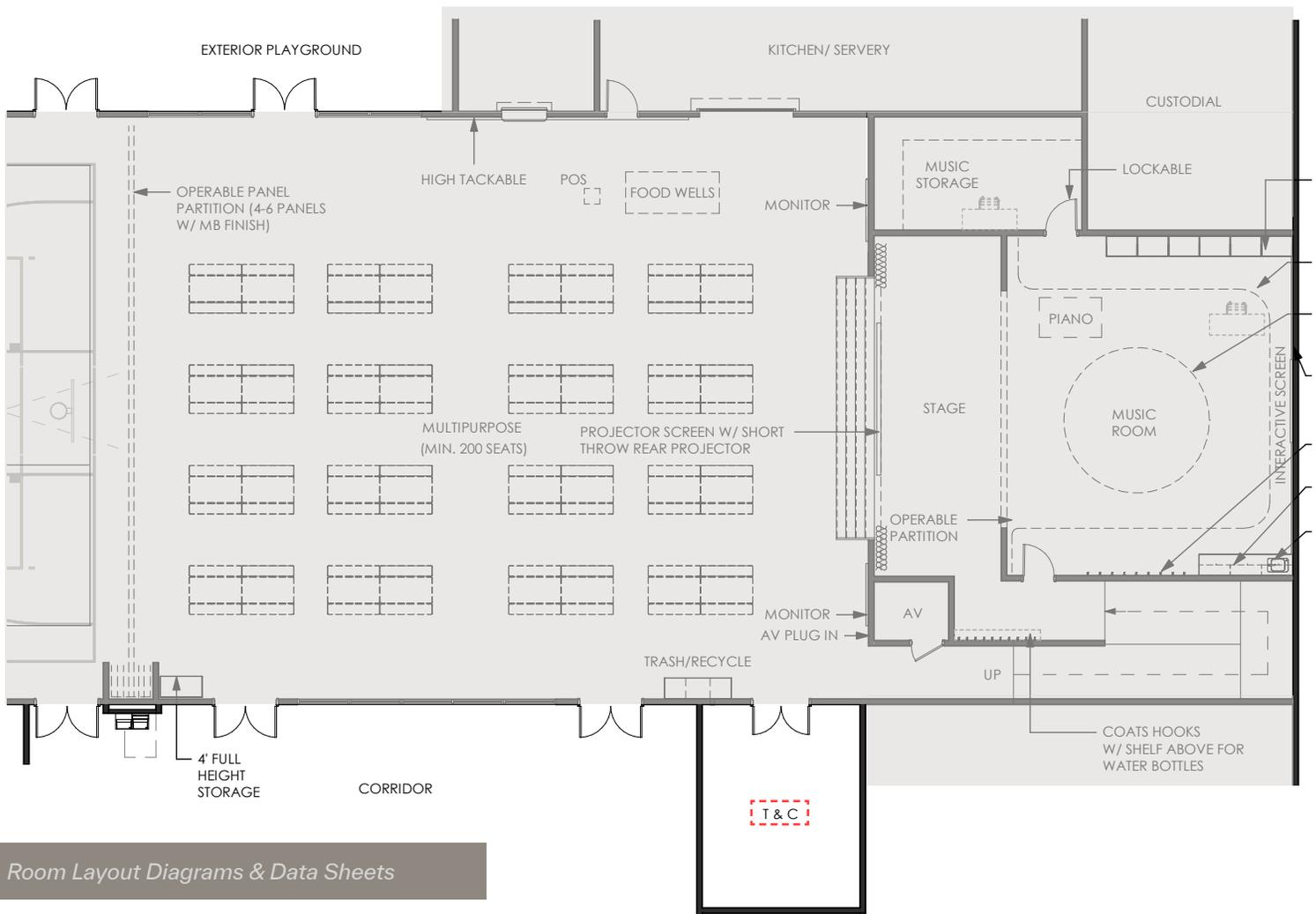
Adjacencies: **Essential:** Multipurpose, kitchen **Important:** Platform, music classroom

Flooring: Sealed concrete

Walls: Painted gypsum, mdf wainscot

Ceiling: Painted gypsum

Doors/Windows: Hollow metal door



Activities

Music Classroom

Room Function: Classroom

Square Footage: 900 square feet

Adjacencies: Essential: Platform, multipurpose, gym

Flooring: Carpet

Walls: Painted gypsum, acoustic treatment, Full height VWC at (1) teaching wall

Ceiling: ACP

Doors/Windows: Curtain, wood door with half light and relite, operable door to platform

Built-In Casework: Upper and lower casework w/ deep sink

Furniture: Risers, deep lockable storage, teacher's desk & chair

Accessories/Equipment: Curtain, interactive smartboard, hooks for ukuleles. Coat hooks w/ shelf above outside of room

Platform

Room Function: Platform

Square Footage: 200 square feet

Adjacencies: Essential: music room, commons

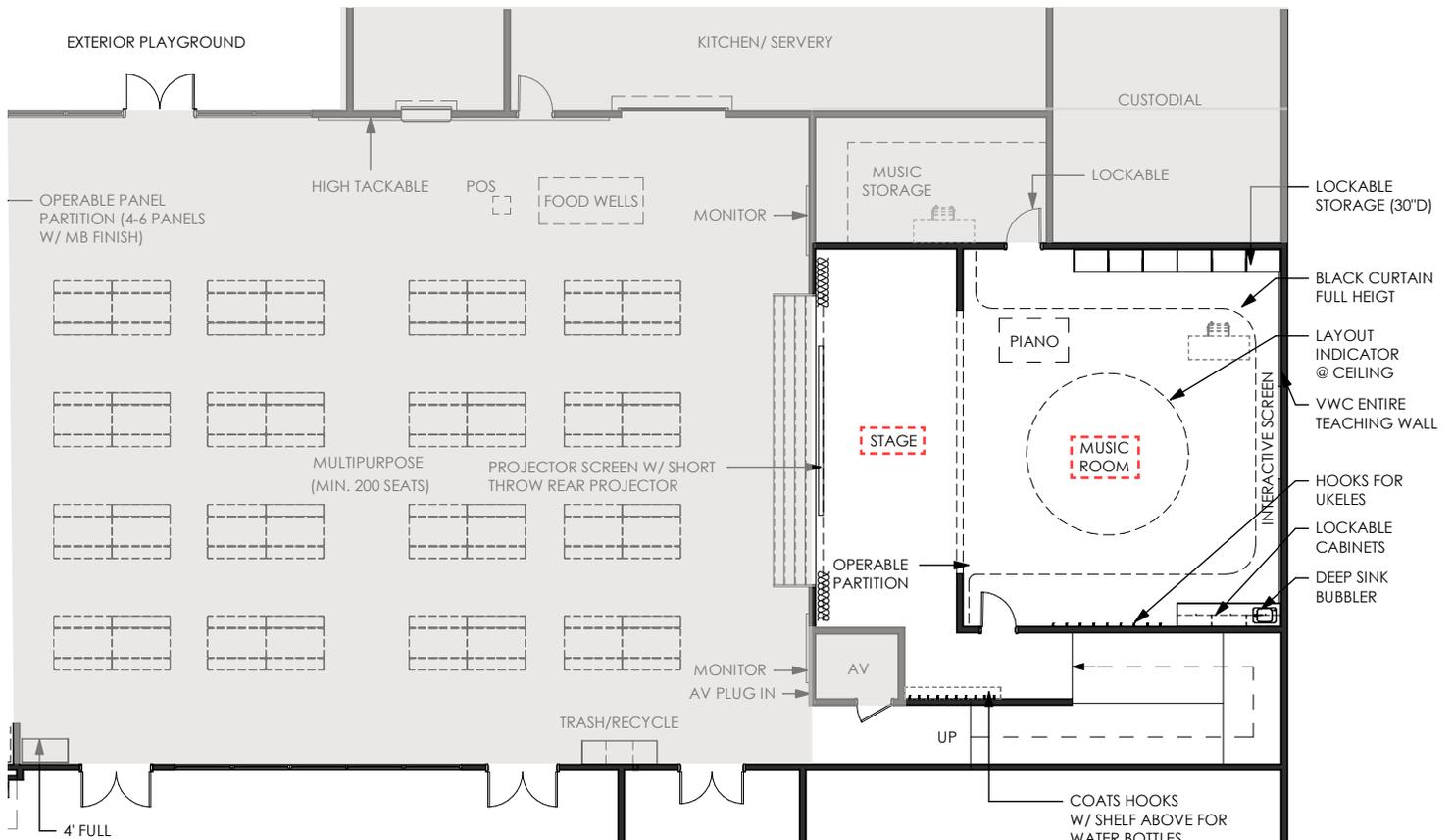
Flooring: Resilient flooring

Walls: Painted gypsum

Ceiling: ACP

Doors/Windows: Curtain, operable wall

Accessories/Equipment: Curtain, projector screen and short throw projector



Room Layout Diagrams & Data Sheets

Activities

Music Storage

Room Function: Storage

Square Footage: 150 square feet

Adjacencies: **Essential:** Music room

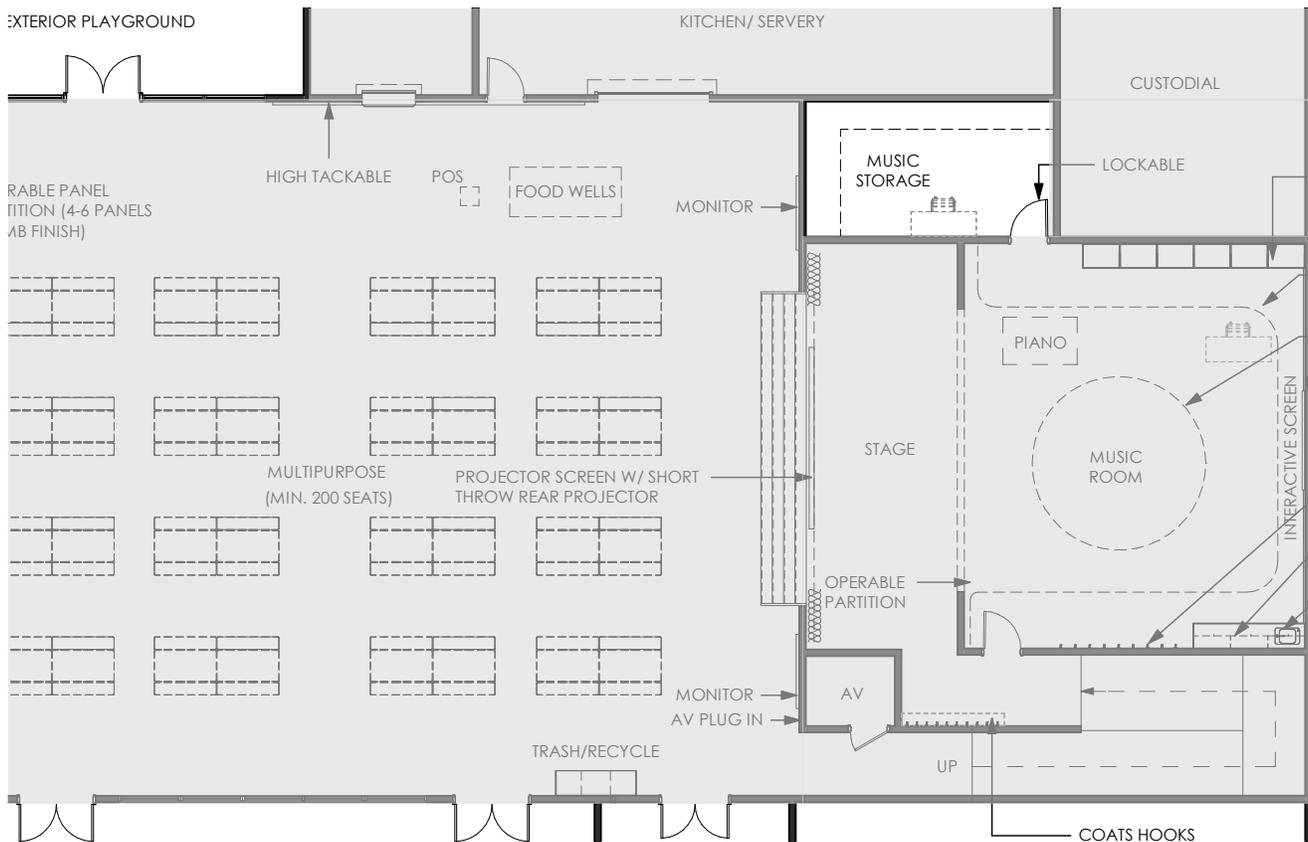
Flooring: Sealed concrete

Walls: Painted gypsum

Ceiling: ACP

Doors/Windows: Wood door

Furniture: Full height storage cabinets, teacher's desk & chair



Activities

Gymnasium

Room Function: Gymnasium

Square Footage: 4,500 square feet

Adjacencies: **Essential:** Multipurpose, exterior covered play, play field, platform, PE office, PE storage, drinking fountain, restrooms **Important:** Music classroom, platform

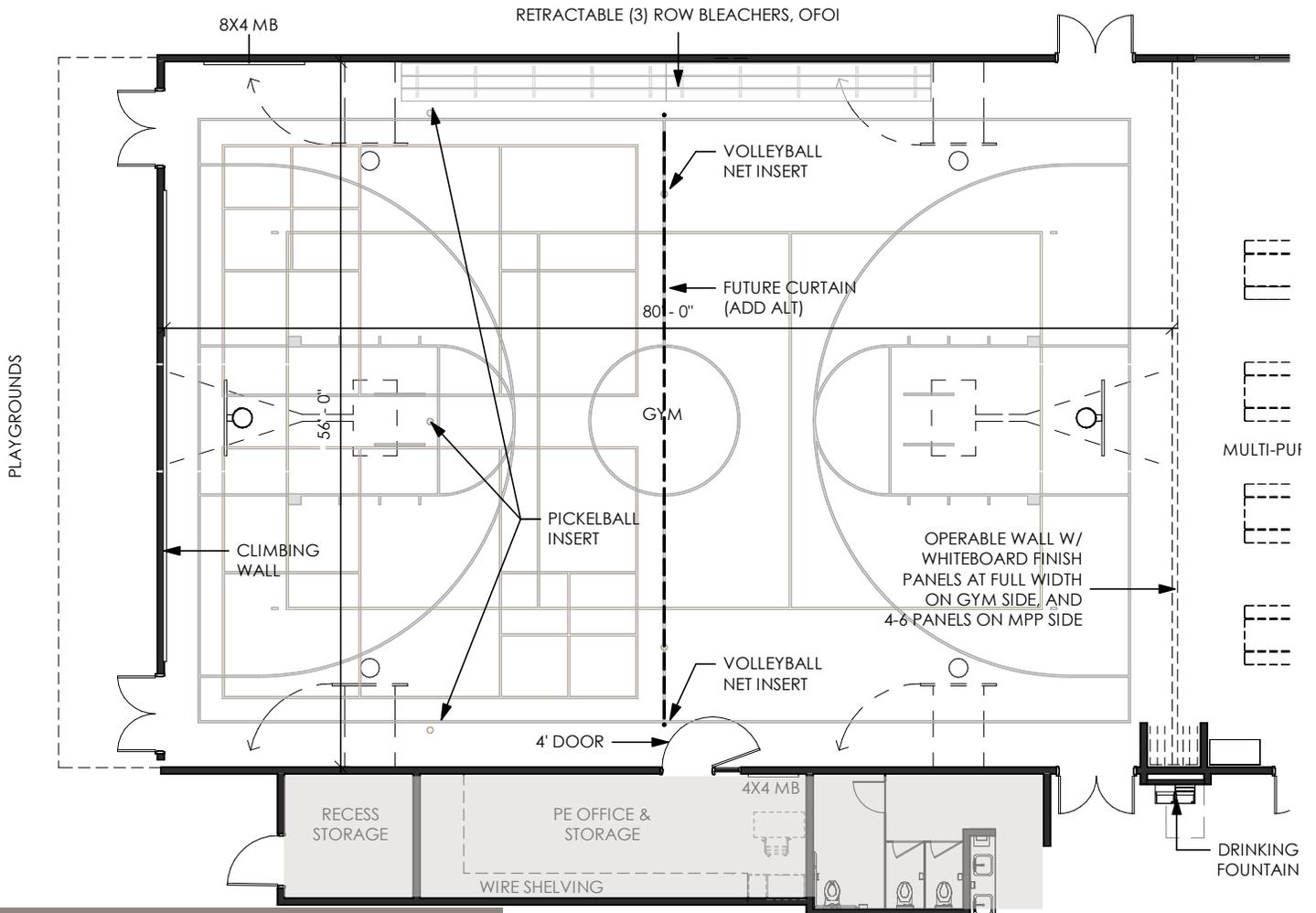
Flooring: Rubber athletic flooring

Walls: Painted gypsum, 8' MDF wainscot, painted

Ceiling: Exposed to structure, painted. Acoustic baffles

Doors/Windows: Aluminum door with glass to corridor and to exterior play. Operable door w/ whiteboard finish at the entire length of wall on gym side.

Accessories/Equipment: Retractable (3) row bleachers, operable panel partition, basketball hoops, basketball and volleyball court lines, pickleball lines, (2) 4-square lines, magnetic marker boards (magnetic), curtain divider, climbing wall



Room Layout Diagrams & Data Sheets

Activities

PE Storage / Office

Room Function: Storage for PE equipment and Office for PE teacher.

Square Footage: 300 square feet

Adjacencies: **Essential:** Gym, multipurpose, Exterior covered play **Convenient:** Platform

Flooring: Sealed concrete

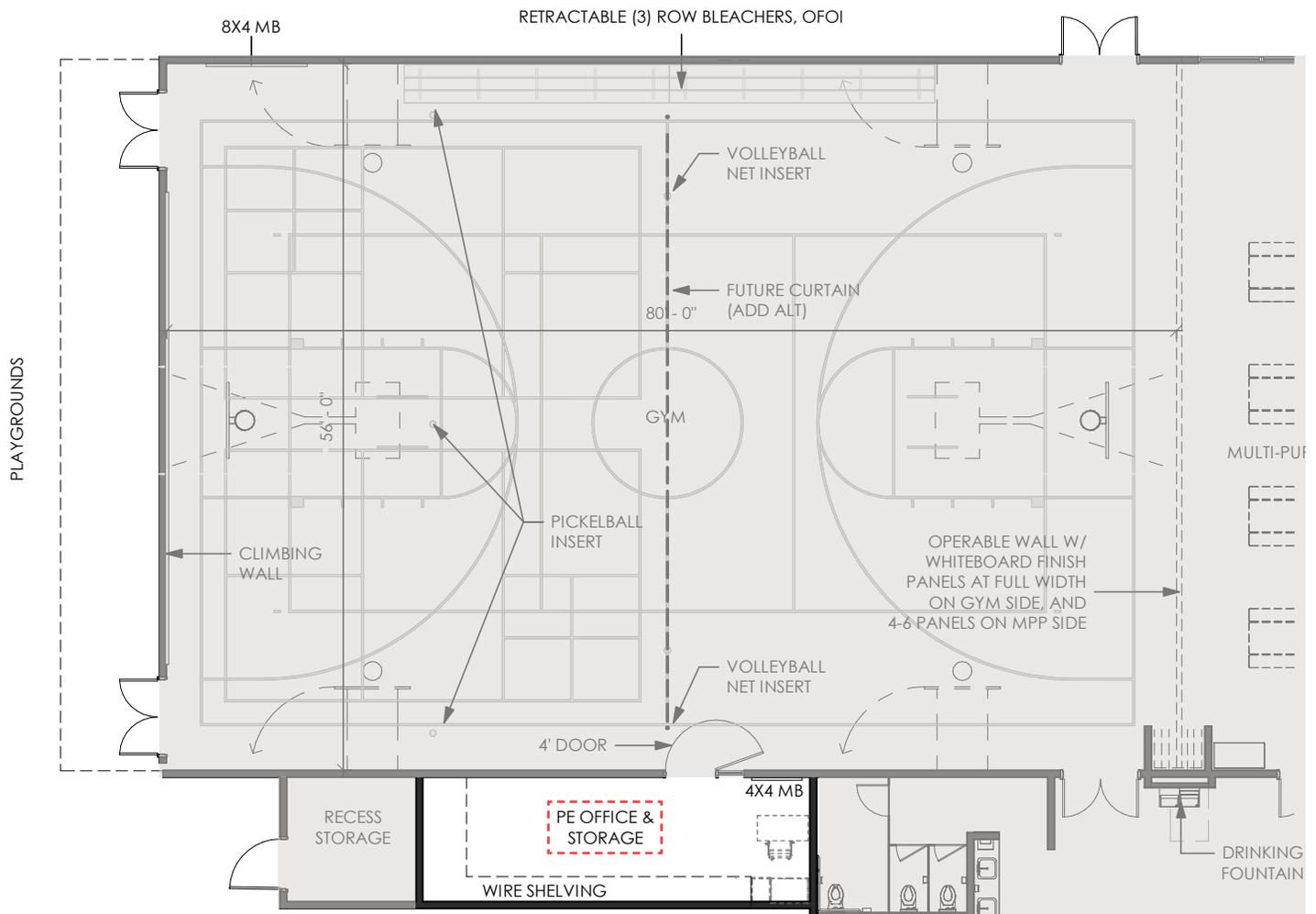
Walls: Painted gypsum

Ceiling: ACP

Doors/Windows: Wood door with half light (4' wide single door)

Furniture: Desk, chair, storage cabinets for PE equipment

Accessories/Equipment: 4x4 marker board



Activities

Covered Play

Room Function: Outdoor play area under a canopy.

Square Footage: 3,000 square feet

Walls: (1) CMU wall at 8' high

Adjacencies: **Essential:** Playground, Play Field **Important:** Gym, PAWS **Convenient:** Recess Storage

Accessories/Equipment: Basketball hoops, 4-square lines, pickleball lines

Services + Support

Recess Storage

Room Function: Storage for recess, traffic cones & vests

Square Footage: 100 square feet

Adjacencies: **Essential:** Gym, multipurpose, PE office, exterior covered play **Important:** AV Closet

Flooring: Sealed concrete

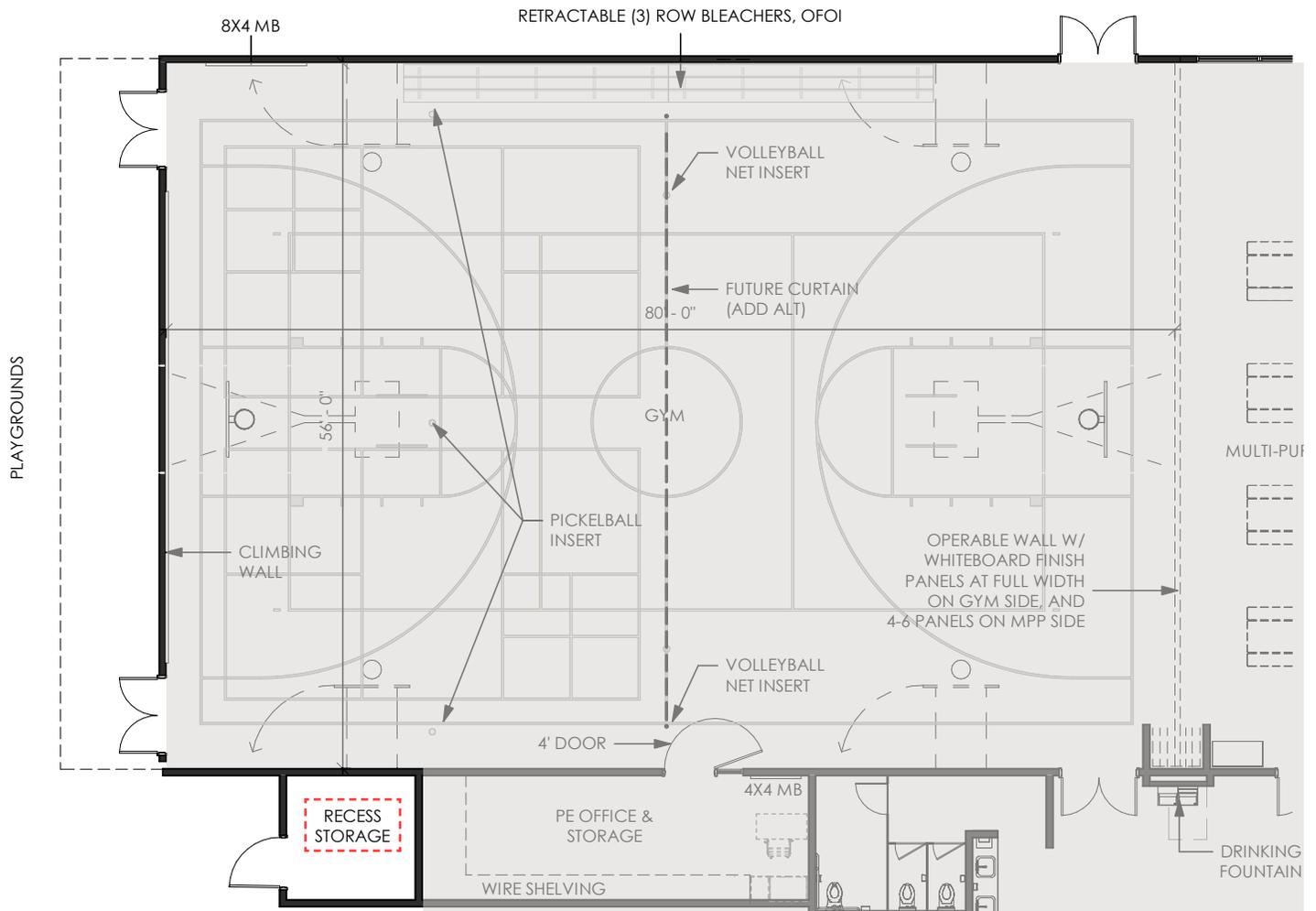
Walls: Painted gypsum

Ceiling: Painted gypsum

Doors/Windows: Hollow metal door (4' wide single door)

Furniture: Wire shelving

Accessories/Equipment: Outdoor storage - PE gear



Services + Support

Classroom Area Student Restrooms

Room Function: Individual single occupant restroom stalls, fully enclosed with a shared lavatory wall.

Square Footage: 150 square feet (6)

Adjacencies: Essential: Gym, Multipurpose, classrooms (spread out throughout building)

Flooring: Ceramic Tile

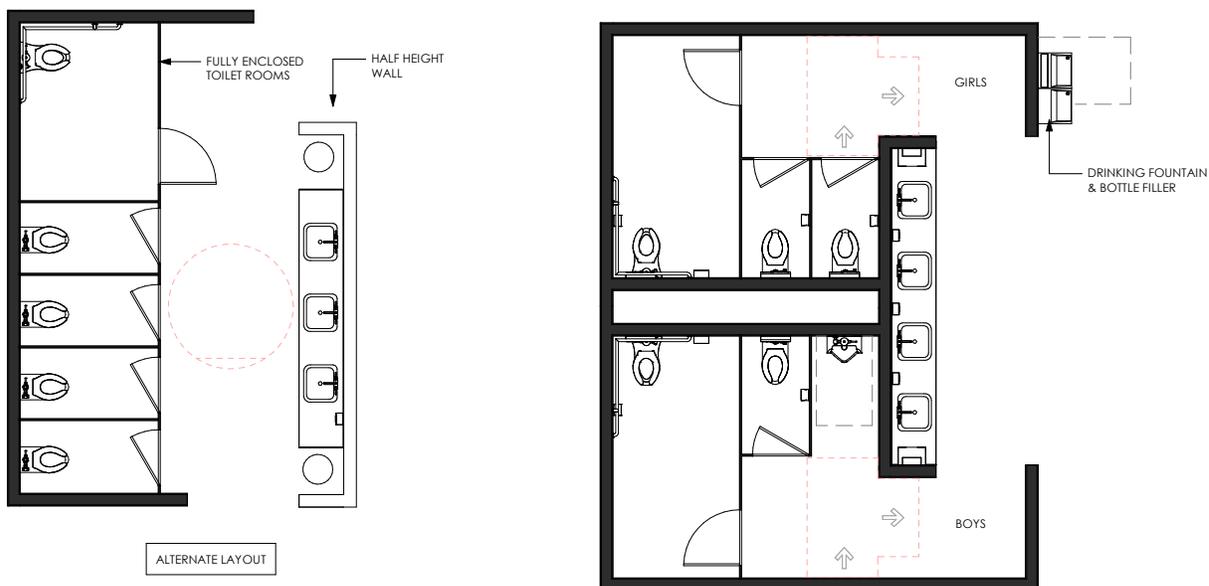
Walls: Gypsum wall w/ 6' high Ceramic Tile

Ceiling: Painted gypsum

Doors/Windows: Stall partitions full height

Built-In Casework: Solid surface counter top with single sinks

Accessories/Equipment: Soap dispensers, paper towel dispensers, toilet paper dispensers, toilet seat dispenser, grab bars, mirror in common area, toilet partitions or solid walls



Services + Support

Main Custodial

Room Function: Main custodial room

Square Footage: 300 square feet

Adjacencies: **Convenient:** Commons, Multipurpose / Cafeteria, Gym, Kitchen

Flooring: Sealed concrete

Walls: Painted gypsum w/ FRP wainscot at wet walls

Ceiling: Painted gypsum

Doors/Windows: Hollow metal door (4' wide)

Built-In Casework: Shelving

Furniture: Desk, chair, (3) full height lockers, work bench, wire shelving

Accessories/Equipment: Top loader residential washer / dryer, mop / broom holder, chemical dispenser, square mop sink, eyewash, lift, floor scrubber, ladder, flammable locker, battery charging, hooks for vacuum.

Instructional Elements: 4x4 magnetic markerboards, 4x4 tackboard

Custodial Closet

Room Function: Support custodial room

Square Footage: 80 square feet (3)

Flooring: Sealed concrete

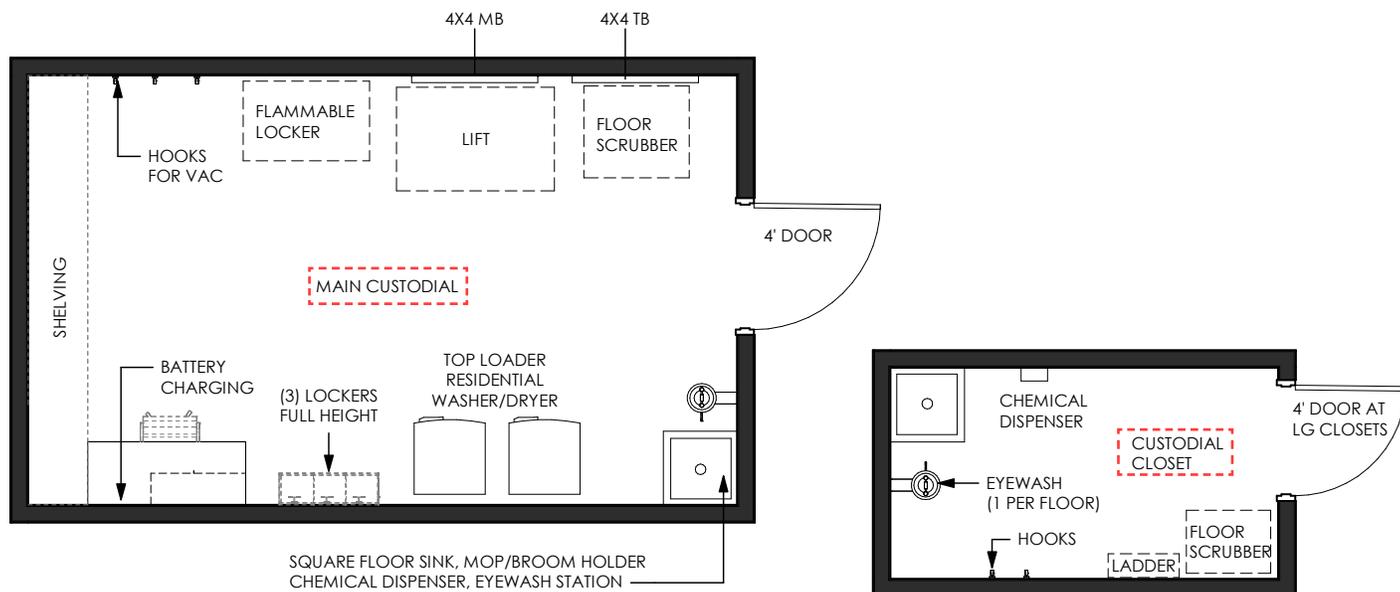
Walls: Painted gypsum w/ FRP wainscot at wet walls

Ceiling: Hard-lid Ceilings - Satellite Custodial Rooms

Doors/Windows: Wood door

Built-In Casework: Shelving

Accessories/Equipment: Eyewash station at (1) custodial closet on 2nd floor, square mop sink w/ mop holder, chemical dispenser at (1) custodial closet on 2nd floor, hooks, ladder. Floor scrubber at (1) custodial closet on 2nd floor.



Site Layout

Site Elements

- 1 Playfield
- 2 Covered Outdoor Area
- 3 Paved Play
- 4 Parent Pick-Up/Drop-Off
- 5 Bus Pick-Up/Drop-Off
- 6 Parking
- 7 Elementary School Footprint



03

Appendix



ENUMCLAW ELEMENTARY #6

CIVIL PD / VALIDATION PHASE ASSUMPTIONS

INTRODUCTION

The PD/Validation phase design assumptions, as described herein, generally summarizes the design intent and best assumptions of materials and systems to be included in Korsmo's Validation cost estimate for the **Enumclaw Elementary #6** School. These assumptions are made based on District Standards and the information the Design team has to date but are subject to change as we received more information and feedback from the District and/or confirm against Master Plan Design Guidelines subjected to the site.

A. CIVIL

Existing Site Conditions

The project site is located at 23060 and 23080 SE Dogwood Street in Black Diamond, Washington. The site consists of two parcels (8576000820 and 8576000830) totaling approximately 12.54 acres. The site is bordered to the north by SE Dogwood Street, to the east by Ten Trails Parkway SE and Chestnut Avenue SE, to the south by a public trail and residential homes, and to the west by a wetland tract and Evergreen Avenue SE.

Existing site development includes a temporary dog park in the northwest portion of the site, a soil stockpile in the central portion of the site, and a contractor storage and laydown area in the south portion of the site. Aside from these site features, the project site is undeveloped, cleared, and is vegetated with grass and low-lying shrubs.

The site generally slopes from west to east, with an elevation change of approximately 22 feet across the site. Drainage swales and a French drain exist along the east side of the parcel. Storm drainage and utility stubs are available at the property lines.

A category III wetland is located in a tract (parcel 8576001000) immediately west of the project site. The wetland has a 60-foot buffer that does not extend beyond the tract, and onto the project parcels. No wetland or buffer impacts are anticipated as part of this project.

Site Demolition

Site demolition will consist of removing the temporary dog park, contractor laydown/storage area, and localized frontage improvements to accommodate new driveways or utility connections.

It is anticipated that the existing contractor laydown and storage will be re-used for this project, until it is no longer required.

TESC and Site Preparation

Proposed temporary erosion and sedimentation control measures (TESC) are expected to include silt fencing, catch basin inlet protection filters, interceptor ditches with check dams, quarry spall surfacing, a stabilized construction entrance, plastic covering, and temporary and permanent seeding. Additionally, a sediment pond or on-site storage/treatment measure like Baker Tanks or similar will be necessary to treat sediment laden construction stormwater prior to discharge.

The disturbed project area will be greater than one acre and a Washington State Department of Ecology Construction Stormwater General Permit (CSWGP) will be required. Submission of monthly discharge monitoring reports to the Department of Ecology will be required. The project will also construct more than 2,000 square feet of new plus replaced impervious

surface, and therefore, will require a Construction Stormwater Pollution Prevention Plan (CSWPPP) for City of Black Diamond permitting. Ethos Civil will prepare the CSWPPP. Korsmo Construction may use this CSWPPP or prepare their own. The CSWPPP will be required to be maintained and updated as construction conditions change throughout the duration of construction, until the site is stabilized.

Based on the March 19, 2025 Geotechnical Engineering Services report prepared by GeoEngineers, the on-site soils consist of fill material, glacial till, and glacial outwash. The fill material is likely reworked native material. Groundwater was not encountered during GeoEngineer's explorations. However, wet surface conditions and ponding water were observed.

The existing soils are generally suitable for re-use as structural fill. However, they are moisture sensitive and may be difficult or impossible to compact when wet. For this reason, earthwork is recommended to take place during dry weather. If earthwork occurs during wet weather, imported structural fill may be necessary.

Infiltrating stormwater into the on-site soils is generally considered infeasible. Infiltration may be feasible in deeper outwash soils, however. Proposed stormwater measures are not anticipated to include an on-site infiltration facility.

Exterior foundation drains and underslab drains are anticipated requirements. Slab-on-grade floors are expected to include a vapor barrier and 6-inch capillary break layer consisting of clean sand and gravel, crushed rock, or washed rock.

Stormwater Management

The City of Black Diamond is the stormwater management purveyor. All storm drainage improvements will be permitted through a City of Black Diamond Site Development Permit.

The site drains to a regional stormwater treatment and infiltration pond located east of Chestnut Avenue SE. According to the City of Black Diamond, the pond has sufficient capacity for this project. On-site stormwater management facilities, aside from a conveyance network, are not required.

On-site stormwater improvements are expected to consist of a stormwater collection and conveyance pipe network. Drainage structures will consist of Type 1, Type 2, and Type 30 catch basins, and cleanouts. Pipe will consist of PVC, CPEP, and ductile iron pipe. The on-site conveyance network will connect to a storm pipe stub located along the east side of the site, at Ten Trails Parkway SE or Chestnut Avenue SE.

Downspouts from the buildings will be connected directly to the on-site stormwater conveyance network. A foundation drainage system is anticipated. The roof drains and foundation drainage network will not be directly connected together.

Sanitary Sewer

The City of Black Diamond is the sanitary sewer purveyor. All sewer improvements will be permitted through a City of Black Diamond Site Development Permit. According to the City of Black Diamond, the downstream sewer conveyance system has sufficient capacity for this project. No off-site sewer improvements are anticipated.

Anticipated sewer improvements include 6-inch PVC gravity side sewers for typical building sanitary waste, kitchen waste, and trash enclosure surface waste. Cleanouts will be provided at all pipe alignment bends and approximately every 150 feet. A grease interceptor with a capacity of approximately 1,500 gallons is expected for kitchen waste.

The sanitary side sewers are expected to combine and connect to a sewer stub located along the east side of the site, at Ten Trails Parkway SE. If gravity flow to the existing stub is not feasible, a connection to a manhole in Chestnut Avenue SE is expected, which will require restoration of the pavement, curb, sidewalk, and landscaping.

Water Distribution

The City of Black Diamond is the water purveyor. All water improvements will be permitted through a City of Black Diamond Site Development Permit. According to the City of Black Diamond, the available fire flow near the site is 3,500 gallons per minute. The static water pressure is currently unknown.

An 8-inch ductile iron water main loop is expected through the site to provide fire hydrant coverage for the new building. New water services for fire suppression, domestic use, and irrigation use will be provided. The services will extend from the new on-site water main or from an existing main in SE Dogwood Street, Ten Trails Parkway SE, or Chestnut Avenue SE. 12-inch water stubs are available in SE Dogwood Street and Ten Trails Parkway SE.

New water meters will be included for the domestic and irrigation services. Backflow prevention devices will be provided on all three services, with the devices for fire suppression and domestic use anticipated to be located inside the building. The fire suppression service will include a post-indicator valve and fire department connection.

Paving and Vehicular Access

On-site paving improvements will include hot-mixed asphalt (HMA) pavement for parking stalls and drive aisles, cement concrete sidewalk for pedestrian walkways and plazas, and cement concrete pavement for accessible parking, loading areas, and driveways. Pavement sections recommendations were not included in the Geotechnical Engineering Services report and will be presumably be provided by GeoEngineers at a later date.

All pavements will be bordered by cast-in-place style curbs, including vertical curb and curb and gutter.

The site is expected to be accessed by vehicles at two separate locations: a driveway designated for student drop-off/pick-up and visitor/staff parking, and a driveway for buses and extra parking. A fire apparatus access road will extend through the site to provide sufficient access to all parts of the building.

Parking quantities will include approximately 50 to 100 parking stalls and the bus loop will accommodate approximately five full-size buses. Accessible parking stalls will include pre-cast concrete wheel stops, pavement markings, and signage for each stall.

Drive-aisles accessing the site will likely include structural vehicle gates for site security and way finding signage for student and staff parking, drop-off and loading, and buses as applicable.

The streets adjacent to the site are fully developed with asphalt pavement, curb and gutter, planter strips, sidewalk, and street lights. Because of this, no frontage improvements are anticipated, aside from new driveway entrances.

ENUMCLAW ELEMENTARY #6 LANDSCAPE PD / VALIDATION PHASE ASSUMPTIONS

INTRODUCTION

The PD/Validation phase design assumptions, as described herein, generally summarizes the design intent and best assumptions of materials and systems to be included in Korsmo's Validation cost estimate for the **Enumclaw Elementary #6** School. These assumptions are made based on District Standards and the information the Design team has to date but are subject to change as we received more information and feedback from the District and/or confirm against Master Plan Design Guidelines subjected to the site.

B. LANDSCAPE

OFFSITE IMPROVEMENTS

Planting: Assume minimal new planting for offsite, unless areas are damaged or removed during construction and need to be replaced.

Irrigation: Assume minimal new irrigation for offsite, unless areas are damaged during construction and need to be repaired or replaced.

ONSITE IMPROVEMENTS

Building Entrances: Assume front entry plaza with concrete hardscape, concrete seat walls, off the shelf site furnishings to include: trash receptacles, benches, flagpole and bike racks and planting areas.

Play Equipment: Safety surfacing could be anything from engineered wood fiber to synthetic turf and is TBD. Play equipment shall be from one manufacturer and should assume design and quantity is comparable to other local elementary schools in nearby districts. Play manufacturer could be NW Playground or approved equal.

Garden: Assume area prepped for garden to include level area, possible wood chips, asphalt or concrete as surface base, and hose bib. Raised beds or other garden amenities would be by owner.

Play Items: Assume basketball hoops and standards, tetherball standards, standard asphalt play striping to include (qty 4) foursquare, (qty 2) hopscotch. Assume custom asphalt play striping throughout asphalt play area. Design TBD. Possible Gaga ball pit, TBD.

Playfield: Assume lawn playfield to be adjacent to play equipment. This is separate from the community synthetic fields.

Site Walls: TBD on whether walls will be needed.

Overall plantings: Areas where planting is required due to code or steep slopes will be landscaped with trees, shrubs and groundcover. All other areas can be assumed to be turf lawn. Assume 6" of imported topsoil for all new planting areas. Three inches of medium bark mulch will be added after plant installation.

Overall irrigation: Automatic permanent underground irrigation will be installed for all new planting areas.

Tree retention/removal: See Arborist Report and tree retention plan for more information if needed.

Fencing: Assume all new fencing and gates to be either 4' or 6' high black vinyl coated unless otherwise required by Ten Trails design standards. There will be a need for vehicular and pedestrian gates, quantity and width TBD.

Site Furnishings:

- Bike Racks – qty determined by code
- Benches onsite (not in play area) – Assume qty 4
- Benches onsite (in play area) – Assume qty 4
- Trash Receptacles - Assume qty 5
- Basketball hoops – Assume qty 2
- Flagpole – Assume qty 1
- Tetherball poles – Assume qty 2

ENUMCLAW ELEMENTARY #6

ARCHITECTURAL PD / VALIDATION PHASE ASSUMPTIONS

INTRODUCTION

The PD/Validation phase design assumptions, as described herein, generally summarizes the design intent and best assumptions of materials and systems to be included in Korsmo's Validation cost estimate for the **Enumclaw Elementary #6** School. These assumptions are made based on District Standards and the information the Design team has to date but are subject to change as we received more information and feedback from the District and/or confirm against Master Plan Design Guidelines subjected to the site.

