

APPROVED



# Voices for International Business and Education

## Minutes

### VIBE Board meeting

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#### Date and Time

Wednesday December 13, 2023 at 6:30 PM

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Voices for International Business and Education [http://public.boardontrack.com/VIBE\\_1](http://public.boardontrack.com/VIBE_1)

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#### Directors Present

B. Holloway, C. Jones, C. Lacoste, Jr., G. Espinoza, K. Dwyer, L. Arellano-Rivera, P. Manson, T. Winfield

#### Directors Absent

C. Peterson, C. Robinson, S. Olivier

#### Ex Officio Members Present

A. Berger, P. Stewart

#### Non Voting Members Present

A. Berger, P. Stewart

#### Guests Present

C. Bourque, D. Lewis, E. Thomas, J. Carreno, R. Smith

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#### I. Opening Items

A.

## **Call the Meeting to Order**

### **B. Record Attendance and Guests**

### **C. Approve Minutes - October 2023 VIBE Board Meeting**

C. Jones made a motion to approve the minutes from VIBE Board meeting on 10-25-23.

P. Manson seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **D. Chair Report**

Ribbon Cutting Ceremony: Date will be announced in January. Asking for names of people you want to invite

Board Sponsored Event: Possible crawfish boil. Let KD know if you're interested in

Reminders: turn and headshots; annual contribution

### **E. Head of School Report**

### **F. Signature Authorization on New Lease**

Received the lease this week.

There are a few concerns to point out:

- At any point in time, they could ask IHSNO to switch building or share the building. This is nothing new, but the current contract says "this" building.
- Fees: Use fee. Want to see a cost analysis - past versus new building cost analysis. There is a damage fee of \$12.50 per pupil by the end of the term agreement. Damage fee is over 3 years or the length of the contract.
- Building Capacity: 473 - This is important to note due to possible growth,
- IHSNO will be responsible for existing content and any content we bring in.
- Insurances: We currently have our policy for this building. Once we move, we will be insured by NOLA-PS; Specific points for building.
- Deductible carried - IHSNO is now responsible for the deductible. We need to ensure reserves are high enough to cover deductibles.
- Wants a written acknowledgment that IHSNO Admin and HOS read the lease
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P. Manson made a motion to authorize board chair to sign the new Dent lease.

B. Holloway seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **II. Committee Reports - Finance/Development**

### **A.**

## **Report-Finance/Development From Nov 8th Meeting**

Prior meeting was on Nov 8.

Jethro Celestin left Ed-Ops. Darius Manchak is our new representative.

Reviewed executive summary from 11/8 Committee meeting

Development:

Hosted an open house. 10 families in attendance. 2nd event is in January.

Attended 7 middle school fairs

Reviewed grants from 11/8 meeting

Reviewed timeline for the move

Grace put together for a list of Alumni

Discussed November events

### **B. Recommendation to adopt September 2023 Financial Statements**

C. Lacoste, Jr. made a motion to Recommendation to adopt September 2023 Financial Statements.

K. Dwyer seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **C. Recommendation Board Approval of the YE June 2023 Financial Audit**

C. Lacoste, Jr. made a motion to Recommendation Board Approval of the YE June 2023 Financial Audit.

P. Manson seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **D. Recommendation to Authorize Adierah Berger to sign Audit Documents**

P. Manson made a motion to Recommendation to Authorize Adierah Berger to sign Audit Documents.

C. Lacoste, Jr. seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **III. Committee Reports -Academic**

### **A. Academic Report**

Last Meeting was in November

- Enrollment up to 400
- Vacancies filled on Nov 27 - three teachers
- Uptick in disciplinary events.
- High number of student daily absences
- Teacher burnout
- Discussed breakdown of SPS Score

- 2023-24 SPS Counts for Renewal - Plan was discussed to address reading and math literacy.
- Working on Strategic plan with G. Landry
- Reviewed 23-24 Committee Goals
- Next scheduled meeting 1/17/2024
- Think of some ways to reward students for growth, attendance, and academic achievement. The board can contribute through small contributions - gift cards, prizes,
- Partnering with Dillard since we are close to them. Speak with parents - mandatory tutoring.
- Peer tutoring -
- How to incentivize teachers to tutor students.
- Partnering with other organizations for tutoring.
- Letter needs to go out to parents letting them know where their child is.
- Advertise volunteer opportunities at events to get folks to donate their time for tutoring
- IB students need volunteer hours and can peer tutor

#### **IV. Committee Reports - Facility**

##### **A. Report of the Facilities Committee**

RSmith is going through her checklist  
Final day to be out of the building is Jan 22.  
December 18 is day to get keys.  
Staff is prepared for the meeting  
Vendor: Dupre Moving Services

Facility needs at Dent Build include New Line Sharp Boards for teaching for each classroom

Ribbon-cutting ceremony in February: 10 am during school day; media; community members; board members; show off school rather than fundraiser

Fundraising event - Crawfish boil

Next Meeting Jan 10 at 5:30 at Dent Building

#### **V. Committee Reports -Governance**

##### **A. Report of the Governance Committee**

Reviewed goals for 23-24 with steps of goal attainment and timelines  
Need headshots and bios to update the website  
Need contribution rate of 100% board contribution to school

#### **VI. Closing Items**

**A. Request for Public Comment**

We are 65% to closing budget gap and only 50% through school year. Budget gap will be closed by June 30

**B. Adjourn Meeting**

Next meeting is February 28, 2024 at 2733 Esplanade

Reminder: LAPCS Conference is tomorrow. First session is 9am.

C. Jones made a motion to adjourn the meeting.

T. Winfield seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:29 PM.

Respectfully Submitted,

A. Berger

**C. Nextg Meeting Date**

Next meeting date is February 28, 2024 at 2733 Esplanade Avenue.