

DRAFT



Voices for International Business and Education

Minutes

Development Committee Meeting

Date and Time

Wednesday August 23, 2023 at 5:30 PM

Voices for International Business and Education http://public.boardontrack.com/VIBE_1

Committee Members Present

B. Holloway, C. Peterson, C. Robinson, G. Espinoza, K. Dwyer, P. Manson

Committee Members Absent

None

Guests Present

A. Berger, D. Edgerson, F. McKenna, P. Stewart

I. Opening Items

A. Call the Meeting to Order

P. Manson called a meeting of the Development Committee of Voices for International Business and Education to order on Wednesday Aug 23, 2023 at 5:35 PM.

B. Record Attendance and Guests

C. Approve June 2023 Minutes

P. Manson made a motion to approve the minutes from Development Committee Meeting on 06-12-23.

B. Holloway seconded the motion.

The committee **VOTED** unanimously to approve the motion.

II. Review 2022-23 Goals and Update for 23-24 School Year

A. Goals for Development Committee

- Review Goal from 2022.23
- Recommendation for Goals 2023.24
- We are not going to end the year in deficit
- increase reserved by \$10,000
- Do 2/3 Fundraiser activities
- If the Board is doing an activity make sure they have the allocation for that activity
- Defined the Development committee has a \$10,000 profits
- GiveNola
- Bert Holloway- on behalf of the parent- to give on GiveNola Day.
- Shrimp Boil -
- Get into smaller events for the fundraiser this school year.
- Pam makes a suggestion- develop our plan and commit to what they can do and provide. Not fall into the responsibilities of staff. Have realistic goals for this school year.
- Board members need to engaged and school activities.
- Goal to have financial reports of fundraiser
- Board are going to find sponsors to get us funds

III. How Board can assist in meeting Development Goals

A. Discussion regarding combining Committes

- Combining Finance and Development
- Mrs. Stewart coming on board, has a background in both finance and development

Motion to recommend to full Board to combine the development and Finance Committee.

B. Holloway seconded the motion.

The committee **VOTED** unanimously to approve the motion.

B. Vote regarding combining Development Committee with Finance Committee

C. Discussion on other ways Board can assist in Meeting Development Goals

IV. Update since Last Meeting

A. Development Director's Presentation

Received a \$1500 grow project. one-year planning grant
Talking to the school administration to get a teacher to work with a grant
The contract with Schuklen has ended.
City Business article - IHSNO and IB program
Introduction our new Board on PR -
Mrs. Stewart will follow up with an email with the requirements for the Newspaper Bio

V. Closing Items

A. Upcoming Events

Board Retreat is this weekend 8/23. at Canal Street Inn.
I hope all are in attendance.
Karen will send an email, bring a personal item for show and tell

B. Adjourn Meeting

B. Holloway made a motion to adjourn the meeting.
C. Robinson seconded the motion.
The committee **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:30 PM.

Respectfully Submitted,
F. McKenna

Documents used during the meeting

- Dev & Comm 2022-23 Review Report.pdf