C. ARCHITECTURAL

The building will be of a Type V-B construction type which allows for steel or wood construction and non-rated fire resistance finishes in the interior. See schematic floor plans, elevations, and diagram sheets for additional detail not listed below.

1. Exterior Wall
 - a. Cladding Material: Fiber Cement Prefinished panels. *Ceraclad Triple Coated Panel (Custom color) Texture: Strahl* with some areas of Wood Series Panel. Or AEP Span Flex Series. Exterior materials are subject to change based on Master Plan Design Guidelines.
 - b. Brick veneer. Exterior wall cladding to be brick veneer (stack bond) full height at select locations to be determined during design and as wainscot height around the perimeter of the building. Brick to be attached to wall with thermally broken masonry-veneer anchors attached directly to exterior sheathing. Brick veneer to have 2" air space between insulation and back of veneer. Use Mutual Materials Coal Creek color, Standard Brick size 3-1/2" x 2-1/2" x 7-1/2"
 - c. Exposed Steel (Canopy framing): Exposed steel will be painted with a high-performance paint coating.
 - d. Foundation Trim (Base of Wall): Stainless Steel below fiber cement walls to protect Air barrier materials.
 - e. Split face CMU at Garbage Enclosure Walls: 6"x8"x16" CMU Extend walls to 8' in height. 8" block, 8'H x 16'L at ball walls at Play Canopy
2. Rated Exterior Wall Assemblies:
 - a. Area separation wall to Exterior wall: 1-hr Rated exterior wall to 4' where 2hr rated Area Separation Wall meets exterior wall.
3. Roof:
 - a. Main Roofing: Standing Seam metal roof per District Standards. Provide price comparison for Glass-Fiber-reinforced Asphalt shingles: Malarkey Vista AR.
 - b. Entry & Play Canopies: AEP Span: Span Seam.
 - c. Scuppers: Thru-wall stainless steel scuppers with prefinished conductor head and steel downspouts.
 - d. Fall Protection: Assume building fall protection system. TCF to review fall protection with District.

- e. PV Attachment: Steel pipe penetrations for attachment of PV array for extent noted in Electrical BOD. Use typical PVC boot flashing for penetrations. Pipe columns to be provided for attachment of future PV.
 - f. Roof Hatch: Assume (2) roof access hatches.
4. Entry & Play Canopy
- a. HSS posts, HSS Beams, CLT, Interim roofing, Metal roofing
5. Exterior Windows & Openings:
- a. Punched openings: Fiberglass unit windows (black). Use Cascadia Universal Series, Accurate Dorwin ADC 325 Series or, or Alpen High-Performance Products standard colors. Low-E coatings. Assume operable windows at classrooms & office / meeting spaces.
 - b. Entrances: Aluminum Storefront. Use Kawneer Tribab 451UT (Black) as BOD.
 - c. Glazing: Laminated at main entries.
 - d. Skylights: Aluminum skylights to be used in commons mounted on built up roof curbs. Use Kingspan Ligfht + Air; Quadwall
 - e. Door Frames:
 - Hollow Metal: Thermally broken hollow metal framing with high performance coating. Use Curries Mercury MTB Thermal-Break Hollow metal frames as BOD.
 - f. Doors:
 - Hollow Metal: Hollow metal doors and frames with high performance coating. Use Curries 777 Series Trio-E Efficient Steel Stiffened Door as BOD.
 - Aluminum Doors: Heavy duty aluminum doors in curtain wall systems for primary entrances. Use Kawneer; Trifab 451UT as BOD.
6. Interior Windows & Openings:
- a. Folding Panel Partitions: at Gym/Multipurpose room and music room. Provide white board panels on the gym side at full width of opening and (6) panels of white board at multipurpose room side. Electrically Operable Use Advanced Equipment Corporation Alpha Series, S Panel Construction.
 - b. Door/Sidelite Frames:
 - Hollow Metal: Typical door and sidelite frames UNO. Hollow metal fully welded frames with high performance coating. Use Curries, CM Series.
 - c. Doors:
 - Wood: Typical UNO. Provide solid core, flush wood veneer doors with half lite at all locations except for toilet, custodial, and storage rooms. Use VT Industries Inc Heritage Collection as BOD.
 - Rated Doors: See fire wall section for ratings.
 - d. Hardware: Commercial grade hardware to match District standards. Fully mortised locksets.
 - e. Countertop Sliding Window: Provide aluminum sliding window between entry vestibule into reception.
 - f. Coiling Door: Overhead Door Company Model 620: Provide electrically operated 7' high by 12' wide Steel slatted door with custom powder coated door & hood at kitchen.
 - g. Countertop Coiling Door: Provide manually operated 5' high by 8' wide Steel slatted door with custom powder coated finish door and hood at kitchen dishwash area.
7. Floor Finishes:
- a. Corridors & Lobby: Hard surface linoleum tile. 12' long walk-off-mat for width of corridor at exterior entries.
 - b. Classrooms: Carpet Tiles (Shaw), rubber tile, LVT.

- c. Restrooms: large format Ceramic /porcelain tile floor with dark grout.
- d. Kitchen: Welded vinyl, slip resistant.
- e. Gym: Rubber athletic flooring. (Mondo)
- f. See districts standards document.

8. Vertical Circulation:

- a. Stairs:
 - Main (feature) Stair - Channel stringers with 7" x 11" with glu-lam treads and painted custom perforated metal railings.

 - Secondary Stairs - pre-engineered steel structure with concrete filled steel pan treads and painted custom metal railings. Wood stairs from 2nd floor to mechanical mezzanine.
- b. Elevator: Hydraulic passenger elevator
 - o Basis of Design: Thyssen Krupp; Endura

9. Interior Walls:

- a. Non-Bearing Stud Walls:
- b. Bearing & Shear Walls: Wood stud walls, see structural.

10. Rated Wall Assemblies:

- a. Elevator: 1-Hr Rated Walls. C-H style metal stud wall on Front wall only.
- b. Elevator Equipment Room: 1-Hr Rated Walls with 60-minute rated door.
- c. Area separation wall: 2-hr Rated with 90 min doors on mag hold opens.

11. Interior Wall Finishes:

- a. Painted Gypsum Board: At all framed stud walls unless specifically noted for a special finish.
- b. Corner guards: Stainless Steel, locate at all traffic areas. Wainscot height.
- c. Vinyl Wall Covering (VWC): Assume 1 wall at each classroom
- d. Tackable Cork Surface: Assume 12' of TCS outside of each classroom in corridor.
- e. Ceramic Tile Wainscots: Assume 6 feet tall at all restrooms and drinking fountain areas.
- f. Wainscot:
 - o MDF Wainscot (painted): 36"- 42" high at corridors . Provide 8' high wainscot at Multipurpose Room and Gym. Full height at stairs and landing. Wainscot applied over gypsum wallboard.
 - o Vinyl Wall Panel Wainscot: 5' high used at Health Room. Use In Pro, Palladium as BOD.
 - o Gym wall pads 8' wide at hoops
 - o Climbing wall at gym
- g. F-sorb acoustical wall panels at gym, multipurpose room and music room. Subject to change based on the acoustical engineer's report.

12. Interior Ceiling Finishes:

- a. Exposed Ceilings:
 - o Construction: Painted plywood roof & floor sheathing; painted joists, conduit, ducts, sprinkler pipes etc.; Suspended 2" F-sorb acoustical baffles at Gym, Multipurpose and open to below two-story lobby spaces.
- b. Wood Ceilings:
 - o At feature areas: Use linear wood Armstrong or site built with F-sorb acoustic panel layer w/ access panel to match.
- c. Suspended 2'x4' Acoustical Panel Ceilings:

- Kitchen: Panels to be scrubbable.
- d. Specialty Acoustic Ceilings: Mix of absorptive, reflective, pyramid diffusers, and other type tiles in 2x2 grid. Use at music room.
13. Furnishings:
- a. Cabinets:
 - Plastic laminate faced commercial grade casework typical. Provide power at drawer face where hoods occur.
 - b. Countertops:
 - Plastic Laminate faced countertops.
 - Solid surface countertops at reception, Library Circulation and student bathrooms.
14. Specialties:
- a. Roller shades at all windows, sidelights and doors
 - b. magnetic marker boards at all locations with marker board
 - c. tack boards or Forbo Tackable surface
 - d. fire extinguishers w/ cabinets
 - e. toilet partitions, stainless steel toilet accessories, and other specialties as appropriate.
 - f. Acoustical Wall Panels: Assume 1" & 2" panels depending on the acoustic report.
 - g. Ceiling Acoustic Panels: 2" EPS on entire ceiling of Gym and Multipurpose adhered to underside of roof sheathing.
 - h. Lockers: Provide at staff lounge, main custodian & kitchen
15. Equipment:
- a. Residential Appliances: Washer & Dryer, Dishwasher, refrigerator/ freezer, range w/ hood, microwave as noted on drawings.
 - b. Commercial Appliances: lockable refrigerator and ice maker at Nurse's room. Detailed kitchen equipment will be provided at design development phase.
16. Display cases in Lobby and Library and 2nd floor landing
17. Signage:
- a. Dimensional 36" H Exterior Building mounted or canopy mounted signage. School name TBD.
 - b. Dimensional 12"H Exterior Building Address Signage
 - c. Exterior Readerboard signage: Assume dual Sided located near Main Site Entry near property line w/ concrete base & dimensional lettering
 - d. Building room signage at each room. Room signage to include school logo
 - e. Welcome Sign: 30 languages saying "Welcome" in (30) 4" tall acrylic dimensional letter signage, pin mounted stand-offs to wall
 - f. Vinyl Environmental Graphics signage 400 sf each comprising (8) graphic signs
 - g. Multipurpose Signage: (2) 20'x10' vinyl graphic.

- i. Assume dimensional letter signage at key rooms; library, gym, commons, kitchen, large bathrooms, admin.

Sustainability: The building will be design to the 2021 Washington State Energy Code.

The District is considering SCAP funding, if this approach is taken the design team will design the building to meet the WSSP (Washington Sustainable Schools Protocol).

ENUMCLAW ELEMENTARY #6

STRUCTURAL PD / VALIDATION PHASE ASSUMPTIONS

INTRODUCTION

The PD/Validation phase design assumptions, as described herein, generally summarizes the design intent and best assumptions of materials and systems to be included in Korsmo's Validation cost estimate for the **Enumclaw Elementary #6** School. These assumptions are made based on District Standards and the information the Design team has to date but are subject to change as we received more information and feedback from the District and/or confirm against Master Plan Design Guidelines subjected to the site.

D. STRUCTURAL

Ten Trails Elementary School will be a two-story wood frame building founded on conventional shallow concrete foundations. The roof and floor framing will consist of a combination of plywood web i-joists and open web wood and metal joists supported by wood stud bearing walls and glulam beams where necessary. Plywood decking will be used on roofs and floors, with concrete topping on the second floor. Mezzanines will be provided primarily over the corridors and select rooms where additional space is needed. The ground floor will be a concrete slab on grade.

Design Criteria:

1. All methods, materials and workmanship shall conform to the 2021 International Building Code. Design shall be determined for ASCE 7-16 Minimum Design Loads for Building and Other Structures. Loads are as follows:
 - a. Risk Category: III
 - b. Live Loads
 - i. Roof snow load: 25 psf minimum, Ground Snow Load = 25 psf per the Building Department
 - ii. Mechanical Attic Live Load: 40 psf
 - iii. Library Live Load: 60 psf at reading rooms and 150 psf at library stacks
 - iv. Classroom Live Load: 40 psf (+15psf partition)
 - v. Corridors: 80 psf
 - vi. Stairs: 100 psf
 - c. Wind: 130 mph, Exposure B per the Building Department
 - d. Seismic: $S_s = 1.18g$ and $S_1 = 0.40g$
 - e. Foundation = 3,000 psf per the soils report by GeoEngineers.
 - f. The roof will be designed for an additional 5 psf for future solar panels at selected locations.
 - g. Building Seismic Response Factor
 - i. Main Building: $R=6.5$ (light wood studs with plywood shear walls)
 - ii. Detached Covered Play: $R=2.5$ (Steel Cantilevered Columns)

Structural Framing:

1. Foundation
 - a. Conventional concrete spread footings and continuous footings. Footings will bear 18" minimum below finish grade and will be 18" minimum wide by 11" deep at exterior walls and selected interior bearing walls.
 - b. Four inch concrete slab on grade floors will be 6x6 W1.4xW1.4 welded wire fabric or fibrous reinforcement (1.5lbs per cubic yard). At exposed slabs, the slab would be provided #4 at 14" on center each way and will have admixtures to control cracking.
 - c. At elevators provide 4-ft. deep pit with 12-in. thick concrete slabs and 8-in. concrete walls.

2. Wall Framing

- a. Typical Framing: Studs to be 2x6 studs at 16" on center typically for wall heights less than 15'-0". Taller walls will require LVL studs and deeper sections to accommodate strength and service requirements. Larger studs are typically required at gable end conditions and high volume spaces such as entries, library, and the gymnasium. Exterior walls can be 2x8 in lieu of 2x6 studs if desired to accommodate more insulation.
- b. Sound walls will likely be staggered studs to dampen acoustical transmission through the walls.
- c. Exterior walls and selected interior shear walls will be sheathed with 15/32" Structural 1 plywood sheathing.
- d. Brick Veneer: Dur-o-wall anchors will be tied into the veneer at 16" on center horizontally and 24" on center vertically.
- e. Typical Interior Non-bearing Wall Framing: 22 gage non-bearing metal studs at 24" on center. Slip-track connections at the top of walls will be provided.
- f. Columns: Columns will either be glulam wood columns or steel columns where needed to support the roof beams.
- g. Folding Partition Wall Support:
 - i. Option 1: wood glulam beam with wood columns each end.
 - ii. Option 2: Steel wide flange beam with steel columns each end.
- h. Elevator shafts will be constructed with wood studs at 16" on center.
 - i. C-H studs will be used for shaft liners.
 - ii. Steel hoist beam with glulam safety beam spanning the elevator shaft near the roof structure.

3. Mezzanine Framing

- a. Floor Sheathing: 23/32" tongue and groove plywood Structural 1 plywood sheathing, except where noted.
- b. Mezzanine floor framing: 2x wood joists or wood I-joists at 16" on center supported by glulam beams or wood walls.

4. Roof Framing

- a. Typical Roof Framing:
 - i. Roof Sheathing: 19/32" or 23/32" Tongue and Groove Structural 1 plywood sheathing, except where noted.
 - ii. Roof framing: Wood I-joists at 24" or 32" on center respectively supported by glulam beams or wood walls except where noted.
 - iii. Wood trusses could potentially be used in lieu of wood I-joists. Additional considerations will need to be considered concerning the insulation and vapor barrier.
- b. Gym Roof Framing:
 - i. Roof Sheathing: 19/32" or 23/32" Tongue and Groove Structural 1 plywood sheathing, except where noted.
 - ii. Roof framing: Wood I-joists at 24" or 32" on center respectively supported by glulam beams or wood walls except where noted.
 - iii. Alternative framing at the roof
 - 1. Roof Sheathing: 20 Gage 1-1/2" Type B Metal Deck. The roof decking would be acoustical metal deck or fully perforated.
 - 2. Open web steel bar joists at 8' o.c. bearing on wood stud walls.

5. Covered Play Shed

- a. Roof Sheathing: 20 Gage 1-1/2" Type B Metal Deck.

- b. Framing: Steel hollow structural steel (HSS) beams at 8'-0" on center that will be supported by HSS girders and steel columns cantilevered from spread footing foundations.
- c. Screen Walls: along one side of the structure, CMU walls will form a ball wall. These walls will be solid grouted and will be 12' feet tall above finish grade.
- d. Alternative Roof Framing could be wood I-joists or wood open web joists at 24" o.c. with 19/32" T&G Sheathing. Also, masonry shear walls can be used to support the roof.

Lateral Resisting System

1. Main Building: Plywood sheathed floors and roofs are resisted by plywood sheathed walls. Overturning of the building is resisted by the dead weight of the structure and sliding is resisted by passive earth pressure and friction between the foundations and supporting soils. Where needed, holdown anchors will be provided. At exterior walls, the anchors will be embedded in the concrete stem walls. At interior locations, a spread footing will be provided to allow the anchors to be set prior to the placement of the slabs and thickened footings.
2. Covered play: Metal decking transfers the horizontal forces to cantilevered steel columns that resist the load through bending. Overturning of the building is resisted by the dead weight of the structure and sliding is resisted by passive earth pressure and friction between the foundations and supporting soils.

ENUMCLAW ELEMENTARY #6

MECHANICAL PD / VALIDATION PHASE ASSUMPTIONS

INTRODUCTION

The PD/Validation phase design assumptions, as described herein, generally summarizes the design intent and best assumptions of materials and systems to be included in Korsmo's Validation cost estimate for the **Enumclaw Elementary #6** School. These assumptions are made based on District Standards and the information the Design team has to date but are subject to change as we received more information and feedback from the District and/or confirm against Master Plan Design Guidelines subjected to the site.

F. MECHANICAL

DESIGN INTENT:

The mechanical system design shall be a balanced concept that meets energy efficiency design targets while also adequately addressing other equally important operational features and project goals including but not limited to maintenance, budget, life cycle, occupant comfort, indoor air quality, and improved acoustics.

APPLICABLE CODES AND STANDARDS:

The mechanical design shall meet, but not be limited to, the following codes:

- 2021 International Building Code (IBC)
- 2021 International Mechanical Code (IMC)
- 2021 International Fuel Gas Code (IFGC)
- 2021 International Fire Code (IFC)
- 2021 Uniform Plumbing Code (UPC)
- 2021 Washington State Energy Code (WSEC)
- National Fire Protection Association (NFPA)

The mechanical design shall meet, but not be limited to, the following standards:

- ASHRAE Standard 52.1 – Gravimetric and Dust Spot Procedures for Testing Air-Cleaning Devices Used in General Ventilation for Removing Particulate Matter
- ASHRAE Standard 55 – Thermal Comfort
- ASHRAE Standard 62.1 – Ventilation for Acceptable Indoor Air Quality
- ASHRAE Standard 90.1 – Energy Standard for Buildings Except Low Rise Residential
- SMACNA – Sheet Metal & Air Conditioning Contractors
- WSSP – Washington State Sustainable School Protocol

DESIGN CRITERIA:

Outdoor Design Temperatures

Design Season	Temperature
Outdoor Winter DB	26.5°F*
Outdoor Summer DB	86.8°F*

*values taken from ASHRAE for Renton, WA

BUILDING ENVELOPE:

Building envelope is recommended to meet or exceed 2021 WA State Energy Code prescriptive requirements.

PLUMBING SYSTEMS:

1. **Utilities:** The mechanical systems will be connected to site water and sewer designed by the civil engineer. Connection will be at 5'-0" outside of the building.
2. **Water Service:** The main building water service will be provided in the first floor mech room. The service riser and backflow preventers will be located in this space and will separately serve the domestic cold-water systems and domestic hot water systems. Water piping services throughout the building shall be type L copper with press, solder or brazed joints for piping 2-1/2" and larger, and PEX tube with PEX tube fittings and compression joints or type L copper with press, soldered or brazed joints for piping 2" and smaller. Below grade piping at the service entrance shall be brazed type K copper. Piping services will be adequately isolated to provide ease of maintenance. Backflow prevention will be centrally located to the greatest extent possible.
3. **Booster Pumps:** It is assumed that booster pumps will not be required, but this will need to be evaluated once more is known about the building location and available pressure.
4. **Irrigation:** The water service for landscape irrigation will not enter the building and is covered under the Landscape consultant's scope of work.
5. **Domestic Hot Water System:** An air-to-water heat pump water heater shall be located in an service yard adjacent to the mechanical room located on the first floor and is the primary source of heating to serve fixtures. Electric, tank type domestic hot water heater provides back up water heating. All water heaters shall be designed with hot water recirculation piping and pumps to keep hot water available at fixtures.
6. **Plumbing Fixtures:** All plumbing fixtures will be selected for use in vandal resistant applications in conformance with ESD Standards.
7. **Sanitary Waste and Vent System:** A sanitary waste and vent system will be installed to serve all fixtures within the building. Aboveground soil and waste piping shall be solid wall PVC pipe with PVC socket fittings and solvent-cemented joints. Underground soil, waste, and all vent piping shall be cast iron piping with no hub fittings. Specialty sanitary waste and vent system components will include a grease interceptor for the kitchen prior to connection to the main building sanitary sewer system.
8. **Storm Drainage Piping:** No roof drains or internal rain leaders are assumed on project. Gutters and downspouts are by others.
9. **Natural Gas System:** No natural gas will be provided.

HEATING, VENTILATING AND AIR CONDITIONING SYSTEM:

1. **Ventilation:** Ventilation systems serving each area of facility are as follows.
 - a. **Classrooms, Library, Music Platform, Kitchen & Offices:** Dedicated outdoor air systems shall serve zones via overhead diffusers. Central variable volume air handling units (Daikin proposed basis of design) will be supplied with an air-to-air fixed plate type heat recovery core to temper ventilation air with building exhaust air. VAV terminal units will be provided at each zone to modulate airflow demand and close ventilation air dampers when spaces are unoccupied. CO2 sensors will be provided for demand control ventilation and the ventilation system will interface to occupancy sensors to disable ventilation when the spaces are unoccupied. DOAS is provided in lieu of economizer cooling, and toilet room exhaust is returned through DOAS unit to recover heat.
 - b. **Gym & Commons:** High-efficiency single zone air handling units shall provide ventilation as well as heating, cooling to each space. Central variable volume air handling units (Daikin proposed basis of design) will be supplied supply fans, split system heat pumps, electric supplemental heat, and economizer. Air shall be supplied with exposed ductwork and overhead air diffusers. Air shall be returned by low wall heavy-duty grilles. CO2 sensors will be provided for demand control ventilation.
 - c. **Filters:** MERV 13 final filters with MERV 8 pre-filters on both outside air and MERV 8 on return.
 - d. **Duct routing:** Return air will be fully ducted and ensure no mixing of air between spaces, not plenum type.
2. **Heating and Cooling:**

- a. Classrooms, Library, Music Platform, Kitchen & Offices: The main source for heating and cooling serving dedicated zones is via a variable refrigerant flow (VRF) system (Daikin proposed basis of design). This system utilizes air source heat pumps, located on grade, to provide high or low temperature refrigerant to fan coils. Ducted fan coil units and branch selectors shall be located in mechanical attics. Cassettes serving offices shall be located within the zone served.
 - b. Commons / Gym: Indoor air handling units with split system heat pumps with supply fans and economizer capabilities will provide heating and cooling as well as ventilation to each space (Daikin proposed basis of design). Units will be located in a mechanical attic adjacent to the spaces served.
3. Exhaust Systems: Dedicated outdoor air system HVAC unit relief/exhaust fans will handle exhaust air for toilet rooms. Dedicated exhaust fans will serve the health room, custodial rooms, workroom and specialty exhaust needs such as at the kitchen hood, dishwasher, and any specialist space requirements (i.e. copier, laminator, etc.). Exhaust fans will also be provided to handle heat gain from electrical closets and mechanical spaces as required. Fans will be direct drive type with speed controller.
 4. Ductwork: Ductwork system shall be galvanized sheet metal throughout and installed per SMACNA standards based on specified pressure classification. Ductwork shall generally be sized at 1500 fpm for medium pressure and 1100 fpm for low pressure.
 5. MDF, IDF, and Elevator Machine Rooms: Cooling will be provided by split system air conditioning units.
 6. Freeze Protection: Unit heaters will be provided in vestibules and mechanical rooms as required to freeze protect the spaces.

BUILDING AUTOMATION SYSTEM (BAS):

The mechanical systems in the building will be controlled and monitored by a direct digital energy management control system with BACnet interface and web-based capability. In addition to controlling the mechanical systems, the controls will be capable of monitoring and controlling other systems in the building such as irrigation, energy metering and lighting controls.

Systems Initially Considered but Removed After Meeting with ESD

Decentralized water-to-air heat pumps and DOAS – ROM cost varies depending on central plant, could be anywhere between \$106-130/sf

Individual water-to-air heat pumps providing heating and cooling at each zone.

- Pros: No recirculation of air to adjacent zones, simple controls, low refrigerant, 2-pipe system with full mechanical cooling.
- Cons: Likely more mechanical rooms space required unless utilizing heat pump closets or above ceilings, zone level maintenance for fans, filters and compressors, parallel duct system.
- Building Impacts- Plant room space required (700 SF - 1000 SF), penthouse along corridor containing heat pumps with larger areas for DOAS units or equipment located above classroom ceilings or in closets.

High Efficiency VAV – ROM cost will vary depending on heating/cooling solution, could be anywhere between \$100-125/sf

Central variable volume air handling units located in mechanical attic spaces would provide primary air to terminal units located above the ceiling of zones served.

- Pros: Eliminates separate DOAS system requirement and parallel ducts, familiar system to district, no fans or filters at the zone level, centralized mechanical cooling.
- Cons: Mixing of air between zones, larger central air handling units and larger centralized distributed ductwork to coordinate through interstitial space, increased controls system complexity, new code required setbacks that could result in occupant temperature complaints.
- Building Impacts- Larger centralized attics and distributed ductwork, plant room space required (700 SF – 1000 SF) or packaged rooftop units.

Systems Not Considered

The following system options have not been initially analyzed for comparison above and could be revisited if the stakeholder group is interested.

- Packaged rooftop air source heat pumps with DOAS
 - Requires a rooftop heat pump for each space so large quantity of rooftop equipment. Requires relatively flat roofs.
- Heating water convectors
 - Requires supplemental cooling source that could otherwise serve space heating needs and occupies a small portion of the space at the exterior wall of occupied zones. Also, considered but not selected on Black Diamond ES.
- Radiant slabs
 - Higher cost heating option requiring supplemental cooling sources that could otherwise also serve as the space heating need. Typically, only considered to match existing conditions.
- Active chilled beams
 - This could be a replacement for fan coil units for any of the systems listed above on the zone level, but would be much higher cost. Also, considered but not selected on Black Diamond ES.
- Displacement Ventilation
 - Now that energy code only allows for tempering of air from DOAS this is not a cost-effective system to be considered for K-12 projects requiring additional mechanical air conditioning which trigger additional systems (i.e. chilled sails). Also, considered but not selected on Black Diamond ES.
- Gas Furnaces with DX cooling
 - In our opinion, doesn't make sense to consider this option for a new construction facility over packaged air source heat pumps due to energy code impacts and clean building act legislation.

ENUMCLAW ELEMENTARY #6 ELECTRICAL / TELECOM PD / VALIDATION PHASE ASSUMPTIONS

INTRODUCTION

The PD/Validation phase design assumptions, as described herein, generally summarizes the design intent and best assumptions of materials and systems to be included in Korsmo’s Validation cost estimate for the **Enumclaw Elementary #6** School. These assumptions are made based on District Standards and the information the Design team has to date but are subject to change as we received more information and feedback from the District and/or confirm against Master Plan Design Guidelines subjected to the site.

Target Value Design

Div 26	System	Target	Means of Achieving Target
	Site Electrical - Utilities + Lighting	\$4/SF	
	Site Electrical - EV Charging	\$1/SF	
	Building - Electrical	\$48/SF	
	Building - Generator	\$3/SF	
	Building - PV	\$3/SF	
Div 26	Total	\$59/SF	
Div 27	System	Target	Means of Achieving Target
	Building/Site - Telecommunications	\$10/SF	
	Building - Classroom AV	\$2.5/SF	
	Building - Performance AV (Gym, MP, Library, etc.)	\$3.5/SF	
	Building - Music Room Sound	\$0.50/SF	
	Building - IP Intercom/Clock	\$2/SF	
Div 27	Total	\$18.5/SF	
Div 28	System	Target	Means of Achieving Target
	Building/Site - IP Security Video	\$3/SF	
	Building - Access Control	\$1/SF	
	Building - Intrusion Detection	\$0.50/SF	
	Building - Rescue Assistance	\$0.1/SF	
	Building - ERCES	\$1.5/SF	

	Building - Fire Alarm	\$2.65/SF	
Div 28	Total	\$8.75/SF	

G. ELECTRICAL

The electrical design will incorporate systems which will be low-maintenance and have a long-life span. Systems and components will be flexible and suitable for the educational spaces they serve. Care will be taken throughout the design process to ensure that the systems specified do not limit the use of the facility. Spare capacity will be provided to allow the building to accommodate growth into the future.

1. Design References:

- a. WAC 296-46B: Electrical Safety Standards, Administration and Installation
- b. 2021 Washington State Nonresidential Energy Code
- c. 2023 Washington Sustainable Schools Protocol
- d. 2023 National Electrical Code
- e. 2021 International Building Code with Washington State Amendments
- f. 2021 International Fire Code with Washington State Amendments
- g. Illuminating Engineering Society of North America (IESNA), Lighting Handbook
- h. NFPA 72; National Fire Alarm Code
- i. Puget Sound Energy (PSE) Construction Standards
- j. City of Black Diamond Municipal Code

2. Energy Code Requirements:

- a. Controlled receptacles shall be provided within offices, work rooms, and conference rooms and shall be controlled globally by the lighting control system via plug load controllers. Receptacles shall be split-wired duplex (white), except at teacher’s desks in classrooms where there will be a single uncontrolled duplex (white) and single controlled duplex (green) in the same box. Controlled receptacles will be controlled via vacancy sensors only no overrides.
- b. Local lighting controls shall be installed within each space.
- c. Lights located within daylight zones require individual controls OR daylight or occupancy sensing controls.
- d. Automatic lighting controls are required to shut off exterior lighting when daylight is present and satisfies lighting needs.
- e. Automatic lighting controls are required to have a time clock capable of shutting off exterior lighting.
- f. Automatic lighting controls are required to shut off interior building lighting, except where automatic shutoff endangers occupant safety or security.
- g. Spaces with occupancy sensors shall have a manual switch except for corridors, stairways, restrooms, lobbies, and where manual-on operation endangers occupants.
- h. Lighting controls shall be commissioned.
- i. Energy metering is required for all new buildings with gross conditioned floor area over 25,000 SF. Metering required covers electrical sources, lighting, mechanical, electric vehicle charging, plug loads, and process loads.
- j. On-site renewable energy is required at 0.5 W/sf of gross conditioned floor area, in addition the project will potentially include additional to address required C406 points for on-site renewable energy. This is likely to be addressed by a roof-mounted on-site photovoltaic power generation system. See forthcoming PV section for additional information.
- k. The building will be required to comply with C406 Efficiency Packages. On-Site Renewable Energy and Reduced Lighting Power Density are all elements included on this project. Enhanced Lighting Controls will be evaluated through project budget validation.

3. Power Utility Service:

- a. The new Ten Trails ES facility will be served at 480Y/277 Volts, 3 phase, 4 wire from PSE. A new underground primary service will be routed to a new utility transformer. The transformer will be located as close as practical to the service entrance switchboard. The secondary side of the transformer will be considered the utility point of service. An underground service entrance will be provided between the utility transformer and main switchboard in the main electrical room to serve the building load.
- b. The utility service will be derived from an existing utility junction box along the school's frontage at SE Dogwood Street. Per PSE's standards conduit and vaults on the primary side of the service point shall be furnished by the utility and installed by the contractor. Primary conductors will be installed by the utility. Trenching, compaction, and backfill will be the contractor's responsibility. Secondary conduit and conductors will be provided by the contractor.

4. EV Charging System:

- a. The project will not include staff designated parking. For Group E occupancies, the WAC requires one of the two following compliance methods be followed.
 - 1 of 200 total parking spaces rounded up to the next whole number be Level 2 EV Supply Equipment (EVSE) and EV-Ready. Additional requirements state that at least one parking space for EVSE and EV Ready shall be accessible.
 - 10% parking staff designated spaces to be EVSE, 10% of staff designated parking spaces to be EV-Ready (full circuit including terminations), and 10% of staff designated parking spaces to be EV-Capable (raceway only).

Classification	EVSE (Lvl 2)	EV Ready	EV Capable
Conduit	CFCI	CFCI	CFCI
Wire	CFCI	CFCI	N/A
Equipment	OFCI	OFCI	N/A
Quantity (Parking Stalls)	2	2	2
kW (Calculated)	16.7 kW	16.7 kW	16.7 kW

5. Frontage Improvements: No electrical frontage improvements are anticipated as a part of this project.

6. Power Distribution: Schneider Electric preferred, Eaton or Siemens are allowed.

- a. The service voltage will be 480Y/277 Volts wye, 3 phase, 4 wire. The anticipated service size for the project is 3,000 Amp bus with 2,000A service entrance feeders. The 3,000A bus is to support future electrification as required by the energy code for the fossil fuel compliance pathway.
- b. Service calculations includes provisions for building lighting, mechanical equipment, miscellaneous power loads, as well as (2) future double portables. A minimum 20% circuit breaker provisions will be provided in all switchboards and 20% spare capacity and 20% space provisions at panelboards to allow for future growth.
- c. A service entrance switchboard will be provided in the Main Electrical Room. The new switchboard will include a fixed-mounted main insulated case circuit breaker, fixed-mounted molded case circuit breakers for feeders, surge protection, and electronic metering for the main. Copper bussing will be provided. Branch electrical rooms will house panelboards for lighting and general power loads. Panelboards will be located within mechanical spaces dedicated to the mechanical system.
- d. Large electrical loads and motors sized at 3/4 HP and larger will be served at 480 Volts, 3 phase. To enhance power quality, the electrical distribution system will be segregated by load type as much as practical. Separate panelboards will be provided for lighting, mechanical equipment, and power loads.
- e. Panelboards will have bolt-on circuit breakers and copper bus. Transformers will be energy efficient dry-type, 480 Volts primary to 208Y/120 Volt secondary and copper or aluminum

windings. Circuit breakers will be utilized for overcurrent protection throughout the facility. Electronic trip units will be utilized for 480 Volt circuit breakers 600 Amps and larger. All equipment will be fully rated for the available fault current; series-rated devices will not be utilized. Door within Door panelboard enclosures.

- f. Photovoltaic (PV) Power Generation: The PV system will be comprised of a non-ballasted array mounted to standing seam metal roof or composite shingle roof.
- g. C411 + C406.5 is the baseline for the project to maximize C406 points.

GSF: 70,000	WSEC C411	WSEC C411 + C406.5 Max	Building Max (Unknown at Current Phase)
kW (total)	35	72	TBD
MWH Annual (est)	TBD	TBD	TBD
PV AC Ampacity (Equipment Sizing)	53A @ 125%	109A @ 125%	TBD @ 125%
EUI Offset (Unknown at Project Validation)	TBD	TBD	TBD
Main Service Bus Size w/ 2,000A main	3,000A*	3,000A*	TBD

*Sized for future electrification

7. Wiring Methods:

- a. Feeders and branch circuits will utilize copper conductors with 600 Volt THWN/THHN insulation, aluminum conductors 100A and greater will be allowed for feeders. Conductor size shall be #12 AWG minimum. Conductors will be sized to limit voltage drop to 1.5% in feeders and 3% in branch circuits. The use of metal clad cable will be permitted for branch circuit installations within room served where rooms have accessible ceilings or unfinished spaces that are open to structure.
- b. Feeders and branch circuits shall be installed in raceway either below slab or overhead. Galvanized rigid steel conduit shall be used for feeders and branch circuits where exposed to physical damage - including all exterior locations. Otherwise, electrical metallic tubing with set-screw fittings shall be used throughout.
- c. 3/4"C minimum conduit size with set screw fittings except where fittings serve exterior devices provide compression raintight type fittings.
- d. Underground Raceways: PVC elbows allowed for bends 45 degrees and greater except for service entrance conduits.

8. Wiring Devices:

- a. Wiring devices will be specification grade with stainless steel cover plates. Controlled receptacle configuration is described in the energy code portion of the BOD.
- b. Modular wiring devices are acceptable.

9. Power Monitoring:

- a. Power monitoring devices will be provided at the service entrance switchboard and downstream branch panels to separately monitor lighting, mechanical power, plug loads, and renewable power generation systems. The power monitoring equipment will incorporate microprocessor based electronic metering to monitor kW, kWh, Amps per phase, Volts, demand kW, harmonics and power factor. Integral metering installed within switchboards and panelboards is allowed.

10. Surge Protection:

- a. Surge Protective Devices (SPDs) will be provided at the service entrance switchboard to protect from utility switching transients and other outside disturbances. In addition, SPDs will be provided at several panelboards serving lighting, telecom loads, and power loads.

11. Emergency / Standby Power:

- a. An emergency/standby generator will not be provided for this facility, preliminarily sized at 156.25 kVA/ 125 kW. Loads supported from the generator shall include. Provide 48 hour tank at full load with remote fuel monitoring. Cummins Onan sole sourced.
 - Egress exit lighting
 - Telecom rooms
 - Fire Alarm, Security, Access Control
 - Freezer and refrigerator in Kitchen
 - Select plug loads in admin and nurses office
 - Boilers, associated domestic pumps, electric heat in boiler room & heat trace on piping

12. Grounding System:

- a. The electrical system will be grounded in accordance with the NEC. The grounding electrode system will consist of ground rods, a concrete-encased electrode, structural steel and underground metallic water piping.

13. Lighting System:

- a. Goal is to exceed the energy code requirements by at least 20% for the lighting systems in accordance with C406.2.3, while meeting the functional and visibility requirements for the learning environment.
- b. Pole mounted lighting shall be provided for all new parking and drive areas, building-mounted lighting shall be used where practical to achieve light levels in alignment with IES recommendations.
- c. The multipurpose and stage area will include DMX controlled border lights and stage lighting with control panel located at stage left of the proscenium opening.

14. Lighting and Receptacle Control System:

- a. A lighting control system will be provided for the building utilizing stand-alone room controllers either above accessible ceiling or centralized in electrical rooms. A hybrid wireless lighting control system with Luminaire Level Lighting Control (LLLC) shall be considered basis of design, Wattstopper+.
- b. Controlled receptacles shall be provided within offices, work rooms, and conference rooms and shall be controlled by local vacancy sensors.
- c. Exterior light fixtures will include integral sensors where possible.
- d. DDC integration requirements to be confirmed in forthcoming meetings with the Owner.

15. Fire Alarm System:

- a. The building fire alarm system will be a standalone intelligent, software-controlled addressable fire alarm and detection system capable of voice communications. Notifier by Red Hawk Fire Protection or Simplex.
- b. It will consist of a fire alarm control panel located in the main electrical room on the first floor, a DMP Cellular dialer with IP backup for signaling a remote central station and a remote annunciator located at the fire department response point.
- c. Building fire alarm wiring will be installed within a raceway system where concealed in walls, in finished areas where exposed to structure, and in areas with inaccessible ceilings. Open cabling shall be allowed above accessible ceiling spaces and in unfinished areas where exposed to structure.
- d. Smoke detection will be limited to code minimum coverage.
- e. The fire alarm system will interface with and control auxiliary equipment including fire doors, fan starters for shutdown and fire/smoke dampers where required.

16. Summary of Budget Options

- a. PV System decrease based on mechanical C406 from 72 kW to 62 kW.
- b. Remove Luminaire Level Lighting Control

- c. Provide 0-10V stage lighting
- d. Aluminum bussing on gear
- e. Swap recessed lighting to LED Edge Lit Flat Panel
- f. Betterment: Provide phase loss protection at all panelboards via MCB.

ENERGY CODE DESIGN CRITERIA

Design Criteria to meet or exceed Energy Code

LIGHTING CONTROLS		
automatic control	areas	requirements
Occupancy Sensor Control	Corridors Restrooms Entry Vestibules	Automatic On
Occupancy Sensor Control	Offices Breakrooms Classrooms	Manual On
Time Clock Control		Owner to provide hours of operations. Time clock to be astronomical time clock.
Daylighting Control		Open loop photo sensors to be used to maintain minimum light levels indicated in room requirements.
Manual Control	Electrical/Mechanical Rooms	Safety concerns require rooms to be manual control only
Exterior Lighting Controls	Pathway	Owner to provide hours of operations. Time clock to be astronomical time clock.
Exterior Lighting Controls	Parking lot	Owner to provide hours of operations. Time clock to be astronomical time clock.
Exterior Lighting Controls	Building-Mounted	Owner to provide hours of operations. Time clock to be astronomical time clock.
ENERGY EFFICIENCY		
options	requirement	comments
Reduce Interior Lighting	C406.2.3.1	Lighting power density to be 20% better than code.
Photovoltaic System	C406.2.5	Can use for up to 68 of 103 C406 points.

TABLE C406.2(2) EFFICIENCY MEASURE CREDITS	
Preliminary Selected Measures	Credits Achieved
4. Improve heating efficiency	15
10. 20% reduced lighting power (note d)	32
14. Renewable energy	68
18. High efficiency service water heating, gas-fired	11
Total Credits Achieved:	126
Project Required Credits	103

TEN TRAILS ELEMENTARY SCHOOL ROOM DESIGN CRITERIA - POWER

	WIRING & CIRCUITING		RECEPTACLES			COMMENTS
	CIRCUITING	WIRING METHOD	NORMAL/ CONTROLLED	FLOOR BOX/POKE THRU	CONTROLLED RECEPTACLES	
Offices	2 circuits per 3 offices	MC Cable	Split-wired	No	Control receptacles via plug load controllers	Select devices to be powered from generator.
Classrooms	3 circuits	MC Cable	Split-wired except for teacher's desk. Teacher's desk Double Duplex (green/white) in same box	No	Control receptacles via plug load controllers	
Conference Rooms	2-3 circuits	MC Cable	Split-wired	Yes, quantity per NEC requirements	Control receptacles via plug load controllers	
Gymnasium / Cafeteria	Minimum three circuits	Conduit + Wire	N/A	No	N/A	Additional circuits required for AV. All AV circuits on the same phase
Library	Minimum six circuits	Conduit + Wire	N/A	No	N/A	Additional circuits required for AV. All AV circuits on the same phase
Breakroom	Minimum six circuits	MC Cable	Split-wired Above counter mounted receptacles to allow for adequate power for convenience and appliances	No	Control receptacles via plug load controllers	Provide receptacles behind each piece of equipment, including microwave, coffee maker, fridge, etc.

TEN TRAILS ELEMENTARY SCHOOL ROOM DESIGN CRITERIA - LIGHTING

	LIGHT FIXTURES		POWER AND CONTROL			COMMENTS
	AMBIENT LIGHTING	TASK LIGHTING	POWER DENSITY	FOOT CANDLE LEVELS	MANUAL CONTROL	
Offices	Columbia LCAT, 2x2	None	0.5 watts/sf	30 fc	On/Off control switch with dimming	Vacancy
Classrooms	Columbia LCAT, 2x4	None	0.35 watts/sf	40 fc	On/Off control switch with dimming. Tunable lighting in (2) classrooms	Vacancy, tunable controls in SPED
Conference Rooms	Columbia LCAT, 2x2	None	0.5 watts/sf	30 fc	On/Off control switch with dimming	Vacancy
Gymnasium	LED High Bay	None	0.48 watts/sf	40 fc	On/Off control switch with dimming	Vacancy
Cafeteria/ Multipurpose	Direct/Indirect Pendant	None	0.75 watts/sf	30 fc	On/Off control switch with dimming	Vacancy
Library	Direct/Indirect Pendant	None	0.75 watts/sf	40 fc	On/Off control switch	Vacancy
Circulation - Classroom	Recessed linear fixtures	None	0.5 watts/sf	20 fc	Remote Override Switches	Combination Timeclock/Occ Sensor
Circulation – Main Entry	Direct/Indirect Pendant	None	0.75 watts/sf	20 fc	Remote Override Switches	Combination Timeclock/Occ Sensor

TEN TRAILS ELEMENTARY SCHOOL LOAD CALCULATION (FOSSIL FUEL COMPLIANCE PATH)

Electrical Load Calculation - Service Entrance

Hargis Engineers, Inc.

