

APPROVED



# Voices for International Business and Education

## Minutes

### VIBE Board Meeting

Monthly Board Meeting

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#### **Date and Time**

Wednesday June 15, 2022 at 6:00 PM

#### **Location**

International High School of New Orleans  
Community Room  
727 Carondelet Street  
New Orleans, LA 70130

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Voices for International Business and Education [http://public.boardontrack.com/VIBE\\_1](http://public.boardontrack.com/VIBE_1)

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#### **Directors Present**

A. Tufail, G. Medford, J. Lampton, L. Scott Porter, M. Diaz Fugetta, S. Thomas

#### **Directors Absent**

K. Dwyer, P. Manson, Q. Le, S. Olivier, T. Carmouche

#### **Guests Present**

A. Berger, Cerrita Jones, Cody Bourque, Dennis Barnes, J. Carreno, Jerry Hellman, K. Vo, Marshall Hevron, P. Recasner, R. Smith, S. Lenahan, S. Schulkens, Tonya Winfield

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#### **I. Opening Items**

A.

## **Record Attendance and Guests**

### **B. Call the Meeting to Order**

S. Thomas called a meeting of the board of directors of Voices for International Business and Education to order on Wednesday Jun 15, 2022 at 6:24 PM.

### **C. Approve Minutes - May 2022 VIBE Board Meeting**

A. Tufail made a motion to approve the minutes from VIBE Board Meeting on 05-19-22.

G. Medford seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **D. Chair Report**

Board Retreat: August 19-20 at Canal Street Inn. Confirmation was received only from 2 members. Please confirm.

Next Board Meeting will be in August 17, 2022.

Graduation: Graduation was very nice. 100% of students graduated. A diverse group of students participated. Good job to the staff for hard work.

### **E. Head of School Report**

The month of May marked the beginning of the closing of the school year, final exams, graduation, and promotion of the underclasses.

All students in the class of 2022 successfully completed the requirements for graduation. At the end of the month, the second annual Summer Learning Program began with a variety of course offerings and tracks for students.

With the resignation of Mr. Wilson as the CEO and the appointment of Dr. Berger as the new CEO, Ms. J. Carreno was appointed as the principal.

Final Exams occurred for all students during the month of May.

Baccalaureate Awards ceremonies were held in May. Multiple students were awarded in academics and athletics during these ceremonies. The categories were most outstanding in a course and greatest perseverance in the same course.

Academic staff is working with 11 and 12-month academic staff, facilities, and technology to plan for the beginning of the year. Based on a document with different areas for team members to identify areas that need close attention during BOY like PD, first weeks of school, technology for students, schedule day, IB, Student support services, facilities, etc.

IHSNO was awarded a \$20,000 grant by the Selley Foundation grant at \$20,000 to create a Broadcast and Film Center. Students in the film and creative writing classes can experience hands-on learning as they learn to run broadcasted programs throughout the year.

IHSNO secured a grant through Jazz Empowers to create a student jazz band in 2022-2023. Jazz Empowers will provide the instructor, instruments, and curriculum to the school.

To build the IHSNO Alumni Association, the Development team created exit surveys for seniors to capture personal contact information to add them to the alumni group. The number of alumni within the association increased to 202 students.

IT is working on technology collection and repairing broken Chromebooks. Most are still under the 1-year warranty which expires in August. They will be sent to the warranty company for repair. Others will be repaired in-house.

Members of Academic administration are actively conducting interviews to fill vacancies before July. We interviewed for Social Studies, PE, Film, English, Science, and Remediation.

## II. Annual Meeting Items

### A. Vote on FY 22-23 Board Calendar

G. Medford made a motion to Accept the calendar of board meetings as listed.

J. Lampton seconded the motion.

The board **VOTED** unanimously to approve the motion.

### B. Vote on FY 22-23 Officers

G. Medford made a motion to Jennifer Lampton as Board Chair.

A. Tufail seconded the motion.

The board **VOTED** unanimously to approve the motion.

A. Tufail made a motion to Karen Dwyer as Board Vice Chair.

M. Diaz Fugetta seconded the motion.

The board **VOTED** unanimously to approve the motion.

J. Lampton made a motion to Percy Manson as Secretary.

A. Tufail seconded the motion.

The board **VOTED** unanimously to approve the motion.

Treasurer is usually Chair of Finance. Since there is no other member who wants to be Chair of Finance, the suggestion is for Karen Dwyer to continue as treasurer new board member is ready to take on the role by January.

M. Diaz Fugetta made a motion to Karen Dwyer as Treasurer.

J. Lampton seconded the motion.

The board **VOTED** unanimously to approve the motion.

