

APPROVED



## Voices for International Business and Education

### Minutes

#### Facility Committee Meeting

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**Date and Time**

Tuesday February 2, 2016 at 7:00 PM

**Location**

IHSNO Community

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Voices for International Business and Education [http://public.boardontrack.com/VIBE\\_1](http://public.boardontrack.com/VIBE_1)

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**Committee Members Present**

L. Hughes, S. Wilson, T. McGregor

**Committee Members Absent**

K. Katner, M. Roney

**Guests Present**

H. Blumenthal, S. Thomas

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**I. Opening Items****A. Record Attendance and Guests****B. Call the Meeting to Order**

L. Hughes called a meeting of the Facility Committee of Voices for International Business and Education to order on Tuesday Feb 2, 2016 at 7:12 PM.

**C.**

## **Approve Minutes**

### **II. Facility Discussion**

#### **A. Administration's lay-out on the break down of the current facility**

Review of Corrective Action Plan

Review of Monthly report

Review of Haves vs Needs report

Request of report of number of classrooms dedicated to each subject. How does each room function? Specialized rooms? Shows what rooms can be used for other functions or info can be used as selling point. How will this info be used? This is a suggestion.

### **III. Other Business**

#### **A. Reminder of the committee's focus of the strategic plan from the facility aspect**

Save for next meeting

March 1st.

### **IV. Closing Items**

#### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:51 PM.

Respectfully Submitted,

A. Berger