By: Taylor VanderKley

Status of Design: Project Validation

Revision Date: 01/27/26

Project Name: Ten Trails ES
Project Number: 26006

Project Area Summary

Ten Trails ES 70,000 square feet (sf)
Future Portables 4,000 sf
BuildingTotal 74,000 sf

Exterior Parking Area Summary

Parking 10,000 square feet (sf)
Exterior Total 10,000 sf

Connected Load

NEC Calculated Load

Lighting

Ten Trails ES	70,000 sf	*	0.55 VA/sf =	38.5 kVA		
Future Portables	4,000 sf	*	0.50 VA/sf =	2.0 kVA		
Parking & Courtyard	10,000 sf	*	0.50 VA/sf =	5.0 kVA		
Exterior Building	1000 lf	*	5.00 VA/lf =	5.0 kVA		
Subtotal				<u>50.5 kVA</u>	*	125% = 63.1 kVA

Receptacles - General Use

Ten Trails ES	70,000 sf	*	1.25 VA/sf =	87.5 kVA		
Future Portables	4,000 sf	*	3.50 VA/sf =	14.0 kVA		
Subtotal				101.5 kVA	*	(**) = 55.8 kVA

** (50% for >10 kVA)

Receptacles - Computers / Equipment

Ten Trails ES	70,000 sf	*	1.75 VA/sf =	122.5 kVA		
Future Portables	4,000 sf	*	18.00 VA/sf =	72.0 kVA		
Subtotal				194.5 kVA	*	100% = 194.5 kVA

Food Service

Food Service	1 un	*	80.00 kVA	<u>80.0 kVA</u>		
Subtotal				80.0 kVA	*	65% = 52.00 kVA

Mechanical Equipment

Ten Trails ES	70,000 sf	*	10.0 VA/sf =	<u>700.0 kVA</u>		
				700.0 kVA	*	100% = 700.00 kVA

Elevators

Elevator #1	1 un	*	40 hp =	43.2 kVA		
Subtotal				43.2 kVA	*	100% = 43.2 kVA

Level 2 Electric Vehicle Charging (WAC 51-50-0429, Effective July 1, 2023)

% of spaces @100%	6 un	*	19.2 kVA =	115.2 kVA	*	125% = 144.0 kVA
-------------------	------	---	------------	-----------	---	------------------

Subtotal - Load Summary 1,252.6 kVA

Contingency	5%	62.6 kVA
Spare Capacity	10%	<u>131.5 kVA</u>

Total - Load Summary

1,446.8 kVA

Amps at	480 Volts, 3 phase, 4 wire	1,740.2 Amps
---------	----------------------------	--------------

Service Size	2000 Amps
---------------------	------------------

TEN TRAILS ELEMENTARY SCHOOL LOAD CALCULATION (ELECTRIFICATION READY)

Electrical Load Calculation - Service Entrance

Hargis Engineers, Inc.

By: Taylor VanderKley
 Status of Design: Project Validation
 Revision Date: 01/27/26

Project Name: Ten Trails ES
 Project Number: 26006

Project Area Summary

Ten Trails ES	70,000	square feet (sf)
Future Portables	4,000	sf
BuildingTotal	74,000	sf

Exterior Parking Area Summary

Parking	10,000	square feet (sf)
Exterior Total	10,000	sf

Lighting	Connected Load	NEC Calculated Load
-----------------	-----------------------	----------------------------

Ten Trails ES	70,000	sf	*	0.55 VA/sf =	<u>38.5</u>	kVA	
Future Portables	4,000	sf	*	0.50 VA/sf =	2.0	kVA	
Parking & Courtyard	10,000	sf	*	0.50 VA/sf =	5.0	kVA	
Exterior Building	1000	lf	*	5.00 VA/lf =	5.0	kVA	
Subtotal					<u>50.5</u>	kVA	* 125% = 63.1 kVA

Receptacles - General Use

Ten Trails ES	70,000	sf	*	1.25 VA/sf =	87.5	kVA	
Future Portables	4,000	sf	*	3.50 VA/sf =	14.0	kVA	
Subtotal					<u>101.5</u>	kVA	* (**) = 55.8 kVA **(50% for >10 kVA)

Receptacles - Computers / Equipment

Ten Trails ES	70,000	sf	*	1.75 VA/sf =	122.5	kVA	
Future Portables	4,000	sf	*	18.00 VA/sf =	72.0	kVA	
Subtotal					<u>194.5</u>	kVA	* 100% = 194.5 kVA

Food Service

Food Service	1	un	*	80.00 kVA	<u>80.0</u>	kVA	
Subtotal					<u>80.0</u>	kVA	* 65% = 52.00 kVA

Mechanical Equipment

Ten Trails ES	70,000	sf	*	23.0 VA/sf =	<u>1,610.0</u>	kVA	
					<u>1,610.0</u>	kVA	* 100% = 1610.00 kVA

Elevators

Elevator #1	1	un	*	40 hp =	43.2	kVA	
Subtotal					<u>43.2</u>	kVA	* 100% = 43.2 kVA

Level 2 Electric Vehicle Charging (WAC 51-50-0429, Effective July 1, 2023)

100% of spaces @100%	6	un	*	19.2 kVA =	115.2	kVA	* 125% = 144.0 kVA
----------------------	---	----	---	------------	-------	-----	--------------------

Subtotal - Load Summary 2,162.6 kVA

Contingency	5%						108.1 kVA
Spare Capacity	10%						<u>227.1 kVA</u>

Total - Load Summary 2,497.8 kVA

Amps at 480 Volts, 3 phase, 4 wire 3,004.4 Amps

Service Size	3000 Amps
---------------------	------------------

H. TELECOMMUNICATIONS AND ELECTRONIC SECURITY SYSTEMS

1. Design References:
 - a. National Electrical Code
 - b. International Building Code with Washington State Amendments
 - c. International Fire Code with Washington State Amendments
 - d. NFPA 72; National Fire Alarm Code
 - e. ANSI/TIA-568-C.0: Generic Telecommunications Cabling for Customer Premises
 - f. ANSI/TIA-568-C.1: Commercial Building Telecommunications Cabling
 - g. ANSI/TIA-568-C.2: Balanced Twisted-Pair Telecommunications Cabling and Components
 - h. ANSI/TIA-568-C.3: Optical Fiber Cabling Components
 - i. ANSI/TIA-569-D: Commercial Building Standard for Telecommunications Pathways and Spaces
 - j. ANSI/TIA-606-B: The Administration Standard for the Telecommunications Infrastructure of Commercial Building
 - k. ANSI/TIA-J-STD-607-B: Commercial Building Grounding (Earthing) and Bonding Requirements for Telecommunications
 - l. ANSI/TIA/EIA-758-B: Customer Owned Outside Plant Telecommunications Cabling
 - m. ANSI/TIA-862-A: Structured Cabling Infrastructure for Intelligent Building Systems
 - n. ANSI/BICSI 001-2009: Information Transport Systems Design Standard for K-12 Educational Institutions
 - o. ANSI/NECA/BICSI 568-2006, Standard for Installing Commercial Building Telecommunications Cabling
 - p. BICSI AV Design Reference Manual
 - q. BICSI Electronic Safety and Security Design Reference Manual
 - r. BICSI Information Technology Systems Installation Methods Manual
 - s. BICSI Outside Plant Design Reference Manual
 - t. BICSI Telecommunications Distribution Methods Manual
 - u. BICSI Wireless Design Reference Manual
2. Telecommunications General:
 - a. The telecommunications system will be a structured cabling system to support Wide Area Network (WAN) and Local Area Network (LAN) transport of voice, data, wireless and streaming video applications. The structured cabling system shall enable the transport of data, telephony, audio visual, security, building automation, and other Internet Protocol (IP) applications to be converged onto a common cabling and network infrastructure. Networking equipment such as servers, Ethernet switches, routers, network software, computers, and phones shall be provided by the Owner.
3. Telecommunication Room and Spaces:
 - a. The Equipment/Demarc Room (ER) will be a dedicated space designed for the termination of service provider outside plan conduits and circuit handoff, security panels and fire alarm panels. The ER will be separate from the Main Distribution Frame (MDF) The ER shall provide space and infrastructure for the installation, configuration and administration of mission critical systems equipment. The space shall be a minimum of 9 feet x 9 feet. The ER will facilitate the terminating hardware for service providers cabling, equipment, and WAN connections. The service entrance facilities will consist of a minimum of (3)4" conduits for the service provider(s), and (1)4" conduit for Owner use.
 - b. Main Distribution Frame:

- MDF will be designed for the termination of horizontal station cabling, backbone cabling and demarcation extension cabling. Dedicated electrical power receptacles will be specified for each rack. which serves as the central cross-connection facility in the hierarchical star backbone topology and provides a location for connecting network equipment to the telecommunications cabling infrastructure.
- The MDF will be equipped with fire retardant plywood backboard, EIA standard (1) 19" 4-post equipment rack with 19" 2-post rack as required. The equipment racks will be equipped with vertical cable management panels, a rack mount fiber cabinet for fiber backbone cabling, and Ethernet network equipment. Overhead ladder rack along the perimeter of the room and over top of the equipment racks to support the installation, and maintenance of the cabling. The MDF room will be a minimum of 10 feet x 12 feet.
- c. Intermediate Distribution Frame (IDF):
 - The IDF rooms serve as the cross-connect between the horizontal cabling serving a given area of the building and the backbone infrastructure connecting the MDF. The IDF rooms will be equipped with fire retardant plywood backboard, EIA standard (2+) 19" 2-post equipment racks. The equipment racks will contain a rack mount fiber cabinet for fiber backbone cabling, and Ethernet network equipment, racks will not require vertical or horizontal cable management panels. Overhead ladder rack along the perimeter of the room and over top of the equipment racks to support the installation, and maintenance of the cabling. The typical size of an IDF room will be a minimum of 10'-feet x 10'-feet for serving a single floor or 10'-feet x 14'-feet for serving multiple floors.
- d. Grounding and Bonding:
 - Each IDF will have a Telecommunications Grounding Busbar (TGB) to provide grounding and bonding to the equipment located in the space. The TGB, located in the IDF's, will be bonded to the Telecommunications Main Grounding Busbar (TMGB), located in the MDF room on the first floor, with the Telecommunications Bonding Backbone (TBB). The TMGB will be bonded to the building electrical service grounding electrode and to the building steel with a minimum of 3/0 bonding conductor.
- e. Power and Environmental:
 - The Telecommunications Rooms (TR) will be a secured space equipped with a dedicated environmental control system with dedicated thermostat to monitor and maintain acceptable temperature and humidity levels on a 24 hours-per-day, 365 days-per-year basis.
 - Dedicated non-switched AC power receptacles will be provided to each equipment rack and equipment panel with 120V/20A convenience duplex outlets will be placed on each wall. The power receptacles will be on power panels dedicated to technology computing loads and the panels will be equipped with transient voltage surge suppression.
 - UPS and PDU will be Owner Furnished, Owner Installed.
- 4. Structured Cabling Infrastructure:
 - a. The topology of the structured cabling infrastructure will be a hierarchical star with optical fiber backbone cabling installed between the IDF rooms and the MDF and horizontal cabling from the workstation devices to a MDF and/or IDF room. Optical fiber and copper cabling will be plenum-rated where required by code.
 - b. Backbone Cabling (Corning fiber):
 - The optical fiber backbone cabling will consist of singlemode optical fiber cabling. The optical cabling will support legacy optical fiber Ethernet applications, current 10GB Ethernet and future 40GB and 100GB applications. The optical fiber cabling will be terminated, mounted to LC adapter panels and installed in rack mounted optical fiber cabinets for connections to the servers or switches.
 - c. Horizontal Cabling (Belden, Leviton, Ortronics, or CommScope):
 - The horizontal cabling from each workstation device and Wireless Access Point (WAP) will route directly to a Telecommunications Room, maintaining a maximum length no greater than 90 meters between terminations and service loops. Splicing and transition points shall be prohibited throughout the infrastructure. The horizontal including wireless AP cables installed from each telecommunications outlet to the MDF or IDF will be 100 ohm, 4-pair, (as defined by ANSI/TIA - 568-C Standard) Augmented Category 6A unshielded twisted pair (UTP) cabling.
 - Horizontal cabling will terminate at the telecommunications outlet in a telecommunications device consisting of a Category 6A, 8-position 8-conductor modular jack. The device will

typically be installed in flush mount faceplate containing one or more telecommunications devices.

- At the MDF or IDF room the horizontal and wireless cable will terminate on a rack mounted Category 6A modular 48-port patch panels. The patch panel shall consist of 8-position, 8-conductor modules with 110 IDC connections on the back of the patch panel. The patch panels will be mounted in EIA standard 19" racks located in the MDF/IDF.
- The administrative offices, conference rooms, and support areas will include telecommunications outlets with quantities of devices based on the programming requirements of the spaces.
- A typical classroom will have telecommunication outlets; 3-port device at the teacher's desk, 2-port device above counter (near sink), 2-port device above ceiling for WAP and 4-ports to support the video projector, IP clock, audio enhancement system and IP speaker.
- Telecommunication devices will be specified to support mechanical and electrical systems, and specialty low-voltage systems including, but limited to intrusion detection, access control, intercom and clock, digital signage, audio visual, and other building management systems.

5. Telecommunications Pathways:

- a. Building pathways will be designed in compliance with ANSI/TIA-569-D Commercial Building Standard for Telecommunications Pathways and Spaces.

- b. Horizontal Pathways:

- Telecommunications devices will consist of a flush mount 4-11/16" x 4-11/16" x 2-1/8" recessed outlet box with a single gang mud-ring and faceplate and a minimum 1-inch conduit stubbed to the accessible ceiling space.
- The primary pathways for routing cabling to telecommunications rooms will consist of open cabling pathways via j-hooks above the accessible ceiling in corridors.
- Conduit pathways will be utilized in areas without accessible ceilings or where the spaces are open to structure. The conduit pathway shall be designed such that no section of conduit shall be longer than 100 feet between pull points and the pathway will not contain more than two 90-degree bends between pull points. For conduits with an internal diameter of 2 inches or less, the inside radius of a bend in conduit shall be at least 6 times the internal diameter. For conduits with an internal diameter of more than 2 inches, the inside radius of a bend in conduit shall be at least 10 times the internal diameter. Conduits will be sized based on the fill specifications identified in the ANSI/TIA-569-D standard. Conduit pathways entering the MDF/IDF room shall contain waterfalls to support the cabling transition from the conduit to the ladder rack. Pathways requiring fire stopping and for acoustical means shall be provided with fire pillows.

- c. Site Pathways

- The underground telecommunications site pathways will include Maintenance Holes (MH) and Hand Holes (HH) to facilitate the installation of OSP cabling within the conduits. Maintenance holes will have minimum inside dimensions of 2 feet in length by 3 feet in width by 3 feet in height. Maintenance holes will be pre-cast concrete construction with a removable lid that permits internal access via ladder or rungs. Maintenance holes shall be equipped with corrosion-resistant pulling irons and cable racks, grounding provisions, and a sump for drainage. Maintenance holes will be installed on a gravel base of sufficient depth to allow for drainage and stability. Where maintenance holes are installed in roadways or parking lots will be specified with a cover capable of supporting the traffic's weight.
- All conduit routing will enter and exit each maintenance hole from the end walls as possible and will not include more than two sweeps between pull points. New conduits will be installed in the bottom-most accessible positions in the new maintenance holes. Conduits entering the sidewalls are prohibited. A minimum of 30" backfill will be provided from the top of the highest potential current or future conduit duct to grade. Conduits shall be equipped with mule tape rated at 1,200 lbs. pulling tension and labeled at both ends.
- OSP conduits shall be sloped towards vaults to prevent water infiltration into the building. Outside plant underground conduits penetrating the slab and building foundation of each new building will be PVC coated rigid galvanized steel for the protection of the cabling. A marker tape will be buried 12" below grade.

6. Wireless Lan (WLAN) System:

- a. The wireless LAN system shall be provided and configured by the Owner. The installation of the WAP devices will be Owner-Furnished, Contractor-Installed (OFCL). Cabling will be provided throughout the building and property for site wide wireless coverage.

7. Performance AV System:

- a. The performance audio visual (AV) system will be a complete public address system for pick-up, and amplified playback of music, voice, video and other AV program material in the Multipurpose and Gymnasium. The AV system will consist of front-fired and centered-fired loudspeakers and a single AV equipment rack with a remote touch panel for control. The touch panel will be in a lockable panel to avoid unwanted user access.
- b. Audio-Visual Devices:
 - The video projector screen will be front projection and sized bases on viewing distances and is specified by the Architect. The video projector will be mounted in a scissor lift; the installation method will require further coordination with the owner/ architect
 - AV inputs containing, HDMI, audio aux, and wired microphones will be in both spaces in a lockable panel to avoid unwanted user access. Additional audio inputs will be located on the platform/ music room for the connection of the music room sound cart.
 - The permanent rack will house a digital sound processor, video matrix switcher, wireless microphone system, assistive listening system, playback equipment, and wireless remote connections. The system will have hard-wired inputs for microphones, audio, and HDMI video in various locations based on programming requirements. The AV input plates will allow users to show presentations from a laptop, DVD/Blu-ray and other computing devices to project the content over the video projector or display and loudspeakers.
- c. System Control:
 - The system will be controlled via a touch panel located in the Multipurpose and Gymnasium. It can be turned on, volume set, source selection without having to access the equipment. The system communications shall be primarily over Ethernet or RS232.

8. Performance Sound System:

- a. The performance sound system will be a high-fidelity wide frequency bandwidth and wide dynamic range system for recording and distribution of live and recorded audio content in the Music Room. The sound system will consist of front-fired powered speakers and mobile equipment rack.
- b. The equipment rack will house a digital sound processor (DSP), 12-channel mixer, assistive listening system, wireless microphone system, and playback equipment. The system will have hard-wired outputs for the speakers.

9. Room Based Audio Visual System (Epson projector, Front Row Unity):

- a. The Audio Visual (AV) System will distribute audio and video signaling within each classroom. The system will consist of interactive video projector (OFCL), AV input plate at the teacher's desk and video projector, audio enhancement amplifier with (4) speakers, wireless microphones, and cabling.
- b. The video signal will be displayed on an AV whiteboard designed for a video projector; AV whiteboard will be OFCL. An AV input plate allows the connection of audio and video sources such as computers and document cameras.
- c. The teachers input plate will include connectors for (2) HDMI, USB-B (interactive connectivity) and stereo audio input. The system shall provide transport from audio and video sources to the video projector using HDMI cabling. Audio enhancement input plate will include a faceplate with a grommeted pass-through. Audio cabling from the video projector to the audio enhancement amplifier/ speakers shall be 18-gauge unshielded twisted-pair cabling.
- d. The audio enhancement system will provide voice amplification using Radio Frequency (RF) wireless pendant microphones with a drop-in charger base for the microphones.

10. Intercom and Clocks (Algo speakers, American Time clocks):

- a. The intercom and clocks will be an Internet Protocol (IP) network compatible application that transports packet audio over the telecommunications structured cabling system. The system will provide overhead paging, and emergency voice notifications using IP speakers.

- b. The system will consist of IP speakers and IP clocks, IP exterior speakers, and IP gateway controller supported by the Owners' phone system. IP speakers (interior/exterior) and IP gateway will be Owner Furnished, Contractor Installed (OFCI).
- c. The software (phone system) for configuring and administering the system will be provided and programmed by the Owner.
- d. The IP clocks will have a 4" high, 4-digit LED display. The IP clocks will be synchronized over the network using the Network Time Protocol (NTP).
- e. Classrooms will be equipped with an IP speaker and IP clock device. The speaker and clock will be interconnected to the Category 6A UTP horizontal cabling using a female modular 8-position, 8-conductor jack. The speaker and clock will be powered by Owner-provided IEEE 802.3af compliant Power-Over-Ethernet (PoE) switches.

11. Electronic Security Systems:

- a. The security systems will be integrated to support the safety and security of students, staff, and building.

12. Security Pathways:

- a. Building pathways will be designed in compliance with ANSI/TIA-569-D Commercial Building Standard for Telecommunications Pathways and Spaces.
- b. Horizontal:
 - Pathways for security devices will consist of a flush mount 4" x 4" x 2-1/8" recessed back box with typically a single gang mud-ring and a minimum 1-inch conduit stubbed up above the accessible ceiling space.
 - The primary pathways for routing cabling to the panels will consist of open cabling pathways via j-hooks above the accessible ceiling.
 - Conduit pathways will be utilized in areas without accessible ceilings or where the spaces are open to structure. The conduit pathway shall be designed such that no section of conduit shall be longer than 100 feet between pull points and the pathway will not contain more than two 90-degree bends between pull points. For conduits with an internal diameter of 2 inches or less, the inside radius of a bend in conduit shall be at least 6 times the internal diameter. For conduits with an internal diameter of more than 2 inches, the inside radius of a bend in conduit shall be at least 10 times the internal diameter. Conduits will be sized based on the fill specifications identified in the ANSI/TIA-569-D standard.

13. Access Control System (Lenel OnGuard, 2N Verso):

- a. The design will include electronic access-controlled doors at various locations to permit entry and to restricted interior spaces or the building after hours and to support a building-wide modified and full Lockdown. The parent pickup/drop off will have an exterior strobe to notify them of lockdown. Access control and door hardware power supply will be provided by Division 28 and located in demarc/electrical rooms.
- b. The system will have lockdown buttons and card readers for event changes located in the reception area and principal's office.
- c. The main entrance shall have an IP intercom door entry station for visitors to communicate and gain access to the building during school hours. The reception desk shall have an answering unit with stand to receive calls and unlock the door.
- d. System Functionality:
 - The system will include proximity-based high frequency "smart" card readers at specified door, with control modules and power supplies centrally located.
 - The system will be integrated with the intrusion detection system. When the building is armed the primary card reader LED light shall be red. The primary card reader located at the main entry and kitchen/receiving shall be active and other exterior readers shall be disabled. The primary card readers shall contain a PIN pad and require dual authentication for disarming and unlocking the building.
 - To gain access when the building is locked (intrusion detection disarmed), a user will present a valid credential (card/fob) in range of the proximity reader, which will release the electronic

access-controlled door hardware. The card reader LED light shall be amber in color. When the building is disarmed and doors are unlocked, the card reader LED light shall be green.

- The exterior electronic access-controlled doors will be controlled either by time clock, by direct control at the control panel, or using a web-based client to allow entry during scheduled and non-scheduled times. Access control system will be integrated with ADA auto operators and the elevator (call buttons).

14. Intrusion Detection System (Bosch):

- a. The design will include reliable intrusion detection and transmitting an intrusion alarm condition to the Owner's monitoring agency (Washington Alarm). The intrusion detection system will include a control panel, keypads, motion sensors, magnetic door position switches, cabling, and all other necessary equipment. The intrusion detection system will monitor exterior doors, interior areas of the building primarily through the corridors and larger ground level spaces.
- b. System Functionality:
 - Magnetic door position switches will be installed on all exterior doors to monitor the status of the building perimeter. Motion sensors will be dual technology with passive infrared and microwave motion sensors surface mounted on walls and ceilings.
 - Keypad for arming/disarming will be located at the main entry and kitchen/receiving. The system shall be integrated with the access control system for limiting access to the building when the system is armed, see Access Control System above for function when integrated.
 - The intrusion detection system will monitor high/low temps on the kitchen walk-in fridge/freezer, generator startup, and low generator fuel status.
 - Monitoring: The intrusion detection system will be monitored constantly via cellular communicator with Ethernet for owner interface.

15. Security Video System (Milestone Xprotect Corporate w/ Axis cameras):

- a. The security video system will be provided with dual-lens and four-lens IP cameras. Category 6A unshielded twisted pair (UTP) and multimode optical fiber structured cabling system will be provided to support the cameras. Cameras requiring optical fiber cabling will include a NEMA 3R equipment enclosure with 120V power. The enclosure will house cable terminations, PoE injectors and media converters. The design will include camera coverage of exterior activities around the buildings, and on site out to the perimeter fence/ vehicle gates. The exterior cameras will be building mounted (on corners where possible) and on parking lot light poles.
 - Viewing Monitor will be placed in reception area for general viewing of security cameras by front office staff.

16. Rescue Assistance System:

- a. The rescue assistance communication system will provide two-way communication between elevator landings and a base station located at the Fire Alarm Annunciator Panel or Central Control Point location as approved by the fire department. The call box locations shall be at each elevator landing on an accessible floor that is one or more stories above or below the story of exit. The call box shall include both audible and visible signals as well as appropriate signage. The system shall meet the International Building Code requirements for two-way communication and will include a base station, call boxes, power supplies, system wiring and ancillary devices. The base station shall be provided with an IP communicator.

17. Emergency Responder Communication Enhancement System:

- a. The emergency radio system will consist of a donor antenna, coverage antennas, coax cable, connectors, splitters, combiners, couplers, and bi-directional amplifiers (BDA). The emergency radio system shall provide two-way radio coverage for the Public Safety Networks (PSN) on all frequencies currently being used. A minimal signal level of -95dBm shall be received within the building and a minimum signal strength of -100dBm shall be received by the agency's radio system when transmitted from within the building throughout 95% of all areas on each floor of the building or as required by the AHJ.

PRELIMINARY

technology systems matrix

H A R G I S

1201 third avenue, ste 600
seattle, washington 98101
206.448.3376

www.hargis.biz

PROJECT NAME ESD Ten Trails ES BY David Bultez
PROJECT NO. 26006 DATE January 27, 2026
PROJECT PHASE Pre-design VERSION v02

system id	component id	description	contractor furnished	owner furnished	owner furnished
			contractor installed	contractor installed	owner installed
			(CFCI)	(OFCI)	(OFOI)
1	.00	271100 - Telecommunications Distribution System			
1	.01	District WAN optical fiber right-of-ways and cabling			X
1	.02	OSP site pathways to property line for utilities	X		
1	.03	Device conduit rough-in	X		
1	.04	Cable tray and/or j-hook pathways	X		
1	.05	Copper and fiber patch cords			X
1	.06	Category 6A cabling	X		
1	.07	Singlemode optical fiber backbone cabling	X		
1	.08	Optical fiber cabling (supporting IP video security cameras)	X		
1	.09	Equipment racks and enclosures	X		
1	.10	Ladder rack for telecommunications rooms	X		
1	.11	Power receptacles for telecommunications rooms	X		
1	.12	UPS equipment for telecommunications rooms			X
1	.13	HVAC cooling equipment for telecommunications rooms	X		
1	.14	Grounding and bonding infrastructure for telecommunications rooms	X		

Notes: Copper - Belden, Fiber - Leviton/Corning, UPS - Eaton 2KVA, MDF - (1) 4-post rack, others 2-post racks

2	.00	274100 - Classroom Audio Visual System			
2	.01	Device conduit rough-in	X		
2	.02	Interactive ultra-short throw LCD video projector		X	
2	.03	Whiteboard for video projector		X	
2	.04	Interactive finger touch module		X	
2	.05	Flat panel displays & mounts		X	
2	.06	Video projector mounts		X	
2	.07	Document cameras		X	
2	.08	Chromebook charger/ cart		X	
2	.09	HDMI, USB-B and audio input devices and cabling		X	
2	.10	Audio enhancement speakers		X	
2	.11	Wireless microphone, base charger and IR sensor		X	
2	.12	Assistive listening kit (1 per school)	X		

Notes: VP - Epson BrightLink 770fi, AE - Front Row UNITY w/Classlight & 4-speakers

PRELIMINARY

technology systems matrix

H A R G I S

1201 third avenue, ste 600
seattle, washington 98101
206.448.3376

www.hargis.biz

PROJECT NAME	ESD Ten Trails ES	BY	David Bultez
PROJECT NO.	26006	DATE	January 27, 2026
PROJECT PHASE	Pre-design	VERSION	v02

system id	component id	description	contractor furnished	owner furnished	owner furnished
			contractor installed	contractor installed	owner installed
			(CFCI)	(OFCI)	(OFOI)
10	.00	283173 - Emergency Responder Communications Enhancement System (DAS)			
10	.01	Distribution pathway rough-in	X		
10	.02	Donor antenna and roof penetration	X		
10	.03	Distribution antennas and cabling	X		
10	.04	Amplifier, equipment and programming	X		

Notes: Code based system.

11	.00	Reader Board Connectivity (included in Section 271100)			
11	.01	Outside plant pathways to reader board	X		
11	.02	Optical fiber cabling and connectivity	X		
12	.00	Telephone System			
12	.01	Telephone devices (handsets)			X
12	.02	Telephone servers			X
12	.03	Telephone system programming			X
13	.00	Network System			
13	.01	PC workstations and monitors			X
13	.02	Wireless access point devices		X	
13	.03	Network programming and QOS scheduling			X
13	.04	Network servers, licensing and programming			X
13	.05	Ethernet switches (PoE and non-PoE)			X

Coversheet

Resolution 1167-Recommendation of Award of Progressive Design-Build Phase 1 Services

Section: IV. RESOLUTIONS
Item: D. Resolution 1167-Recommendation of Award of Progressive Design-Build Phase 1 Services
Purpose: Vote
Submitted by:
Related Material: Resolution 1167-Recommendation of Award of Progressive Design-Build Phase 1 Services.pdf



ENUMCLAW SCHOOL DISTRICT No. 216

Resolution #1167

RECOMMENDATION OF AWARD OF PROGRESSIVE DESIGN-BUILD PHASE 1 SERVICES

A RESOLUTION of the Board of Directors recommending award of a Progressive Design-Build (PDB) Phase 1 Design & Preconstruction services agreement pursuant to RCW 39.10 for the ESD Elementary No. 6 (J.J. Smith N/L) project.

WHEREAS, the District and Korsmo Construction have completed the PDB Validation Phase; and

WHEREAS, the Board further finds that the PDB Validation Phase has been completed and that proceeding to Phase 1 (Design and Preconstruction) is in the best interest of the District.

NOW, THEREFORE BE IT RESOLVED: that, for the purposes of compliance with applicable procurement requirements, the Board of Directors of Enumclaw School District No. 216 hereby recommends award of the PDB Phase 1 Design and Preconstruction services agreement for the ESD Elementary No. 6 (J.J. Smith N/L) project to Korsmo Construction as follows:

Phase 1 Services Not-to-Exceed.....\$5,697,737
Funding Source: Land Transaction Funds

Dated this 16th day of March, 2026, at a regular meeting of the Board of Directors, Enumclaw School District, King County, Washington, at regularly scheduled and duly called public meeting in accordance with the law.

***ENUMCLAW SCHOOL DISTRICT NO. 216
BOARD OF DIRECTORS***

Tyson Gamblin, President

Paul Fisher, Vice President

Tara Cochran

Scott Mason

Ben Stouffer

Attest:

Secretary to the Board

Coversheet

Policies - First Reading

Section: V. ADMINISTRATION/BUSINESS
Item: A. Policies - First Reading
Purpose: FYI
Submitted by:
Related Material: Board Policy Memo First Reading 03.16.26.pdf
2106-Program Compliance.pdf
2108-Learning Assitance Program.pdf
5011-Sexual Harassment of District Staff Prohibited.pdf
5010-Nondiscrimination and Affirmative Action.pdf



TO: Board of Directors

FR: Jill Burnes

DATE: March 16, 2026

RE: Policy Updates

This month, I am bringing four policies for first reading and information.

Information Policies:

Policy Number	Policy Title	Overview of Changes
2106	Program Compliance	Revisions made to update the nondiscrimination statement and include protected classes in Washington.
2108	Learning Assistance Program	Policy edits were made to reflect the expiration of the Washington State <i>State of Emergency</i> Proclamation 20-05.
5010	Nondiscrimination and Affirmative Action (proposed new title of Discrimination-Free Workplace)	WSSDA has retitled this policy to <i>Discrimination-Free Workplace</i> to better distinguish between this policy relating to staff and other like named policies for discrimination. Other revisions include a sentence that reminds districts of the obligation under WAC 392-190-0592 instead of importing the language into the policy.
5011	Sexual Harassment of District Staff	Revisions made to update the nondiscrimination statement and include protected classes in Washington.



INSTRUCTION

Program Compliance

Annually, on or before October 1, the superintendent will determine if the district is in compliance with the following program requirements:

- A. Appropriate measures are taken to safeguard all student and school district permanent records against loss or damage;
- B. Provision is made for the supervision of instructional practices and procedures;
- C. Current basic instructional materials are available for required courses of study;
- D. A program of guidance, counseling and testing services is maintained for students in all grades offered by the school district;
- E. A learning resources program is maintained;
- F. The physical facilities of each building are adequate and appropriate for the educational program offered;
- G. There is adequate provision for the health and safety of all students within the custody of the school district;
- H. A current policy statement pertaining to the administration and operation of the school district is available online or in each building's administrative office including, but not limited to, policies governing the school building and classroom visitation rights of non-students;
- I. The district is in compliance with the statutes which prohibit unequal treatment of individuals on the basis of race, **ethnicity**, sex, creed, color, **national origin**, sexual orientation, **gender expression, gender identity, homelessness, immigration or citizenship status, the presence of any sensory, mental, or physical disability, neurodivergence** or the use of a trained guide dog or service animal, ~~by a person with a disability and national origin~~ religion, and honorably discharged veteran **or military status** in activities supported by common schools and which require equal access to Boy Scouts of America and other designated youth groups;

- J. Within each school, the school principal has determined that appropriate student discipline is established and enforced. The school principal has conferred with the certificated employees in the school building in order to develop and/or review building disciplinary standards and the uniform enforcement of those standards;
- K. Written high school graduation requirements and rules have been adopted by the school district Board of Directors; and
- L. Equivalence among schools in teachers, administrators and auxiliary personnel and equivalence in the provision of curriculum materials and supplies among schools who receive Title 1 funds.

Cross References:	Board Policy	1310	Policy Adoption, Manuals and Administrative Procedures
		2020	Curriculum Development and Adoption of Instructional Materials
		2090	Program Evaluation
		2104	Federal and/or State Funded Special Instructional Programs
		2140	Guidance and Counseling
		2410	High School Graduation Requirements
		3210	Nondiscrimination
		3231	Student Records
		3410	Student Health
		4001	Public Information Program
		4040	Public Access to District Records
		5240	Evaluation of Staff
		6800	Operation and Maintenance of District Facilities

Adoption Date: December 19, 1988
 Updated: March 16, 1998
 Updated: October 18, 2004
 Updated: March, 2012



INSTRUCTION

Learning Assistance Program

The district will implement a learning assistance program designed to enhance educational opportunities for students enrolled in kindergarten through twelfth grade who are not meeting academic standards by providing supplemental instruction and services to those students. "Students who are not meeting academic standards" means students with the greatest academic deficits in basic skills as identified by statewide, school, or district assessments or other performance measurement tools.

~~Students Affected by COVID-19 Pandemic~~

~~Until the expiration or termination of Proclamation 20-05 declaring a state of emergency for all counties in Washington due to COVID-19 or until September 1, 2025 — whichever is later — the district will budget and expend learning assistance program funds to identify and address the academic and nonacademic needs of students resulting from and exacerbated by the COVID-19 pandemic.~~

Washington Integrated Student Supports Protocol

The district will budget and expend learning assistance program funds using the framework of the Washington integrated student supports protocol, established under RCW 28A.300.139.

The district may use up to 15% of its learning assistance program allocation to deliver academic, nonacademic, and social-emotional supports and services to students through partnerships with community-based or other out-of-school organizations in accordance with RCW 28A.300.139.

If the district enters into an agreement with a community partner in accordance with RCW 28A.300.139, the agreement must do the following:

- A. Specify that learning assistance program funds may be used only to provide direct supports and services to students;
- B. Clearly identify the academic, non-academic, or social-emotional supports and services that will be made available to students by the community partner and how

those supports and services align to the needs of the students as identified in the student-level needs assessment required by RCW 28A.300.139; and

- C. Identify the in-school supports that will be reinforced by the supports and services provided by the community partner to promote student progress towards meeting academic standards.

Coordination with Other Programs

The district may coordinate federal, state, and local programs in order to serve the maximum number of students who are below grade level in basic skills. Students receiving assistance in another special needs program may also be served in the learning assistance program if they meet student eligibility and selection requirements.

Annual Report to OSPI

The district will submit an annual report on September 30th to the Office of Superintendent of Public Instruction detailing the following:

- A. The amount of academic growth gained by students participating in the learning assistance program;
- B. The number of students who gain at least one year of academic growth;
- C. The specific practices, activities, and programs used by each school building that received learning assistance funds;
- D. The percentage of learning assistance program funding used to engage community partners, the number of students receiving direct supports and services from those community partners, and the types of supports and services that are being provided; and
- E. The number of students served by the learning assistance program during the school year who were able to exit the program because student academic growth resulted in meeting the academic standard for grade level.

Cross References:	Board Policy	6100	Revenues from Local, State and Federal Sources
		2161	Special Education and Related Services for Eligible Students
		2180	Parent Involvement
		4130	Title 1, Parent and family engagement

Legal References:	Chapter 392-162	WAC Special Program – Remediation Assistance
	Chapter 28A.165.010	RCW Learning Assistance Program

- Adoption Date: December 19, 1988
- Updated: March 16, 1998
- Updated: September, 2005
- Updated: February, 2018
- Updated: June, 2021



PERSONNEL

Sexual Harassment of District Staff Prohibited

The district is committed to a positive and productive working environment free from discrimination, including sexual harassment. This commitment extends to all employees and other persons involved in academic, educational, extracurricular, athletic, and other programs or activities of the school, whether that program or activity is in a school facility, on school transportation, or at a class training held elsewhere.

Definitions

For purposes of this policy, sexual harassment means unwelcome conduct or communication of a sexual nature. Sexual harassment can occur student to adult, adult to adult or can be carried out by a group of students or adults and will be investigated by the district even if the alleged harasser is not a part of the school staff or student body. The district prohibits sexual harassment of district employees by other students, employees or third parties involved in school district activities.

The term “sexual harassment” is defined by the regulations implementing the federal law Title IX of the Education Amendments Act of 1972 at 34 C.F.R & 106.30.

Under federal and state law, the term “sexual harassment” may includes:

- acts of sexual violence;
- unwelcome sexual or gender-directed conduct or communications that interferes with an individual’s employment performance or creates an intimidating, hostile, or offensive environment;
- unwelcome sexual advances;
- unwelcome requests for sexual favors;
- sexual demands when submission is a stated or implied condition of obtaining a work opportunity or other benefit;
- sexual demands where submission or rejection is a factor in a work or other school-related decision affecting an individual.

A “hostile environment” for an employee is created where the unwanted conduct is sufficiently severe or pervasive to create a work environment that a reasonable person would consider intimidation, hostile, or abusive.

Investigation and Response

If the district knows, or reasonably should know, that sexual harassment has created a hostile environment, the district will promptly investigate to determine what occurred and will take appropriate steps to resolve the situation. If an investigation reveals that sexual harassment

has created a hostile environment, the district will take prompt and effective steps reasonably calculated to end the sexual harassment, eliminate the hostile environment, prevent its **occurrence recurrence** and, as appropriate, remedy its effects. The district will take prompt, equitable and remedial action within its authority every time ~~on a~~ reports, complaints and grievances alleging sexual harassment that comes to the attention of the district, either formally or informally.

Allegations of criminal misconduct will be reported to law enforcement and suspected child abuse will be reported to law enforcement or Child Protective Services. Regardless of whether the misconduct is reported to law enforcement, school staff will promptly investigate to determine what occurred and take appropriate steps to resolve the situation to the extent that such investigation does not interfere with an on-going criminal investigation. A criminal investigation does not relieve the district of its independent obligation to investigate and resolve sexual harassment.

Engaging in sexual harassment will result in appropriate discipline or other appropriate sanctions against offending staff or ~~other~~ third parties involved in school district activities. Anyone else who engages in sexual harassment on school property or at school activities will have their access to school property and activities restricted, as appropriate.

Retaliation and False Allegations

Retaliation against any person who makes or is a witness in a sexual harassment complaint is prohibited and will result in appropriate discipline. The district will take appropriate actions to protect involved persons from retaliation.

It is a violation of this policy to knowingly report false allegations of sexual harassment. Persons found to knowingly report or corroborate false allegations will be subject to appropriate discipline.

Staff Responsibilities

The superintendent will develop and implement formal and informal procedures for receiving, investigating and resolving complaints or reports of sexual harassment. The procedures will include reasonable and prompt timelines and delineate staff responsibilities under this policy.

Any school employee who witnesses sexual harassment or receives a report, informal complaint, or written complaint about sexual harassment is responsible for informing the district's Title IX or Civil Rights Compliance Coordinator. All staff are also responsible for directing complainants to the formal complaint process.

This policy applies to sexual harassment (including sexual violence) targeted at district employees carried out by a student, employee, or a third party involved in school district activities.

A formal complaint filed by an employee or **filed by or** on behalf of a student complainant against an employee respondent will be investigated under the definitions, requirements, and procedures of Policy 3205 and Procedure 3205P.

Reports of sex discrimination and sexual harassment will be referred to the district's Title IX Coordinator. Reports of discrimination based on sexual orientation, gender expression, gender identity, ethnicity, race, creed, color, national origin, religion, homelessness, immigration or

citizenship status, the presence of any sensory, mental, or physical disability, neurodivergence, or the use of a trained guide dog or service animal, ~~by a person with a disability~~, honorably discharged veteran or military status, **or age**, or complaints alleging violations of the Boy Scouts of America Act will be referred to the district’s Civil Rights Compliance Coordinator.

Reports of disability discrimination or harassment will be referred to the district’s Section 504 Coordinator.

Notice and Training

The superintendent will develop procedures to provide information and education to district staff, parents and volunteers regarding this policy and the recognition and prevention of sexual harassment. At a minimum, sexual harassment recognition and prevention and the elements of this policy will be included in staff and regular volunteer orientation. This policy and the procedure, which includes the complaint process, will be posted in each district building in a place available to staff, parents, volunteers, and visitors. Information about the policy and procedure will be clearly stated and conspicuously posted throughout each school building, provided to each employee and reproduce in each staff, volunteer, and parent handbook. Such notices will identify the District’s Title IX coordinator and provide contact information, including the coordinator’s email address.

Policy Review

The superintendent will make an annual report to the board reviewing the use and efficacy of this policy and related procedures. Recommendations for changes to this policy, if applicable, will be included in the report. The superintendent is encouraged to involve staff, volunteers, and parents in the review process.

Cross References:	Board Policy 3205 Board Policy 3207 Board Policy 3210 Board Policy 3211 Board Policy 3240 Board Policy 3421 Board Policy 5010	Sexual Harassment of Students Prohibited Prohibition of Harassment, Intimidation and Bullying Nondiscrimination Gender-Inclusive Schools Student Conduct Child Abuse, Neglect and Exploitation Prevention Nondiscrimination
Legal References:	RCW 28A.640.020 WAC 392-190-056-058 20 U.S.C. §§ 1681-1688 34 C.F.R. § 106	Regulations, guidelines to eliminate discrimination—Scope - Sexual harassment
Adoption Date:	June 19, 1995	
Updated:	April 19, 1999 January, 2012 October, 2015 June, 2021 April, 2023 October, 2025	



PERSONNEL

Discrimination-Free Workplace ~~Nondiscrimination and Affirmative Action~~

Definition

“Protected status” is short for the phrase “age, sex, race, ethnicity, creed, religion, color, national origin, honorably discharged veteran or military status, sexual orientation, gender expression, gender identity, homelessness, immigration or citizenship status, marital status, the presence of any sensory, mental, or physical disability, neurodivergence, or the use of a trained dog guide or service animal by a person with a disability.”

