

APPROVED



Voices for International Business and Education

Minutes

Facility Committee Meeting

Date and Time

Tuesday August 11, 2015 at 6:30 PM

Location

IHS Community Room

Voices for International Business and Education http://public.boardontrack.com/VIBE_1

Committee Members Present

A. Anderson, K. Katner, L. Hughes, S. Wilson, T. McGregor

Committee Members Absent

V. Triplett

I. Opening Items**A. Record Attendance and Guests****B. Call the Meeting to Order**

L. Hughes called a meeting of the Facility Committee of Voices for International Business and Education to order on Tuesday Aug 11, 2015 at 6:40 PM.

C. Approve Minutes**II. Facility**

A. Facility/School Walk Thru

A walk thru of the facility, to assess areas of project completion and areas of challenges will be scheduled prior to the next Facilities Committee Meeting. Director of Facilities, Tim McGregor, will forward the Facilities department project list, in order of priority/immediate needs, to Head of School to submit to committee members.

B. Developing Goals Based on Strat. Plan

The Facilities Committee Goals for the 2015-2016 SY will be: 1) To help ensure the safety and security of the facility. 2) Maintenance: To make an assessment of current facility maintenance needs to ensure long-term usability. 3) To develop and conduct a facility study to determine current and future needs.[Board Strategic Plan: Organizational Sustainability; Goal 3/Objective 2]

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:32 PM.

Respectfully Submitted,
A. Anderson