

APPROVED



Voices for International Business and Education

Minutes

Facilities Committee Meeting

Date and Time

Wednesday December 4, 2024 at 6:30 PM

Voices for International Business and Education http://public.boardontrack.com/VIBE_1

<https://www.youtube.com/@IHSNOLA>

Committee Members Present

A. Berger, A. Le, C. Robinson, L. Arellano-Rivera, S. Olivier

Committee Members Absent

None

Guests Present

F. McKenna

I. Opening Items

- A. Record Attendance and Guests
- B. Call the Meeting to Order
- C. Approve September 2024 Minutes

C. Robinson made a motion to approve the minutes from Facilities Committee Meeting on 09-25-24.

L. Arellano-Rivera seconded the motion.

The committee **VOTED** unanimously to approve the motion.

II. Closing Items

A. Next Meeting

As we get to make to closeout- we may need more direction and be busy getting this building ready for exit.

The committee should work on a closeout plan.

Aviva will have a conversation with the Building Inspector to see what needs to be done for closeout.

Need assistance for Artichetec to design a plan for this front barrier/counter

Use the closeout building form Rob Wayne and use that as a follow guide.

The next meeting is on January 22.

Inventory

What are NOLAPS and IHSNO items?

Aviva will have a conversation with NOLAPS to see the inventory and what needs to be done with the closeout. guide.- put on the agenda for the next meeting.

B. Public Comment

C. Adjourn Meeting

L. Arellano-Rivera made a motion to adjourn the meeting.

C. Robinson seconded the motion.

The committee **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:05 PM.

Respectfully Submitted,

F. McKenna