

APPROVED

Voices for International Business and Education

Minutes

Governance Committee Meeting

Date and Time

Wednesday January 6, 2016 at 6:00 PM

Location

IHS Community Room

Voices for International Business and Education http://public.boardontrack.com/VIBE_1

Committee Members Present

A. Anderson, H. Blumenthal, K. Katner, R. Keller, S. Retzlaff, S. Wilson

Committee Members Absent

C. Allen, K. Turner, S. Fazande

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

K. Katner called a meeting of the Governance Committee of Voices for International Business and Education to order on Wednesday Jan 6, 2016 at 6:02 PM.

C. Approve Minutes

R. Keller made a motion to approve minutes from the Board Meeting on 10-07-15 Board Meeting on 11-18-15.

S. Retzlaff seconded the motion.

The committee **VOTED** unanimously to approve the motion.

II. GOVERNANCE

A. Discuss and select policy and procedures in selecting new board members

The Governance committee presents to the Board the Goal for selecting new Board members is based on Goal 1 of the Strategic Plan under the Governance.

B. DISCUSS STRATEGIC PLAN IMPLEMENTATION

Several changes were made to the Board Strategic Plan regarding due dates and re-wording of a few outputs and outcomes under the Governance pillar. Stacie Retzlaff, Strategic committee Chair, to share edited version of Strategic plan with Governance committee.

C. Discuss the Whistleblower policy

Whistleblower policy has been deferred to the next Governance meeting.

D. AD HOC Committee. Discuss creating the AD HOC committee to the By-laws

R. Keller made a motion to Move that article 2.4.6 of the Board Policy Manual be amended to state: "The Board Chair shall have the authority to create and call meetings of various Ad-Hoc Committees and assign Chairs and Members to each committee. The Chair and committee members selected shall be presented to the Board for approval at the next scheduled meeting of the Board. In forming the committee, the Chair must delineate the committee's purpose and expected duration which shall be no more than 6 months unless extended by vote of the Board. The purpose and composition of these committees may be dictated by the Board of Elementary and Secondary Education (BESE). These committees shall act in an advisory capacity only , unless otherwise stated in this manual or in any Board Resolution."

S. Retzlaff seconded the motion.

The committee **VOTED** unanimously to approve the motion.

E. Discuss the Absentee Policy

Absentee policy was deferred to the next Governance meeting.

F. Head of School Evaluation

Kevin Katner to look into outside resources for an evaluation tool and speaking with other charter school Board members regarding their evaluations for Head of School.

III. Closing Items

A. Adjourn Meeting

S. Retzlaff made a motion to adjourn the meeting.

R. Keller seconded the motion.

The committee **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:00 PM.

Respectfully Submitted,
A. Anderson