

APPROVED



Voices for International Business and Education

Minutes

Governance Committee Meeting

Date and Time

Wednesday September 2, 2015 at 6:00 PM

Location

IHS Community Room

Voices for International Business and Education http://public.boardontrack.com/VIBE_1

Committee Members Present

A. Anderson, C. Allen, H. Blumenthal, K. Katner, S. Fazande, S. Retzlaff, S. Wilson

Committee Members Absent

K. Turner

Guests Present

Betty Wolfers, Carmelita Johnson, D. Deno, Danice Faulkner- Edwards, James Carter, Karen Dwyer, L. Hughes, M. Garcia, Michele Beloney, Robert Keller

I. Opening Items**A. Record Attendance and Guests****B. Call the Meeting to Order**

K. Katner called a meeting of the Governance Committee of Voices for International Business and Education to order on Wednesday Sep 2, 2015 at 6:04 PM.

C. Approve Minutes from August 5, 2015 Meeting

II. Governance

A. Discuss and interview Board candidate Robert Keller and Father James Carter

C. Allen made a motion to recommend to the VIBE Board of Directors the election of Rob Keller to the Board of Directors.

S. Retzlaff seconded the motion.

The committee **VOTED** unanimously to approve the motion.

S. Retzlaff made a motion to recommend to the VIBE Board of Directors the election of James Carter to the Board of Directors.

C. Allen seconded the motion.

The committee **VOTED** unanimously to approve the motion.

B. By-law addition to recognize PTO member of VIBE Board as ex-officio non-voting member of the Board

C. Allen made a motion to Ratify the motion made 6/2/10 which states, to have one board slot appointed for someone from the official school PTO to represent them on the Board.

S. Retzlaff seconded the motion.

The committee **VOTED** unanimously to approve the motion.

C. Adding a student representative as an ex-officio non-voting member of the Board

C. Allen made a motion to defer agenda item to the next Governance meeting.

S. Retzlaff seconded the motion.

The committee **VOTED** unanimously to approve the motion.

D. Update the progress on the School Grievance and Whistle Blower policy

C. Allen made a motion to Defer this agenda item to the next Governance meeting.

S. Retzlaff seconded the motion.

The committee **VOTED** unanimously to approve the motion.

E. Student Privacy Policy

S. Retzlaff made a motion to Recommend to the Board to approve the student policy.

C. Allen seconded the motion.

The committee **VOTED** unanimously to approve the motion.

F. Implementation of the Strategic Plan, Governance Section

Discussion and explanation of the Board Strategic Plan tracking tool. Chair Kevin Katner would like the committee to use the tool to track goals, objectives, outcome and outputs of the Board Strategic Plan.

G.

Public Comment

Past and present PTO members voiced their opinion regarding keeping the PTO representative on the Board. Past and PTO members commented that they were not notified of Board PTO rep. topic being voted on. Chair Kevin Katner stated should any PTO items come up on the agenda PTO would be notified.

H. Guidelines for Board Members

C. Allen made a motion to Defer this agenda item to the next Governance meeting.

S. Retzlaff seconded the motion.

The committee **VOTED** unanimously to approve the motion.

I. Change Sect. 6.2 of Head of School Contract to change 2 years to 3 years in both locations.

S. Retzlaff made a motion to Correct Sean Wilson's contract in two locations, from a 2-year appointment to a 3-year appointment.

C. Allen seconded the motion.

The committee **VOTED** unanimously to approve the motion.

J. By-law change to allow Chair interim members to an Ad Hoc committee

C. Allen made a motion to Defer this agenda item to the next Governance meeting.

S. Retzlaff seconded the motion.

The committee **VOTED** unanimously to approve the motion.

K. Nominating procedures for new board members, staggering terms, diversity and job skills

C. Allen made a motion to Defer this agenda item to the next Governance meeting.

S. Retzlaff seconded the motion.

The committee **VOTED** unanimously to approve the motion.

III. Public Comment

A. Public Comment

Betty Wolfers stated that it was imperative that the Board update it's by-laws and manual with any changes or addendums that were voted on over the years. Chair Kevin Katner stated that he would make a better effort in following up on documenting votes.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:57 PM.

Respectfully Submitted,
A. Anderson