

APPROVED



## Voices for International Business and Education

### Minutes

#### VIBE Board meeting

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**Date and Time**

Wednesday October 25, 2023 at 6:00 PM

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Voices for International Business and Education [http://public.boardontrack.com/VIBE\\_1](http://public.boardontrack.com/VIBE_1)

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**Directors Present**

B. Holloway, C. Jones, C. Peterson, C. Robinson, G. Espinoza, K. Dwyer, P. Manson, S. Olivier, T. Winfield

**Directors Absent**

C. Lacoste, Jr., L. Arellano-Rivera

**Ex Officio Members Present**

A. Berger

**Non Voting Members Present**

A. Berger

**Guests Present**

F. McKenna

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**I. Opening Items**

A.

### **Call the Meeting to Order**

K. Dwyer called a meeting of the board of directors of Voices for International Business and Education to order on Wednesday Oct 25, 2023 at 6:03 PM.

### **B. Record Attendance and Guests**

### **C. Approve Minutes - August 2023 VIBE Board Meeting**

T. Winfield made a motion to approve the minutes from Board Retreat on 08-25-23.

C. Jones seconded the motion.

To create action items from discussions at retreat.

The board **VOTED** unanimously to approve the motion.

### **D. Head of School Report**

Enrollment above 400

Successful opening to the school year

Staffing

Challenges - Vacancies; Students with Disciplinary Challenges;

### **E. Chair Report**

Need to vote to amend the agenda. One item under the finance committee was inadvertently left off. We need it for audit. We need to vote on it because we will not have another board meeting before it's due.

Also need to add a slot for the Gov committee report.

B. Holloway made a motion to Amend the agenda to add a discussion for vote under finance committee for LA Compliance Questionnaire and to add the Governance committee report.

T. Winfield seconded the motion.

The board **VOTED** unanimously to approve the motion.

REminders:

- We decided to be advocates with elected officials. Let us know if you know anyone who can come and tour the school.
- Board members to participate in events for the school
- Consider making an annual contribution to IHSNO. Good to say we have 100% financial participation in the school. Can write a check to the school or make a donation on the website. Add a comment if done online. Need to put something on the books for a fundraiser.
- Two ad-hoc committees: HOS committee and Strategic Planning Committee to meet in November. Also, Gov committee needs to be scheduled.

## **II. Committee Reports - Finance/Development**

### **A.**

## **Report-Finance/Development**

Reviewed the Finance/Development Committee Meeting Report.

### **B. Recommendation to adopt July 2023 Financial Statements**

C. Jones made a motion to Recommendation to adopt July 2023 Financial Statements.

T. Winfield seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **C. Discussion of State Stipends**

### **D. Vote to Approve State Stipends**

B. Holloway made a motion to approve Certificated and Support Staff Stipends.

P. Manson seconded the motion.

The board **VOTED** unanimously to approve the motion.

S. Olivier made a motion to approve the Differentiated Compensation Allocation as presented with Dates and eligible categories.

T. Winfield seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **III. Committee Reports -Academic**

### **A. Academic Report**

Followup dates 11/15, 1/24, 3/6, 5/1 at 6:30 pm

3 Academic Goals:

- Monitor and evaluate the progress of student success over the 23-24 school year
- 100% Board participation towards
- Review Strategic plan as it relates to Academics

PPP Page 12 - Change language from same language to 4 years of language.

Discussion to have more time to review the document.

No changes were made from last year

### **B. Approval of the Pupil Progression Plan**

C. Jones made a motion to To approve the Pupil Progression Plan.

P. Manson seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **IV. Committee Reports - Facility**

### **A.**

## Report of the Facilities Committee

Operations has to keep up with two buildings.  
Reviewed the goals from last meeting.

## V. Other Business

### A. Governance Committee

Reviewed minutes from board retreat.  
Meeting dates are on BOT

## VI. Executive Session

### A. Executive Session

B. Holloway made a motion to Move into executive session.

P. Manson seconded the motion.

Will vote on 4 items:

HOS Year End Pay

Adopt Open Meetings Law Update

Video Surveillance

Public Records

LA Compliance

The board **VOTED** unanimously to approve the motion.

B. Holloway made a motion to Get out of executive session.

T. Winfield seconded the motion.

The board **VOTED** unanimously to approve the motion.

### B. Voting Items

C. Jones made a motion to approve the HOS 2022-23 Year-End Pay per HOS Contract per the calculations of the HOS Evaluation Committee.

S. Olivier seconded the motion.

The board **VOTED** unanimously to approve the motion.

P. Manson made a motion to adopt Open Meetings Law Update with ADA compliance with the changes discussed.

T. Winfield seconded the motion.

Change Present to Secretary

The board **VOTED** unanimously to approve the motion.

C. Robinson made a motion to adopt Video surveillance policy.

T. Winfield seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Holloway made a motion to adopt public records request policy.

P. Manson seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Jones made a motion to adopt the LA Compliance Questionnaire Part I Item 2 pending Treasurer changes from the previous year.

S. Olivier seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **VII. Closing Items**

### **A. Request for Public Comment**

### **B. Adjourn Meeting**

B. Holloway made a motion to adjourn the meeting.

S. Olivier seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:20 PM.

Respectfully Submitted,

A. Berger