Nondiscrimination

The Enumclaw School District is committed to an educational and working environment free from discrimination and harassment based on a person’s protected status.

The district will not deny any person the benefit of, or subject any person to discrimination in employment, recruitment, promotion, advancement, consideration, or selection in connection with employment based on their protected status.

The district will make all employment decisions in a non-discriminatory manner and will not limit, segregate, or classify any person in a way that could adversely affect their employment opportunities or status based on their protected status.

The district will not enter into any contractual or other relationship that directly or indirectly results in the discrimination of any person in connection with employment based on their protected status.

The district will not grant preferential treatment to applications for employment based on an applicant's enrollment at any education institution or entity that only predominantly admits students based on sex, race, color, or national origin if the giving of such preferences has the effect of discriminating based on sex, race, color, or national origin.

Equal Employment Opportunity

The district will provide equal employment opportunity and treatment for all applicants and staff in recruitment, hiring, retention, assignment, transfer, promotion, and training.

To promote equal employment opportunities, the district will develop a program or plan in accordance with WAC 392-190-0592.

Examples of Employment Discrimination

Employment discrimination may include the following:

1. Unfair treatment based on an employee's protected status, including unfair or separate treatment in pay scale, assignment of duties, opportunities for advancement, conditions of employment, hiring practices, leaves of absence, hours of employment, and assignment of instructional and non-instructional duties.
2. Harassment based on an employee's protected status by supervisors, co-workers, or others in the workplace that is so severe or persistent that it creates a hostile environment.
3. Denial of a reasonable workplace accommodation that an employee needs because of religious beliefs or a disability.
4. Retaliation because an employee complained about employment discrimination or assisted with an employment discrimination investigation or lawsuit.
5. Making employment or placement decisions based on stereotypes or assumptions about one's protected status.
6. Discriminating against individuals married to or otherwise associated with people of a certain group.
7. Prohibiting an employee from using the restroom consistent with his or her gender identity.

These are examples of employment discrimination and are not an exhaustive list.

Discriminatory Harassment

The district prohibits discriminatory harassment in the workplace. Discriminatory harassment is unwelcome or offensive conduct directed toward a person based on their protected status that is sufficiently severe or pervasive to create an environment that a reasonable person would consider intimidating, hostile, or offensive. Petty slights, annoyances, or isolated incidents, unless extremely serious, will not rise to the ~~leave~~ **level** of discriminatory harassment.

Harassing conduct may include, but is not limited to, offensive jokes, slurs, epithets, name-calling, physical assaults, threats, intimidation, ridicule, mockery, insults, put-downs, offensive objects or pictures, and interference with work performance.

When the district becomes aware of potential discriminatory harassment, it will promptly investigate the conduct and, as appropriate, take reasonable steps to prevent and promptly correct the harassing conduct.

Employment of Persons with Disabilities

To fulfill its commitment of nondiscrimination to those with disabilities, the following conditions shall prevail:

1. The district will not discriminate against a qualified individual based on their disability, nor will the district limit, segregate, or classify any applicants for employment or any staff member in any way that adversely affects their opportunities or status because of ~~a~~**their**

disability. This prohibition applies to all aspects of employment, from recruitment to promotions, and includes fringe benefits and other elements of compensation.

2. The district **will** reasonably accommodate^s the known physical or mental limitations of an otherwise qualified disabled applicant or staff member unless it is clear that an accommodation would impose an undue hardship.

Reasonable accommodations may include making facilities used by staff readily accessible and usable by persons with disabilities, job restructuring, part-time or modified work schedules, acquisition or modification of equipment or devices, the provision of readers or interpreters, and other similar actions.

An undue hardship means an accommodation would be unduly costly, extensive, substantial or disruptive, or would fundamentally alter the nature or operation of the district. In determining whether an accommodation would impose an undue hardship on the district, the district may consider, among other things, the cost of the accommodation, the district's size, the district's financial resources, and the nature and structure of its operations.

3. The District will not use any employment tests or criteria that screen out persons with disabilities unless the tests or criteria ~~is~~ **are** clearly and specifically job-related. ~~Also, and~~ the District will not use such tests or criteria if alternative tests or criteria {that do not screen out persons with disabilities} are available.
4. While the district may not make pre-employment **inquiries** ~~inquiry~~ as to whether an applicant has a disability or as to the nature and severity of any such disability, it may inquire into an applicant's ability to perform job-related functions.

Nondiscrimination for Military Service

The district will not discriminate against any person who is a member of, applies to be a member **of**, or performs, has performed, applies to perform, or has an obligation to perform service in a uniformed service, on the basis of ~~that~~ **their** participation in a uniformed service. This includes in initial employment, retention in employment, promotion, or any benefit of employment. The district will also not discriminate against any person who has participated in the enforcement of these rights under state or federal law.

~~Affirmative Action~~

~~The district will develop an affirmative action employment plan or program that includes appropriate provisions designed to eliminate discrimination based on protected status.~~

-

~~Regarding sex discrimination, the district's affirmative action employment plan or program must include the requirements to maintain credential requirements for all personnel without regard to sex; make no differentiation in pay scale based on sex; make no differentiation in the assignment of school duties based on sex except where an assignment would involve duty areas or situations such as, but not limited to, a shower room, where persons might be disrobed; provide the same opportunities for advancement for males and females; and make no differentiation in conditions of employment based on sex, including, but not limited to, hiring practices, leaves of absence, hours of employment, and assignment of or payment for instructional or noninstructional duties.~~

Complaint Procedure

The district will adopt a complaint procedure in accordance with chapter 392-190 WAC.

Annually, the district will publish a notice of the complaint procedure in a way that is reasonably calculated to inform all employees of it. The district will provide the notice in a language each employee can understand, which may require language assistance in accordance with Title VI of the Civil Rights Act of 1964 for those with limited English proficiency.

The district will not adopt any policy, procedure, or practice that would limit a person's right to file a complaint under the complaint procedure.

Compliance Officer

The superintendent will designate an employee who is responsible for monitoring and coordinating the district's compliance with chapter 392-190 WAC and the guidelines the Office of the Superintendent of Public Instruction has adopted under WAC 392-190-005.

The compliance officer is responsible for ensuring that all complaints filed under the complaint procedure are promptly investigated and resolved.

Retaliation Prohibited

The district will not intimidate, threaten, coerce, or discriminate against any individual who seeks to secure their rights under this policy or chapter 392-190 WAC or because the individual has filed a complaint under the complaint procedure. Further, the district will not tolerate someone else retaliating against another because they sought to secure their rights under this policy or chapter 392-190 WAC or because they have filed a complaint under the complaint procedure.

Any person who retaliates will be subject to appropriate discipline.

Cross References:

Board Policy	2030	Service Animals in School
	5011	Sexual Harassment of District Staff Prohibited
	5270	Resolution of Staff Complaints
	5470	Military Leave

Legal References:

RCW 28A.400.310 Law against discrimination applicable to districts' employment practices
RCW 28A.640.020 Regulations, guidelines to eliminate discrimination - Scope - Sexual harassment policies
RCW 28A.642 Discrimination prohibition
RCW 49.60 Discrimination - Human rights commission
RCW 49.60.030 Freedom from discrimination - Declaration of civil rights
RCW 49.60.180 Unfair practices of employers
RCW 49.60.400 Discrimination, preferential treatment prohibited
RCW 73.16 Employment and Reemployment

WAC 392-190 Equal Education Opportunity - Unlawful Discrimination Prohibited

~~WAC 392-190-0592 Public school employment - Affirmative action program~~

42 USC - 2000e1 - 2000e10 Title VII of the Civil Rights Act of 1964

20 USC - 1681 - 1688 Title IX Educational Amendments of 1972

42 USC 12101 - 12213 Americans with Disabilities Act

8 USC - 1324 (IRCA) Immigration Reform and Control Act of 1986

38 USC - 4301-4333 Uniformed Services Employment and Reemployment Rights Act

29 USC - 794 Vocational Rehabilitation Act of 1973

34 CFR - 104 Nondiscrimination on the basis of handicap in Programs or activities receiving federal financial assistance

38 USC - 4212 Vietnam Era Veterans Readjustment Assistance Act of 1974 (VEVRAA)

Adoption Date:	January 17, 1989
Update:	December 20, 1993
	February 24, 2003
	October, 2007
	April, 2011
Ref Only:	July, 2013
Ref Only:	March, 2015
Update:	June, 2017
	May, 2018
	October, 2023
	February, 2025
	October, 2025

Coversheet

Policies - Second Reading

Section: V. ADMINISTRATION/BUSINESS
Item: B. Policies - Second Reading
Purpose: Vote
Submitted by:
Related Material: Board Policy Memo Second Reading 03.16.26.pdf
1005-Key Functions of the Board.pdf
1210-Annual Organizational Meeting.pdf
1310-Policy Adoption, Manuals and Administrative Procedures.pdf
1630-Evaluation of the Superintendent.pdf
5000-Recruitment Selection and Evaluation of Staff.pdf
6220-Bid or Request for Proposal Requirements.pdf



TO: Board of Directors

FR: Jill Burnes

DATE: March 16, 2026

RE: Policy Updates

This month, I am bringing six policies for second reading and action.

Policy Number	Policy Title	Overview of Changes
1005	Key Functions of the Board	WSSDA has revised these three policies to align with Washington School Board Standards.
1210	Annual Organizational Meeting	
1630	Evaluation of the Superintendent	
1310	Policy Adoption, Manuals, and Administrative Procedures	This policy update aligns with HB 1296 in prioritizing student safety and access to basic education, and as written in the bill, “except as required by state or federal law.”
5000	Recruitment, Selection and Evaluation of Staff	This policy has been revised to align with the Washington School Board Standards.
6220	Bid or Request for Proposal Requirements	WSSDA has updated this policy to match new Federally-defined levels for bid thresholds. Dollar amounts have been changed to match Federal guidelines.



THE BOARD OF DIRECTORS

Key Functions of the Board

Acting on behalf of the people of each community, the school board will fulfill the following functions:

The research-based WA School Board standards outline the primary functions of the school board. These standards are linked to higher student achievement and more effective governance practices.

Responsible School District Governance:

- **Conducting board and district business in a fair, respectful, and responsible manner.**
- **Ensuring the board is accountable and open to the public, including seeking divergent and diverse perspectives in its decision-making process.**
- **Respecting and advocating mutual understanding of the roles and responsibilities of board members and the superintendent.**
- **Adopting policies based on well-researched practices that emphasize a belief that all students can achieve at high levels and that support continuous improvement of student achievement.**
- **Promoting healthy relationships by communicating supportively; inspiring, motivating, and empowering others; and exercising influence in a positive manner.**
- **Working as an effective and collaborative team.**

~~The board, with participation by the community, will envision the future of the school district's educational program and formulate goals, define outcomes and set the course for the school district. This will be done within the context of racial, ethnic and religious diversity and with a commitment to education excellence and equity for all students.~~

Creating Conditions District Wide for Student and Staff Success:

Create conditions district-wide for students and staff success by:

- A. Providing for the safety and wellness of all students and staff;**
- B. Employing and supporting quality teachers, administrators and other staff and providing for their professional development;**
- C. Providing for learning essentials, including rigorous curriculum, technology and high-quality facilities;**
- D. Ensuring management of the organization, operations, and resources for an efficient and effective learning environment; and**
- E. Adopting and monitoring an annual budget that allocates resources based on the district's vision, goals and priorities for student learning.**

~~To achieve the vision, the board will establish a structure which reflects local circumstances and creates an environment designed to ensure all students the opportunity to attain their maximum potential through a sound organizational framework. This includes employing a superintendent, developing and approving policies, formulating budgets, setting high instructional and learning goals for staff and students, and nurturing a climate conducive to continuous improvement.~~

Communications of and Commitment to High Expectations for Student Learning:

Set and communicate high expectations for student learning with clear goals and plans for meeting those expectations by:

- **Articulating the conviction that each and every student can learn and the belief that student learning can improve regardless of existing circumstances or resources.**
- **Leading the development, articulation, and stewardship of a vision of learning that is shared and supported by schools and the community;**
- **Adopting a collaboratively developed district strategic plan focused on learning and achievement outcomes for each and every student; and**
- **Ensuring non-negotiable goals for student achievement are established and aligned with the district's strategic plan.**

~~The board will continuously articulate the belief that all students can learn and that each student's learning can improve regardless of existing circumstances or resources. The board will act as leaders of a vision of shared learning that is supported by individual schools and the community.~~

Holding the District Accountable Accountability for Student Learning:

Hold school district accountable for meeting student learning expectations by:

- **Committing to continuous improvement in student achievement at each school and throughout the district;**
- **Evaluating the superintendent on clear and focused expectations; and**
- **Measuring student academic progress and needs based on valid and reliable assessments.**

~~The board's accountability for student learning will include adopting a system of continuous assessment of all conditions affecting education, including assessments for measuring staff and student progress towards goals. The public will be kept informed about programs and progress. Staff and board training will be provided to ensure continuous improvement of student achievement.~~

Engagement of the Community in Education Engagement:

Engage the local community and represent the values and expectations they hold for their schools by:

- **Collaborating with families and community members, responding to diverse interests and needs, and mobilizing community resources;**
- **Ensuring school board and district transparency through a process that is open and accountable;**
- **Ensuring district information and decisions are communicated community-wide; and**
- **Soliciting input from staff and a wide spectrum of the community so that a diverse range of interests and perspectives on issues is considered.**

Annually the board will reflect on the degree to which it has operated according to its key functions by conducting a board self-assessment and engaging in board development activities where needed.



THE BOARD OF DIRECTORS

Annual Organizational Meeting

At the first regular meeting-at which newly elected board members are seated in election years and at the first regular meeting in December in non-election years, the board shall elect from among its members a president and a vice president to serve one-year terms. A newly **elected or appointed (less than one year)** board member will not be eligible to serve as an officer unless the majority of the **board is newly appointed or elected.**

If a board member is unable to continue to serve as an officer, a replacement shall be elected immediately. In the absence of both the **chair/president** and the **vice chair/vice president**, the board ~~shall~~ **will** elect a president pro tempore who shall perform the functions of the **chair/president** during the latter's absence.

The superintendent ~~shall~~ **will** act as board secretary **and perform all the duties as outlined by law.** In order to provide a record of the proceedings of each meeting of the board, the superintendent shall appoint a recording secretary of the board.

~~In even-numbered years~~ **Every other year at the same meeting,** a WSSDA legislative representative ~~shall~~ **will** be elected ~~to who shall~~ serve a two-year term.

The normal order of business shall be modified for the annual organizational meeting by considering the following matters, after the approval of the minutes of the previous meeting:

- A. Welcome and introduction of newly-elected board members by the **chair/president**
- B. Call for nominations for **chair/president** to serve during the ensuing year.
- C. Election of a **chair/president (roll call vote).**
- D. Assumption of office by the new **chair/president.**
- E. Call for nominations for **vice chair/vice president** to serve during the ensuing year.
- F. Election of a **vice chair/vice president (roll call vote).**
- G. **(if applicable) Call for nominations for WSSDA legislative representative to serve for the next two years; and**
- H. **Election of a WSSDA legislative representative.**

Policies ~~shall~~ **will** continue from year to year and board to board until and unless the board changes them.

Legal References:

RCW 28A.330.010 Board president, vice-president or president pro tempore — Secretary

RCW 28A.330.020 Certain board elections, manner and vote required —
Selection of personnel, manner

RCW 28A.330.050 Duties of superintendent as secretary of the board

RCW 28A.400.030 Superintendent's duties

RCW 29A.60.280 Local elected officials, commencement of term of office
— Purpose

Adoption Date:	October 17, 1988
Updated:	December, 2000
Legal References Updated:	August, 2005
Updated:	April, 2011



THE BOARD OF DIRECTORS

Policy Adoption, Manuals and Administrative Procedures

Proposed new policies and proposed changes in existing policies will be presented in writing for reading and discussion. Unless it is deemed by the board that immediate action would be in the best interests of the district, the final vote for adoption will take place not earlier than the next succeeding regular or special board meeting. Any written statement by any person relative to a proposed policy or amendment should be directed to the board secretary prior to the second reading. The board may invite oral statements from staff members or community members as an order of business.

When the Board of Directors is considering a district policy or amendment to policy that is not expressly or by implication ~~authorized~~ ~~required~~ by state or federal law, but which will promote the education of kindergarten through twelfth grade students in public schools or will promote the effective, efficient or safe management and operation of the district, **the proposed policy will be described in any notice of the meetings at which the policy will be considered, if the notice is issued pursuant to the Open Public Meetings Act, Ch. 42.30 RCW.** The Board of Directors will provide an opportunity for public written and oral comment on such policies before adoption or amendment.

In the event that immediate action on a proposed policy is necessary, the motion for its adoption will provide that immediate adoption is in the best interest of the district. No further action is required. All new or amended policies will become effective upon adoption, unless a specific effective date is provided in the motion for adoption.

Policies as adopted or amended will be made a part of the minutes of the meeting at which action was taken and will also be included in the district's policy manual.

Non-substantive editorial revisions and changes in administrative, legal and/or cross references need not be approved by the board.

Policy Interpretation

It is the policy of the state of Washington that policies and procedures adopted by school districts under Title 28A RCW must prioritize the protection of every student's safety, access to the state's statutory program of basic education as defined in RCW 28A.150.203, and privacy, to the fullest extent possible, except as required by state or federal law.

Policy Manuals

The superintendent will develop and maintain a current policy manual which contains the policies of the district.

The manual is intended as both a tool for district management as well as a source of information to community members, staff and others about how the district operates. To that end, each administrator will have ready access to the manual. In addition a manual will be available ~~in such other places~~ as the superintendent may determine for the use of staff, students and community members.

All policy manuals distributed to anyone will remain the property of the district. They will be subject to recall at any time.

Administrative Procedures

The superintendent will develop such administrative procedures as are necessary to ensure consistent implementation of policies adopted by the board.

When a written procedure is developed, the superintendent will submit it to the board as an information item. Such procedures need not be approved by the board, though the board may request a revision when it appears that they are not consistent with the board's intentions as expressed in its policies. Procedures need not be reviewed by the board prior to their issuance; however, on controversial topics, the superintendent may request prior board consultation.

Legal References:	RCW	28A.320.010	Corporate powers
		28A.320.040	Directors—Bylaws for board and school government
		42.30.060	Ordinances, rules, resolutions, regulations, etc., adopted at public meetings – Notice – Secret voting prohibited

Adoption Date: October 17, 1988
Updated: December, 2000
Updated: March, 2012



THE BOARD OF DIRECTORS

Evaluation of the Superintendent

The board ~~shall~~ **will** establish evaluative criteria and ~~shall~~ **will** be responsible for evaluating the performance of the superintendent.

The superintendent shall have the opportunity for confidential conferences with the board members ~~each school year, for the purpose of which shall be the~~ aiding of the superintendent in ~~his/her~~ **their** performance. The board, on the basis of the evaluation, may renew and/or extend the superintendent's contract for periods not to exceed three years.

Pursuant to state law, RCW 28a.150.230, names the school board as responsible "to adopt policies to: (A) Establish performance criteria and an evaluation process for its superintendent...." And through RCW 42.30.110(g) dictates the use of executive sessions for evaluating the performance of public employees.

In addition, state law, RCW 28A.405.100, requires that the evaluation process looks at these eight categories at a minimum:

- **Knowledge of, experience in, and training in recognizing good professional performance, capabilities and development;**
- **School administration and management**
- **School finance;**
- **Professional preparation and scholarship**
- **Effort toward improvement when needed;**
- **Interest in pupils, employees, patrons and subjects taught in school;**
- **Leadership;**
- **And ability and performance of evaluation of school personnel.**

WSSDA provides a goal-centered model to support the effective evaluation of the superintendent.

Legal Reference: RCW 28A.400.010

Employment of Superintendent -
superintendent's qualifications,
general powers, term, contract renewal

Adoption Date: October 17, 1988

Updated: December, 2000

Updated: February, 2014



PERSONNEL

Recruitment, Selection, and Evaluation of Staff

The Board of Directors delegates most or all recruitment and selection of school district staff to the superintendent and/or their designee(s).

Responsible Governance:

Staff are recruited and selected to ~~assure~~ **ensure** that ~~students grow and meet their full potential in district programs.~~ staff **members** are highly effective, and have the necessary skills and experience to meet the learning needs of all students.

~~The district works with teacher preparation programs, communicating the teaching skills, competencies, and experiences it considers of primary importance in its staff, and providing field experiences designed to train teachers to be able to improve student learning. Decisions about hiring, assigning, or transferring staff are based on maximizing the effectiveness of that staff member within the district's programs.~~

Creating Conditions for Student and Staff Success:

Staff positions are established by the board **based on recommendations of the superintendent according to the needs and financial constraints of the district.** ~~to provide the district's comprehensive program of education. New positions are established by the board as needed.~~ The superintendent or ~~his/her~~ **their** designee establishes the necessary skills, competencies, qualifications, education, experience and past performance levels **required** for each position ~~as it relates to the district's comprehensive program of education, and~~ **and to contribute toward** the goal of continued improvement in student learning. Selection of staff is based on which candidate is the most qualified for the position, and is made pursuant to the district's standard screening, interview and reference check process, and ~~equity~~ **other** requirements.

High Expectations for Student Learning:

Positions are created ~~and filled with~~ **in consideration of salary and** budget parameters, **strategic goals, student enrollment,** and legal requirements. Part of the district's strategic and short-term planning processes analyze current and projected staffing requirements. **The superintendent or their designee(s) regularly evaluates the effectiveness of the district's staff recruitment and selection processes and reports the findings and recommendations from the evaluation to the board.** ~~The filling of individual positions is done with consideration to salary issues, budget parameters, and legal requirements.~~

Community Engagement:

~~The district is committed to hiring those people best prepared and able to improve student achievement. This commitment is to be communicated to staff, professional associations, employee bargaining units, teacher and professional preparation programs in higher education, students, parents and the larger community on a regular basis.~~

Cross References 5005 – Employment and Volunteers: Disclosures, Certification Requirements, Assurances and Approval
5240 – Evaluation of Staff
5610 – Substitute Employment

Legal References: RCW 28A.400.300 Hiring and discharging of employees — Written leave policies — Seniority and leave benefits of employees transferring between school districts and other educational employers.
RCW 28A.405.210 Conditions and contracts of employment — Determination of probable cause for nonrenewal of contracts — Nonrenewal due to enrollment decline or revenue loss — Notice — Opportunity for hearing
RCW 43.43.830 Background checks — Access to children or vulnerable persons — Definitions
RCW 43.43.832 Background checks — Disclosure of information - Sharing of criminal background information by health care facilities
RCW 49.44.200 Personal social networking accounts – Restrictions on employer access - Definitions
RCW 49.44.205 Violations of RCW 49.44.200 – Civil action - Remedies
Chapter 162-12 WAC Preemployment Inquiry Guide (Human Rights Commission)
P.L. 99-603 (IRCA) Immigration Reform and Control Act of 1986
Title 8 USC, Ch. 12 §1324a and §1324b
WAC 392-190-0591 Public school employment and contract practices - Nondiscrimination

Adoption Date: January 17, 1989
Updated: February 24, 2003
Updated: June, 2012
Updated: December, 2014



MANAGEMENT SUPPORT

Bid or Request for Proposal Requirements

The Board of Directors of the Enumclaw School District recognizes the importance of:

- maximizing the use of district resources;
- the need for sound business practices in spending public money;
- the requirement of complying with state and federal laws governing purchasing and public works;
- the importance of standardized purchasing and public works regulations; and
- the need for clear documentation.

I. Procurement and Public Works Using Non-Federal Funds

A. Furniture, Supplies, or Equipment

Every purchase of furniture, equipment, or supplies, except books, the cost of which is estimated to be in excess of forty thousand dollars, shall be on a competitive basis. Purchases will be made through state-approved contract pricing whenever possible.

Whenever the estimated cost of furniture, supplies, or equipment (except books) will cost:

- less than \$40,000, no competitive bidding process is required to make the purchase;
- between \$40,000 and \$75,000, the board will follow its informal competitive bidding procedure; and
- over \$75,000, the board will follow its formal competitive bidding process by:
 1. preparing clear and definite plans and specifications for such work or purchases;
 2. providing notice of the call for formal bids by publication in at least one newspaper of general circulation in the district at least once each week for two consecutive weeks;
 3. ensuring that the district takes steps to assure that when possible, the district will use small and minority businesses, women's business enterprises and labor surplus firms;
 4. providing the clear and definite plans and specifications to ~~venders~~ those interested in submitting a bid;
 5. requiring that bids be in writing;
 6. opening and reading bids in public on the date and in the place named in the notice; and
 7. filing all bids for public inspection after opening.

B. Use of Non-Federal Funds for Improvements or Repairs

The board may make improvements or repairs to district property through a district department without following the competitive bidding process if the total cost of improvements or repairs does not exceed \$100,000. If the board estimates that the total cost of

a building, improvement, repair, or other public works project is \$100,000 or more, the board will follow its formal competitive bidding procedure outlined above, unless the contract is let using the small works roster process authorized by RCW 39.04.151 through 39.04.154 or under any other procedure authorized for school districts. There are no statutory bidding requirements for public works projects involving improvements or repairs that are under \$100,000. For projects **in this range below this threshold**, the district may consider any of these options: using its small works roster process, under RCW 39.04.151 through 39.04.154; using an inter-local agreement or contract with a vendor of the district's choice, without any competitive process, under RCW 28A.335.190; or choosing to require quotes for the work to make the process more competitive.

C. Construction-Related Services

The board, when contracting for construction-related professional and personal services, shall include in bid documents language that encourages participation by minority or women-owned business enterprises. The services covered by this section include, but are not limited to, construction management services, value engineering services, and building commissioning services.

D. Exemptions

The board may waive bid requirements for purchases:

- clearly and legitimately limited to a single source of supply;
- involving special facilities or market conditions;
- in the event of an emergency;
- of insurance or bonds; and
- involving public works in the event of an emergency.

“Emergency” means unforeseen circumstances beyond the district’s control that present a real, immediate threat to the proper performance of essential functions or will likely results in material loss or damage to property, bodily injury, or loss of life if immediate action is not taken.

The board may also waive bid requirements for making improvements to district property if it contracts with an eligible local organization, such as a chamber of commerce, service organization, or other community, youth, or athletic association. Such organizations may utilize non-paid volunteers for completing the projects. The total value of such contracts may not exceed the lesser of \$100,000 or \$2 per resident of the district in a calendar year.

Whenever the board waives bid requirements, the board will issue a document explaining the factual basis for the exception and record the contract for open public inspection.

E. Rejection of Bids

The board may by resolution reject any and all bids and make further calls for bids in the same manner as the original call.

F. Interlocal Cooperation Act

In coordination with the Interlocal Cooperation Act, Chapter 39.34 RCW, the district may enter into cooperative purchasing agreements with other governmental entities or groups of governmental entities. These agreements may allow the district to purchase items using an existing agreement without going through the standard procurement bid requirements.

Prior to enactment of any agreement under this authority, the district will review the work of the governmental entity to ensure the following requirements are met:

- 1) The governmental entity conducted its own procurement process relating to the contract under consideration.
 - a. The awarding entity must maintain adequate documentation on the procurement process for the contract under consideration.
 - b. The awarding entity must have posted the bid notice on a website maintained by a public agency, purchasing cooperative, or other service provider, or posted a link on the state's web portal.
- 2) The contract contains language that it is open for use by other entities and is not expired.
- 3) The specifications laid out in the contract match the specifications identified by the district. Any options that are agreed to in the contract are available to the district; any options that are not agreed to in the contract are not allowed.
- 4) Any cooperative agreement for public works projects contains the same specifications and the scope of the work is essentially the same for the district as for the contract's signatory district.
- 5) Ensure the cost is reasonable based on a cost/price analysis.

Once the district has completed these steps, it may enter into an agreement with the other entity to utilize their contract. The contract must be signed by both parties prior to any procurement taking place on the part of the district.

G. Crimes Against Children

The board will include in any contract for services with an entity or individual other than an employee of the district a provision requiring the contractor to prohibit any employee of the contractor from working at a public school who has contact with children at a public school during the course of his or her employment and who has pled guilty to or been convicted of any felony crime specified under RCW 28A.400.322. The contract shall also contain a provision that any failure to comply with this section shall be grounds for the district immediately terminating the contract.

H. Women and Minority Owned Businesses

The district will ensure that it is providing every opportunity for businesses owned by women or minorities to submit bids on any contract. The district will maintain documentation of efforts to collect bids from women or minority-owned businesses as a part of the bidding process. The district will also ensure that any small works roster or similar list is open and available to participation by women or minority-owned businesses, and that such businesses on its small works roster are treated fairly and equally when requesting bids.

II. Procurement Using Federal Funds

A. Goods

When the district uses federal funds for procurement of textbooks, the allowable self-certification is \$50,000. When the district uses federal funds for procurement of goods, including furniture, supplies, and equipment.

- Purchases of ~~\$10,000~~ **\$15,000** or less do not require quotes. However, the district must consider price to be reasonable based on research, experience, purchase history, or

other information and must document this determination. In addition, to the extent practical, purchases must be distributed equitably among suppliers.

- Purchases between ~~\$10,000~~ **\$15,000** and \$75,000 must be procured using price or rate quotations from three or more qualified sources.
- Purchases of \$75,000 or more must be publicly solicited using its formal bidding procedure.

Self-Certification

If during a given fiscal year, the district qualifies as a low-risk auditee in accordance with criteria in 2 C.F.R. & 200.520, as determined by the auditor, or has documentation it received a low risk assessment after an annual internal institutional **al** risk assessment to identify, mitigate, and manage financial risks, then the district ~~could~~ **may** use the following self-certification thresholds instead of the ones described above:

- Purchases of \$40,000 or less do not require quotes. However, the district must consider price to be reasonable based on research, experience, purchase history, or other information and must document this determination. In addition, to the extent practical, purchases must be distributed equitably among suppliers.
- Purchases between \$40,000 and \$75,000 must be procured using price or rate quotations from three or more qualified sources.
- Purchases of \$75,000 or more must be publicly solicited using the district’s formal bidding procedure.

If the district uses Self-Certification, the superintendent will develop Self-Certification procedures to accompany this policy. Additionally, if the district qualifies for Self-Certification and wants to go above the \$40,000 or \$50,000 self-certification limits, the district reserves the right to seek approval for higher limits from OSPI.

B. Services

When the district uses federal funds for procurement of services:

- Purchases of ~~\$10,000~~ **\$15,000** or less do not require quotes. However, the district must consider price to be reasonable based on research, experience, purchase history, or other information and must document this determination. In addition, to the extent practical, purchases ~~must~~ **should** be distributed equitably among suppliers.
- Purchases between ~~\$10,000~~ **\$15,000** and ~~\$250,000~~ **\$350,000** must be procured using price or rate quotations from a reasonable number of qualified sources.
- Purchases of ~~\$250,000~~ **\$350,000** or more must be publicly solicited using the district’s formal bidding procedure.

Self-Certification

If, during a given fiscal year, the district qualifies as a low-risk auditee in accordance with criteria in 2 C.F.R. & 200.520, as determined by the auditor, or has documentation it received a low risk assessment after an annual internal institutional **al** risk assessment to identify, mitigate, and manage financial risks, then the district ~~could~~ **may** use the following Self-Certification thresholds instead of the ones described above:

- Purchases of \$50,000 or less do not require quotes. However, the district must consider price to be reasonable based on research, experience, purchase history, or other information and must document this determination. In addition, to the extent practical, purchases ~~must~~ **should** be distributed equitably among suppliers.

- Purchases between \$50,000 and ~~\$250,000~~ **\$350,000** must be procured using price or rate quotations from ~~three or more~~ **a reasonable number of** qualified sources.
- Purchases of ~~\$250,000~~ **\$350,000** or more must be publicly solicited using sealed bids or requests for proposals.

If the district uses Self-Certification, the Superintendent will develop Self-Certification procedures to accompany this policy. Additionally, if the district qualifies for Self-Certification and wants to go above the \$40,000 or \$50,000 Self-Certification limits, the district reserves the right to seek approval for higher limits from OSPI.

C. Noncompetitive Procurement

Noncompetitive procurement may be used only when one of the following five circumstances applies.

- Acquiring property or services that do not exceed ~~\$10,000~~ **\$15,000** (or in the case of a school district who qualifies as a low-risk auditee in accordance with criteria in 2 C.F.R. & 200.520 or has documentation of an annual internal institutional risk assessment to identify, mitigate, and manage financial risks, \$40,000)
- The item is only available from a single source;
- The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation;
- The awarding agency (e.g., OSPI) authorizes noncompetitive procurement in response to a written request from the district; or
- After solicitation of a number of sources, competition is determined inadequate.

The district must maintain documentation supporting the applicable circumstance for noncompetitive procurement.

D. Cost/Price Analysis

The district will perform a cost or price analysis in connections with every procurement action in excess of the federal simplified acquisition threshold, currently set at \$250,000 or other limits identified in 48 CFR 2.101, including contract modifications. The method and degree of analysis is dependent on facts surrounding the procurement situation, but should include, as a starting point, independent estimates before receiving bids or proposals.

In cases where no price competition exists and in all cases where the district performs the cost analysis, profit must be negotiated as a separate element in the process. To ensure profit is fair and reasonable, consideration must be given to the complexity of the work performed, the risk borne by the contractor, the contractor's investment, the amount of subcontracting, the quality of the contractor's past performances, and industry standard profit rates in the surrounding geographical area.

Costs or prices based on estimated costs for contracts are allowed only to the extent that the costs incurred or cost estimates would be allowable under 2 CFR 200.400 - .476.

E. Suspension and Debarment

Before entering into federally funded vendor contracts for goods and services that equal or exceed \$25,000 and any subcontract award, the district will ensure the vendor is not suspended or debarred from participating in federal assistance programs.

F. Conflict of Interest

No employee, officer, or agent may participate in the selection, award, or administration of a contract supported by federal funds if he or she has a real or apparent conflict of interest. Such a conflict would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization that employs or is about to employ any of the parties indicated herein has a financial or other interest in or a tangible personal benefit from a firm considered for a contract.

No employee, officer or agent of the district may solicit or accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts. Violation of these standards may result in disciplinary action including, but not limited to, suspension, dismissal, or removal.

G. Interlocal Cooperation Act

In coordination with the Interlocal Cooperation Act, Chapter 39.34 RCW, the district may enter into cooperative purchasing agreements with other governmental entities or groups of governmental entities. These agreements may allow the district to purchase items using an existing agreement without going through the standard procurement bid requirements.

Prior to enactment of any agreement under this authority, the district will review the work of the governmental entity to ensure the following requirements are met:

- 1) The governmental entity conducted its own procurement process relating to the contract under consideration.
 - a. The awarding entity must maintain adequate documentation on the procurement process for the contract under consideration.
 - b. The awarding entity must have posted the bid notice on a website maintained by a public agency, purchasing cooperative, or other service provider, or posted a link on the state's web portal.
 - c. The contracting agency must ensure that it met any procurement requirements laid out in 2 CFR §200.317 – 200.327.
- 2) The contract contains language that it is open for use by other entities and is not expired.
- 3) The specifications laid out in the contract match the specifications identified by the district. Any options that are agreed to in the contract are available to the district; any options that are not agreed to in the contract are not allowed.
- 4) Any cooperative agreement for public works projects contains the same specifications and that the scope of the work is essentially the same for the district as for the contract's signatory district.
- 5) Ensure the cost is reasonable based on a cost/price analysis.
- 6) The district must verify that the awarding entity is neither suspended nor debarred from participating in federal assistance programs.
- 7) The district must also verify that the contract contains all contract provisions described in 2 CFR §200.327 and Appendix II to Part 200.

Once the district has completed these steps, it may enter into an agreement with the other entity to utilize their contract. The contract must be signed by both parties prior to any procurement taking place on the part of the district.

H. Women and Minority-Owned Businesses

The district will ensure that it is providing every opportunity for businesses owned by women or minorities to submit bids on any contract. The district will maintain documentation of efforts to collect bids from women or minority-owned **businesses** as a part of the bidding process. The district will also ensure that any small works roster or similar list is open and available to participation by women or minority-owned businesses, and that such businesses on its small works roster are treated fairly and equally when requesting bids. The district will also include language requiring any prime contractor that employs subcontractors to show proof that it provides equal opportunity for bidding to women or minority-owned businesses.

I. Federal Agency or Pass-Through Entity Review

The district will maintain records of all purchases made using Federal funds and shall provide any and all documentation to the Federal awarding agency or the state pass-through entity for compliance with all rules and regulations.

III. Procedures

The superintendent **or designee** will establish bidding and contract awarding procedures consistent with state and federal law.

Legal References:

RCW 28A.335.190 Advertising for bids — Competitive bid procedures — Purchases from inmate work programs — Telephone or written quotation solicitation, limitations — Emergencies

RCW 28A.400.330 Crimes against children — Contractor employees — Termination of contract

RCW 39.04.155 Small works roster contract procedures — Limited public works process Definition

RCW 39.04.280 Competitive bidding requirements — Exemptions

RCW 39.26.160 Bid Awards - Considerations - Requirements and criteria to be set forth - Negotiations - Use of enterprise vendor registrations and bid notification system

RCW 39.30.060 Bids on public works — Identification, substitution of contractors - Review, report of subcontractor listing requirements

Chapter. 39.34 RCW Interlocal Cooperation Act

2 CFR Part 200—Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards

2 CFR 200.1 Simplified Acquisition Threshold

2 CFR 200.318 – General Procurement Standards

2 CFR 200.320 Methods of Procurement to be Followed

2 CFR 200.324 Contract Cost and Price

2 CFR 200.520 Criteria for a low-risk auditee

2 CFR Part 3485 Nonprocurement Debarment and Suspension
2 CFR 200.321 Contracting with small and minority businesses, women's business enterprises, and labor surplus area firms.
2 CFR 200.325 Federal awarding agency or pass-through entity review.

Adoption Date: November 21, 1988
Updated: February, 1997
February, 1999
December, 2001
July, 2010
April, 2011
July, 2012
August, 2013
August, 2015
November, 2015
June, 2016
September, 2017
August, 2018
February, 2019
January 4, 2021
February, 2022
February, 2024
March, 2025

Coversheet

Financial Report

Section: V. ADMINISTRATION/BUSINESS
Item: C. Financial Report
Purpose: FYI
Submitted by:
Related Material: Financial Report - March 2026.pdf



TO: Jill Burnes, Interim Superintendent
FROM: Kyle Fletcher, Director of Business
RE: January Financial & February Enrollment
DATE: March 16, 2026

ENROLLMENT

Enrollment February 2026			
Grade level	Budget FTE 25/26	Actual FTE	Difference
TK-5	2,002	2,063.02	61.02
6-8	1,086	1,051.53	(34.47)
9-12	1,157	1,145.48	(11.52)
Total	4,245	4,260.03	15.03

Running Start numbers are not included in the above table. As of February we have 156 students enrolled in Running Start (139.51 FTE). Apportionment revenue received for Running Start FTE is mainly "in and out" as it is used to cover students' registration and course fees as well as indirect costs.

ENUMCLAW SCHOOL DISTRICT - MONTHLY ENROLLMENT										February 2026		
	Birth-Five	BK	SR	SW	WW	BD	EMS	TMMS	EHS	Schools HC	HC TOTAL	FTE TOTAL
TK	39									39	39	39.00
K		67	68	42	80	75				332	332	331.70
1		85	67	74	74	58				358	358	356.07
2		65	54	53	61	68				301	301	299.05
3		75	64	59	81	82				361	361	358.10
4		77	62	68	74	68				349	349	349.00
5		83	58	53	74	63				331	331	330.10
6							174	185		359	359	355.00
7							170	175		345	345	339.75
8							186	173		359	359	356.78
9									326	326	326	322.43
10									322	322	322	318.98
11									300	300	300	254.31
12									289	289	289	249.76
TOTAL	39	452	373	349	444	414	530	533	1237	4371	4371	4,260.03
FTE	39.00	451.04	372.02	346.09	443.02	411.85	520.56	529.57	1,146.88	XXXXX	XXXXXX	4,260.03
Budget	40.00	435.00	368.00	347.00	407.00	405.00	535.00	551.00	1,157.00	4,245.00	XXXXXX	4,245.00

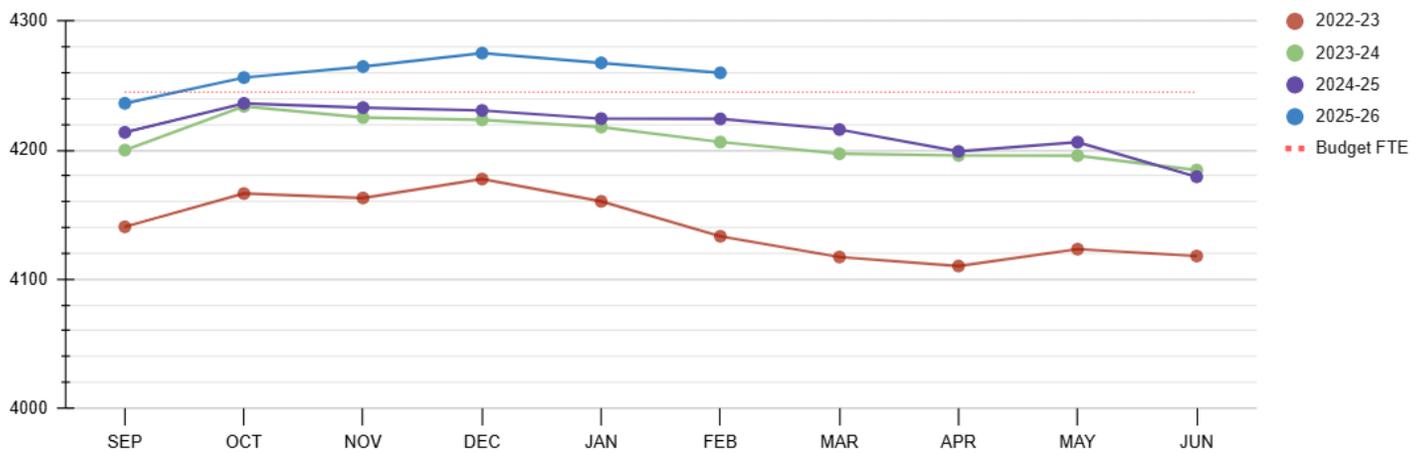
Enumclaw Enrollment Forecast - FY25/26

	Budget	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	ANNUAL AVG	OVER (UNDER) BUDGET	CHANGE FROM PY
22/23	4057.60	4,140.59	4,166.42	4,162.97	4,177.64	4,160.36	4,133.27	4,117.16	4,110.20	4,123.27	4,117.94	4,140.98	83.38	150.08
% CHG			0.62%	-0.08%	0.35%	-0.41%	-0.65%	-0.39%	-0.17%	0.32%	-0.13%			3.76%
23/24	4219.00	4,200.09	4,234.06	4,225.36	4,223.51	4,217.95	4,206.38	4,197.31	4,195.94	4,195.81	4,184.67	4,208.11	(10.89)	67.13
% CHG			0.81%	-0.21%	-0.04%	-0.13%	-0.27%	-0.22%	-0.03%	0.00%	-0.27%			1.62%
24/25	4207.00	4,213.85	4,236.32	4,233.05	4,230.83	4,224.49	4,224.26	4,216.06	4,199.03	4,206.24	4,179.42	4,216.36	9.36	8.25
% CHG			0.53%	-0.08%	-0.05%	-0.15%	-0.01%	-0.19%	-0.40%	0.17%	-0.64%			0.20%
24/25	4245.00	4,236.37	4,256.35	4,264.86	4,275.30	4,267.76	4,260.03					4,260.11	15.11	43.76
% CHG			0.47%	0.20%	0.24%	-0.18%	-0.18%	-0.27%	-0.20%	0.16%	-0.34%			1.04%
<i>Projected FTE</i>		4,236.37	4,256.35	4,264.86	4,275.30	4,267.76	4,260.03	4,248.68	4,240.10	4,246.98	4,232.36	4,252.88	7.88	36.52
														0.87%

* 2025/26 enrollment shown in red italics is estimated based on monthly enrollment patterns of the past three school years.

