

APPROVED



# Voices for International Business and Education

## Minutes

### VIBE Board meeting

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#### Date and Time

Wednesday February 28, 2024 at 6:00 PM

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Voices for International Business and Education [http://public.boardontrack.com/VIBE\\_1](http://public.boardontrack.com/VIBE_1)

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#### Directors Present

C. Jones, C. Lacoste, Jr., C. Peterson, G. Espinoza, K. Dwyer, L. Arellano-Rivera, P. Manson, T. Winfield

#### Directors Absent

B. Holloway, C. Robinson, S. Olivier

#### Ex Officio Members Present

A. Berger, P. Stewart

#### Non Voting Members Present

A. Berger, P. Stewart

#### Guests Present

C. Bourque, CJ walker, D. Lewis, E. Thomas, Evette Spinner, F. McKenna, J. Carreno, R. Smith, Ramero Stewart, Rowan Stewart, r

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#### I. Opening Items

**A. Call the Meeting to Order**

K. Dwyer called a meeting of the board of directors of Voices for International Business and Education to order on Wednesday Feb 28, 2024 at 6:04 PM.

**B. Record Attendance and Guests**

**C. Approve Minutes - December 13, 2023 VIBE Board Meeting**

The board will Invite community people- members please email Karen's names and emails

Ceremony ribbon cutting on April 10

Grace will host the spring fundraiser event- on April 20, but the Board will finalize the date.

Cayce will not be in attendance for both of those dates

Partnership AWA

T. Winfield made a motion to approve the minutes from VIBE Board meeting on 12-13-23.

C. Lacoste, Jr. seconded the motion.

The board **VOTED** unanimously to approve the motion.

**D. Chair Report**

**E. Head of School Report**

Reviewing the HOS

Crosswalk More Safety and Neighborhood association-donated many items to keep our kids safe.

training our staff and parent volunteers on crosswalk safety

Empower school -MYP -doing the next steps to do the MYP implementation

Working with Empower School- strategic plan 5 yr plan

Have Garret to meet the meeting and talk about the goals for the school

Also, have parents involved

Working on Budgeting for next school year 2024

Intent to Return

Vacancy

We are attending the Teacher school fair this weekend.

Events:

March 27, State visit

Ceramic show

Black History Show- March 8

TET- student lead event-

Broad Cast Studio

Athletic

Basketball finished strong

Soccer went to the playoff

We are in the building- and making it a home for our students.

## **II. Committee Reports - Finance/Development**

### **A. Report-Finance/Development**

The financial FY 23 audit was completed- an unmodified audit with no findings. IHSNO 303K in available cash and is forecasted to close the year with 52 days of cash.

990-tax filing is underway. I will inform the Board of the submission once confirmed by Edops.

The next meeting will be on March 13, 2024, at 6:30.

Development:

They have been busy with the efforts of recruitment. marketing including yard signs, radio, and open houses.

The ribbon-cutting ceremony April 10. Everyone is invited.

Board inaugural spring Fundraiser. April 20. an outdoor event with either a boil or a barbeque, with games. entertainment.

### **B. Recommendation to adopt December 2023 Financial Statements**

C. Jones made a motion to Motion to move the December 2023 Financial.

T. Winfield seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **III. Committee Reports - Facility**

#### **A. Report of the Facilities Committee**

We are in the building

Working with different sets and working with our commercial vendor

New Kitchen- available fresh food for the students.

HVAC system

Beautification of the building

Build new spaces for a few people

Working on an alarm system, this building has 3 zone

We operating and working with our vendors.

### **IV. Committee Reports -Governance**

#### **A. Report of the Governance Committee**

- Went of over our goals, and reviewed the Bylaws once we got them form
- Recruited new board members and please introduce the invited new potential candidates.
- Short and long-term succession plan
- A meeting evaluation with a questionnaire - please respond to this meeting.
- Advocate for the school- a contact list for persons you like to invite to the ribbon-cutting ceremony.
- BESE board member, City Councils
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- Step for Recruiting new members.
- Resume
- Letter of Intent
- Invite for Governance
- Tour the school
- Attend one Board meeting
- Before the June meeting.

Next meeting March 6 at 6:30

### **V. Closing Items**

#### **A. Request for Public Comment**

No public comments

#### **B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:54 PM.

Respectfully Submitted,  
C. Jones

**C. Nextg Meeting Date**

April 24 at 6pm