



Voices for International Business and Education

Minutes

Head of School Evaluation & Support Meeting

Date and Time

Thursday January 4, 2024 at 6:00 PM

Location

608 Clearview Parkway, Metairie, LA 70001

Voices for International Business and Education http://public.boardontrack.com/VIBE_1

Committee Members Present

K. Dwyer, P. Manson, T. Winfield

Committee Members Absent

B. Holloway, C. Jones

I. Opening Items

A. Call the Meeting to Order

K. Dwyer called a meeting of the Head of School Evaluation and Support Committee of Voices for International Business and Education to order on Thursday Jan 4, 2024 at 6:06 PM.

B. Record Attendance

II. Head of School Evaluation

A.

B. Draft Document to be used for end of year 23-24 HOS Evaluation

Reviewed prepared draft and made suggestions for additions and deletions.

B. Schedule subsequent meetings for HOS Committee

Revised draft will be sent out via email for committee members to review, we will meet one more time to be determined to review with Dr.Berger

III. Closing Items

A. Adjourn Meeting

T. Winfield made a motion to Adjourn.

P. Manson seconded the motion.

The committee **VOTED** to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:53 PM.

Respectfully Submitted,
K. Dwyer

Memo for next meeting : minutes from this meeting and December 29, 2023 need to be approved.