Estimates assume that the percentage change in enrollment for each future month in 2025-26 will be the average percent change for the same months in the prior three years.

Monthly Enrollment (FTE) Historical



GENERAL FUND

Revenue – Revenues for January totaled \$6,204,048.05.

Expenditures – Expenditures for January totaled \$7,062,412.75.

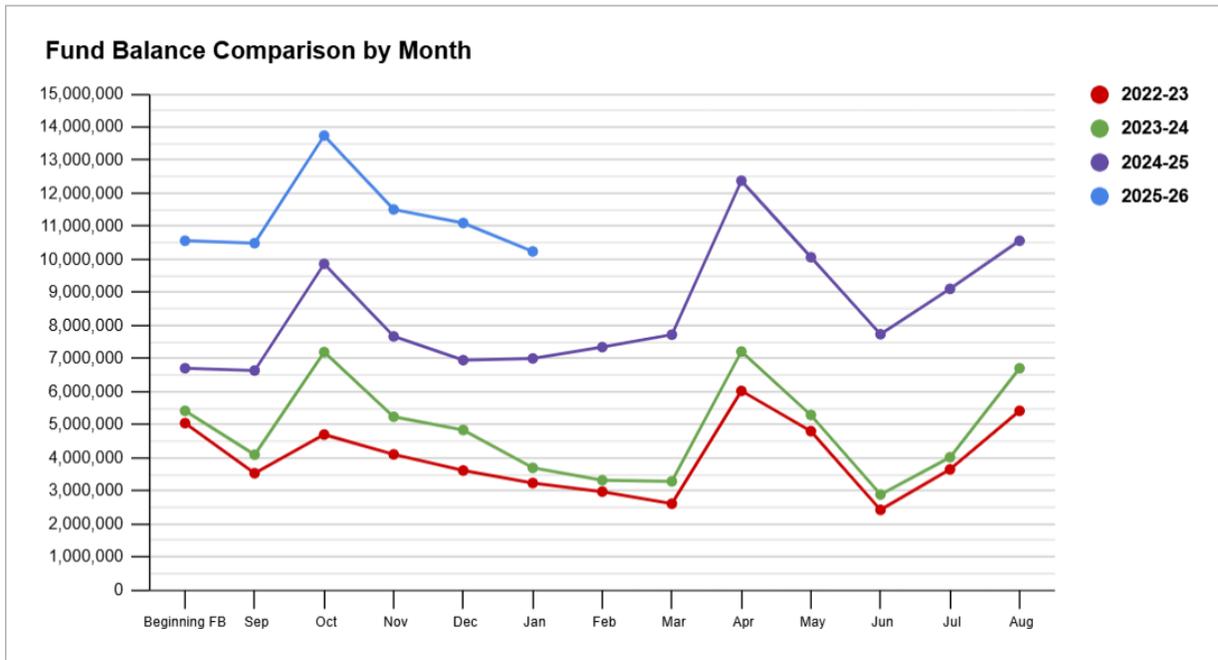
Fund Balance – This year’s beginning fund balance for the General Fund is \$10,560,639.56. The January ending fund balance is \$10,238,404.06.

General Fund Notes – This report represents revenues and expenditures through January 31, 2025. The 2025-2026 beginning fund balance of \$10,560,639.56 also represents the 24-25 ending fund balance. Therefore, the 24-25 fiscal year ended with a fund balance percentage of 13.2% (24-25 ending fund balance divided by 24-25 total expenditures).

GENERAL FUND			
1/31/2026			
BEGINNING FUND BALANCE			\$ 10,560,639.56
<u>PLUS</u>	Revenues (Year-to-Date)		<u>\$ 33,730,036.18</u>
TOTAL RESOURCES AVAILABLE			\$ 44,290,675.74
<u>LESS</u>	Expenditures (Year-to-Date)		<u>\$(34,052,271.68)</u>
ENDING FUND BALANCE			\$ 10,238,404.06
Reserve GL 810	Restricted For Other Items		\$ -
Reserve GL 821	Restricted For Carryover		\$ 439,392.94
Reserve GL 840	Nonspendable FB - Inventory / Prepaid Items		\$ 234,565.22
Reserve GL 884	Assigned to Capital Projects		\$ -
Reserve GL 888	Assigned to Other Purposes (Minimum Fund Balance Policy)		\$ 4,000,501.00
Reserve GL 890	Unassigned Fund Balance		\$ 5,563,944.90

	<u>Adopted Budget</u>	<u>Year-To-Date</u>	<u>% of Budget</u>
REVENUES	\$ 87,303,928	\$ 33,730,036	38.64%
EXPENDITURES	\$ 85,716,066	\$ 34,052,272	39.73%

Monthly General Fund Balance



CAPITAL PROJECTS FUND

Revenue – Revenues for January were:	Tech Levy Tax Collection	\$8,514.01
	Impact/Mitigation Fees	\$915,800.22
	Investment Earnings	\$27,066.28
	Rental Revenue	<u>\$6,350.03</u>
		\$957,730.54

The district has received 45.41% of the budgeted revenue for the Capital Projects Fund for the Fiscal Year 2025-2026.

Expenditures – Expenditures in January from the Capital Projects Fund totaled \$135,849.60.

Fund Balance – The 2025-26 beginning fund balance for the CPF is \$5,753,570.86. The January ending fund balance is \$8,238,127.65.

Capital Projects Fund Notes – Expenses from the Capital Projects Fund in January included project management services for the new elementary school project, lighting retrofits at Kibler Elementary and JJ Smith, Chromebook parts, and battery backups and equipment for our network. Capital Projects Fund revenue is generally a combination of technology levy local taxes, interest earnings, district rental income and impact/mitigation fees from new residential construction. The majority of the local tax revenue received from the technology levy is collected in October and April of each year.

CAPITAL PROJECTS FUND	
1/31/2026	
BEGINNING FUND BALANCE	\$ 5,753,570.86
<u>PLUS</u>	
Revenues (Year to Date)	3,134,983.49
TOTAL RESOURCES AVAILABLE	\$ 8,888,554.35
<u>LESS</u>	
Expenditures (Year to Date)	(650,426.70)
ENDING FUND BALANCE	\$ 8,238,127.65

DEBT SERVICE FUND

Revenue – Total revenues for January were:	Property Taxes	\$21,025.83
	Investment Earnings	<u>\$2,299.67</u>
		\$23,325.50

Expenditures – Expenditures in the Debt Service Fund for January totaled \$0.

Fund Balance – The 25-26 beginning fund balance for the DSF is \$3,291,728.45. The January ending fund balance is \$705,827.32.

Debt Service Fund Notes – Revenue from the Debt Service Levy, the major source of revenue in this fund, comes to us primarily in October/November and April/May. We continue to collect taxes throughout the year to meet bond service payments, due each December and June.

DEBT SERVICE FUND	
1/31/2026	
BEGINNING FUND BALANCE	\$ 3,291,728.45
<u>PLUS</u>	
Revenues (Year to Date)	2,568,618.94
TOTAL RESOURCES AVAILABLE	\$ 5,860,347.39
<u>LESS</u>	
Expenditures (Year to Date)	(5,154,520.07)
ENDING FUND BALANCE	\$ 705,827.32

ASSOCIATED STUDENT BODY FUND

Revenue – Total revenues for January were \$71,322.49.

The ASB Fund has received 30.42% of the budgeted revenue for the 2025-2026 fiscal year.

Expenditures – ASB Fund expenditures for January totaled \$70,822.69.

Fund Balance – The 2025-2026 beginning fund balance for the ASB Fund is \$860,902.23. The January ending fund balance is \$1,011,623.90.

As of the end of January , individual ASB Fund balances by school/entity are:

- Enumclaw High School \$857,844.97
- Enumclaw Middle School \$63,099.07
- Thunder Mountain Middle School \$53,516.00
- Black Diamond Elementary \$12,541.96
- Byron Kibler Elementary \$2,690.07
- Sunrise Elementary \$5,375.73
- Southwood Elementary \$13,821.09
- Westwood Elementary \$2,735.01

A.S.B. FUND	
1/31/2026	
BEGINNING FUND BALANCE	\$ 860,902.23
<u>PLUS</u>	
Revenues (Year to Date)	326,562.65
TOTAL RESOURCES AVAILABLE	\$ 1,187,464.88
<u>LESS</u>	
Expenditures (Year to Date)	(176,340.78)
ENDING FUND BALANCE	\$ 1,011,124.10

TRANSPORTATION VEHICLE FUND

Revenue – Total revenues for January were:	Depreciation Revenue	\$0
	Sale of Equipment	\$300.00
	Investment Earnings	<u>\$7,669.74</u>
		\$7,969.74

The district has received 4.05% of the estimated revenue for the Transportation Vehicle Fund for the Fiscal Year 2025-2026.

Expenditures – Expenditures for January totaled \$0.

Fund Balance – The 2025-2026 beginning fund balance for the TV Fund is \$2,114,585.50. The January ending fund balance is \$2,150,668.58.

Transportation Vehicle Fund Notes – In August 2025, we received our fiscal year 24-25 depreciation revenues of \$906,171.72 from the state. In regards to new bus purchases for the 25-26 fiscal year, we anticipate receiving one new small bus in February and two new large buses in March or April.

TRANSPORTATION VEHICLE FUND	
1/31/2026	
BEGINNING FUND BALANCE	\$2,114,585.50
<u>PLUS</u>	
Revenues (Year to Date)	\$ 36,083.08
TOTAL RESOURCES AVAILABLE	\$2,150,668.58
<u>LESS</u>	
Expenditures (Year to Date)	-
ENDING FUND BALANCE	\$2,150,668.58

Coversheet

Payroll and Vouchers

Section: V. ADMINISTRATION/BUSINESS
Item: D. Payroll and Vouchers
Purpose: Vote
Submitted by:
Related Material: #1 VOUCHERS 202500089-202500091 FEB 3 2026.pdf
#2 VOUCHERS 252600117-252600127 FEB 4 2026.pdf
#3 VOUCHERS 485763-485849 FEB 4 2026.pdf
#4 VOUCHERS 485850-485852 FEB 9 2026.pdf
#5 VOUCHERS 485909-485913 FEB 19 2026.pdf
Payroll Warrant - February 2026.pdf

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of March 16, 2026, the board, by a _____ vote, approves payments, totaling \$35.25. The payments are further identified in this document.

Total by Payment Type for Cash Account, U.S. Bank Warrants:

Wire Transfer Payments 202500089 through 202500091, totaling \$35.25

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount	
202500089	DEPARTMENT OF REVENUE	02/03/2026	CTAXKCT3320260203AAA	Comp Tax owed for Cash Account KCT33 through 01/31/2026	0	7.47	7.47	
10 L 611 0000 00 0000 0000 0000 0000			GENERAL FUND/CompTax Payable			7.47		
202500090	DEPARTMENT OF REVENUE	02/03/2026	PARKING TAX JAN 26	PARKING TAX JANUARY 2026	0	27.34	27.34	
10 R 960 0000 22 0000 3330 1500 0000 1			GENERAL FUND/REVENUES/Program 00			27.34		
202500091	DEPARTMENT OF REVENUE	02/03/2026	CT ADJUST JAN 26	COMP TAX ADJUSTMENT JAN 2026	0	0.44	0.44	
10 L 611 0000 00 0000 0000 0000 0000			GENERAL FUND/CompTax Payable			0.44		
3 Wire Transfer Check(s) For a Total of							35.25	

Check Summary

	0	Manual	Checks For a Total of	0.00
	3	Wire Transfer	Checks For a Total of	35.25
	0	ACH	Checks For a Total of	0.00
	0	Computer	Checks For a Total of	0.00
Total For	3	Manual, Wire Tran,	ACH & Computer Checks	35.25
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	35.25

FUND SUMMARY

Fund	Description	Balance Sheet	Revenue	Expense	Total
10	GENERAL FUND	7.91	27.34	0.00	35.25

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of March 16, 2026, the board, by a _____ vote, approves payments, totaling \$1,589.54. The payments are further identified in this document.

Total by Payment Type for Cash Account, AP DIRECT DEP SETTLEMENT:
ACH Numbers 252600117 through 252600127, totaling \$1,589.54

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
252600117	Agostino, Kristi	02/04/2026	FEBRUARY 2026	JAN 2026 RENEWAL OF FOOD HANDLERS CARD	0	10.00	10.00
10 E 530 9800 44 7330 2980 0000 0000 0			GENERAL FUND/EXPENDITURES/SCHOOL FOOD SERVICES			10.00	
252600118	Berryhill, Mark	02/04/2026	FEBRUARY 2026	JAN 2026 MILEAGE	0	41.21	41.21
10 E 530 3151 27 8580 3330 0000 0000 0			GENERAL FUND/EXPENDITURES/CTE ADMINISTRAIVE			41.21	
252600119	Blechs Schmidt, Corrie Ann	02/04/2026	FEBRUARY 2026	SPED MILEAGE AND SUPPLIES JAN 2026	0	160.46	160.46
10 E 530 2100 21 5610 1077 0000 0000 0			GENERAL FUND/EXPENDITURES/SPECIAL ED, BASIC, STATE			26.71	
10 E 530 2100 21 8580 1077 0000 0000 0			GENERAL FUND/EXPENDITURES/SPECIAL ED, BASIC, STATE			133.75	
252600120	Bookter, Sonja M	02/04/2026	JANUARY 2026	DISTRICT NURSE MILEAGE 12/25	0	15.33	15.33
10 E 530 0161 26 8580 1077 0000 0000 0			GENERAL FUND/EXPENDITURES/NURSE PROGRAM			15.33	
252600121	Carel, Richelle Nelson	02/04/2026	FEBRUARY 2026	JANUARY 2026 DRIVERS ABSTRACT	0	15.45	15.45
10 E 530 0150 28 7340 3330 0000 0000 1			GENERAL FUND/EXPENDITURES/EHS ATHLETIC BUDGET			15.45	
252600122	Cline, Nicole Teresa	02/04/2026	FEBRUARY 2026	JAN 2026 MATERIALS FOR TLC CLASSROOM AT WW	0	174.49	174.49
10 E 530 2100 27 5610 3585 0000 0000 0			GENERAL FUND/EXPENDITURES/SPECIAL ED, BASIC, STATE			133.89	
10 E 530 2100 27 8580 3585 0000 0000 0			GENERAL FUND/EXPENDITURES/SPECIAL ED, BASIC, STATE			40.60	
252600123	Holyan, Tracy L	02/04/2026	FEBRUARY 2026	REFUND OF COSTCO CHARGE TO PERSONAL CARD	0	855.68	855.68
10 E 530 9800 44 5610 1077 0000 0000 0			GENERAL FUND/EXPENDITURES/SCHOOL FOOD SERVICES			855.68	
252600124	Hughes, Sharon H	02/04/2026	FEBRUARY 2026	SLP THERAPY FOR	0	34.80	34.80

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 530 2100 26 8580 1077 0000 0000 0				HOME BOUND STUDENT JAN 2026 GENERAL FUND/EXPENDITURES/SPECIAL ED, BASIC, STATE		34.80	
252600125	McCarthy, Jeremy Steven	02/04/2026	FEBRUARY 2026	JAN 2026 DRIVERS ABSTRACT	0	15.45	15.45
10 E 530 0150 28 7340 3330 0000 0000 1				GENERAL FUND/EXPENDITURES/EHS ATHLETIC BUDGET		15.45	
252600126	Sawyer, Louisa Ann	02/04/2026	FEBRUARY 2026	DEC 2025 JAN 2026 THRIVE CLUB SNACKS SUPPLIES AND PROJECTS	0	259.78	259.78
10 E 530 5809 24 5610 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/CTV COMMUNITY CHANGE GRANT		259.78	
252600127	Wesselius, Hill J	02/04/2026	FEBRUARY 2026	JANUARY 2026 DELIVERY MILEAGE	0	6.89	6.89
10 E 530 9800 44 8580 3430 0000 0000 0				GENERAL FUND/EXPENDITURES/SCHOOL FOOD SERVICES		6.89	
				11 ACH	Check(s) For a Total of		1,589.54

Check Summary

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	11	ACH	Checks For a Total of	1,589.54
	0	Computer	Checks For a Total of	0.00
Total For	11	Manual, Wire Tran,	ACH & Computer Checks	1,589.54
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	1,589.54

FUND SUMMARY

Fund	Description	Balance Sheet	Revenue	Expense	Total
10	GENERAL FUND	0.00	0.00	1,589.54	1,589.54

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of March 16, 2026, the board, by a _____ vote, approves payments, totaling \$636,496.38, and voids/cancellations, totaling \$16,740.27. The payments and voids are further identified in this document.

Total by Payment Type for Cash Account, U.S. Bank Warrants:
Warrant Numbers 485763 through 485849, totaling \$636,496.38
Voids/Cancellations, totaling \$16,740.27

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
485763	ACC COLLISION & RESTORATION, I	02/04/2026	11346	BUS 52 REPAIRS	0	5,410.00	5,410.00
10 E 530 9900 53 7340 1077 0000 0000 0			GENERAL FUND/EXPENDITURES/PUPIL TRANSPORTATIONS			5,410.00	
485764	AMAZON CAPITAL SERVICES	02/04/2026	161R-1XRH-J339	District office boardroom supplies and cards for superintendent's office	6022500056	274.63	13,691.39
10 E 530 9702 12 5610 1077 0000 0000 0			GENERAL FUND/EXPENDITURES/SUPT BUDGET			274.63	
			16JN-CLVW-GDYQ	Tech and office supplies	6212500061	1,070.33	
10 E 530 0121 32 5610 1077 0000 0000 0			GENERAL FUND/EXPENDITURES/TECH SUPPORT- BASIC ED			19.38	
10 E 530 0121 32 5650 1077 0000 0000 0			GENERAL FUND/EXPENDITURES/TECH SUPPORT- BASIC ED			1,050.95	
			177N-GMPG-FKMH	Carts for elementary schools Office supplies	6242500028	83.94	
10 E 530 9800 44 5610 1077 0000 0000 0			GENERAL FUND/EXPENDITURES/SCHOOL FOOD SERVICES			83.94	
			1DGV-D7MJ-4XR4	Items for Self Care Fair	6502500049	283.16	
10 E 530 5809 24 5610 1077 0000 0000 0			GENERAL FUND/EXPENDITURES/CTV COMMUNITY CHANGE GRANT			283.16	
			1F1X-WQ4J-PKML	Projectors for elementary gyms	6212500063	8,881.26	
10 E 530 0121 32 5650 1077 0000 0000 0			GENERAL FUND/EXPENDITURES/TECH SUPPORT- BASIC ED			8,881.26	
			1F4V-1P37-GRVL	Tech Supplies	6212500062	667.66	
10 E 530 0121 32 5650 1077 0000 0000 0			GENERAL FUND/EXPENDITURES/TECH SUPPORT- BASIC ED			667.66	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			1FLP-QQH7-FQYG	Supplies for Thrive Club	6502500054	68.35	
10 E 530 5809 24 5610 1077 0000 0000 0			GENERAL FUND/EXPENDITURES/CTV COMMUNITY CHANGE GRANT			68.35	
			1L9G-JHMK-M77X	custodial supplies	1142500030	105.60	
10 E 530 0900 63 5610 5491 0000 0000 1			GENERAL FUND/EXPENDITURES/TRANSITION TO KINGDERGARTEN			105.60	
			1M6C-M6RY-DPT9	Batteries for Toilets, Battery for Doorbell and Silicone seal strip for bathroom stalls.	1182500030	18.18	
10 E 530 9700 63 5610 3430 0000 0000 0			GENERAL FUND/EXPENDITURES/DISTRICTWIDE SUPPORT			18.18	
			1N4T-JJK9-K4VY	District office supplies-push pins, work table, lock box, paper plates	6022500051	165.48	
10 E 530 9702 12 5610 1077 0000 0000 0			GENERAL FUND/EXPENDITURES/SUPT BUDGET			165.48	
			1PDP-KNW4-GYF7	25 - 26: Amazon - supplies (cougar cash paper, AAA batteries, vis a vis markers)	1162500090	116.20	
10 E 530 0100 27 5610 3585 0000 0000 0			GENERAL FUND/EXPENDITURES/BASIC EDUCATION			116.20	
			1R77-FKG3-HPQV	To purchase supplies for culinary classes	1302500222	22.76	
10 E 530 3165 27 5610 3330 4002 0000 0			GENERAL FUND/EXPENDITURES/CTE FACSE			22.76	
			1RML-FDHN-HQ3J	Trays for BD & SW Baskets for EHS	6242500014	1,802.22	
10 E 530 9800 44 5610 1077 0000 0000 0			GENERAL FUND/EXPENDITURES/SCHOOL FOOD SERVICES			1,802.22	
			1V9H-4DWX-D3JN	Meter Replacement-Dutch Personal	6092500087	43.55	
10 E 530 9709 64 5610 1077 0000 0000 0			GENERAL FUND/EXPENDITURES/MAINTENANCE/GROUNDS			43.55	
			1WQP-9W91-9WY3	Spinning chairs / Sensory toys for ILC class B. Palmer	6512500079	53.93	
10 E 530 2100 27 5610 1077 0000 0000 0			GENERAL FUND/EXPENDITURES/SPECIAL ED, BASIC, STATE			53.93	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			1XR7-V73R-9N7D	To purchase supplies for culinary classes	1302500222	34.14	
10 E 530 3165 27 5610 3330 4002 0000 0			GENERAL FUND/EXPENDITURES/CTE FACSE			34.14	
485765	AMERGIS EDUCATIONAL STAFFING	02/04/2026	E18503970294	Contracted CBA (bill rate \$110/hr) and CBT (bill rate \$57/hr) services provided during the 25-26 school year. PO not to exceed \$75,000. REVISED 11.26.2025 Not to exceed \$391,500.00	6512500004	2,189.25	5,967.97
10 E 530 2100 26 7340 1077 0000 0000 1			GENERAL FUND/EXPENDITURES/SPECIAL ED, BASIC, STATE			2,189.25	
			E18504400294	Contracted CBA (bill rate \$110/hr) and CBT (bill rate \$57/hr) services provided during the 25-26 school year. PO not to exceed \$75,000. REVISED 11.26.2025 Not to exceed \$391,500.00	6512500004	3,778.72	
10 E 530 2100 26 7340 1077 0000 0000 1			GENERAL FUND/EXPENDITURES/SPECIAL ED, BASIC, STATE			3,778.72	
485766	ARAMSCO INC	02/04/2026	S7499133.001	BLANKET PO-GROUNDS/SUPPLY PURCHASES	6192500032	352.40	352.40
10 E 530 9709 62 5610 1077 0000 0000 0			GENERAL FUND/EXPENDITURES/MAINTENANCE/GROUNDS			352.40	
485767	BLICK ART MATERIALS	02/04/2026	7233016	Open PO to Blick for art supplies for our CTE Art programs not to exceed \$2,000 for the 2025-26 school year.	1302500094	699.87	699.87
10 E 530 3167 27 5610 3330 4004 0000 0			GENERAL FUND/EXPENDITURES/CTE PRODUCTION TRADES			699.87	
485768	BRYSON SALES & SERVICE OF WA	02/04/2026	100-314506	PO for purchase	6152500027	466.59	1,430.41

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 530 9900 53 5610 1077 0000 0000 0				of bus parts for the Transportation Department bus fleet for the 2025-2026 school year			
			GENERAL FUND/EXPENDITURES/PUPIL TRANSPORTATIONS			466.59	
			100-314507	PO for purchase of bus parts for the Transportation Department bus fleet for the 2025-2026 school year	6152500027	688.41	
10 E 530 9900 53 5610 1077 0000 0000 0			GENERAL FUND/EXPENDITURES/PUPIL TRANSPORTATIONS			688.41	
			100-314672	PO for purchase of bus parts for the Transportation Department bus fleet for the 2025-2026 school year	6152500027	186.92	
10 E 530 9900 53 5610 1077 0000 0000 0			GENERAL FUND/EXPENDITURES/PUPIL TRANSPORTATIONS			186.92	
			100-39202	PO for purchase of bus parts for the Transportation Department bus fleet for the 2025-2026 school year	6152500027	-32.40	
10 E 530 9900 53 5610 1077 0000 0000 0			GENERAL FUND/EXPENDITURES/PUPIL TRANSPORTATIONS			-32.40	
			100-39206	PO for purchase of bus parts for the Transportation Department bus fleet for the 2025-2026 school year	6152500027	-32.40	
10 E 530 9900 53 5610 1077 0000 0000 0			GENERAL FUND/EXPENDITURES/PUPIL TRANSPORTATIONS			-32.40	
			100-39207	PO for purchase	6152500027	-43.20	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 530 9900 53 5610 1077 0000 0000 0				of bus parts for the Transportation Department bus fleet for the 2025-2026 school year		-43.20	
			GENERAL FUND/EXPENDITURES/PUPIL TRANSPORTATIONS				
			400-11683	PO for purchase of bus parts for the Transportation Department bus fleet for the 2025-2026 school year	6152500027	196.49	
10 E 530 9900 53 5610 1077 0000 0000 0						196.49	
			GENERAL FUND/EXPENDITURES/PUPIL TRANSPORTATIONS				
485769	BUCKLEY FEED AND FARM SUPPLY	02/04/2026	322477	BLANKET PO-GROUNDS/SUPPLY PURCHASES	6192500002	5.43	5.43
10 E 530 9709 62 5610 1077 0000 0000 0						5.43	
			GENERAL FUND/EXPENDITURES/MAINTENANCE/GROUNDS				
485770	Cano, Leah	02/04/2026	1/16/26-1/31/26	MV MILEAGE	0	510.40	510.40
10 E 530 9900 52 7519 3330 4324 0000 0						510.40	
			GENERAL FUND/EXPENDITURES/PUPIL TRANSPORTATIONS				
485771	Carey, Shaun V	02/04/2026	DR CAREY SETTLEMENT	Resignation and Release Agreement between Dr. Shaun Carey & Enumclaw School District (for reference and review of supporting documentation please contact ESD Director of Human Resources and/or Director of Business)	6082500008	240,130.00	240,130.00
10 E 530 9702 12 2160 1077 0000 0000 0						240,130.00	
			GENERAL FUND/EXPENDITURES/SUPT BUDGET				
485772	Central Welding Supply Co, Inc	02/04/2026	0002603552	To purchase supplies for welding classes not to exceed \$3,000 for the 2025-26.	1302500186	212.55	212.55
10 E 530 3160 27 5610 3330 4001 0000 0						212.55	
			GENERAL FUND/EXPENDITURES/CTE AGRISCIENCE				

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
485773	CH2O INC	02/04/2026	369594	HVAC CHILLER WATER TREATMENT SERVICE	6092500114	424.71	424.71
10 E 530 9709 64 5610 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/MAINTENANCE/GROUNDS		198.82	
10 E 530 9709 64 7431 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/MAINTENANCE/GROUNDS		225.89	
485774	CHARLIE'S PRODUCE	02/04/2026	101573321	Produce for the 2025-2026 school year	6242500003	3,598.85	6,918.10
10 E 530 9800 42 5630 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/SCHOOL FOOD SERVICES		3,598.85	
			101771130	Produce for the 2025-2026 school year	6242500003	254.90	
10 E 530 9800 42 5630 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/SCHOOL FOOD SERVICES		254.90	
			101783443	Produce for the 2025-2026 school year	6242500003	3,064.35	
10 E 530 9800 42 5630 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/SCHOOL FOOD SERVICES		3,064.35	
485775	CITY OF BLACK DIAMOND	02/04/2026	1330.0	STORM WATER/BD	0	97.50	1,803.11
10 E 530 9700 65 7410 1077 0000 0000 1				GENERAL FUND/EXPENDITURES/DISTRICTWIDE SUPPORT		97.50	
			1330.1	UTILITIES/BD	0	960.81	
10 E 530 9700 65 7410 3430 0000 0000 1				GENERAL FUND/EXPENDITURES/DISTRICTWIDE SUPPORT		960.81	
			1330.2	WATER/BASEBALL FIELD/BD	0	696.21	
10 E 530 9700 65 7410 1077 0000 0000 1				GENERAL FUND/EXPENDITURES/DISTRICTWIDE SUPPORT		696.21	
			1330.3	IRRIGATION ONLY 25314 BAKER ST	0	48.59	
10 E 530 9700 65 7410 3430 0000 0000 1				GENERAL FUND/EXPENDITURES/DISTRICTWIDE SUPPORT		48.59	
485776	CITY OF ENUMCLAW	02/04/2026	07387	POLICE TRAINING / SRO RELATED	6072500039	75.00	79,407.63
10 E 530 9700 25 7340 1077 0000 0000 1				GENERAL FUND/EXPENDITURES/DISTRICTWIDE SUPPORT		75.00	
			07388	SCHOOL RESOURCE OFFICER / 1ST & 2ND QUARTERS	6072500041	17,645.75	
10 E 530 9700 25 7340 1077 0000 0000 1				GENERAL FUND/EXPENDITURES/DISTRICTWIDE SUPPORT		17,645.75	
			59-5175-01	STADIUM FIELD WATER	0	879.46	
10 E 530 9700 65 7410 1077 0000 0000 1				GENERAL FUND/EXPENDITURES/DISTRICTWIDE SUPPORT		106.00	
10 E 530 9700 65 7420 1077 0000 0000 1				GENERAL FUND/EXPENDITURES/DISTRICTWIDE SUPPORT		773.46	
			59-5176-01	STADIUM FIELD	0	171.55	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
RESTROOMS							
10 E 530 9700 65 7410 1077 0000 0000 1				GENERAL FUND/EXPENDITURES/DISTRICTWIDE SUPPORT		171.55	
			60-0050-00	JJ SMITH	0	4,949.90	
10 E 530 9700 65 7410 5491 0000 0000 1				GENERAL FUND/EXPENDITURES/DISTRICTWIDE SUPPORT		961.87	
10 E 530 9700 65 7420 5491 0000 0000 1				GENERAL FUND/EXPENDITURES/DISTRICTWIDE SUPPORT		967.53	
10 E 530 9700 65 7621 5491 0000 0000 1				GENERAL FUND/EXPENDITURES/DISTRICTWIDE SUPPORT		3,020.50	
			60-0075-04	JJ SMITH PORTABLE	0	140.57	
10 E 530 9700 65 7410 5491 0000 0000 1				GENERAL FUND/EXPENDITURES/DISTRICTWIDE SUPPORT		119.21	
10 E 530 9700 65 7420 5491 0000 0000 1				GENERAL FUND/EXPENDITURES/DISTRICTWIDE SUPPORT		21.36	
			60-0100-00	ANNEX	0	286.83	
10 E 530 9700 65 7410 1077 0000 0000 1				GENERAL FUND/EXPENDITURES/DISTRICTWIDE SUPPORT		89.50	
10 E 530 9700 65 7420 1077 0000 0000 1				GENERAL FUND/EXPENDITURES/DISTRICTWIDE SUPPORT		197.33	
			60-0200-00	KIBLER	0	7,182.24	
10 E 530 9700 65 7410 2980 0000 0000 1				GENERAL FUND/EXPENDITURES/DISTRICTWIDE SUPPORT		1,785.98	
10 E 530 9700 65 7420 2980 0000 0000 1				GENERAL FUND/EXPENDITURES/DISTRICTWIDE SUPPORT		1,935.06	
10 E 530 9700 65 7621 2980 0000 0000 1				GENERAL FUND/EXPENDITURES/DISTRICTWIDE SUPPORT		3,461.20	
			61-4435-01	TMS	0	7,363.42	
10 E 530 9700 65 7410 4550 0000 0000 1				GENERAL FUND/EXPENDITURES/DISTRICTWIDE SUPPORT		1,648.29	
10 E 530 9700 65 7621 4550 0000 0000 1				GENERAL FUND/EXPENDITURES/DISTRICTWIDE SUPPORT		5,715.13	
			61-5550-00	WESTWOOD	0	286.14	
10 E 530 9700 65 7410 3585 0000 0000 1				GENERAL FUND/EXPENDITURES/DISTRICTWIDE SUPPORT		286.14	
			62-7000-00	SUNRISE	0	3,902.64	
10 E 530 9700 65 7410 4289 0000 0000 1				GENERAL FUND/EXPENDITURES/DISTRICTWIDE SUPPORT		1,208.30	
10 E 530 9700 65 7420 4289 0000 0000 1				GENERAL FUND/EXPENDITURES/DISTRICTWIDE SUPPORT		967.53	
10 E 530 9700 65 7621 4289 0000 0000 1				GENERAL FUND/EXPENDITURES/DISTRICTWIDE SUPPORT		1,726.81	
			62-7150-00	SW SOCCER	0	43.65	
10 E 530 9700 65 7410 1077 0000 0000 1				GENERAL FUND/EXPENDITURES/DISTRICTWIDE SUPPORT		43.65	
			62-7200-00	SOUTHWOOD	0	3,108.12	
10 E 530 9700 65 7420 3739 0000 0000 1				GENERAL FUND/EXPENDITURES/DISTRICTWIDE SUPPORT		967.53	
10 E 530 9700 65 7410 3739 0000 0000 1				GENERAL FUND/EXPENDITURES/DISTRICTWIDE SUPPORT		1,662.22	
10 E 530 9700 65 7621 3739 0000 0000 1				GENERAL FUND/EXPENDITURES/DISTRICTWIDE SUPPORT		478.37	
			62-7205-00	SOUTHWOOD	0	523.81	
10 E 530 9700 65 7621 3739 0000 0000 1				GENERAL FUND/EXPENDITURES/DISTRICTWIDE SUPPORT		523.81	
			62-7210-00	SOUTHWOOD	0	583.17	
10 E 530 9700 65 7621 3739 0000 0000 1				GENERAL FUND/EXPENDITURES/DISTRICTWIDE SUPPORT		583.17	
			62-7215-00	SOUTHWOOD	0	537.66	
10 E 530 9700 65 7621 3739 0000 0000 1				GENERAL FUND/EXPENDITURES/DISTRICTWIDE SUPPORT		537.66	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 530 9700 65 7621 3739 0000 0000 1			62-7220-00	SOUTHWOOD	0	332.64	
			GENERAL FUND/EXPENDITURES/DISTRICTWIDE	SUPPORT		332.64	
10 E 530 9700 65 7621 3739 0000 0000 1			62-7225-00	SOUTHWOOD	0	698.14	
			GENERAL FUND/EXPENDITURES/DISTRICTWIDE	SUPPORT		698.14	
10 E 530 9700 65 7621 3330 0000 0000 1			62-8605-00	EHS AUTO SHOP	0	938.39	
			GENERAL FUND/EXPENDITURES/DISTRICTWIDE	SUPPORT		938.39	
10 E 530 9700 65 7410 3330 0000 0000 1			62-8608-00	226 SEMANSKI ST BARN	0	25.37	
			GENERAL FUND/EXPENDITURES/DISTRICTWIDE	SUPPORT		25.37	
10 E 530 9700 65 7410 3330 0000 0000 1			62-8610-00	EHS	0	948.04	
			GENERAL FUND/EXPENDITURES/DISTRICTWIDE	SUPPORT		948.04	
10 E 530 9700 65 7410 3330 0000 0000 1			62-8612-01	WATER - EHS- 226 SEMANSKI ST S	0	43.65	
			GENERAL FUND/EXPENDITURES/DISTRICTWIDE	SUPPORT		43.65	
10 E 530 9700 65 7621 3330 0000 0000 1			62-8615-00	EHS AG BLDG	0	952.17	
			GENERAL FUND/EXPENDITURES/DISTRICTWIDE	SUPPORT		952.17	
10 E 530 9700 65 7410 3330 0000 0000 1			62-8620-00	EHS	0	5,432.17	
			GENERAL FUND/EXPENDITURES/DISTRICTWIDE	SUPPORT		1,208.30	
10 E 530 9700 65 7621 3330 0000 0000 1						4,223.87	
10 E 530 9700 65 7410 3330 0000 0000 1			62-8625-00	EHS	0	483.38	
			GENERAL FUND/EXPENDITURES/DISTRICTWIDE	SUPPORT		483.38	
10 E 530 9700 65 7621 3330 0000 0000 1			62-8640-00	NATURAL GAS- 226 SEMANSKI ST H	0	7,574.49	
			GENERAL FUND/EXPENDITURES/DISTRICTWIDE	SUPPORT		7,574.49	
10 E 530 9700 65 7420 3330 0000 0000 1			62-8675-00	EHS EHS	0	1,580.36	
			GENERAL FUND/EXPENDITURES/DISTRICTWIDE	SUPPORT		21.36	
10 E 530 9700 65 7410 3330 0000 0000 1						774.97	
10 E 530 9700 65 7621 3330 0000 0000 1						784.03	
10 E 530 9700 65 7410 3330 0000 0000 1			62-8775-00	EHS	0	2,163.51	
			GENERAL FUND/EXPENDITURES/DISTRICTWIDE	SUPPORT		786.80	
10 E 530 9700 65 7621 3330 0000 0000 1						1,376.71	
10 E 530 9700 65 7410 3330 0000 0000 1			62-8780-00	EHS	0	74.76	
			GENERAL FUND/EXPENDITURES/DISTRICTWIDE	SUPPORT		74.76	
10 E 530 9700 65 7410 1077 0000 0000 1			62-8900-00	DIST OFFICE	0	1,392.19	
			GENERAL FUND/EXPENDITURES/DISTRICTWIDE	SUPPORT		727.69	
10 E 530 9700 65 7420 1077 0000 0000 1						386.73	
10 E 530 9700 65 7621 1077 0000 0000 1						277.77	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			62-8950-00	EMS EMS	0	6,656.04	
10 E 530 9700 65 7420 4210 0000 0000 1			GENERAL FUND/EXPENDITURES/DISTRICTWIDE SUPPORT			1,935.06	
10 E 530 9700 65 7410 4210 0000 0000 1			GENERAL FUND/EXPENDITURES/DISTRICTWIDE SUPPORT			980.68	
10 E 530 9700 65 7621 4210 0000 0000 1			GENERAL FUND/EXPENDITURES/DISTRICTWIDE SUPPORT			3,740.30	
			62-8975-00	GROUNDS	0	501.93	
10 E 530 9700 65 7621 1077 0000 0000 1			GENERAL FUND/EXPENDITURES/DISTRICTWIDE SUPPORT			501.93	
			62-9000-00	TRANSPORTATION	0	1,930.49	
10 E 530 9700 65 7410 1077 0000 0000 1			GENERAL FUND/EXPENDITURES/DISTRICTWIDE SUPPORT			1,046.33	
10 E 530 9700 65 7420 1077 0000 0000 1			GENERAL FUND/EXPENDITURES/DISTRICTWIDE SUPPORT			197.33	
10 E 530 9700 65 7621 1077 0000 0000 1			GENERAL FUND/EXPENDITURES/DISTRICTWIDE SUPPORT			686.83	
485777	CODE MECHANICAL INC	02/04/2026	52299	BLANKET PO- heating & cooling service calls	6092500049	728.54	728.54
10 E 530 9709 64 7431 1077 0000 0000 0			GENERAL FUND/EXPENDITURES/MAINTENANCE/GROUNDS			728.54	
485778	COMCAST	02/04/2026	8498340140151137	JAN 27 2026- FEB 26 2026 Internet service for Black Diamond Elementary.	6212500003	229.32	229.32
10 E 530 0121 32 7530 1077 0000 0000 0			GENERAL FUND/EXPENDITURES/TECH SUPPORT- BASIC ED			229.32	
485779	COMPASSION PHYS THERAPY. LLC	02/04/2026	06-25	Contracted Physical Therapy services provided during the 25-26 school year and ESY. Services to be provided as per contract up to 30 hours per week and up to 70 hours of PTO/PD. Bill rate is \$90 per hour. PO not to exceed \$90,000.	6512500003	9,787.50	9,787.50
10 E 530 2100 26 7340 1077 0000 0000 1			GENERAL FUND/EXPENDITURES/SPECIAL ED, BASIC, STATE			6,459.75	
10 E 530 2101 26 7340 5491 0000 0000 0			GENERAL FUND/EXPENDITURES/SPECIAL ED PRE-SCHOOL			3,327.75	
485780	Copp-McIntire, Jeanell	02/04/2026	JANUARY 2026	SPED TRANSPORTATION	0	44.81	44.81
10 E 530 9900 52 7519 1077 0000 0521 0			GENERAL FUND/EXPENDITURES/PUPIL TRANSPORTATIONS			44.81	
485781	D M KELLY MECHANICAL INC	02/04/2026	13924353	Plumbing Repairs - District Wide	6092500038	1,471.50	3,700.55
10 E 530 9709 64 7431 1077 0000 0000 0			GENERAL FUND/EXPENDITURES/MAINTENANCE/GROUNDS			1,471.50	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			13929473	Plumbing Repairs - District Wide	6092500038	2,229.05	
10 E 530 9709 64 7431 1077 0000 0000 0			GENERAL FUND/EXPENDITURES/MAINTENANCE/GROUNDS			2,229.05	
485782	DAVIS DEMOGRAPHICS MGT LLC	02/04/2026	66689	2025 - 2026 DEMOGRAPHIC STUDY / PROJECT FEE	6072500040	5,700.00	5,700.00
10 E 530 9707 13 7530 1077 0000 0000 0			GENERAL FUND/EXPENDITURES/BUSINESS OFFICE EXPENSES			5,700.00	
485783	EK BEVERAGE COMPANY	02/04/2026	564016	BEVERAGES For School Year 2025-2026	6242500001	563.89	1,631.67
10 E 530 9800 42 5630 1077 0000 0000 1			GENERAL FUND/EXPENDITURES/SCHOOL FOOD SERVICES			563.89	
			564179	BEVERAGES For School Year 2025-2026	6242500001	1,067.78	
10 E 530 9800 42 5630 1077 0000 0000 1			GENERAL FUND/EXPENDITURES/SCHOOL FOOD SERVICES			1,067.78	
485784	EPIC SPECIAL EDUCATION STAFFIN	02/04/2026	INV125687	Contracted OT support during the 25-26 school year. Bill rate of \$95 per hour. PO not to exceed \$82,000.	6512500066	3,103.65	3,103.65
10 E 530 2100 26 7340 1077 0000 0000 0			GENERAL FUND/EXPENDITURES/SPECIAL ED, BASIC, STATE			3,103.65	
485785	ESD 121 PUGET SOUND EDUC SERVI	02/04/2026	3452600071	Contracted services provided to identified special education students during the 25-26 school year and ESY	6512500009	16,376.00	16,376.00
10 E 530 2100 27 7569 1077 0000 0000 0			GENERAL FUND/EXPENDITURES/SPECIAL ED, BASIC, STATE			15,442.18	
10 E 530 2100 27 7810 1077 0000 0000 0			GENERAL FUND/EXPENDITURES/SPECIAL ED, BASIC, STATE			933.82	
485786	FASTENAL CO	02/04/2026	WAENU145857	BLANKET PO-Maintenance Dept.	6092500020	162.30	210.96
10 E 530 9709 64 5610 1077 0000 0000 0			GENERAL FUND/EXPENDITURES/MAINTENANCE/GROUNDS			162.30	
			WAENU145973	BLANKET PO-GROUNDS/SUPPLY PURCHASES	6192500018	48.66	
10 E 530 9709 62 5610 1077 0000 0000 0			GENERAL FUND/EXPENDITURES/MAINTENANCE/GROUNDS			48.66	
485787	FENTON WALSH CO	02/04/2026	00024	Brittany Walsh, Service Provider,	6502500002	200.00	200.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
-----------	-------------	------------	----------------	--------------	-----------	----------------	--------------

will be responsible for utilizing pieces of agreed upon "out of the box" content, in addition to creating original artwork and content, in an effort to effectively advertise and bring awareness to the Coalition. Service Provider agrees to ensure the voice, tone and overall communication across all platforms represent the brand and its mission, vision and goals. Service Provider agrees to submit artwork for approval prior to distribution. Service Provider shall communicate with the Coalition Coordinator if agreed upon deadlines cannot be met and/or a change in schedule is needed. Service Provider shall be responsible for invoicing the district monthly and shall provide a copy of these invoices to the Coalition

