

APPROVED



Voices for International Business and Education

Minutes

IHS BOARD RETREAT

Date and Time

Saturday August 29, 2015 at 9:00 AM

Location

IHS 727 CARONDELET ST., NEW ORLEANS, LA 70130

Voices for International Business and Education http://public.boardontrack.com/VIBE_1

Directors Present

C. Allen, H. Blumenthal, K. Katner, L. Hughes, M. Garcia, M. Roney, S. Retzlaff

Directors Absent

F. McField, K. Turner, S. Thomas, V. Triplett

Ex Officio Members Present

A. Anderson, S. Wilson

Non Voting Members Present

A. Anderson, S. Wilson

Guests Present

Betty Wolfers, D. Deno, Father James Carter, H. Bunn, K. Collins, Karen Dwyer, S. Fazande, T. McGregor

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

H. Blumenthal called a meeting to order on Saturday Aug 29, 2015 at 9:00 AM.
Harry Blumenthal read the Mission Statement.

C. DISCUSSION OF GOALS AND AGENDA

Board Chair announced the retreat will be along the lines of an open meeting but with some order. Hence, public sitting at the table versus in the audience. He'd like the Board to begin looking at policy and brainstorming to come up with effective policies. He also said he'd like the Board to conduct a S.W.O.T. evaluation; Strengths, Weaknesses, Opportunities, Threats. Chair discussed the importance of Board/Committee Members sending an RSVP for meetings because without them Chairs do not know who will be attending and this pushes items up for vote to the next month when there is not a quorum. Next, Board and Administration introduced themselves to new Board Member, Mariska Roney. Harry said he would not hand out an evaluation form for this meeting thinking the retreat would be more like an open discussion as opposed to a structured meeting.

II. TOUR OF IHS BLDG

A. Sean Wilson to Lead Tour

Sean Wilson with the assistance of Tim McGregor, Facilities Manager, lead attendees on a tour of the Building. There was a general consensus that there was vast improvement from what we had on Day One.

III. PRESENTATIONS BY CHAIRMAN , HEAD OF SCHOOL AND COMMITTEE CHAIRS

A. Presentations by Sean Wilson to include Financial statements, IB PROGRAM, AND OTHER TOPICS

Sean Wilson discussed the responsibility of the Board to understand our Financials. Denise Deno, Director of Finance, presented a Video Presentation "Understanding Monthly Financial Reports". A working lunch was held during a Power Point delivered by Holly Bunn, IB coordinator. She explained in detail the International Baccalaureate Programme. A binder, "V.I.B.E. Board of Directors Guidebook was given to the Directors and Mr. Wilson went over it's contents. He also went over the Dashboard and asked Board to provide their comments on how to reduce it to a one page document.

B.

COMMITTEE CHAIRS TO DISCUSS THEIR COMMITTEE'S GOALS AND STRATEGIC PLAN

Each Committee Chair briefly went over what they hoped to achieve during the current school year.

C. DETERMINATION OF AND DISCUSSION CONCERNING MAJOR ISSUES CONFRONTING IHS

Harry asked each Board member to name what they felt were major issues concerning IHS. These were School Expansion, Faculty Retention, Funding the IB programme, Tracking the Strategic Plan, Board Compliance, Awareness of issues with the Facility when they happen, Marketing, Board Nominating Process to include diversity and skill sets needed, Board Training.

There was a general consensus that the Retreat was informative and very good.

D. CLOSING COMMENTS

IV. Closing Items

A. Adjourn Meeting

Karen Dwyer commented that this Retreat was one of the best we've ever had.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 2:44 PM.

Respectfully Submitted,
S. Retzlaff