**C. Vote on FY 22-23 Committee Chairs**

J. Lampton made a motion to Facilities - Sarah Olivier Governance - Jennifer Lampton Academics - Karen Dwyer Finance - Karen Dwyer Development - Percy Manson.

G. Medford seconded the motion.

The board **VOTED** unanimously to approve the motion.

**D. Vote on FY 22-23 Committees**

There may be changes in meeting days/times for the upcoming school year. There is a challenge with time commitment of board members.

Every other month worked well for AC committee. Discussions and reports were more fruitful.

Every other month could work for Facilities Meeting.

Suggestion is to have August board meeting during the Retreat. August 20th Board meeting; No sub-committee meetings in August.

G. Medford made a motion to Board meeting August 20th, no sub-committee meetings in August.

M. Diaz Fugetta seconded the motion.

The board **VOTED** unanimously to approve the motion.

**III. Governance**

**A. Report of Governance Committee**

Committee met on June 1 at 6:30 to interview potential members: D. Barnes, T. Winfield, C. Jones.

**B. Board Recruitment - Add Members**

G. Medford made a motion to Accept C. Jones, T. Winfield, and D. Barnes as Board members.

L. Scott Porter seconded the motion.

The board **VOTED** unanimously to approve the motion.

**C. VIBE BOARD Policy Clarification - Nomination and Acceptance of New Board Members**

M. Diaz Fugetta made a motion to To accept the board policy of needing background check before gaining voting rights.

A. Tufail seconded the motion.

After receipt of the background check of new board members, the HOS informs the board chair of the results of the background check.

The board **VOTED** unanimously to approve the motion.

#### **D. Board Evaluation - Due was June 1, 2022**

As of June 15, only 5 board members completed board evaluation. Information gathered from the evaluation will be presented at the retreat.

### **IV. Finance**

#### **A. Report of Finance Committee**

There are no concerns about the financials for May.

#### **B. Recommendation to adopt May 2022 Financial Statements**

A. Tufail made a motion to To adopt the May 2022 Financial Statements.

G. Medford seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **C. Recommendation to adopt FY 22-23 Budget**

A. Tufail made a motion to To accept the budget report for SY 2022-23.

M. Diaz Fugetta seconded the motion.

The budget was reviewed several times prior to today's meeting.

Questions on class budgets.

The board **VOTED** unanimously to approve the motion.

### **V. Facility**

#### **A. Report of Facilities Committee**

Cudos to Mrs. Smith. Board members need to continue supporting Mrs. Smith to continue to get the job done.

### **VI. Academic**

#### **A. Academic Report**

Summer Learning program has just over 150 students

Recruitment is underway.

Reimagine - 2nd Advisory Committee Meeting was held

ACT - Will use ACT Mastery Prep for ACT Prep program. Still awaiting ACT scores.

9th Grade. Will work with Link Crew mentoring program to retain students.

Student Government has been very active.

PBIS training is underway for staff.

IB projection is 5. Six students took the assessment.

Smartboards are needed. There are 7 and 25 more are needed at a cost of board and installation at \$3000 each.

How can the board help? More visibility from the board, speak positively about IHSNO, visit the IHSNO store.

## **VII. Development**

### **A. Report of Development Committee**

Grants:

Selley Foundation for media program

Jazz Empowers for jazz music program.

## **VIII. Other Business**

### **A. Outgoing remarks from termed Board members**

Leslie Scott Porter will no longer be serving on the IHSNO board. The reason is Porter believes that Academics is not a focus and a lack of transparency with data.

Gail Medford will no longer be serving on the IHSNO board. Believes there is a lack of transparency on the board. Does not like finding out things after others know. Does not think there was enough of a CEO search. Believes the board is fine with the school being a C school. Thinks there is a different "agenda" for certain board members.

Today is Amer's final day. Hopes we can get the students to come and speak to the board. Thank you, Shontell, for everything. Appreciate Amer for his service.

Today is Shontell's last day. Thank you for your service, for serving an extra year. We hope to see you at future events. You are still part of the family. Shontell thoroughly enjoyed being on the board.

## **IX. Executive Session**

**A. Executive Session**

A. Tufail made a motion to To move into executive session.

G. Medford seconded the motion.

The board **VOTED** unanimously to approve the motion.

**X. Public Comment**

**A. Request for Public Comment**

A. Tufail made a motion to Adjourn the meeting.

M. Diaz Fugetta seconded the motion.

The board **VOTED** unanimously to approve the motion.

**XI. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:54 PM.

Respectfully Submitted,

A. Berger