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 530 6910 24 7340 1077 0000 0000 0			GENERAL FUND/EXPENDITURES/CPWI Grant	Coordinator for tracking purposes.		200.00	
485788	FERGUSON ENTERPRISES LLC	02/04/2026	4358707	BLANKET PO-Maintenance Dept.	6092500040	525.60	525.60
10 E 530 9709 64 5610 1077 0000 0000 0			GENERAL FUND/EXPENDITURES/MAINTENANCE/GROUNDS			525.60	
485789	FRANZ FAMILY BAKERIES	02/04/2026	115855013584	Bakery items, Breads, Buns, Rolls, Bagels for 2025-2026 school year	6242500005	201.54	906.51
10 E 530 9800 42 5630 1077 0000 0000 0			GENERAL FUND/EXPENDITURES/SCHOOL FOOD SERVICES			201.54	
			115855013628	Bakery items, Breads, Buns, Rolls, Bagels for 2025-2026 school year	6242500005	221.39	
10 E 530 9800 42 5630 1077 0000 0000 0			GENERAL FUND/EXPENDITURES/SCHOOL FOOD SERVICES			221.39	
			115855013688	Bakery items, Breads, Buns, Rolls, Bagels for 2025-2026 school year	6242500005	483.58	
10 E 530 9800 42 5630 1077 0000 0000 0			GENERAL FUND/EXPENDITURES/SCHOOL FOOD SERVICES			483.58	
485790	French, Victoria	02/04/2026	FRENCH KAYLEE	BOOK FOUND	0	22.00	22.00
10 R 960 0000 26 0000 2980 5650 5200 1			GENERAL FUND/REVENUES/Program 00			22.00	
485791	GATEWAY TRUE VALUE	02/04/2026	171895	BLANKET PO-Maintenance Dept.	6092500039	45.51	266.96
10 E 530 9709 64 5610 1077 0000 0000 0			GENERAL FUND/EXPENDITURES/MAINTENANCE/GROUNDS			45.51	
			171918	BLANKET PO-Maintenance Dept.	6092500039	38.18	
10 E 530 9709 64 5610 1077 0000 0000 0			GENERAL FUND/EXPENDITURES/MAINTENANCE/GROUNDS			38.18	
			171919	BLANKET PO-Maintenance Dept.	6092500039	8.80	
10 E 530 9709 64 5610 1077 0000 0000 0			GENERAL FUND/EXPENDITURES/MAINTENANCE/GROUNDS			8.80	
			171920	BLANKET	6092500039	24.47	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 530 9709 64 5610 1077 0000 0000 0				PO-Maintenance Dept. GENERAL FUND/EXPENDITURES/MAINTENANCE/GROUNDS		24.47	
			171924	BLANKET PO-Maintenance Dept.	6092500039	-38.18	
10 E 530 9709 64 5610 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/MAINTENANCE/GROUNDS		-38.18	
			171925	BLANKET PO-Maintenance Dept.	6092500039	6.73	
10 E 530 9709 64 5610 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/MAINTENANCE/GROUNDS		6.73	
			172061	BLANKET PO-Maintenance Dept.	6092500039	30.63	
10 E 530 9709 64 5610 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/MAINTENANCE/GROUNDS		30.63	
			172114	BLANKET PO-Maintenance Dept.	6092500039	5.05	
10 E 530 9709 64 5610 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/MAINTENANCE/GROUNDS		5.05	
			172146	BLANKET PO-Maintenance Dept.	6092500039	17.55	
10 E 530 9709 64 5610 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/MAINTENANCE/GROUNDS		17.55	
			172178	BLANKET PO-Maintenance Dept.	6092500039	13.21	
10 E 530 9709 64 5610 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/MAINTENANCE/GROUNDS		13.21	
			172268	BLANKET PO-Maintenance Dept.	6092500039	28.86	
10 E 530 9709 64 5610 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/MAINTENANCE/GROUNDS		28.86	
			172396	BLANKET PO-Maintenance Dept.	6092500039	14.27	
10 E 530 9709 64 5610 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/MAINTENANCE/GROUNDS		14.27	
			172415	BLANKET PO-GROUNDS/SUPPLY PURCHASES	6192500008	15.25	
10 E 530 9709 62 5610 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/MAINTENANCE/GROUNDS		15.25	
			172454	GATEWAY-CUSTODIAL	1262500002	25.92	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 530 9700 63 5610 4550 0000 0000 0				SUPPLIES-CAMBER NASH GENERAL FUND/EXPENDITURES/DISTRICTWIDE SUPPORT		25.92	
			172472	BLANKET PO-Maintenance Dept.	6092500039	30.71	
10 E 530 9709 64 5610 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/MAINTENANCE/GROUNDS		30.71	
485792	GRAINGER	02/04/2026	9745269853	BLANKET PO-Maintenance Dept.	6092500041	144.20	249.09
10 E 530 9709 64 5610 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/MAINTENANCE/GROUNDS		144.20	
			9777855108	BLANKET PO-Maintenance Dept.	6092500041	104.89	
10 E 530 9709 64 5610 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/MAINTENANCE/GROUNDS		104.89	
485793	Harrington, Melanie	02/04/2026	110	Melanie Harrington, Service Provider, will be assisting Enumclaw Youth Empowered and Thrive Clubs with project work on an as-needed and agreed upon basis. Scope of work may include: meeting with Coalition members or students to understand project(s) scope, attending coalition or Thrive Club meetings as needed to guide the project's process, creating flyers or messaging that promote projects, facilitating printing of design materials, and connecting	6502500023	150.00	150.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				with community partners to expand knowledge of the coalition and Thrive. Projects may include: Thrive Club activities and events, Guiding Good Choices coordination, Drug Take Back Day advertising, Key Leader event promotion, Community Outreach and Public Awareness activities.			
10 E 530 6910 24 7340 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/CPWI Grant		150.00	
485794	Heggen, Jessica	02/04/2026	1/21/26-1/30/26	MV MILEAGE	0	224.28	224.28
10 E 530 9900 52 7519 2980 4324 0000 0				GENERAL FUND/EXPENDITURES/PUPIL TRANSPORTATIONS		224.28	
485795	HOLLYWOOD LIGHTING SERVICES IN	02/04/2026	137495*	RETAINAGE To purchase stage lighting for the Auditorium	1302400459	2,522.23	5,504.84
10 E 530 3151 27 9739 3330 0000 0000 0				GENERAL FUND/EXPENDITURES/CTE ADMINISTRAIVE		2,522.23	
			137653*	RETAINAGE To purchase stage lighting for the Auditorium	1302400459	2,982.61	
10 E 530 3151 27 9739 3330 0000 0000 0				GENERAL FUND/EXPENDITURES/CTE ADMINISTRAIVE		2,982.61	
485796	HOME DEPOT CREDIT SERVICES	02/04/2026	1010199	BLANKET PO-Maintenance Dept.	6092500021	843.98	843.98
10 E 530 9709 64 5610 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/MAINTENANCE/GROUNDS		843.98	
485797	HOPSKIPDRIVE INC	02/04/2026	575273_260131	SPED MV TRANSPORTATION	0	16,429.00	16,429.00
10 E 530 9900 52 7519 1077 4324 0000 0				GENERAL FUND/EXPENDITURES/PUPIL TRANSPORTATIONS		5,140.45	
10 E 530 9900 52 7519 1077 0000 0521 0				GENERAL FUND/EXPENDITURES/PUPIL TRANSPORTATIONS		11,288.55	
485798	ISSAQUAH HONDA KUBOTA	02/04/2026	8051P	BLANKET PO-GROUNDS/SUPPLY PURCHASES	6192500024	31.65	31.65

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 530 9709 62 5610 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/MAINTENANCE/GROUNDS		31.65	
485799	JOHNSON CONTROLS FIRE PROTECTI	02/04/2026	53561385	District Wide Fire Extinguisher Deficiency Repairs	609250008	908.68	4,247.77
10 E 530 9709 64 7431 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/MAINTENANCE/GROUNDS		908.68	
			53627950	BLANKET PO-District Wide Fire System SERVICE CALLS	609250007	2,508.51	
10 E 530 9709 64 7431 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/MAINTENANCE/GROUNDS		2,508.51	
			53724429	BLANKET PO-District Wide Fire System SERVICE CALLS	609250007	830.58	
10 E 530 9709 64 7431 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/MAINTENANCE/GROUNDS		830.58	
485800	K C D A	02/04/2026	300884800	DISTRICT OFFICE SUPPLIES	607250034	83.15	1,598.01
10 E 530 9707 13 5610 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/BUSINESS OFFICE EXPENSES		83.15	
			300887285	Trays	624250029	967.00	
10 E 530 9800 44 5610 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/SCHOOL FOOD SERVICES		967.00	
			300888136	25 - 26: KCDA - recurring paper order for 2025 - 2026 school year	116250000	463.11	
10 E 530 0100 27 5610 3585 0000 0000 0				GENERAL FUND/EXPENDITURES/BASIC EDUCATION		463.11	
			300888138	25 - 26: KCDA, health room supplies	116250092	84.75	
10 E 530 0100 26 5610 3585 0000 0000 0				GENERAL FUND/EXPENDITURES/BASIC EDUCATION		84.75	
485801	Kuro, Maureen	02/04/2026	NELDER BROOKLYN	LIBRARY FINE REFUND	0	10.99	10.99
10 R 960 0000 26 0000 3330 5650 5200 1				GENERAL FUND/REVENUES/Program 00		10.99	
485802	LINDE GAS & EQUIPMENT INC	02/04/2026	54720312	PO for rental cost for acetylene bottles for the Transportation Department shop for the 2025-2026 school year	615250010	29.11	29.11

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 530 9900 53 5610 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/PUPIL TRANSPORTATIONS		29.11	
485803	LOWE'S COMMERCIAL SERVICES	02/04/2026	95959	BLANKET PO-Maintenance Dept.	6092500042	28.06	28.06
10 E 530 9709 64 5610 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/MAINTENANCE/GROUNDS		28.06	
485804	MAJOR AUTOGLASS LLC	02/04/2026	13384	PO for the parts and labor for the install and repair of windshields for the Transportation Department vehicle fleet for 2025-2026 school year	6152500000	402.61	402.61
10 E 530 9900 53 5610 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/PUPIL TRANSPORTATIONS		201.31	
10 E 530 9900 53 7340 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/PUPIL TRANSPORTATIONS		201.30	
485805	MIGIZI GROUP, INC	02/04/2026	2029-26	Kibler post ECO asbestos abatement inspection	6092500091	1,726.44	6,066.44
10 E 530 9709 64 7431 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/MAINTENANCE/GROUNDS		1,726.44	
			2030-26	District Wide AHERA inspections	6092400166	4,340.00	
10 E 530 9709 64 7431 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/MAINTENANCE/GROUNDS		4,340.00	
485806	MOUNTAIN VIEW AUTO SUPPLY INC	02/04/2026	702712	BLANKET PO-Maintenance Dept	6092500043	97.26	450.92
10 E 530 9709 64 5610 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/MAINTENANCE/GROUNDS		97.26	
			702723	PO for the purchase of parts for the Transportation Department vehicle fleet for the 2025-2026 school year	6152500030	55.56	
10 E 530 9900 53 5610 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/PUPIL TRANSPORTATIONS		55.56	
			702864	PO for the purchase of parts for the Transportation	6152500030	168.47	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 530 9900 53 5610 1077 0000 0000 0				Department vehicle fleet for the 2025-2026 school year			
			GENERAL FUND/EXPENDITURES/PUPIL TRANSPORTATIONS			168.47	
			703648	PO for the purchase of parts for the Transportation Department vehicle fleet for the 2025-2026 school year	6152500030	14.57	
10 E 530 9900 53 5610 1077 0000 0000 0			GENERAL FUND/EXPENDITURES/PUPIL TRANSPORTATIONS			14.57	
			703661	PO for the purchase of parts for the Transportation Department vehicle fleet for the 2025-2026 school year	6152500030	43.72	
10 E 530 9900 53 5610 1077 0000 0000 0			GENERAL FUND/EXPENDITURES/PUPIL TRANSPORTATIONS			43.72	
			703786	PO for the purchase of parts for the Transportation Department vehicle fleet for the 2025-2026 school year	6152500030	21.97	
10 E 530 9900 53 5610 1077 0000 0000 0			GENERAL FUND/EXPENDITURES/PUPIL TRANSPORTATIONS			21.97	
			703857	To purchase supplies for Automotive classes for the 25-26 school year not to exceed \$5,000.	1302500012	49.37	
10 E 530 3164 27 5610 3330 0000 0000 0			GENERAL FUND/EXPENDITURES/CTE AUTOMOTIVE			49.37	
485807	Munroe, Andre	02/04/2026	MUNROE L'DRE	WITHDRAWN	0	21.70	21.70
10 R 960 9800 22 0000 3330 0000 0000 0			GENERAL FUND/REVENUES/Food Services			21.70	
485808	NORTHWEST CASCADE INC	02/04/2026	0555360632	BLANKET PO-Pete's Pool Honey Bucket	6192500015	125.00	125.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				Rental			
10 E 530 9709 62 7420 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/MAINTENANCE/GROUNDS		125.00	
485809	NW PSYCH CONSULTING PLLC	02/04/2026	1026	Contracted School Psychology during the 25-26 school year and summer months. Bill rate \$100 per hour. PO not to exceed \$150,000	6512500008	20,200.00	20,200.00
10 E 530 2101 26 7340 5491 0000 0000 0				GENERAL FUND/EXPENDITURES/SPECIAL ED PRE-SCHOOL		20,200.00	
485810	ODP BUSINESS SOLUTIONS LLC	02/04/2026	437222740001	TO ODP BUSINESS GENERAL SCHOOL SUPPLIES COPY PAPER FOR WORK ROOM#1 AND WORKROOM# 2	1472500021	1,463.27	1,520.21
10 E 530 0100 27 5610 3330 0000 0000 0				GENERAL FUND/EXPENDITURES/BASIC EDUCATION		1,463.27	
			453989606001	ODP-BINDER AND DVD WRITER-TOM RIDDELL	1262500077	56.94	
10 E 530 0100 27 5610 4550 0000 5014 0				GENERAL FUND/EXPENDITURES/BASIC EDUCATION		33.51	
10 E 530 0100 27 5650 4550 0000 5014 0				GENERAL FUND/EXPENDITURES/BASIC EDUCATION		23.43	
485811	OLYMPIC ESD 114	02/04/2026	2002600543	Contracted TVI / Orientation Mobility services provided during the 25-26 school year. PO not to exceed \$74,400	6512500014	6,200.00	6,200.00
10 E 530 2100 26 7340 1077 0000 0000 1				GENERAL FUND/EXPENDITURES/SPECIAL ED, BASIC, STATE		6,200.00	
485812	OSPI	02/04/2026	20258	OSPI New Hire Fingerprinting done in HR	6052500000	250.00	250.00
10 E 530 9705 14 7340 1077 0000 0000 1				GENERAL FUND/EXPENDITURES/HR BUDGET-DISTRICT SUPPORT		250.00	
485813	PACIFIC OFFICE AUTOMATION	02/04/2026	AR000001155	25 - 26: Pacific Office Automation, blanket PO for supplies	1162500059	1,120.38	8,096.14
10 E 530 0100 27 7432 3585 0000 0000 0				GENERAL FUND/EXPENDITURES/BASIC EDUCATION		1,120.38	
			AR00000828	Athletic and Activities Office	1502500001	217.97	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 530 0150 28 7432 3330 0000 0000 1				Copier for 2025/26 GENERAL FUND/EXPENDITURES/EHS ATHLETIC BUDGET		217.97	
			AR00000948	EMS: Copier Charges for Enumclaw Middle School, for the 2025-26 School Year**Not to exceed \$3,000.00***	1212500008	396.46	
10 E 530 0100 27 7432 4210 0000 0000 0				GENERAL FUND/EXPENDITURES/BASIC EDUCATION		396.46	
			AR00001004	Copy Count Charges and Supplies	1142500004	93.98	
10 E 530 8801 27 7432 5491 0000 0000 1				GENERAL FUND/EXPENDITURES/ECEAP		93.98	
			AR00001024	BLANKET PO NTE 5600.00 TO POA COPY COMPANY PACIFIC OFFICE AUTOMATION EHS BUILDING WORKROOM COPY COUNTS	1472500088	1,475.44	
10 E 530 0100 27 7432 3330 0000 5018 0				GENERAL FUND/EXPENDITURES/BASIC EDUCATION		1,475.44	
			AR00001050	PACIFIC OFFICE AUTOMATION-COPIER USAGE COUNTS-SCOTT	1262500051	538.09	
10 E 530 0100 27 7432 4550 0000 0000 0				GENERAL FUND/EXPENDITURES/BASIC EDUCATION		538.09	
			AR00001325	Copy machine costs	1152500018	674.51	
10 E 530 0100 27 7432 3739 0000 0000 0				GENERAL FUND/EXPENDITURES/BASIC EDUCATION		674.51	
			AR00001483	BKE copy counts for the 2025-26 school year, including maintenance not covered by the contract.	1122500014	1,232.84	
10 E 530 0100 27 7432 2980 0000 0000 0				GENERAL FUND/EXPENDITURES/BASIC EDUCATION		1,232.84	
			AR00001484	Printer/Copier cost for the Transportation	6152500022	109.20	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 530 9900 51 7432 1077 0000 0000 0			GENERAL FUND/EXPENDITURES/PUPIL TRANSPORTATIONS	Department for the 2025-2026 school year		109.20	
			AR00001485	BLANKET PO FOR 2025/2026 COPY COUNTS	6072500004	824.26	
10 E 530 9707 13 7432 1077 0000 0000 0			GENERAL FUND/EXPENDITURES/BUSINESS OFFICE EXPENSES			824.26	
			AR0000604	blanket PO for copy counts for the 2025-2026 school year, as well as any copier maintenance that is not covered by the contract	1132500018	749.68	
10 E 530 0100 27 7432 4289 0000 0000 0			GENERAL FUND/EXPENDITURES/BASIC EDUCATION			749.68	
			AR0000684	Copier Maintenance not covered by contract and copy counts for 25/26 school year.	1182500024	663.33	
10 E 530 0100 27 7432 3430 0000 0000 0			GENERAL FUND/EXPENDITURES/BASIC EDUCATION			663.33	
485814	Patterson Buchanan Forbes & Le	02/04/2026	54000	Legal Fees	6052500011	1,800.00	11,080.00
10 E 530 9705 14 7343 1077 0000 0000 0			GENERAL FUND/EXPENDITURES/HR BUDGET-DISTRICT SUPPORT			1,800.00	
			54275	Legal Fees	6052500011	1,120.00	
10 E 530 9705 14 7343 1077 0000 0000 0			GENERAL FUND/EXPENDITURES/HR BUDGET-DISTRICT SUPPORT			1,120.00	
			54497	Legal Fees	6052500011	200.00	
10 E 530 9705 14 7343 1077 0000 0000 0			GENERAL FUND/EXPENDITURES/HR BUDGET-DISTRICT SUPPORT			200.00	
			54771	Legal Fees	6052500011	280.00	
10 E 530 9705 14 7343 1077 0000 0000 0			GENERAL FUND/EXPENDITURES/HR BUDGET-DISTRICT SUPPORT			280.00	
			55013	Legal Fees	6052500011	440.00	
10 E 530 9705 14 7343 1077 0000 0000 0			GENERAL FUND/EXPENDITURES/HR BUDGET-DISTRICT SUPPORT			440.00	
			55356	Legal Fees	6052500011	240.00	
10 E 530 9705 14 7343 1077 0000 0000 0			GENERAL FUND/EXPENDITURES/HR BUDGET-DISTRICT SUPPORT			240.00	
			55492	Legal Fees	6052500014	6,800.00	
10 E 530 9705 14 7343 1077 0000 0000 0			GENERAL FUND/EXPENDITURES/HR BUDGET-DISTRICT SUPPORT			6,800.00	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			55742	Legal Fees	6052500014	200.00	
10 E 530 9705 14 7343 1077 0000 0000 0			GENERAL FUND/EXPENDITURES/HR BUDGET-DISTRICT	SUPPORT		200.00	
485815	Peresvetova, Olga	02/04/2026	PERESVETOV EVGENIY	ATHLETIC USER FEE	0	65.00	65.00
				REFUND			
10 R 960 0000 22 0090 3330 0000 0000 1			GENERAL FUND/REVENUES/Program 00			65.00	
485816	Pioneer Healthcare Services, L	02/04/2026	81457	Contracted SLP	6512500012	3,355.00	3,355.00
				during the 25-26 school year. Bill rate of \$110 per hour. PO not to exceed \$160,000.			
10 E 530 2100 26 7340 1077 0000 0000 1			GENERAL FUND/EXPENDITURES/SPECIAL ED, BASIC, STATE			3,355.00	
485817	PLATEAU POWER WASHING	02/04/2026	2420	LARGE AND SMALL	0	1,599.36	1,599.36
				BUS WASHING			
10 E 530 9900 53 7420 1077 0000 0000 0			GENERAL FUND/EXPENDITURES/PUPIL TRANSPORTATIONS			1,599.36	
485818	PLATT ELECTRIC SUPPLY	02/04/2026	7A19820	BLANKET	6092500022	165.84	273.10
				PO-Maintenance Dept.			
10 E 530 9709 64 5610 1077 0000 0000 0			GENERAL FUND/EXPENDITURES/MAINTENANCE/GROUNDS			165.84	
			7A29135	BLANKET	6092500022	88.68	
				PO-Maintenance Dept.			
10 E 530 9709 64 5610 1077 0000 0000 0			GENERAL FUND/EXPENDITURES/MAINTENANCE/GROUNDS			88.68	
			7B30658	BLANKET	6092500022	18.58	
				PO-Maintenance Dept.			
10 E 530 9709 64 5610 1077 0000 0000 0			GENERAL FUND/EXPENDITURES/MAINTENANCE/GROUNDS			18.58	
485819	PROJECT LEAD THE WAY INC	02/04/2026	524095	TAX WAS NOT	1302400444	228.00	228.00
				INCLUDED ON ORIGINAL INVOICE.Training for Carri Enright for Medical Careers classes she is teaching.			
10 E 530 3151 31 7330 3330 0000 0000 0			GENERAL FUND/EXPENDITURES/CTE ADMINISTRAIVE			228.00	
485820	PUBLIC CONSULTING GROUP INC	02/04/2026	CIV-10039854	Medicaid billing	6512500055	1,792.97	1,792.97
				services rendered during the 25-26 school year. PO not to exceed \$6,000			

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 530 2100 27 7340 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/SPECIAL ED, BASIC, STATE		1,792.97	
485821	QFC/KROGER CUSTOMER CHARGES	02/04/2026	014710	FOOD PRODUCTS FOR THE FS DEPT 2025-2026	6242500009	134.59	163.59
10 E 530 9800 42 5630 1077 0000 0000 1				GENERAL FUND/EXPENDITURES/SCHOOL FOOD SERVICES		134.59	
			103217	To purchase culinary supplies for Culinary and Baking classes for the 25-26 school year not to exceed \$5,000.	1302500005	29.00	
10 E 530 3165 27 5610 3330 4002 0000 0				GENERAL FUND/EXPENDITURES/CTE FACSE		29.00	
485822	RIVERSIDE INSIGHTS	02/04/2026	INV268961	CogAT screening and assessments for the 25-26 school year. PO not to exceed \$17,000.00	6502500024	4,503.67	4,503.67
10 E 530 7400 27 7530 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/HIGHLY CAPABLE		4,503.67	
485823	Robinson, Boni	02/04/2026	ROBINSON BONI	FS REFUND - EMPLOYEE	0	21.00	21.00
10 R 960 9800 22 0000 3330 0000 0000 0				GENERAL FUND/REVENUES/Food Services		21.00	
485824	Rodriguez, Maria	02/04/2026	JANUARY 2026	MV MILEAGE	0	66.12	66.12
10 E 530 9900 52 7519 2980 4324 0000 0				GENERAL FUND/EXPENDITURES/PUPIL TRANSPORTATIONS		66.12	
485825	S & S TIRE	02/04/2026	1-172615	PO for the purchase of tires for the Transportation Department vehicle fleet for the 2025-2026 school year	6152500032	2,259.70	3,694.16
10 E 530 9900 53 5610 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/PUPIL TRANSPORTATIONS		2,259.70	
			1-172617	PO for the purchase of tires for the Transportation Department vehicle fleet for the 2025-2026 school year	6152500032	1,073.10	
10 E 530 9900 53 5610 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/PUPIL TRANSPORTATIONS		1,073.10	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			1-173324	PO for the purchase of tires for the Transportation Department vehicle fleet for the 2025-2026 school year	6152500032	188.89	
10 E 530 9900 53 5610 1077 0000 0000 0			GENERAL FUND/EXPENDITURES/PUPIL TRANSPORTATIONS			188.89	
			1-173643	PO for the purchase of tires for the Transportation Department vehicle fleet for the 2025-2026 school year	6152500032	172.47	
10 E 530 9900 53 5610 1077 0000 0000 0			GENERAL FUND/EXPENDITURES/PUPIL TRANSPORTATIONS			172.47	
485826	Sarver, Shekinah	02/04/2026	SARVER JULIAN	LIBRARY FINE REFUND	0	9.99	9.99
10 R 960 0000 26 0000 3330 5650 5200 1			GENERAL FUND/REVENUES/Program 00			9.99	
485827	SFSPAC	02/04/2026	3866	Maintenance and Supplies of Sanitation Products for all Kitchens and Dish Machines School Year 2025-2026	6242500006	1,373.40	1,373.40
10 E 530 9800 44 7431 1077 0000 0000 0			GENERAL FUND/EXPENDITURES/SCHOOL FOOD SERVICES			1,373.40	
485828	Snyder, Ashley	02/04/2026	FORD MASON	LIBRARY FINE REFUND	0	10.99	10.99
10 R 960 0000 26 0000 3330 5650 5200 1			GENERAL FUND/REVENUES/Program 00			10.99	
485829	SOUND ENERGY SYSTEMS	02/04/2026	110865	DDC Control System Maintenance - District Wide	6092500018	5,499.45	5,499.45
10 E 530 9709 64 7431 1077 0000 0000 0			GENERAL FUND/EXPENDITURES/MAINTENANCE/GROUNDS			5,499.45	
485830	SPRINGBROOK FARMS INC	02/04/2026	682727	BLANKET PO FOR DAIRY & JUICE PRODUCTS School Year 2025-2026	6242500000	321.93	9,301.08
10 E 530 9800 42 5630 1077 0000 0000 0			GENERAL FUND/EXPENDITURES/SCHOOL FOOD SERVICES			321.93	
			685170	BLANKET PO FOR	6242500000	204.60	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 530 9800 42 5630 1077 0000 0000 0				DAIRY & JUICE PRODUCTS School Year 2025-2026			
			GENERAL FUND/EXPENDITURES/SCHOOL FOOD SERVICES			204.60	
			685661	BLANKET PO FOR DAIRY & JUICE PRODUCTS School Year 2025-2026	6242500000	172.40	
10 E 530 9800 42 5630 1077 0000 0000 0			GENERAL FUND/EXPENDITURES/SCHOOL FOOD SERVICES			172.40	
			685685	BLANKET PO FOR DAIRY & JUICE PRODUCTS School Year 2025-2026	6242500000	251.63	
10 E 530 9800 42 5630 1077 0000 0000 0			GENERAL FUND/EXPENDITURES/SCHOOL FOOD SERVICES			251.63	
			686486	BLANKET PO FOR DAIRY & JUICE PRODUCTS School Year 2025-2026	6242500000	114.38	
10 E 530 9800 42 5630 1077 0000 0000 0			GENERAL FUND/EXPENDITURES/SCHOOL FOOD SERVICES			114.38	
			686487	BLANKET PO FOR DAIRY & JUICE PRODUCTS School Year 2025-2026	6242500000	114.38	
10 E 530 9800 42 5630 1077 0000 0000 0			GENERAL FUND/EXPENDITURES/SCHOOL FOOD SERVICES			114.38	
			686520	BLANKET PO FOR DAIRY & JUICE PRODUCTS School Year 2025-2026	6242500000	147.41	
10 E 530 9800 42 5630 1077 0000 0000 0			GENERAL FUND/EXPENDITURES/SCHOOL FOOD SERVICES			147.41	
			686577	BLANKET PO FOR DAIRY & JUICE PRODUCTS School Year 2025-2026	6242500000	108.47	
10 E 530 9800 42 5630 1077 0000 0000 0			GENERAL FUND/EXPENDITURES/SCHOOL FOOD SERVICES			108.47	
			686584	BLANKET PO FOR DAIRY & JUICE PRODUCTS School Year 2025-2026	6242500000	177.48	
10 E 530 9800 42 5630 1077 0000 0000 0			GENERAL FUND/EXPENDITURES/SCHOOL FOOD SERVICES			177.48	
			686601	BLANKET PO FOR DAIRY & JUICE PRODUCTS School	6242500000	162.44	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				Year 2025-2026			
10 E 530 9800 42 5630 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/SCHOOL FOOD SERVICES		162.44	
			686621	BLANKET PO FOR DAIRY & JUICE PRODUCTS School	6242500000	147.41	
				Year 2025-2026			
10 E 530 9800 42 5630 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/SCHOOL FOOD SERVICES		147.41	
			686676	BLANKET PO FOR DAIRY & JUICE PRODUCTS School	6242500000	177.48	
				Year 2025-2026			
10 E 530 9800 42 5630 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/SCHOOL FOOD SERVICES		177.48	
			686677	BLANKET PO FOR DAIRY & JUICE PRODUCTS School	6242500000	133.85	
				Year 2025-2026			
10 E 530 9800 42 5630 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/SCHOOL FOOD SERVICES		133.85	
			686903	BLANKET PO FOR DAIRY & JUICE PRODUCTS School	6242500000	221.11	
				Year 2025-2026			
10 E 530 9800 42 5630 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/SCHOOL FOOD SERVICES		221.11	
			686991	BLANKET PO FOR DAIRY & JUICE PRODUCTS School	6242500000	67.80	
				Year 2025-2026			
10 E 530 9800 42 5630 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/SCHOOL FOOD SERVICES		67.80	
			687040	BLANKET PO FOR DAIRY & JUICE PRODUCTS School	6242500000	117.34	
				Year 2025-2026			
10 E 530 9800 42 5630 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/SCHOOL FOOD SERVICES		117.34	
			687041	BLANKET PO FOR DAIRY & JUICE PRODUCTS School	6242500000	117.34	
				Year 2025-2026			
10 E 530 9800 42 5630 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/SCHOOL FOOD SERVICES		117.34	
			687104	BLANKET PO FOR DAIRY & JUICE PRODUCTS School	6242500000	237.62	
				Year 2025-2026			
10 E 530 9800 42 5630 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/SCHOOL FOOD SERVICES		237.62	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			687109	BLANKET PO FOR DAIRY & JUICE PRODUCTS School Year 2025-2026	6242500000	257.63	
10 E 530 9800 42 5630 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/SCHOOL FOOD SERVICES		257.63	
			687121	BLANKET PO FOR DAIRY & JUICE PRODUCTS School Year 2025-2026	6242500000	158.89	
10 E 530 9800 42 5630 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/SCHOOL FOOD SERVICES		158.89	
			687150	BLANKET PO FOR DAIRY & JUICE PRODUCTS School Year 2025-2026	6242500000	147.41	
10 E 530 9800 42 5630 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/SCHOOL FOOD SERVICES		147.41	
			687151	BLANKET PO FOR DAIRY & JUICE PRODUCTS School Year 2025-2026	6242500000	160.97	
10 E 530 9800 42 5630 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/SCHOOL FOOD SERVICES		160.97	
			687343	BLANKET PO FOR DAIRY & JUICE PRODUCTS School Year 2025-2026	6242500000	102.30	
10 E 530 9800 42 5630 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/SCHOOL FOOD SERVICES		102.30	
			687558	BLANKET PO FOR DAIRY & JUICE PRODUCTS School Year 2025-2026	6242500000	162.44	
10 E 530 9800 42 5630 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/SCHOOL FOOD SERVICES		162.44	
			687694	BLANKET PO FOR DAIRY & JUICE PRODUCTS School Year 2025-2026	6242500000	174.53	
10 E 530 9800 42 5630 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/SCHOOL FOOD SERVICES		174.53	
			687802	BLANKET PO FOR DAIRY & JUICE PRODUCTS School Year 2025-2026	6242500000	147.41	
10 E 530 9800 42 5630 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/SCHOOL FOOD SERVICES		147.41	
			687815	BLANKET PO FOR DAIRY & JUICE	6242500000	221.11	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 530 9800 42 5630 1077 0000 0000 0				PRODUCTS School Year 2025-2026			
			GENERAL FUND/EXPENDITURES/SCHOOL FOOD SERVICES			221.11	
			688026	BLANKET PO FOR DAIRY & JUICE	6242500000	27.12	
10 E 530 9800 42 5630 1077 0000 0000 0				PRODUCTS School Year 2025-2026			
			GENERAL FUND/EXPENDITURES/SCHOOL FOOD SERVICES			27.12	
			688204	BLANKET PO FOR DAIRY & JUICE	6242500000	142.98	
10 E 530 9800 42 5630 1077 0000 0000 0				PRODUCTS School Year 2025-2026			
			GENERAL FUND/EXPENDITURES/SCHOOL FOOD SERVICES			142.98	
			688217	BLANKET PO FOR DAIRY & JUICE	6242500000	90.22	
10 E 530 9800 42 5630 1077 0000 0000 0				PRODUCTS School Year 2025-2026			
			GENERAL FUND/EXPENDITURES/SCHOOL FOOD SERVICES			90.22	
			688290	BLANKET PO FOR DAIRY & JUICE	6242500000	279.78	
10 E 530 9800 42 5630 1077 0000 0000 0				PRODUCTS School Year 2025-2026			
			GENERAL FUND/EXPENDITURES/SCHOOL FOOD SERVICES			279.78	
			688368	BLANKET PO FOR DAIRY & JUICE	6242500000	221.11	
10 E 530 9800 42 5630 1077 0000 0000 0				PRODUCTS School Year 2025-2026			
			GENERAL FUND/EXPENDITURES/SCHOOL FOOD SERVICES			221.11	
			688401	BLANKET PO FOR DAIRY & JUICE	6242500000	160.97	
10 E 530 9800 42 5630 1077 0000 0000 0				PRODUCTS School Year 2025-2026			
			GENERAL FUND/EXPENDITURES/SCHOOL FOOD SERVICES			160.97	
			688467	BLANKET PO FOR DAIRY & JUICE	6242500000	249.98	
10 E 530 9800 42 5630 1077 0000 0000 0				PRODUCTS School Year 2025-2026			
			GENERAL FUND/EXPENDITURES/SCHOOL FOOD SERVICES			249.98	
			688471	BLANKET PO FOR DAIRY & JUICE	6242500000	177.48	
				PRODUCTS School Year 2025-2026			

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 530 9800 42 5630 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/SCHOOL FOOD SERVICES		177.48	
			688491	BLANKET PO FOR DAIRY & JUICE PRODUCTS School Year 2025-2026	6242500000	121.17	
10 E 530 9800 42 5630 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/SCHOOL FOOD SERVICES		121.17	
			688528	BLANKET PO FOR DAIRY & JUICE PRODUCTS School Year 2025-2026	6242500000	94.91	
10 E 530 9800 42 5630 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/SCHOOL FOOD SERVICES		94.91	
			688561	BLANKET PO FOR DAIRY & JUICE PRODUCTS School Year 2025-2026	6242500000	147.41	
10 E 530 9800 42 5630 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/SCHOOL FOOD SERVICES		147.41	
			688562	BLANKET PO FOR DAIRY & JUICE PRODUCTS School Year 2025-2026	6242500000	115.86	
10 E 530 9800 42 5630 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/SCHOOL FOOD SERVICES		115.86	
			688946	BLANKET PO FOR DAIRY & JUICE PRODUCTS School Year 2025-2026	6242500000	177.48	
10 E 530 9800 42 5630 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/SCHOOL FOOD SERVICES		177.48	
			689277	BLANKET PO FOR DAIRY & JUICE PRODUCTS School Year 2025-2026	6242500000	231.71	
10 E 530 9800 42 5630 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/SCHOOL FOOD SERVICES		231.71	
			689310	BLANKET PO FOR DAIRY & JUICE PRODUCTS School Year 2025-2026	6242500000	147.41	
10 E 530 9800 42 5630 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/SCHOOL FOOD SERVICES		147.41	
			689351	BLANKET PO FOR DAIRY & JUICE PRODUCTS School Year 2025-2026	6242500000	174.53	
10 E 530 9800 42 5630 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/SCHOOL FOOD SERVICES		174.53	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			689405	BLANKET PO FOR DAIRY & JUICE PRODUCTS School Year 2025-2026	6242500000	94.91	
10 E 530 9800 42 5630 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/SCHOOL FOOD SERVICES		94.91	
			689432	BLANKET PO FOR DAIRY & JUICE PRODUCTS School Year 2025-2026	6242500000	131.77	
10 E 530 9800 42 5630 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/SCHOOL FOOD SERVICES		131.77	
			689494	BLANKET PO FOR DAIRY & JUICE PRODUCTS School Year 2025-2026	6242500000	221.11	
10 E 530 9800 42 5630 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/SCHOOL FOOD SERVICES		221.11	
			689771	BLANKET PO FOR DAIRY & JUICE PRODUCTS School Year 2025-2026	6242500000	294.82	
10 E 530 9800 42 5630 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/SCHOOL FOOD SERVICES		294.82	
			689839	BLANKET PO FOR DAIRY & JUICE PRODUCTS School Year 2025-2026	6242500000	221.11	
10 E 530 9800 42 5630 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/SCHOOL FOOD SERVICES		221.11	
			689901	BLANKET PO FOR DAIRY & JUICE PRODUCTS School Year 2025-2026	6242500000	94.91	
10 E 530 9800 42 5630 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/SCHOOL FOOD SERVICES		94.91	
			689916	BLANKET PO FOR DAIRY & JUICE PRODUCTS School Year 2025-2026	6242500000	142.98	
10 E 530 9800 42 5630 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/SCHOOL FOOD SERVICES		142.98	
			689936	BLANKET PO FOR DAIRY & JUICE PRODUCTS School Year 2025-2026	6242500000	189.56	
10 E 530 9800 42 5630 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/SCHOOL FOOD SERVICES		189.56	
			689994	BLANKET PO FOR DAIRY & JUICE	6242500000	147.41	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 530 9800 42 5630 1077 0000 0000 0				PRODUCTS School Year 2025-2026 GENERAL FUND/EXPENDITURES/SCHOOL FOOD SERVICES		147.41	
			690004	BLANKET PO FOR DAIRY & JUICE PRODUCTS School Year 2025-2026	6242500000	249.98	
10 E 530 9800 42 5630 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/SCHOOL FOOD SERVICES		249.98	
			690007	BLANKET PO FOR DAIRY & JUICE PRODUCTS School Year 2025-2026	6242500000	237.62	
10 E 530 9800 42 5630 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/SCHOOL FOOD SERVICES		237.62	
			690822	BLANKET PO FOR DAIRY & JUICE PRODUCTS School Year 2025-2026	6242500000	187.02	
10 E 530 9800 42 5630 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/SCHOOL FOOD SERVICES		187.02	
485831	SYSKO SEATTLE INC	02/04/2026	655960192	Food Supplies for 2025-2026	6242500011	1,648.80	1,648.80
10 E 530 9800 42 5630 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/SCHOOL FOOD SERVICES		1,648.80	
485832	TED BROWN MUSIC COMPANY INC	02/04/2026	6191664	EMS: Music Department Purchase so student can play instrument To be delivered week of Jan 26, 2026	1212500048	74.10	74.10
10 E 530 0100 27 5610 4210 0000 5002 0				GENERAL FUND/EXPENDITURES/BASIC EDUCATION		74.10	
485833	Telos Academy	02/04/2026	7837	Contracted services to identified special education students (MC) during the 25-26 school year and ESY. PO not to exceed \$302,695.00	6512500020	3,500.00	28,029.00
10 E 530 2100 27 7569 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/SPECIAL ED, BASIC, STATE		3,500.00	
			7855	Contracted services to identified	6512500020	24,529.00	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				special education students (MC) during the 25-26 school year and ESY. PO not to exceed \$302,695.00			
10 E 530 2100 27 7569 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/SPECIAL ED, BASIC, STATE		24,529.00	
485834	Thoresen, Lori	02/04/2026	THORESON LOKI	FOOD SERVICE REFUND	0	3.75	3.75
10 R 960 9800 22 0000 3330 0000 0000 0				GENERAL FUND/REVENUES/Food Services		3.75	
485835	TK ELEVATOR CORPORATION	02/04/2026	3009075379	Elevator Maintenance @Black Diamond	6092500016	865.61	1,218.64
10 E 530 9709 64 7431 3430 0000 0000 0				GENERAL FUND/EXPENDITURES/MAINTENANCE/GROUNDS		865.61	
			3009077862	Elevator Maintenance @ TMMS	6092500017	353.03	
10 E 530 9709 64 7431 4550 0000 0000 0				GENERAL FUND/EXPENDITURES/MAINTENANCE/GROUNDS		353.03	
485836	Tollefsen, Pam	02/04/2026	JANUARY 2026	MV MILEAGE	0	842.54	842.54
10 E 530 9900 52 7519 3330 4324 0000 0				GENERAL FUND/EXPENDITURES/PUPIL TRANSPORTATIONS		842.54	
485837	TRANE U.S. INC	02/04/2026	20839147	BLANKET PO-Maintenance Dept.	6092500010	471.09	471.09
10 E 530 9709 64 5610 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/MAINTENANCE/GROUNDS		471.09	
485838	ULINE, INC	02/04/2026	203578788	Maintenance Dept. New Transit Cargo Van outfitting	6092500113	1,815.74	1,815.74
10 E 530 9700 75 9732 1077 0000 0000 1				GENERAL FUND/EXPENDITURES/DISTRICTWIDE SUPPORT		1,815.74	
485839	US FOODS INC	02/04/2026	4351203	Food Supplies for School Year 2025-2026	6242500008	2,039.60	23,566.42
10 E 530 9800 42 5630 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/SCHOOL FOOD SERVICES		2,039.60	
			4351204	Food Supplies for School Year 2025-2026	6242500008	12,230.65	
10 E 530 9800 42 5630 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/SCHOOL FOOD SERVICES		11,448.81	
10 E 530 9800 44 5610 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/SCHOOL FOOD SERVICES		781.84	
			4351205	Food Supplies for School Year 2025-2026	6242500008	27.93	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 530 9800 42 5630 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/SCHOOL FOOD SERVICES		27.93	
			4433858	Food Supplies for School Year 2025-2026	624250008	6,544.69	
10 E 530 9800 42 5630 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/SCHOOL FOOD SERVICES		5,937.27	
10 E 530 9800 44 5610 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/SCHOOL FOOD SERVICES		607.42	
			4433859	Food Supplies for School Year 2025-2026	624250008	2,274.58	
10 E 530 9800 42 5630 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/SCHOOL FOOD SERVICES		2,214.39	
10 E 530 9800 44 5610 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/SCHOOL FOOD SERVICES		60.19	
			4433860	Food Supplies for School Year 2025-2026	624250008	175.02	
10 E 530 9800 42 5630 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/SCHOOL FOOD SERVICES		175.02	
			4433861	Food Supplies for School Year 2025-2026	624250008	273.95	
10 E 530 9800 42 5630 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/SCHOOL FOOD SERVICES		273.95	
485840	VESTIS SERVICES LLC	02/04/2026	5120819061	PO for the rental cost of shop staff uniforms, rugs, and oil rags for the Transportation Department for the 2025-2026 school year	615250003	53.77	107.54
10 E 530 9900 53 5610 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/PUPIL TRANSPORTATIONS		53.77	
			5120822750	PO for the rental cost of shop staff uniforms, rugs, and oil rags for the Transportation Department for the 2025-2026 school year	615250003	53.77	
10 E 530 9900 53 5610 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/PUPIL TRANSPORTATIONS		53.77	
485841	WALTER E. NELSON CO OF WESTERN	02/04/2026	INSEA1110002	BKE Custodial Supplies	1122500050	479.49	4,415.57
10 E 530 9700 63 5610 2980 0000 0000 0				GENERAL FUND/EXPENDITURES/DISTRICTWIDE SUPPORT		479.49	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			INVSEA1109530	Custodial Supplies	1182500029	2,089.77	
10 E 530 9700 63 5610 3430 0000 0000 0			GENERAL FUND/EXPENDITURES/DISTRICTWIDE SUPPORT			2,089.77	
			INVSEA1109668	Custodial Supplies	1142500032	1,474.67	
10 E 530 0900 63 5610 5491 0000 0000 1			GENERAL FUND/EXPENDITURES/TRANSITION TO KINGDERGARTEN			1,474.67	
			INVSEA1110018	Paper towel order for the Transportation Department	6152500033	371.64	
10 E 530 9900 52 5610 1077 0000 0000 0			GENERAL FUND/EXPENDITURES/PUPIL TRANSPORTATIONS			371.64	
485842	WASTE MANAGEMENT	02/04/2026	2659015-1055-1	WASTE REMOVAL - EHS	0	2,822.56	2,822.56
10 E 530 9700 65 7420 3330 0000 0000 1			GENERAL FUND/EXPENDITURES/DISTRICTWIDE SUPPORT			2,822.56	
485843	WEATHERPROOFING TECHNOLOGIES I	02/04/2026	98108445	BLANKET	6092400044	1,303.53	15,196.40
				PO-District Wide Roof Repairs			
10 E 530 9709 64 7431 1077 0000 0000 0			GENERAL FUND/EXPENDITURES/MAINTENANCE/GROUNDS			1,303.53	
			98145900	BLANKET	6092400044	68.61	
				PO-District Wide Roof Repairs			
10 E 530 9709 64 7431 1077 0000 0000 0			GENERAL FUND/EXPENDITURES/MAINTENANCE/GROUNDS			68.61	
			98231343	BLANKET	6092400044	4,045.09	
				PO-District Wide Roof Repairs			
10 E 530 9709 64 7431 1077 0000 0000 0			GENERAL FUND/EXPENDITURES/MAINTENANCE/GROUNDS			4,045.09	
			98271907	BLANKET	6092400044	6,133.00	
				PO-District Wide Roof Repairs			
10 E 530 9709 64 7431 1077 0000 0000 0			GENERAL FUND/EXPENDITURES/MAINTENANCE/GROUNDS			6,133.00	
			98312197	BLANKET	6092400044	323.09	
				PO-District Wide Roof Repairs			
10 E 530 9709 64 7431 1077 0000 0000 0			GENERAL FUND/EXPENDITURES/MAINTENANCE/GROUNDS			323.09	
			98312299	BLANKET	6092400044	212.90	
				PO-District Wide Roof Repairs			
10 E 530 9709 64 7431 1077 0000 0000 0			GENERAL FUND/EXPENDITURES/MAINTENANCE/GROUNDS			212.90	
			98314673	BLANKET	6092400044	2,954.67	
				PO-District Wide			

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 530 9709 64 7431 1077 0000 0000 0				Roof Repairs GENERAL FUND/EXPENDITURES/MAINTENANCE/GROUNDS		2,954.67	
			98384271	BLANKET PO-District Wide Roof Repairs	6092400044	155.51	
10 E 530 9709 64 7431 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/MAINTENANCE/GROUNDS		155.51	
485844	WSIPC	02/04/2026	1002501348	New Student Online Enrollment Provided by WSIPC for the 2025-26 School Year	6252500001	494.67	494.67
10 E 530 0125 32 7351 1077 7003 0000 1				GENERAL FUND/EXPENDITURES/INSTRUCTIONAL TECH		494.67	
485845	YELLOW WOOD ACADEMY	02/04/2026	66675	Contracted services provided to identified students (M. BM and H.M.) during the 25-26 school year. PO not to exceed \$223,526.56	6512500015	10,681.80	21,363.60
10 E 530 2100 27 7569 1077 0000 0000 1				GENERAL FUND/EXPENDITURES/SPECIAL ED, BASIC, STATE		10,681.80	
			66695	Contracted services provided to identified students (M. BM and H.M.) during the 25-26 school year. PO not to exceed \$223,526.56	6512500015	10,681.80	
10 E 530 2100 27 7569 1077 0000 0000 1				GENERAL FUND/EXPENDITURES/SPECIAL ED, BASIC, STATE		10,681.80	
485846	ADVANCED CLASSROOM TECH INC	02/04/2026	INV24774	Classroom audio equipment for JJ Smith	7202500001	16,574.85	16,574.85
20 E 530 7777 32 5650 2000 0000 0000 0				Capital Projects/EXPENDITURES/TECHNOLOGY UPGRDS- DISTRI		16,574.85	
485847	AMAZON CAPITAL SERVICES	02/04/2026	1MVH-Y9HJ-6NTF	EMS: ASB Yearbook Club purchase	4212500013	65.38	249.46
40 E 530 1010 00 0000 4210 0000 0000 0				Associated Student Body Fund/EXPENDITURES/ANNUAL		65.38	
			1WH7-TKV9-LTTL*	TAX WAS MISSED ON PREVIOUS PAYMENT EMS: ASB Supplies for new D&D Club	4212500009	20.58	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
40 A 200 1015 00 0000 1020 0000 0000				Associated Student Body Fund/IMPREST FUNDS		20.58	
			1XQJ-4YCY-GRNT	Soccer Socks for Unified Soccer Team	4472500248	163.50	
40 E 530 2135 00 0000 3330 0000 0000 0				Associated Student Body Fund/EXPENDITURES/UNIFIED SPORT		163.50	
485848	CUSTOM INK.COM	02/04/2026	85439180	T-shirts for Jesus Club	4472500214	1,381.99	1,381.99
40 E 530 4021 00 0000 3330 0000 0000 0				Associated Student Body Fund/EXPENDITURES/JESUS CLUB		1,381.99	
485849	HOME DEPOT CREDIT SERVICES	02/04/2026	7516628	Set Materials for Drama Cabaret	4472500217	104.94	104.94
40 E 530 4040 00 0000 3330 0000 0000 0				Associated Student Body Fund/EXPENDITURES/DRAMA		104.94	
			87	Computer	Check(s) For a Total of		636,496.38

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount			
481670	Peresvetova, Olga	02/02/2026	PERESVETOV EVGENIY	ATHLETIC USER FEE REFUND	0	65.00	65.00			
10 R 960 0000 22 0090 3330 0000 0000 1			GENERAL FUND/REVENUES/Program 00			65.00				
481968	French, Victoria	02/02/2026	FRENCH KAYLEE	BOOK FOUND	0	22.00	22.00			
10 R 960 0000 26 0000 2980 5650 5200 1			GENERAL FUND/REVENUES/Program 00			22.00				
482023	Robinson, Boni	02/02/2026	ROBINSON BONI	FS REFUND - EMPLOYEE	0	21.00	21.00			
10 R 960 9800 22 0000 3330 0000 0000 0			GENERAL FUND/REVENUES/Food Services			21.00				
484512	Kuro, Maureen	02/02/2026	NELDER BROOKLYN	LIBRARY FINE REFUND	0	10.99	10.99			
10 R 960 0000 26 0000 3330 5650 5200 1			GENERAL FUND/REVENUES/Program 00			10.99				
484542	Sarver, Shekinah	02/02/2026	SARVER JULIAN	LIBRARY FINE REFUND	0	9.99	9.99			
10 R 960 0000 26 0000 3330 5650 5200 1			GENERAL FUND/REVENUES/Program 00			9.99				
484544	Snyder, Ashley	02/02/2026	FORD MASON	LIBRARY FINE REFUND	0	10.99	10.99			
10 R 960 0000 26 0000 3330 5650 5200 1			GENERAL FUND/REVENUES/Program 00			10.99				
484761	Munroe, Andre	02/02/2026	MUNROE L'DRE	WITHDRAWN	0	21.70	21.70			
10 R 960 9800 22 0000 3330 0000 0000 0			GENERAL FUND/REVENUES/Food Services			21.70				
484776	Thoresen, Lori	02/02/2026	THORESON LOKI	FOOD SERVICE REFUND	0	3.75	3.75			
10 R 960 9800 22 0000 3330 0000 0000 0			GENERAL FUND/REVENUES/Food Services			3.75				
484839	ADVANCED CLASSROOM TECH INC	02/02/2026	INV24774	Classroom audio equipment for JJ Smith	7202500001	16,574.85	16,574.85			
20 E 530 7777 32 5650 2000 0000 0000 0			Capital Projects/EXPENDITURES/TECHNOLOGY UPGRDS- DISTRI			16,574.85				
							9	Void	Check(s) For a Total of	16,740.27

Check Summary

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	87	Computer	Checks For a Total of	636,496.38
Total For	87	Manual, Wire Tran, ACH & Computer	Checks	636,496.38
Less	9	Voided	Checks For a Total of	16,740.27
			Net Amount	619,756.11

FUND SUMMARY

Fund	Description	Balance Sheet	Revenue	Expense	Total
10	GENERAL FUND	0.00	0.00	618,019.72	618,019.72
20	Capital Projects	0.00	0.00	0.00	0.00
40	Associated Student Body Fund	20.58	0.00	1,715.81	1,736.39

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of March 16, 2026, the board, by a _____ vote, approves payments, totaling \$63,511.05. The payments are further identified in this document.

Total by Payment Type for Cash Account, U.S. Bank Warrants:
Warrant Numbers 485850 through 485852, totaling \$63,511.05

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
485850	BMO MASTERCARD	02/09/2026		CREDIT CARD PAYMENT CHECK			40,865.61
	BMO MASTERCARD		FEB 202600000	Credit Card Payment AP Invoice.	0	17,033.15	
10 E 530 9709 64 5610 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/MAINTENANCE/GROUNDS		57.71	
10 E 530 9709 64 5610 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/MAINTENANCE/GROUNDS		-116.00	
10 E 530 9709 64 5610 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/MAINTENANCE/GROUNDS		992.76	
10 E 530 9707 13 8580 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/BUSINESS OFFICE EXPENSES		32.94	
10 E 530 9707 13 8580 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/BUSINESS OFFICE EXPENSES		1,095.24	
10 E 530 9707 13 8580 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/BUSINESS OFFICE EXPENSES		37.73	
10 E 530 9707 13 8580 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/BUSINESS OFFICE EXPENSES		119.68	
10 E 530 9709 64 5610 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/MAINTENANCE/GROUNDS		5,693.38	
10 E 530 9709 64 5610 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/MAINTENANCE/GROUNDS		392.80	
10 E 530 9709 64 5610 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/MAINTENANCE/GROUNDS		251.10	
10 E 530 9709 64 5610 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/MAINTENANCE/GROUNDS		67.97	
10 E 530 9709 64 5610 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/MAINTENANCE/GROUNDS		202.59	
10 E 530 0100 27 7530 3330 0000 0000 0				GENERAL FUND/EXPENDITURES/BASIC EDUCATION		65.27	
10 E 530 0100 27 7530 3330 0000 0000 0				GENERAL FUND/EXPENDITURES/BASIC EDUCATION		65.27	
10 E 530 0100 27 7530 3330 0000 0000 0				GENERAL FUND/EXPENDITURES/BASIC EDUCATION		65.27	
10 E 530 0100 27 7530 3330 0000 0000 0				GENERAL FUND/EXPENDITURES/BASIC EDUCATION		65.27	
10 E 530 6910 24 8580 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/CPWI Grant		59.56	
10 E 530 6910 24 8580 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/CPWI Grant		10.29	
10 E 530 6910 31 8580 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/CPWI Grant		934.56	
10 E 530 6910 31 8580 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/CPWI Grant		1,040.76	
10 E 530 6910 31 8580 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/CPWI Grant		934.56	
10 E 530 3151 31 8580 3330 0000 0000 0				GENERAL FUND/EXPENDITURES/CFE ADMINISTRATIVE		-176.67	
10 E 530 3151 31 8580 3330 0000 0000 0				GENERAL FUND/EXPENDITURES/CFE ADMINISTRATIVE		-241.34	
10 E 530 9700 75 9732 1077 0000 0000 1				GENERAL FUND/EXPENDITURES/DISTRICTWIDE SUPPORT		4,864.64	
10 E 530 9709 64 5610 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/MAINTENANCE/GROUNDS		22.87	
10 E 530 9709 64 5610 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/MAINTENANCE/GROUNDS		7.35	
10 E 530 9709 64 5610 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/MAINTENANCE/GROUNDS		28.59	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
	Vendor on Invoice						
10 E 530 9900 52 7330 0150 0000 0000 0				GENERAL FUND/EXPENDITURES/PUPIL TRANSPORTATIONS		75.00	
10 E 530 9900 52 7352 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/PUPIL TRANSPORTATIONS		6.00	
10 E 530 9900 52 7352 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/PUPIL TRANSPORTATIONS		3.00	
10 E 530 9900 52 7330 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/PUPIL TRANSPORTATIONS		300.00	
10 E 530 9900 52 7330 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/PUPIL TRANSPORTATIONS		75.00	
	BMO MASTERCARD	FEB 202600004		Open AI - Chat GPT Annual Business Subscriptions (14 staff members)	6022500057	4,578.00	
10 E 530 2100 21 7530 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/SPECIAL ED, BASIC, STATE		1,308.00	
10 E 530 9707 13 7530 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/BUSINESS OFFICE EXPENSES		654.00	
10 E 530 9702 12 7530 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/SUPT BUDGET		654.00	
10 E 530 9702 15 7530 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/SUPT BUDGET		327.00	
10 E 530 9705 14 7530 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/HR BUDGET-DISTRICT SUPPORT		327.00	
10 E 530 9721 72 7530 1077 7003 0000 1				GENERAL FUND/EXPENDITURES/TECH SUPPORT- DISTRICT		327.00	
10 E 530 0140 27 7530 1077 7003 0000 0				GENERAL FUND/EXPENDITURES/CURRICULUM BUDGET		654.00	
10 E 530 9707 13 7530 1077 0006 0000 1				GENERAL FUND/EXPENDITURES/BUSINESS OFFICE EXPENSES		327.00	
	BMO MASTERCARD	FEB 202600005		NSPRA Annual Seminar Registration-Jessi ca McCartney-New Orleans, LA-07.18-07.22.202 6	6032500014	664.35	
10 E 530 0103 31 7330 1077 0026 0000 1				GENERAL FUND/EXPENDITURES/PRO-GROWTH		664.35	
	BMO MASTERCARD	FEB 202600006		NSPRA Conference Accommodations-Jes sica McCartney-New Orleans, LA-Hilton Riverside-07.18.20 26-Initial One Night Deposit	6032500015	201.48	
10 E 530 0103 31 8580 1077 0026 0000 1				GENERAL FUND/EXPENDITURES/PRO-GROWTH		201.48	
	BMO MASTERCARD	FEB 202600007		Postage paid through Print NW for Trifold Newsletter Mailer-Qty 11,431-Postage \$1,544.05 and Credit Card Fee-\$46.32	6022500045	1,590.37	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 530 9702 15 5610 1077 0000 0000 0	Vendor on Invoice			GENERAL FUND/EXPENDITURES/SUPT BUDGET		1,590.37	
	BMO MASTERCARD	FEB 202600008		Accommodations for Scott Mason-WASA/WSSDA Legislative Conference @ Hilton Seattle Airport-01.09-10.2026	6012500008	169.63	
10 E 530 9701 11 8580 1077 0000 0000 1				GENERAL FUND/EXPENDITURES/BOARD BUDGET DISTRICT SUPPORT		169.63	
	BMO MASTERCARD	FEB 202600009		NSPRA Annual Membership-01.06.2026-01.06.2027-Jessica McCartney	6022500047	324.45	
10 E 530 9702 15 7810 1077 0000 0000 1				GENERAL FUND/EXPENDITURES/SUPT BUDGET		324.45	
	BMO MASTERCARD	FEB 202600010		BMO to to Gracene's Bakery to Celebrate Counselor's Week at EHS	1302500245	48.00	
10 E 530 3151 27 5610 3330 0000 0000 0				GENERAL FUND/EXPENDITURES/CTE ADMINISTRATIVE		48.00	
	BMO MASTERCARD	FEB 202600011		BMO Access Tool USA to to purchase supplies for automotive classes	1302500223	589.90	
10 E 530 3164 27 5610 3330 0000 0000 0				GENERAL FUND/EXPENDITURES/CTE AUTOMOTIVE		589.90	
	BMO MASTERCARD	FEB 202600012		BMO to Lucky Neon to purchase new signage for The Hive	1302500211	1,750.00	
10 E 530 3151 27 5610 3330 5650 3156 1				GENERAL FUND/EXPENDITURES/CTE ADMINISTRATIVE		1,750.00	
	BMO MASTERCARD	FEB 202600013		BMO to H20 Equipment for a flow switch for Auto Class	1302500225	109.64	
10 E 530 3164 27 5610 3330 0000 0000 0				GENERAL FUND/EXPENDITURES/CTE AUTOMOTIVE		109.64	
	BMO MASTERCARD	FEB 202600014		BMO - Travel costs associated with CADCA Annual National Leadership Forum,	6502500046	112.14	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
	Vendor on Invoice						
10 E 530 6910 24 8580 1077 0000 0000 0				February 2-5, 2026, in National Harbor, MD. PO to cover Uber to/from airport and food for two leaders: L Sawyer, N. Engebretsen and four students (T. Tice, L. Pyavulla, O. Sawyer and L Slavin) PO not to exceed \$4,550.			112.14
	BMO MASTERCARD	FEB 202600015		BMO - Travel costs associated with CADCA Annual National Leadership Forum, February 2-5, 2026, in National Harbor, MD. PO to cover Uber to/from airport and food for two leaders: L Sawyer, N. Engebretsen and four students (T. Tice, L. Pyavulla, O. Sawyer and L Slavin) PO not to exceed \$4,550.	6502500046		97.52
10 E 530 6910 24 8580 1077 0000 0000 0				BMO - Travel costs associated with CADCA Annual National Leadership Forum, February 2-5, 2026, in National Harbor, MD. PO to cover Uber to/from airport			97.52
	BMO MASTERCARD	FEB 202600016		BMO - Travel costs associated with CADCA Annual National Leadership Forum, February 2-5, 2026, in National Harbor, MD. PO to cover Uber to/from airport	6502500046		42.40

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
	Vendor on Invoice						
10 E 530 6910 24 8580 1077 0000 0000 0				and food for two leaders: L Sawyer, N. Engebretsen and four students (T. Tice, L. Pyavulla, O. Sawyer and L Slavin) PO not to exceed \$4,550.			42.40
	BMO MASTERCARD	FEB 202600017		BMO - Travel costs associated with CADCA Annual National Leadership Forum, February 2-5, 2026, in National Harbor, MD. PO to cover Uber to/from airport and food for two leaders: L Sawyer, N. Engebretsen and four students (T. Tice, L. Pyavulla, O. Sawyer and L Slavin) PO not to exceed \$4,550.	6502500046		87.77
10 E 530 6910 24 8580 1077 0000 0000 0							87.77
	BMO MASTERCARD	FEB 202600018		BMO - Travel costs associated with CADCA Annual National Leadership Forum, February 2-5, 2026, in National Harbor, MD. PO to cover Uber to/from airport and food for two leaders: L Sawyer, N. Engebretsen and four students (T.	6502500046		41.98

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 530 6910 24 8580 1077 0000 0000 0	Vendor on Invoice			Tice, L. Pyavulla, O. Sawyer and L Slavin) PO not to exceed \$4,550.			
			GENERAL FUND/EXPENDITURES/CPWI Grant			41.98	
	BMO MASTERCARD	FEB 202600019		BMO - Travel costs associated with CADCA Annual National Leadership Forum, February 2-5, 2026, in National Harbor, MD. PO to cover Uber to/from airport and food for two leaders: L Sawyer, N. Engebretsen and four students (T. Tice, L. Pyavulla, O. Sawyer and L Slavin) PO not to exceed \$4,550.	6502500046	116.41	
10 E 530 6910 24 8580 1077 0000 0000 0			GENERAL FUND/EXPENDITURES/CPWI Grant			116.41	
	BMO MASTERCARD	FEB 202600021		BMO - Travel costs associated with CADCA Annual National Leadership Forum, February 2-5, 2026, in National Harbor, MD. PO to cover Uber to/from airport and food for two leaders: L Sawyer, N. Engebretsen and four students (T. Tice, L. Pyavulla, O. Sawyer and L Slavin) PO not to exceed \$4,550.	6502500046	15.74	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 530 6910 24 8580 1077 0000 0000 0	GENERAL FUND/EXPENDITURES/CPWI Grant					15.74	
	Vendor on Invoice						
	BMO MASTERCARD	FEB 202600022		BMO - Travel costs associated with CADCA Annual National Leadership Forum, February 2-5, 2026, in National Harbor, MD. PO to cover Uber to/from airport and food for two leaders: L Sawyer, N. Engebretsen and four students (T. Tice, L. Pyavulla, O. Sawyer and L Slavin) PO not to exceed \$4,550.	6502500046	91.64	
10 E 530 6910 24 8580 1077 0000 0000 0	GENERAL FUND/EXPENDITURES/CPWI Grant					91.64	
	BMO MASTERCARD	FEB 202600023		BMO - Travel costs associated with CADCA Annual National Leadership Forum, February 2-5, 2026, in National Harbor, MD. PO to cover Uber to/from airport and food for two leaders: L Sawyer, N. Engebretsen and four students (T. Tice, L. Pyavulla, O. Sawyer and L Slavin) PO not to exceed \$4,550.	6502500046	14.68	
10 E 530 6910 24 8580 1077 0000 0000 0	GENERAL FUND/EXPENDITURES/CPWI Grant					14.68	
	BMO MASTERCARD	FEB 202600024		BMO - Travel costs associated with CADCA Annual	6502500046	43.80	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
	Vendor on Invoice			National Leadership Forum, February 2-5, 2026, in National Harbor, MD. PO to cover Uber to/from airport and food for two leaders: L Sawyer, N. Engebretsen and four students (T. Tice, L. Pyavulla, O. Sawyer and L Slavin) PO not to exceed \$4,550.			
10 E	530 6910 24 8580 1077 0000 0000 0			GENERAL FUND/EXPENDITURES/CPWI Grant		43.80	
	BMO MASTERCARD	FEB 2026	202600025	BMO - Travel costs associated with CADCA Annual National Leadership Forum, February 2-5, 2026, in National Harbor, MD. PO to cover Uber to/from airport and food for two leaders: L Sawyer, N. Engebretsen and four students (T. Tice, L. Pyavulla, O. Sawyer and L Slavin) PO not to exceed \$4,550.	6502500046	43.99	
10 E	530 6910 24 8580 1077 0000 0000 0			GENERAL FUND/EXPENDITURES/CPWI Grant		43.99	
	BMO MASTERCARD	FEB 2026	202600026	BMO - Travel costs associated with CADCA Annual National Leadership Forum, February 2-5, 2026, in National Harbor, MD. PO	6502500046	21.19	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
	Vendor on Invoice						
				to cover Uber to/from airport and food for two leaders: L Sawyer, N. Engebretsen and four students (T. Tice, L. Pyavulla, O. Sawyer and L Slavin) PO not to exceed \$4,550.			
10 E 530 6910 24 8580 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/CPWI Grant			21.19
	BMO MASTERCARD		FEB 202600027	BMO - Travel costs associated with CADCA Annual National Leadership Forum, February 2-5, 2026, in National Harbor, MD. PO to cover Uber to/from airport and food for two leaders: L Sawyer, N. Engebretsen and four students (T. Tice, L. Pyavulla, O. Sawyer and L Slavin) PO not to exceed \$4,550.	6502500046		5.39
10 E 530 6910 24 8580 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/CPWI Grant			5.39
	BMO MASTERCARD		FEB 202600028	BMO - Travel costs associated with CADCA Annual National Leadership Forum, February 2-5, 2026, in National Harbor, MD. PO to cover Uber to/from airport and food for two leaders: L Sawyer, N.	6502500046		14.58

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 530 6910 24 8580 1077 0000 0000 0	Vendor on Invoice			Engebretsen and four students (T. Tice, L. Pyavulla, O. Sawyer and L Slavin) PO not to exceed \$4,550.			
			GENERAL FUND/EXPENDITURES/CPWI	Grant		14.58	
	BMO MASTERCARD	FEB 202600029		BMO - Travel costs associated with CADCA Annual National Leadership Forum, February 2-5, 2026, in National Harbor, MD. PO to cover travel expenses for two leaders: L Sawyer, N. Engebretsen and four students (T. Tice, L. Pyavulla, O. Sawyer and L Slavin) PO not to exceed \$300.	6502500052	45.98	
10 E 530 5809 24 8580 1077 0000 0000 0			GENERAL FUND/EXPENDITURES/CTV	COMMUNITY CHANGE GRANT		45.98	
	BMO MASTERCARD	FEB 202600030		BMO - Travel costs associated with CADCA Annual National Leadership Forum, February 2-5, 2026, in National Harbor, MD. PO to cover Uber to/from airport and food for two leaders: L Sawyer, N. Engebretsen and four students (T. Tice, L. Pyavulla, O. Sawyer and L Slavin) PO not	6502500046	64.24	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
	Vendor on Invoice						
				to exceed \$4,550.			
10 E 530 6910 24 8580 1077 0000 0000 0			GENERAL FUND/EXPENDITURES/CPWI Grant			64.24	
	BMO MASTERCARD	FEB 202600031	BMO - Travel	6502500046		65.62	
			costs associated with CADCA Annual National Leadership Forum, February 2-5, 2026, in National Harbor, MD. PO to cover Uber to/from airport and food for two leaders: L Sawyer, N. Engebretsen and four students (T. Tice, L. Pyavulla, O. Sawyer and L Slavin) PO not to exceed \$4,550.				
10 E 530 6910 24 8580 1077 0000 0000 0			GENERAL FUND/EXPENDITURES/CPWI Grant			65.62	
	BMO MASTERCARD	FEB 202600032	BMO - Travel	6502500046		171.68	
			costs associated with CADCA Annual National Leadership Forum, February 2-5, 2026, in National Harbor, MD. PO to cover Uber to/from airport and food for two leaders: L Sawyer, N. Engebretsen and four students (T. Tice, L. Pyavulla, O. Sawyer and L Slavin) PO not to exceed \$4,550.				
10 E 530 6910 24 8580 1077 0000 0000 0			GENERAL FUND/EXPENDITURES/CPWI Grant			171.68	
	BMO MASTERCARD	FEB 202600033	BMO - Travel	6502500052		58.98	
			costs associated				

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
	Vendor on Invoice						
				with CADCA Annual National Leadership Forum, February 2-5, 2026, in National Harbor, MD. PO to cover travel expenses for two leaders: L Sawyer, N. Engebretsen and four students (T. Tice, L. Pyavulla, O. Sawyer and L Slavin) PO not to exceed \$300.			
10 E 530 5809 24 8580 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/CTV COMMUNITY CHANGE GRANT		58.98	
	BMO MASTERCARD		FEB 202600034	BIZAY: Thrive Crisis Cards	6502500048	47.03	
10 E 530 5809 24 7550 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/CTV COMMUNITY CHANGE GRANT		47.03	
	BMO MASTERCARD		FEB 202600035	Dollar Tree - Supplies for EHS Transition Program	6512500081	42.49	
10 E 530 2126 27 5610 3330 0000 0000 0				GENERAL FUND/EXPENDITURES/QTP PROGRAM		42.49	
	BMO MASTERCARD		FEB 202600036	UW Center for Communities that care - Guiding Good Choices Facilitator Online Training - February 23-27, 2026 participant L. Sawyer	6502500045	850.00	
10 E 530 6910 31 7330 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/CPWI Grant		850.00	
	BMO MASTERCARD		FEB 202600037	Casting Iron outing for EHS transition program students	6512500073	66.64	
10 E 530 2126 27 5610 3330 0000 0000 0				GENERAL FUND/EXPENDITURES/QTP PROGRAM		66.64	
	BMO MASTERCARD		FEB 202600038	Clinic Passes for Football	1502500018	529.00	
10 E 530 0150 28 7330 3330 0000 0000 1				GENERAL FUND/EXPENDITURES/EHS ATHLETIC BUDGET		529.00	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
	Vendor on Invoice						
	BMO MASTERCARD	FEB 2026	202600041	EHS Track and Field 2026 outdoor season website support	1502500025	135.00	
10 E 530 0150 28 7530 3330 0000 0000 1				GENERAL FUND/EXPENDITURES/EHS ATHLETIC BUDGET		135.00	
	BMO MASTERCARD	FEB 2026	202600046	WASBO Webinar: 2026 Budget Workshop - From Basics to Advanced Strategies - 2/3/2026 & 2/5/2026. Attendees: Andreas Ellis, Elise Schorr, Kyle Fletcher	6072500029	20.25	
10 E 530 9707 13 7330 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/BUSINESS OFFICE EXPENSES		20.25	
	BMO MASTERCARD	FEB 2026	202600047	WASBO Webinar: 2026 Budget Workshop - From Basics to Advanced Strategies - 2/3/2026 & 2/5/2026. Attendees: Andreas Ellis, Elise Schorr, Kyle Fletcher	6072500029	225.00	
10 E 530 9707 13 7330 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/BUSINESS OFFICE EXPENSES		225.00	
	BMO MASTERCARD	FEB 2026	202600048	TO BMO CREDIT CARD C/O MONICA GOUCHER TO AMERICAN LIBRARY ASSOCIATION WEB ACCESS	1472500095	190.00	
10 E 530 0100 27 7530 3330 0000 0000 0				GENERAL FUND/EXPENDITURES/BASIC EDUCATION		190.00	
	BMO MASTERCARD	FEB 2026	202600049	WASWUG Spring 2026 Conference Bellevue, WA March 8-10, 2026. Location: Hyatt Regency in Bellevue, WA.	6052500013	545.99	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
	Vendor on Invoice						
10 E 530 9705 14 7330 1077 0000 0000 0				Attending: Megan Judd & Ramona Bray. \$545.99 each registration.			
			GENERAL FUND/EXPENDITURES/HR BUDGET-DISTRICT	SUPPORT		545.99	
	BMO MASTERCARD	FEB 202600050	WASWUG Spring 2026 Conference Bellevue, WA March 8-10, 2026. Location: Hyatt Regency in Bellevue, WA. Attending: Megan Judd & Ramona Bray. \$545.99 each registration.	6052500013		545.99	
10 E 530 9705 14 7330 1077 0000 0000 0				Attending: Megan Judd & Ramona Bray. \$545.99 each registration.			
			GENERAL FUND/EXPENDITURES/HR BUDGET-DISTRICT	SUPPORT		545.99	
	BMO MASTERCARD	FEB 202600051	WSSDA Legislative Conference Performance-EHS Choir Students and Teacher-Dinner for 19 at Sharps Roasthouse-Approx. \$30/pp, 5% cooks commission, 18% gratuity, 10% tax.	6022500043		600.02	
10 E 530 9702 12 8580 1077 0000 0000 0							
			GENERAL FUND/EXPENDITURES/SUPT BUDGET			600.02	
	BMO MASTERCARD	FEB 202600071	Registration Fees for the Excellent Schools Washington Conference for District Staff	6352500004		25.00	
10 E 530 5500 31 7330 1077 0000 0000 0							
			GENERAL FUND/EXPENDITURES/LAP PROGRAM			25.00	
	BMO MASTERCARD	FEB 202600072	Registration Fees for the Excellent Schools Washington Conference for District Staff	6352500004		25.00	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 530 5500 31 7330 1077 0000 0000 0	Vendor on Invoice			GENERAL FUND/EXPENDITURES/LAP PROGRAM		25.00	
	BMO MASTERCARD	FEB 202600073		Registration Fees for the Excellent Schools Washington Conference for District Staff	6352500004	25.00	
10 E 530 5500 31 7330 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/LAP PROGRAM		25.00	
	BMO MASTERCARD	FEB 202600074		Registration Fees for the Excellent Schools Washington Conference for District Staff	6352500004	25.00	
10 E 530 5500 31 7330 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/LAP PROGRAM		25.00	
	BMO MASTERCARD	FEB 202600075		Registration Fees for the Excellent Schools Washington Conference for District Staff	6352500004	25.00	
10 E 530 5500 31 7330 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/LAP PROGRAM		25.00	
	BMO MASTERCARD	FEB 202600076		Registration Fees for the Excellent Schools Washington Conference for District Staff	6352500004	25.00	
10 E 530 5500 31 7330 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/LAP PROGRAM		25.00	
	BMO MASTERCARD	FEB 202600077		Registration Fees for the Excellent Schools Washington Conference for District Staff	6352500004	25.00	
10 E 530 5500 31 7330 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/LAP PROGRAM		25.00	
	BMO MASTERCARD	FEB 202600078		Registration Fees for the Excellent Schools Washington Conference for District Staff	6352500004	25.00	
10 E 530 5500 31 7330 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/LAP PROGRAM		25.00	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
	Vendor on Invoice						
	BMO MASTERCARD		FEB 202600079	Registration Fees for the Excellent Schools Washington Conference for District Staff	6352500004	25.00	
10 E 530 5500 31 7330 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/LAP PROGRAM		25.00	
	BMO MASTERCARD		FEB 202600080	Storage container from Conexwest for the Cultural Program for the Ocean Going Canoe and supplies	6412500004	8,378.00	
10 E 530 6968 27 5610 1077 0000 0000 1				GENERAL FUND/EXPENDITURES/INDIAN ED PROGRAM		8,378.00	
	BMO MASTERCARD		LATE FEE JAN 2026	LATE FEE PAYMENT	0	2.19	
10 E 530 9707 13 7352 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/BUSINESS OFFICE EXPENSES		2.19	
	FRANKIE'S PIZZA - ENUMCLAW		FEB 202600020	BMO: Frankies Lunch for SST meeting at SR on 2/2/26. Thirteen participants. PO not to exceed \$150	6502500055	150.00	
10 E 530 6911 31 5610 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/SBIRT GRANT		150.00	
	SAFEWAY STORES		FEB 202600069	Credit Card Payment AP Invoice.	0	98.31	
10 E 530 9900 51 5610 1077 0000 0000 0				GENERAL FUND/EXPENDITURES/PUPIL TRANSPORTATIONS		98.31	
485851	BMO MASTERCARD	02/09/2026	FEB 202600042	BMO to Wacom for Makerspace Supplies	6552500009	8,390.49	8,939.57
20 E 530 8903 22 5650 0000 0000 3330 0				Capital Projects/EXPENDITURES/MAKER SPACE PROJECT		8,390.49	
			FEB 202600043	BMO to Ikea for Makerspace Storage at EHS	6552500005	182.33	
20 E 530 8903 22 5610 0000 0000 3330 0				Capital Projects/EXPENDITURES/MAKER SPACE PROJECT		182.33	
			FEB 202600044	BMO to Artograph.com for Makerspace Supplies at EHS	6552500008	259.94	
20 E 530 8903 22 5610 0000 0000 3330 0				Capital Projects/EXPENDITURES/MAKER SPACE PROJECT		259.94	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
	Vendor on Invoice						
			FEB 202600045	BMO to Mount it.com for rolling laptop cart	6552500006	106.81	
20 E 530 8903 22 5610 0000 0000 3330 0				Capital Projects/EXPENDITURES/MAKER SPACE PROJECT		106.81	
485852	BMO MASTERCARD	02/09/2026	FEB 202600001	GAPP 2026 Hosting Costs for Student Events	4472500183	600.00	13,705.87
40 E 530 4074 00 0000 3330 0000 0000 0				Associated Student Body Fund/EXPENDITURES/GAPP		600.00	
			FEB 202600002	GAPP 2026 Travel Costs	4472500182	20.00	
40 E 530 4074 00 0000 3330 0000 0000 0				Associated Student Body Fund/EXPENDITURES/GAPP		20.00	
			FEB 202600003	GAPP 2026 Travel Costs	4472500182	629.20	
40 E 530 4074 00 0000 3330 0000 0000 0				Associated Student Body Fund/EXPENDITURES/GAPP		629.20	
			FEB 202600039	Supplies for FFA District 11 Contest	4472500196	123.80	
40 E 530 4045 00 0000 3330 0000 0000 0				Associated Student Body Fund/EXPENDITURES/FFA		123.80	
			FEB 202600040	FFA Purchase of Food and Supplies to Host Fundraiser Events	4472500197	111.02	
40 E 530 4045 00 0000 3330 0000 0000 0				Associated Student Body Fund/EXPENDITURES/FFA		111.02	
			FEB 202600052	Wizard of Oz Drama Costumes and Props	4472500206	1,163.09	
40 E 530 4040 00 0000 3330 0000 0000 0				Associated Student Body Fund/EXPENDITURES/DRAMA		1,163.09	
			FEB 202600053	Drama Costumes for Cabaret	4472500208	1,469.45	
40 E 530 4040 00 0000 3330 0000 0000 0				Associated Student Body Fund/EXPENDITURES/DRAMA		1,469.45	
			FEB 202600054	Wizard of Oz Drama Costumes and Props	4472500206	171.68	
40 E 530 4040 00 0000 3330 0000 0000 0				Associated Student Body Fund/EXPENDITURES/DRAMA		171.68	
			FEB 202600055	FFA purchasing supplies for Plant Sale Fundraiser	4472500201	4,239.15	
40 E 530 4045 00 0000 3330 0000 0000 0				Associated Student Body Fund/EXPENDITURES/FFA		4,239.15	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
Vendor on Invoice							
			FEB 202600056	FFA purchasing supplies for Plant Sale Fundraiser	4472500201	1,143.96	
40 E 530 4045 00 0000 3330 0000 0000 0	Associated Student Body			Fund/EXPENDITURES/FFA		1,143.96	
			FEB 202600057	FFA purchasing supplies for Plant Sale Fundraiser	4472500201	238.23	
40 E 530 4045 00 0000 3330 0000 0000 0	Associated Student Body			Fund/EXPENDITURES/FFA		238.23	
			FEB 202600058	Guest speaker at EHS for MLK Assembly	4472500213	1,000.00	
40 E 530 1620 00 0000 3330 0000 0000 0	Associated Student Body			Fund/EXPENDITURES/SPEAKERS/ASSE		1,000.00	
			FEB 202600059	Uniform Items for Fastpitch Team	4472500189	1,145.25	
40 E 530 2045 00 0000 3330 0000 0000 0	Associated Student Body			Fund/EXPENDITURES/FASTPITCH		1,145.25	
			FEB 202600060	Hotel Rooms for Girls Wrestling Tournament	4472500175	-99.07	
40 E 530 4150 00 0000 3330 0000 0000 0	Associated Student Body			Fund/EXPENDITURES/G WRESTLING		-99.07	
			FEB 202600061	Pig Feeders for FFA to support student barn projects	4472500188	520.94	
40 E 530 4045 00 0000 3330 0000 0000 0	Associated Student Body			Fund/EXPENDITURES/FFA		520.94	
			FEB 202600062	FFA Registration and Participation in the State Tractor Driving Contest	4472500171	30.00	
40 E 530 4045 00 0000 3330 0000 0000 0	Associated Student Body			Fund/EXPENDITURES/FFA		30.00	
			FEB 202600063	Purchase Tickets for FFA Dinner/Auction	4472500167	204.65	
40 E 530 4045 00 0000 3330 0000 0000 0	Associated Student Body			Fund/EXPENDITURES/FFA		204.65	
			FEB 202600064	FFA Tickets for Hockey Game	4472500168	450.00	
40 E 530 4045 00 0000 3330 0000 0000 0	Associated Student Body			Fund/EXPENDITURES/FFA		450.00	
			FEB 202600065	Hotel Rooms for	4472500175	111.33	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
	Vendor on Invoice						
40 E 530 4150 00 0000 3330 0000 0000 0				Girls Wrestling Tournament			
			Associated Student Body	Fund/EXPENDITURES/G	WRESTLING	111.33	
			FEB 202600066	Hotel Rooms for	4472500175	111.33	
				Girls Wrestling Tournament			
40 E 530 4150 00 0000 3330 0000 0000 0			Associated Student Body	Fund/EXPENDITURES/G	WRESTLING	111.33	
			FEB 202600067	Hotel Rooms for	4472500175	111.33	
				Girls Wrestling Tournament			
40 E 530 4150 00 0000 3330 0000 0000 0			Associated Student Body	Fund/EXPENDITURES/G	WRESTLING	111.33	
			FEB 202600068	Hotel Rooms for	4472500175	99.07	
				Girls Wrestling Tournament			
40 E 530 4150 00 0000 3330 0000 0000 0			Associated Student Body	Fund/EXPENDITURES/G	WRESTLING	99.07	
			FEB 202600070	Develop	4472500151	111.46	
				Disposable Cameras			
40 E 530 1021 00 0000 3330 0000 0000 0			Associated Student Body	Fund/EXPENDITURES/HOMECOMING		111.46	
			3	Computer	Check(s) For a Total of		63,511.05

Check Summary

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	3	Computer	Checks For a Total of	63,511.05
Total For	3	Manual, Wire Tran, ACH & Computer	Checks	63,511.05
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	63,511.05

FUND SUMMARY

Fund	Description	Balance Sheet	Revenue	Expense	Total
10	GENERAL FUND	0.00	0.00	40,865.61	40,865.61
20	Capital Projects	0.00	0.00	8,939.57	8,939.57
40	Associated Student Body Fund	0.00	0.00	13,705.87	13,705.87

AP Check Register

Accounts Payable Run: 02/19/2026

ENUMCLAW SD NO 216

BOARD CERTIFICATION STATEMENT

Payments have been audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090. Those payments have been recorded on a listing which has been made available to the board.

As of March 16, 2026, the Board, by a _____ vote, approves payments, totaling \$12,431.66, and/or voids (cancellations), totaling \$0.00. The payments and/or voids are further identified in this document.

Total by Payment Type: Payrolls/AP Warrants & ACH

Check Numbers 485909 through 485913, totaling \$12,431.66

In addition to the Check Summary Report below, we have also reviewed the following related documentation:

Secretary _____

Board Member _____

AP Check Register

Accounts Payable Run: 02/19/2026

ENUMCLAW SD NO 216

Accounts Payable Run: AP 19

Run Type: R - Regular

Payment Number	Payee				Net Payment Amount
485909	A&A TRANSPORTATION				\$11,454.45
	Invoice Number	Description	Invoice Date	Amount	
	2526179	MV TRANSPORTATION	02/02/2026	\$8,753.85	
	2526180	FC TRANSPORTATION	02/02/2026	\$2,700.60	
	Account			Amount	
	10 E 530 9900 52 7519 1077 4324 0000 0			\$8,753.85	
	10 E 530 9900 52 7519 1077 6893 0000 0			\$2,700.60	
485910	CENTURYLINK BUSINESS SERVICES				\$255.95
	Invoice Number	Description	Invoice Date	Amount	
	772413044	FEB 8 2026 LONG DISTANCE	02/08/2026	\$255.95	
	Account			Amount	
	10 E 530 9700 65 7530 1077 0000 0000 1			\$255.95	
485911	ENUMCLAW SCHOOL DISTRICT #216				\$134.10
	Invoice Number	Description	Invoice Date	Amount	
	7962	FFA TRANSPORTATION VAN CAMP	11/13/2025	\$134.10	
	Account			Amount	
	40 E 530 4045 00 0000 3330 0000 0000 0			\$134.10	
485912	NORTHWEST ESD 189				\$267.16
	Invoice Number	Description	Invoice Date	Amount	
	9002600556	25 - 26: Northwest ESD 189 Print Shop -	02/09/2026	\$267.16	
	Account			Amount	
	10 E 530 0100 27 7550 3585 0000 0000 0			\$234.84	
	10 E 530 0100 27 7550 3585 0000 0000 0			\$32.32	

AP Check Register

Accounts Payable Run: 02/19/2026

ENUMCLAW SD NO 216

Accounts Payable Run: AP 19

Run Type: R - Regular

Payment Number	Payee			Net Payment Amount
485913	Patterson Buchanan Forbes & Leitch			\$320.00
	<u>Invoice Number</u>	<u>Description</u>	<u>Invoice Date</u>	<u>Amount</u>
	2270758	Legal Fees	11/24/2025	\$320.00
	<u>Account</u>			<u>Amount</u>
	10 E 530 9705 14 7340 1077 0000 0000 1			\$320.00
			Regular Checks:	5
			Total:	5
				\$12,431.66
				\$12,431.66

AP Check Register

Accounts Payable Run: 02/19/2026

ENUMCLAW SD NO 216

Fund Summary

Fund	Balance Sheet	Revenue	Expense	Total
10 - GF	\$0.00	\$0.00	\$12,297.56	\$12,297.56
40 - ASB	\$0.00	\$0.00	\$134.10	\$134.10



Enumclaw School District
2929 McDougall Avenue
Enumclaw, Washington 98022
(360) 802-7100

Inspiring students to learn, lead and impact their community and the world.

ENUMCLAW SCHOOL DISTRICT NO. 216

Payroll for month of February 2026

We, the undersigned, do hereby certify that the foregoing Payroll is just, true and correct; that the persons whose names appear hereon actually performed services as stated for the time shown, and that the amounts are actually due and unpaid.

DIRECTOR OF BUSINESS

WARRANT ISSUE AND ELECTRONIC TRANSFERS

Warrants # 265941 through # 265942
Warrants # 485911 and # 485914 through # 485928

Approved gross in the sum of \$ 5,787,588.10

DIRECTORS

Provision is made for the adjusting of employee and employer benefits as necessary.

Board of Directors

- Tyson Gamblin ■ Paul Fisher ■ Tara Cochran ■ Scott Mason ■ Ben Stouffer ■

Coversheet

Personnel Report

Section: VI. CONSENT AGENDA
Item: A. Personnel Report
Purpose:
Submitted by:
Related Material: Personnel Report - March 16, 2026.pdf



Personnel Report - March 16, 2026

Employment with the district will be conditional upon the district's receipt of a criminal conviction history record that is clear of any convictions, adjudications, protective orders, final decisions or criminal charges in accordance with Washington State Law.

Certificated:

No Updates to Report

Classified:

A. New Hire

1. Haubrich, Megan, Para Educator, BK, Effective 02.06.2026
2. Llamas, Rosa, Night Custodian, BD, Effective 03.02.2026
3. Twehus, Tara, Para Educator, BD, Effective 03.12.26

B. Rescinded Job Offer

1. Hesketh, Tiffany, Para Educator, TMMS, Effective 02.19.2026

C. Change of Assignment

1. Adam, Cassandra, Head Custodian, BD, Effective 02.12.2026
2. Wild Tolbert, Sarah, Para Educator, BD, Effective 03.02.2026

D. Retirement

1. Barboza, Rebecca, Night Lead Custodian, DO, Effective 05.29.2026
2. Bray, Ramona, HR Specialist, DO, Effective 05.29.2026
3. Cooper, Karina, Para Educator, EHS, Effective 06.16.2026
4. Schipper, Trudi, Asst. Secretary, TMMS, Effective 06.24.2026
5. Scott, Shawn, Office Manager, TMMS, Effective 06.24.2026
6. Wolthuis, Bettina, Para Educator, EHS, Effective 08.31.2026

E. Resignation

1. Massey, Heidi, Office Manager, BD, Effective 03.06.2026

G. Coaching Assignment

1. Dendy, Scott, Head Volleyball Coach, TMMS, Effective 03.25.2026
2. Guglielmetti, Brandon, Asst. Tennis Coach, EHS, Effective 03.09.2026
3. Koopman, Lindsey, Head Volleyball Coach, EMS, Effective 03.25.2026

Coversheet

Field Trip Requests

Section: VI. CONSENT AGENDA
Item: B. Field Trip Requests
Purpose:
Submitted by:
Related Material: Field Trip Request-EHS Golf Team, Spokane WA.pdf
Field Trip Request-EHS Soccer, Spokane.pdf
Field Trip Request-DECA Club, Atlanta, GA.pdf
Field Trip Request-EHS German Club, Carnation WA.pdf



Enumclaw School District Overnight or Out of State Field Trip Application

All overnight and/or out of state trips require School Board Approval. For overnight trips please submit this form to the Activities/Main office at least 2 school weeks before the intended School Board Meeting. For international travel this form must be submitted at least 12 school weeks prior to departure.

Date of Request	2/25/2026	Trip Destination	Orlando / Spokane
Class or Group	Boys' Golf Team	Educational Objective	Prep for STATE golf
Teacher/Advisor	Ryan Picinich	Number of Students	9 <i>Tourney</i>
Departure Date	4/13	Number of Chaperones	3
Departure Time	9 AM	Anticipated Cost	\$6210. ⁰⁰
Return Date	4/16	Method of Travel	School Van
Return Time	8 PM	Charge to Budget Code	

<p>Before the Trip: These forms retained at the school</p> <p><input type="checkbox"/> Parental Permission slip</p> <p><input type="checkbox"/> Emergency Health Form</p> <p><input type="checkbox"/> Medical Authorization Form</p>	<p>Before the Trip: Discuss medical needs with school nurse</p> <p>Sponsor agrees to have medication authorization forms for all students by _____ (date)</p> <p>Nurse initials <u>RL</u> Sponsor Initials _____</p>
---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

Trip Costs: No funds can be committed to pay travel costs prior to Board Approval

Transportation <i>School Van</i>	\$ 650.00	(60. ⁰⁰ per person)
Housing <i>Motel 6</i>	\$ 480.00	(40. ⁰⁰ per person)
Substitute Teacher # Days Needed: <i>0</i>	<input type="checkbox"/> \$104 Half Day <input type="checkbox"/> \$192 Full Day	
Meals	\$ 160. ⁰⁰	(per person)
Other (Registration, etc) <i>golf</i>	\$ 220. ⁰⁰	per / Jr.
Total Trip Cost <i>\$4320</i>	\$ 480. ⁰⁰	per / Jr.

Approval Signatures

Principal <i>[Signature]</i>	Date <i>2/26/26</i>	Bookkeeper/Office Manager <i>[Signature]</i>	Date <i>2/26</i>
Activities/Athletics Director <i>[Signature]</i>	Date <i>2.26.26</i>	ASB Officer <i>[Signature]</i>	Date <i>2/26</i>
School Nurse <i>[Signature]</i>	Date <i>2.26.26</i>	District Activities Director <i>[Signature]</i>	Date <i>2/26</i>
Superintendent <i>[Signature]</i>	Date <i>3.2.26</i>	School Board Approval Signature	Date



Enumclaw School District Overnight or Out of State Field Trip Application

All overnight and/or out of state trips require School Board Approval. For overnight trips please submit this form to the Activities/Main office at least 2 school weeks before the intended School Board Meeting. For international travel this form must be submitted at least 12 school weeks prior to departure.

Required Supplementary Information: Trip Sponsors and Chaperones

Trip Sponsor/Emergency Contact

Ryan - picinich@enumclaw.wednet.edu

Name Ryan Picinich	Title Coach	[Redacted]
-----------------------	----------------	------------

List additional chaperones (ratio determined by the Principal). If unsure, list an approximate student to chaperone ratio (Example: 10:1). Indicate whether they are certificated/classified employees; parents; or others.

- Background Check:** I confirm all volunteer chaperones will be approved through the ESD background check prior to travel
- Chaperone Drivers-** if applicable: I confirm all volunteer chaperones or ESD staff have completed the Driver Authorization form if transporting students.

Staff Member/Chaperones in Attendance:

Name	Position
Ryan Picinich	Coach
Dave Weston	Assistant
Damon Webb	Assistant
Eric Johnson	Parent

Trip Plans: Attach a document to this form and include all the information below in the following order:

- Detailed Itinerary:** dates, daily schedule/times, and educational activities/excursions
- Complete Transportation Details:** to/from destination and during trip (carpool, van, bus, transit, air travel) including transportation to and from airport. Ride sharing (Uber, Lyft) are not allowed
- Accommodations:** hotel/facility name, location, and phone of all lodging
- Plan for Meals:** See student medical health forms for specific needs
- Funding:** how the trip will be funded and how costs for students in financial need will be met so no student will be denied participation due to lack of funds (If ASB funds used, attach meeting minutes indicating field trip approval by ASB.)

(Draft) Spring Break (the Canyon) Golf Trip; Itinerary: April 13th - April 16th? 2026

Wednesday, April 13th :

- depart Enumclaw ; 9 am
- Lunch - TBD (\$20 per person)
- Play Desert Canyon Golf Course ; 1:30pm (\$50 per player + \$10 range)
- Dinner - TBD (\$20 per person)
- Stay the night at Taelon's Cabin (5 min drive)

Thursday, April 14th :

- Depart Orondo, Wa ; 9am
- Lunch - TBD (\$20 per person)
- Play Indian Canyon Golf Course ; 1:30pm (\$40 per player + \$10 range)
- Dinner - TBD (\$20 per person)
- Stay at local hotel (Motel 6 - \$40 per person)

Friday, April 15th :

- Play Indian Canyon Golf Course ; 9am (\$40 per player + \$10 range)
- Lunch - TBD (\$20 per person)
- Dinner - TBD (\$20 per person)
- Stay the night at Taelon's Cabin (3 hr drive)

Saturday, April 16th :

- Play Desert Canyon Golf Course ; 9am (\$50 per player + \$10 range)
- Lunch - TBD (\$20 per person)
- Dinner - TBD (\$20 per person)
- Arrive at Enumclaw ; 8pm

Estimated Cost per golfer: golf : \$220 + meals : \$160 + Motel : \$40 ██████████ = Total : \$420 per player



Enumclaw School District Overnight or Out of State Field Trip Application

All overnight and/or out of state trips require School Board Approval. For overnight trips please submit this form to the Activities/Main office at least 2 school weeks before the intended School Board Meeting. For international travel this form must be submitted at least 12 school weeks prior to departure.

Date of Request	3-20-26	Trip Destination	Spokane, WA
Class or Group	Boys' Soccer V/JV	Educational Objective	Soccer Games
Teacher/Advisor	Shawn Tobias	Number of Students	No more than 36
Departure Date	3-20-26	Number of Chaperones	4
Departure Time	2:00 p.m.	Anticipated Cost	\$9700
Return Date	3-21-26	Method of Travel	Charter Bus
Return Time	5:30 p.m.	Charge to Budget Code	2070 / 4070

<p>Before the Trip: These forms retained at the school</p> <p><input type="checkbox"/> Parental Permission slip</p> <p><input type="checkbox"/> Emergency Health Form</p> <p><input type="checkbox"/> Medical Authorization Form</p>	<p>Before the Trip: Discuss medical needs with school nurse</p> <p>Sponsor agrees to have medication authorization forms for all students by _____ (date)</p> <p>Nurse initials <u>BL</u> Sponsor Initials _____</p>
---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

Trip Costs: No funds can be committed to pay travel costs prior to Board Approval

Transportation	\$ 3400 Charter Bus
Housing	\$199/room + tax = \$2796 w/tax \$3300
Substitute Teacher # Days Needed:	<input type="checkbox"/> \$104 Half Day <input type="checkbox"/> \$192 Full Day
Meals	\$ 3000 ← went high
Other (Registration, etc)	\$
Total Trip Cost	\$ 9700

Approval Signatures

Principal 	Date 3/11/26	Bookkeeper/Office Manager 	Date 3/11/26
Activities/Athletics Director 	Date 3/11/26	ASB Officer 	Date 3/11/26
School Nurse 	Date 3/11/26	District Activities Director 	Date 3/2/26
Superintendent 	Date	School Board Approval Signature	Date

District Office 3.28.2023



Enumclaw School District Overnight or Out of State Field Trip Application

All overnight and/or out of state trips require School Board Approval. For overnight trips please submit this form to the Activities/Main office at least 2 school weeks before the intended School Board Meeting. For international travel this form must be submitted at least 12 school weeks prior to departure.

Required Supplementary Information: Trip Sponsors and Chaperones

Trip Sponsor/Emergency Contact

Name Shawn Tobias	Title Teacher Head Coach		Email Shawn_Tobius@enumclaw.wednet.edu
-----------------------------	---------------------------------------	--	--------------------------------------------------

List additional chaperones (ratio determined by the Principal). If unsure, list an approximate student to chaperone ratio (Example: 10:1). Indicate whether they are certificated/classified employees; parents; or others.

- Background Check:** I confirm all volunteer chaperones will be approved through the ESD background check prior to travel
- Chaperone Drivers-** if applicable: I confirm all volunteer chaperones or ESD staff have completed the Driver Authorization form if transporting students.

Staff Member/Chaperones in Attendance:

Name	Position
Shawn Tobias	Teacher / Coach
Tyler McCarthy	Teacher / Coach
Adam Ihde	Teacher / Coach
Sam Blair	Coach

Trip Plans: Attach a document to this form and include all the information below in the following order:

- Detailed Itinerary:** dates, daily schedule/times, and educational activities/excursions
- Complete Transportation Details:** to/from destination and during trip (carpool, van, bus, transit, air travel) including transportation to and from airport. Ride sharing (Uber, Lyft) are not allowed
- Accommodations:** hotel/facility name, location, and phone of all lodging
- Plan for Meals:** See student medical health forms for specific needs
- Funding:** how the trip will be funded and how costs for students in financial need will be met so no student will be denied participation due to lack of funds (If ASB funds used, attach meeting minutes indicating field trip approval by ASB.)

EHS BOYS SOCCER 2026 to Spokane 3-20-26 - 3-21-26

Itinerary

Depart EHS at 2:00 p.m. on Friday, 3-20-26, toward Spokane, WA.
Stop in Moses Lake, WA, to stretch the legs.
Arrive at the Fairfield by Marriott International, 2726 S. Flint Rd. Spokane, WA 509-838-3226
Have pizza delivered for dinner
Room checks at 10:00/10:30 p.m.
Saturday, 3-21-26
Breakfast at the hotel - serves till 9:00 a.m.
Check out of the hotel at 11:00 a.m. / noonish
Get a light lunch (the teams will decide where we go)
Go to Gonzaga Prep HS for our 3:00 p.m. JV game and 5:00 p.m. varsity game
Grab some dinner somewhere and head home
Stop in Moses Lake to stretch
Arrive home around 11:00 p.m.

Transportation Details

Charter Bus with American Patriot Coach
From EHS to hotel in Spokane, WA to GPHS to home

Accommodations

14 Rooms at \$199 + tax

Fairfield by Marriott
Spokane Airport
2726 S. Flint Rd.
Spokane, WA
509-838-3226

Meals

Friday Night Dinner - pizza
Saturday Morning Breakfast - hotel (free)
Saturday Lunch - will decide as a team (taking into consideration student medical health)
Saturday Dinner - will decide as a team (taking into consideration student medical health)

Funding

Program Fundraiser - \$9,709 (as of 3-10-26)



Enumclaw School District Overnight or Out of State Field Trip Application

All overnight and/or out of state trips require School Board Approval. For overnight trips please submit this form to the Activities/Main office at least 2 school weeks before the intended School Board Meeting. For international travel this form must be submitted at least 12 school weeks prior to departure.

Date of Request	3/5/2026	Trip Destination	Atlanta, Georgia
Class or Group	DECA	Educational Objective	DECA Conference
Teacher/Advisor	Grayson McKoon	Number of Students	1
Departure Date	4/24/2026	Number of Chaperones	2
Departure Time	7 Am	Anticipated Cost	7500
Return Date	4/28/2026	Method of Travel	Flight
Return Time	1 Pm	Charge to Budget Code	LTE/4285

<p>Before the Trip: These forms retained at the school</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Parental Permission slip <input checked="" type="checkbox"/> Emergency Health Form <input checked="" type="checkbox"/> Medical Authorization Form 	<p>Before the Trip: Discuss medical needs with school nurse</p> <p>Sponsor agrees to have medication authorization forms for all students by <u>4/15/2026</u> (date)</p> <p>Nurse initials <u>B.L.</u> Sponsor Initials _____</p>
-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

Trip Costs: No funds can be committed to pay travel costs prior to Board Approval

Transportation	\$ TBD. EST. \$7400
Housing	\$ TBD. EST. \$3600
Substitute Teacher # Days Needed:	<input type="checkbox"/> \$104 Half Day <input type="checkbox"/> \$192 Full Day
Meals	\$ TBD. EST. \$500
Other (Registration, etc)	\$1000
Total Trip Cost	\$7500

Approval Signatures

Principal 	Date 3/6/26	Bookkeeper/Office Manager 	Date 3/11/26
Activities/Athletics Director 	Date 3/6/26	ASB Officer Mallene	Date 3/6/26
School Nurse B. Lihl	Date 3.6.26	District Activities Director 	Date 3/12/26
Superintendent 	Date	School Board Approval Signature	Date

District Office 3.28.2023



Enumclaw School District Overnight or Out of State Field Trip Application

All overnight and/or out of state trips require School Board Approval. For overnight trips please submit this form to the Activities/Main office at least 2 school weeks before the intended School Board Meeting. For international travel this form must be submitted at least 12 school weeks prior to departure.

Required Supplementary Information: Trip Sponsors and Chaperones

Trip Sponsor/Emergency Contact

Name Kim Hevd	Title Asst. Principal	[Redacted]	Email Kim-hevd@enumclaw...
------------------	--------------------------	------------	-------------------------------

List additional chaperones (ratio determined by the Principal). If unsure, list an approximate student to chaperone ratio (Example: 10:1). Indicate whether they are certificated/classified employees; parents; or others.

- Background Check:** I confirm all volunteer chaperones will be approved through the ESD background check prior to travel
- Chaperone Drivers-** if applicable: I confirm all volunteer chaperones or ESD staff have completed the Driver Authorization form if transporting students.

Staff Member/Chaperones in Attendance:

Name	Position
Kim Hevd	Asst Principal
Grayson McKoon	Para

Trip Plans: Attach a document to this form and include all the information below in the following order:

- Detailed Itinerary:** dates, daily schedule/times, and educational activities/excursions
- Complete Transportation Details:** to/from destination and during trip (carpool, van, bus, transit, air travel) including transportation to and from airport. Ride sharing (Uber, Lyft) are not allowed
- Accommodations:** hotel/facility name, location, and phone of all lodging
- Plan for Meals:** See student medical health forms for specific needs
- Funding:** how the trip will be funded and how costs for students in financial need will be met so no student will be denied participation due to lack of funds (If ASB funds used, attach meeting minutes indicating field trip approval by ASB.)



INTERNATIONAL CAREER DEVELOPMENT CONFERENCE

FRIDAY, APRIL 24

12:00 PM – 1:30 PM Chartered Association Advisor Check-in + Luncheon *By invitation only* GWCC
Chartered Association representatives will be invited to attend this luncheon and check-in session.

SATURDAY, APRIL 25

9:00 AM Event Directors' Briefing GWCC
Sponsored by College Board

10:00 AM – 8:00 PM Headquarters + Attraction Ticket Booth GWCC

10:00 AM – 8:00 PM Shop DECA + Blazer Shop GWCC

10:00 AM – 5:00 PM Explore Atlanta or Competition Preparation *On your own*

10:00 AM Executive Officer Candidate Orientation + Interviews GWCC

1:00 PM – 5:00 PM Exhibit Booth Set-up GWCC

5:00 PM Parade of Chartered Associations Rehearsal Mercedes-Benz Stadium

6:30 PM National Advisory Board + Executive Mentor Reception *By invitation only* Mercedes-Benz Stadium

8:00 PM Grand Opening Session Mercedes-Benz Stadium

12:30 AM Curfew *Chapters and chartered associations may set earlier curfew times* Assigned Hotel

SUNDAY, APRIL 26

7:00 AM – 5:00 PM Headquarters + Attraction Ticket Booth GWCC

7:00 AM – 5:00 PM Shop DECA + Blazer Shop GWCC

7:30 AM Judge Check-in GWCC

8:00 AM MDA Fundraising Recognition Breakfast GWCC
Sponsored by the Muscular Dystrophy Association. By invitation only.

8:00 AM – 11:30 AM School-based Enterprise Academy | Food Operations Omni Hotel

8:00 AM – 3:30 PM Emerging Leader Series GWCC

8:00 AM – 4:00 PM College + Career Exhibits GWCC
Admission is free. 8:00 AM – 9:00 AM

8:00 AM – 5:00 PM Competitive Event Testing GWCC
Principles of Business Administration Events, Personal Finance Literacy Team Debate, Making Events, Individual Service Events, Integrated Marketing Campaign Events, Professional Selling and Consulting Events

8:00 AM – 5:00 PM Competitive Event Preliminary Competition GWCC
Business Operations, Hospitality Events, Project Management, Financial Literacy, Entrepreneurship, Writing Events, Stock Market Game

9:00 AM Virtual Business Challenge Participants' Briefing GWCC

9:00 AM – 4:00 PM Advisor Professional Learning Series GWCC

9:30 AM Executive Mentor Program GWCC

10:00 AM – 4:00 PM Virtual Business Challenge Competition GWCC

12:00 PM – 3:30 PM School-based Enterprise Academy | Retail Operations Omni Hotel

4:00 PM Voting Delegates' Briefing + Candidate Campaign Sessions GWCC

5:00 PM – 11:00 PM Choose Your Own ATL Adventure GWCC
Advanced ticket purchase required

12:30 AM Curfew *Chapters and chartered associations may set earlier curfew times* Assigned Hotel

MONDAY, APRIL 27

7:00 AM - 5:00 PM	Headquarters + Attraction Ticket Booth	GWCC
7:00 AM - 5:00 PM	Shop DECA	GWCC
7:30 AM	Judge Check-In	GWCC
8:00 AM - 4:00 PM	College + Career Exhibits	GWCC
8:00 AM - 3:30 PM	Emerging Leader Series	GWCC
8:00 AM - 6:00 PM	Competitive Event Preliminary Competition <i>Principles of Business Administration Events, Personal Finance, College Team Decision Making Events, Individual Skills Events, Integrated Marketing Campaign Event, Professional Selling and Consulting Event</i>	GWCC
8:00 AM - 6:00 PM	School-based Enterprise Preliminary Competition	GWCC
9:00 AM - 3:00 PM	Advisor Professional Learning Series	GWCC
10:00 AM - 4:00 PM	Virtual Business Challenge Competition	GWCC
12:00 PM - 1:30 PM	Chartered Association Officer + Advisor Luncheon <i>Sponsored by the U.S. Army Military Institution only</i>	GWCC
2:00 PM - 3:30 PM	Leadership Recognition Reception <i>2:00-3:30 PM</i>	GWCC
2:30 PM - 4:30 PM	Meet the Candidates Session <i>Open to all members</i>	GWCC
3:30 PM - 4:30 PM	Competitive Events Update <i>Advisors only</i>	GWCC
5:00 PM - 11:00 PM	Choose Your Own ATL Adventure <i>Advance ticket purchase required</i>	
12:30 AM	Curfew <i>Chartered and chartered association members only</i>	Assigned Hotel

TUESDAY, APRIL 28

7:30 AM - 6:00 PM	Headquarters	GWCC
8:00 AM	Achievement Awards Session	Mercedes-Benz Stadium
8:30 AM - 11:30 AM	Judge Check-In	GWCC
8:30 AM - 5:00 PM	Shop DECA + Finalist T-Shirts + Recognition Items	GWCC
8:30 AM - 6:00 PM	Competitive Event Final Competition	GWCC
12:00 PM	Business + Election Session	GWCC
6:00 PM - 7:00 PM	Scholarship + National Advisory Board Reception <i>Sponsored by National Assembly of State Boards of Business</i>	Mercedes-Benz Stadium
7:30 PM	Grand Awards Session	Mercedes-Benz Stadium
12:30 AM	Curfew <i>Chartered and chartered association members only</i>	Assigned Hotel

WEDNESDAY, APRIL 29

9:00 AM - 11:00 AM	New Executive Officer Orientation	Omni Hotel
--------------------	-----------------------------------	------------

Check deca.org/icdc for updates. Events will be held in the **GEORGIA WORLD CONGRESS CENTER** unless otherwise noted.

Deca ICDC Conference:

Transportation details:

Students responsible for travel to and from the SeaTac airport.
Flights on Delta airlines (times TBD)
Travel at conferences -Ridesharing or Taxi Cabs.

Accommodations: Omni Hotel in Atlanta, Georgia

Meals: Meals will be determined at the site- economical choices will be preferred- most meals paid by student- with the exception of two area dinners.

Funding: Student is responsible for payment of \$500 towards flight/hotel/ and registration. Students will also be responsible for food- with the exception of two area dinners. DECA ASB funds will be used to pay the difference in cost. All advisor costs will be paid by CTE.



Enumclaw School District Overnight or Out of State Field Trip Application

All overnight and/or out of state trips require School Board Approval. For overnight trips please submit this form to the Activities/Main office at least 2 school weeks before the intended School Board Meeting. For international travel this form must be submitted at least 12 school weeks prior to departure.

Date of Request	2/26/26	Trip Destination	German Immersion Camp
Class or Group	German Club	Educational Objective	See attached
Teacher/Advisor	A. Holmquist	Number of Students	6
Departure Date	3/20/26	Number of Chaperones	1
Departure Time	9 am	Anticipated Cost	85\$ ea
Return Date	3/21/26	Method of Travel	District Van
Return Time	4 pm	Charge to Budget Code	4072

<p>Before the Trip: These forms retained at the school</p> <p><input type="checkbox"/> Parental Permission slip</p> <p><input type="checkbox"/> Emergency Health Form</p> <p><input type="checkbox"/> Medical Authorization Form</p>	<p>Before the Trip: Discuss medical needs with school nurse</p> <p>Sponsor agrees to have medication authorization forms for all students by _____ (date)</p> <p>Nurse initials <u>BL</u> Sponsor Initials <u>Att</u></p>
---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

Trip Costs: No funds can be committed to pay travel costs prior to Board Approval

Transportation	\$ will be calculated
Housing	\$ n/a
Substitute Teacher # Days Needed:	<input type="checkbox"/> \$104 Half Day <input checked="" type="checkbox"/> \$192 Full Day
Meals	\$ n/a
Other (Registration, etc)	\$ 85
Total Trip Cost	\$ 85 (Covered by German Club)

Approval Signatures

Principal 	Date 2/26/26	Bookkeeper/Office Manager 	Date 2/26
Activities/Athletics Director 	Date 2.26.26	ASB Officer 	Date 2/26
School Nurse 	Date 2.26.26	District Activities Director 	Date 2/26
Superintendent 	Date 3.2.26	School Board Approval Signature	Date

District Office 3.28.2023



Enumclaw School District Overnight or Out of State Field Trip Application

All overnight and/or out of state trips require School Board Approval. For overnight trips please submit this form to the Activities/Main office at least 2 school weeks before the intended School Board Meeting. For international travel this form must be submitted at least 12 school weeks prior to departure.

Required Supplementary Information: Trip Sponsors and Chaperones

Trip Sponsor/Emergency Contact

Name <i>Alysha Holmquist</i>	Title <i>German Teacher</i>	[Redacted]	Email <i>alysa-holmquist@enumclaw.wednet.edu</i>
---------------------------------	--------------------------------	------------	--------------------------------------------------

List additional chaperones (ratio determined by the Principal). If unsure, list an approximate student to chaperone ratio (Example: 10:1). Indicate whether they are certificated/classified employees; parents; or others.

- Background Check:** I confirm all volunteer chaperones will be approved through the ESD background check prior to travel
- Chaperone Drivers-** if applicable: I confirm all volunteer chaperones or ESD staff have completed the Driver Authorization form if transporting students.

Staff Member/Chaperones in Attendance:

Name	Position
<i>A. Holmquist</i>	

Trip Plans: Attach a document to this form and include all the information below in the following order:

- Detailed Itinerary:** dates, daily schedule/times, and educational activities/excursions
- Complete Transportation Details:** to/from destination and during trip (carpool, van, bus, transit, air travel) including transportation to and from airport. Ride sharing (Uber, Lyft) are not allowed
- Accommodations:** hotel/facility name, location, and phone of all lodging
- Plan for Meals:** See student medical health forms for specific needs
- Funding:** how the trip will be funded and how costs for students in financial need will be met so no student will be denied participation due to lack of funds (If ASB funds used, attach meeting minutes indicating field trip approval by ASB.)



112
E-

American Association of Teachers of German, Inc.
Haddontowne Court #104, CHS 7911553N, OR 97148-3639
Telephone: 503-485-6395 • Fax: 503-485-6395 • Email: headquarters@aatg.org • Web: www.aatg.org

Serving teachers of German since 1926

German Immersion Camp
March 20-21, 2026
Camp Don Bosco, Carnation, WA
1401 327th Ave. NE
Carnation, WA 98014

German Immersion Camp is a 2 day event for advanced German students in Washington State. Students are expected to speak German the entire weekend and to participate in academic and cultural activities to enhance their German speaking ability and knowledge of German culture.

Cost per student: \$85 for AATG members, \$95 for non-members. Please make checks out to "AATG Washington".

Camp Director: Tim Cirhan
[Redacted]
Email: cirhatf@puyallupsd.org

Note: If you have any additional questions about the camp, feel free to contact me

Thank you,

Tim Cirhan
ERHS German

What to Bring to camp:

- A GREAT ATTITUDE! This is the most important thing. You can do it!
- Sleeping bag and pillow
- Enough clothing for 2 days (warm and water proof)
 - Shoes (for sports or hiking)
 - Socks (more than one pair)
 - Pants
 - Shirts and sweatshirts
 - Jacket
 - Soap, towel, washcloth, toothbrush, toothpaste, comb, etc.
- Notebook and pencil
- German dictionary

What not to bring:

Cell phones/ipods/mp3 players or other electronics (You can bring these for the drive over, but they must stay locked in the vehicle during camp so we don't have to worry about it being stolen. Don't bring anything to camp that you would be crushed if it were taken. Nothing is locked at camp.

Wir werden viel Spass da haben! Ich freue mich schon!

German Immersion Camp

Friday and Saturday, March 20th and 21st
Camp Don Bosco, Carnation, Washington

- For whom?** German Immersion Camp is ONLY for students of German who are committed to doing their VERY BEST to try to speak ONLY German for about 28 hours along with lots of other students from around Washington who are committed to doing the same. It's a challenge and a blast!
- What?** German Immersion Camp is an overnight camp in which students are expected to be – you guessed it – immersed in German! We will be doing lots of great activities: games, movies, songs, crafts, meals, scavenger hunts, cooking, skits, dreaming (maybe) etc...all auf Deutsch!
- Why?** The VERY best way for you to improve your German is to challenge yourself to USE it... talk around your missing vocabulary, be creative.
- How much?** This camp is underwritten by grants from the American Association of Teachers of German so the cost is kept very low. For the weekend, including meals, accommodation, materials for all the activities, talented and enthusiastic staffing the cost is \$85 for AATG members.
- What if...?** In order to maintain the atmosphere of immersion, all students are expected to speak German at all times. If your student is not committed to this, please don't send him/her. **If he/she repeatedly speaks English, YOU will be called and will need to drive to Carnation. Please take this seriously.**

Freitag

WANN?	WAS?	WO?
11.15	Ankunft	
11.30	Auspacken	Schlafräumen
11.45	Mittagessen	Eßsaal
12.30	Versammlung (Hallos/Mixerspiel)	Kaminzimmer
13.30-14.30	Mannschaften treffen sich (Kennenlernen, Mannschaftsruf, Poster)	
14.35-14.50	Mannschaften stellen sich vor	Eßsaal
14.50-15.50	Wettkämpfe	
15.55-17.20	Hobbyzeiten	
17.20-18.20	Mannschaften: Sketsche vorbereiten	
18.20	Treffen	Eßsaal
18.40	Abendessen	Eßsaal
19.15	Versammlung Sketsche, Singen, Tombola	Kaminzimmer
	Tanzen Spezi und Sachen zum Naschen	Eßsaal
22.00	Film	Gemeinschaftsraum
	Kartenspiele und Quatschen	Kaminzimmer
22.30	Ruhe	Schlafräumen

Samstag

WANN?	WAS?	WO?
7.00	Glocke läutet Leher treffen sich im Eßsaal	
8.00	Frühstück	Eßsaal
9.00	Mannschaften treffen sich (Kochen und Backen)	Eßsaal
10.30	Pferderennen	Eßsaal
11.15	Fototermin (Einpacken)	vor dem Kaminzimmer
12.00	Mittagessen Don Bosco Personal vorstellen/danken	Eßsaal
13.00-14.15	Hobbyzeiten	
14.15	Aufräumen/Sauber machen	
15.00	Kaffeestunde	Eßsaal
15.30	Versammlung	Kaminzimmer
15.45	Abschied	

Explanation of Schedule

Coversheet

Other

Section: VI. CONSENT AGENDA
Item: C. Other
Purpose:
Submitted by:
Related Material: Donations Report - January 2026.pdf
Interlocal Agreement-Bates Technical College.pdf
Iterim Superintendent Contract.pdf



Donations to ESD - January 2026

From	To	Purpose	Amount
Enumclaw Schools Foundation	District	4 th & 5 th grade Farm Field Trip	\$2,350.00
Enumclaw Schools Foundation	Southwood Elem.	Character Strong	\$500.00
Sunrise Eagles PTO	Sunrise Elem.	Dancing Classrooms	\$1,500.00
Southwood Elementary PTO	Southwood Elem.	Family Literacy Night	\$400.00
Heather Asante (Parent)	JJ Smith	General Teaching supplies	\$143.43
Enumclaw Stationers	Enumclaw HS	Card Sales / Transitions Program	\$60.00
Kroger/Fred Meyer Grocery	Westwood Elem.	General Teaching Supplies	\$38.01
Black Diamond ASB	Black Diamond Elem.	General Teaching supplies	\$36.80
		TOTAL	\$5,028.24

Bates Technical College
Interlocal Cooperative Agreement for Educational Services
2026-2027
With Enumclaw School District #17216

This agreement is entered into by and between Bates Technical College, Pierce County, Washington, which is hereinafter referred to as the "College" and Enumclaw School District #17216 hereinafter referred to as the "District."

WHEREAS, each school district in the state of Washington is authorized by state statute to participate in interlocal agreements to secure educational opportunities, including vocational education programs, not otherwise provided; and

WHEREAS, the District has determined that certain students may advantageously be enrolled in the College's educational program;

NOW, THEREFORE, in consideration of the mutual covenants and agreements hereinafter contained, the parties agree that:

1. An eligible student is at least sixteen and, as of the beginning of the school year, is not yet twenty one years of age is enrolled in the district, and has not yet earned the credits required for, or received, a high school diploma, or fulfilled the requirements of their individual education program. Eligibility shall be established by the District. Qualifications for admission into the College program shall be determined by the College.
2. The District may approve the eligible student to enroll at the College and no costs will be paid to the College by the District unless otherwise agreed upon by both parties; the duration of the approval will be for one College school year only. The College shall not charge tuition or student services and activities fees to eligible students. Students will be responsible for payment of applicable lab, supply, and consumable textbook fees.
3. Upon reentering the District, the student's transcript will be reviewed for determination of high school credits earned.
4. Transportation to and from the College is the responsibility of the student or the parent/guardian of the student.
5. This agreement does not affect the enrollment at the College of District secondary students under the Running Start program or of district students who are receiving special educational services.
6. If a dispute arises under this Agreement, the parties agree that the venue to resolve the dispute is Pierce County.
7. The duration of the Agreement is September 1, 2026-August 31, 2027.
8. The College agrees to comply with all reporting requirements of WAC 392-121-187 and RCW 39.34.040. Basic education monies shall be allocated and paid as provided in WAC 392-121-187.
9. The parties appoint the College as the administrator, who shall be responsible for administering this Agreement. No power or authority of acquiring, holding and disposing of real and personal property has been given or relinquished by the parties entering into this Agreement.
10. This Agreement constitutes the entire agreement of the parties, and no other promise or agreement has been made that is not contained in this Agreement. Each party acknowledges that they have fully read this Agreement.

Christine Winskill, Executive Director of Finance
Bates Technical College

Superintendent Jill Burnes
Enumclaw School District #17216

Date

Date



ENUMCLAW SCHOOL DISTRICT

EMPLOYMENT CONTRACT
Between
Jill Burnes
and
THE BOARD OF DIRECTORS
ENUMCLAW SCHOOL DISTRICT NO. 216

It is hereby agreed by and between the Board of Directors (the BOARD) of Enumclaw School District (the DISTRICT) and Jill Burnes (the INTERIM SUPERINTENDENT) that the BOARD has and does hereby employ Jill Burnes as Interim Superintendent of the Enumclaw School District commencing January 20, 2026, and ending June 30, 2026.

1. TERM

This Agreement is for a contract period beginning January 20, 2026 and ending June 30, 2026, on the terms and conditions set out in this Agreement. Both parties agree that on an interim basis the Interim Superintendent shall perform the duties of Superintendent of Schools of the District as prescribed by the laws of the State of Washington and by the rules and regulations made thereunder by the Board.

2. FORMER POSITION

Before entering into this Agreement, the Interim Superintendent had and continues to have a contract with the District to serve as its Deputy Superintendent. That contract remains in place and at the termination of this Agreement, the Interim Superintendent shall be returned to and resume her former position as Deputy Superintendent. During the duration of this Agreement, the Interim Superintendent shall ensure that the roles and responsibilities of Deputy Superintendent are completed through either her own efforts, delegation, or leave replacement.

3. ADDITIONAL CONSIDERATION UNDER THIS AGREEMENT

For the period of January 20, 2026 through June 30, 2026, the Interim Superintendent shall be paid an additional monthly salary in the amount of three thousand nine hundred fifty-five dollars (\$3955) for performing her duties as Interim Superintendent pursuant to this Agreement. That additional monthly salary shall be calculated as the difference between what the prior superintendent's monthly salary was and her monthly salary in her position as Deputy Superintendent. So, in addition to receiving her Deputy Superintendent salary, she will receive the Interim Superintendent

additional monthly salary paid to her for each month that she performs the duties of Interim Superintendent between January 20, 2026 and June 30, 2026. Any portion of a month shall be calculated at a per diem rate of 1/217. This Interim Superintendent additional pay shall not be reduced during the term of this Agreement.

4. RESPONSIBILITIES OF INTERIM SUPERINTENDENT

- A. DUTIES. The INTERIM SUPERINTENDENT shall have charge of the administration of the schools under the direction of the BOARD. She shall be the chief executive officer of the BOARD; shall be responsible for the direction and the assignment and evaluation of all employees; shall organize, reorganize and arrange the administrative and supervisory staff, including instruction and business affairs, as best serves the DISTRICT.
- B. OUTSIDE ACTIVITIES. The INTERIM SUPERINTENDENT shall devote her time, attention and energy to the business of the DISTRICT. However, she may serve as a consultant to other districts or educational agencies, lecture, engage in writing activities and speaking engagements, and engage in other activities at her discretion and which does not interfere with his responsibilities as INTERIM SUPERINTENDENT.
- C. COMMUNITY PARTICIPATION. The INTERIM SUPERINTENDENT is expected to participate in civic and business affairs of the community, including the Chamber of Commerce and local service clubs. Membership in a service club and attendance at various community events shall be integral to the Interim Superintendent's duties, and the District shall pay dues and other costs associated with participation in such activities in accordance with BOARD-approved guidelines and procedures.

5. PROFESSIONAL GROWTH OF SUPERINTENDENT

The BOARD encourages the continuing professional growth of the INTERIM SUPERINTENDENT through her participation, as she might decide in light of his responsibilities as interim superintendent, in:

- A. The operations, programs and other activities conducted or sponsored by local, state and national school administrator and school board associations;
- B. Seminars and courses offered by public or private educational institutions; and
- C. Informational meetings with other persons whose particular skills or backgrounds would serve to improve the capacity of INTERIM SUPERINTENDENT to perform her professional responsibilities for the DISTRICT.
- D. In its encouragement, the BOARD shall permit a reasonable amount of time for the INTERIM SUPERINTENDENT to attend to such matters and pay for the necessary fees for travel and subsistence expenses. The INTERIM SUPERINTENDENT shall advise the DISTRICT of her attendance.

6. COMPENSATION

- A. Compensation for the work performed under this agreement is listed in Section 3.
- B. During the term of this contract, the INTERIM SUPERINTENDENT will be subject to discharge for sufficient cause, provided; however, that the BOARD shall comply with all applicable provisions for notice and hearing as provided by Washington State Law. If the Interim Superintendent should prevail during these proceedings, then the district will bear all costs for the Interim Superintendent’s attorney fees.
- C. As required by law, the DISTRICT shall contribute on behalf of the INTERIM SUPERINTENDENT retirement contributions to the Department of Retirement Systems.

7. VACATION AND OTHER BENEFITS

Vacation and other benefits provided by the DISTRICT shall be governed by the INTERIM SUPERINTENDENT’S existing Deputy Superintendent contract with the exception of:

In addition to annual salary, the INTERIM SUPERINTENDENT shall be provided with:

Unused vacation shall accumulate to a maximum of fifty (50) days. Unused vacation shall be compensable upon termination of employment, at the then-applicable salary rate, 1/219th per day, to a maximum of fifty (50) days.

- A. INTERIM SUPERINTENDENT’S membership charges to the American Association of School Administrators, the Washington Association of School Administrators, and the Association for Supervision and Curriculum Development.

8. LEGAL COUNSEL

The DISTRICT shall defend and hold harmless the INTERIM SUPERINTENDENT from any claim, action or legal proceeding arising out of the INTERIM SUPERINTENDENT’S performance or failure of performance of duties for, or employment with, the DISTRICT, provided that the INTERIM SUPERINTENDENT was acting in good faith and within the scope of his employment and in compliance with the policies and procedures of the District. Where the District so defends, it will indemnify the INTERIM SUPERINTENDENT against any resulting judgment or settlement payment. The DISTRICT’S obligations under this paragraph are limited to civil claims and litigation, shall not apply to action by the DISTRICT relating to the INTERIM SUPERINTENDENT’S employment status and are only effective to the extent that they are within the authority of the District under the laws of the State of Washington.

Dated this _____ day of _____, 2025

President of Board

Superintendent