

APPROVED



Voices for International Business and Education

Minutes

VIBE Development Committee Meeting

Development Committee

Date and Time

Monday March 15, 2021 at 6:30 PM

Location

Zoom Meeting

<https://us02web.zoom.us/j/86707077877?pwd=QXIncWhsWDhINExkWTNNK0JYQUEzdz09>

Voices for International Business and Education http://public.boardontrack.com/VIBE_1

Committee Members Present

C. Allen (remote), C. Castle (remote), M. Roney (remote), P. Manson (remote), Q. Le (remote), S. Schulken (remote), S. Thomas (remote)

Committee Members Absent

J. Lampton, K. Dwyer

Guests Present

S. Wilson (remote), T. Huynh (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

S. Thomas called a meeting of the Development Committee of Voices for International Business and Education to order on Monday Mar 15, 2021 at 6:38 PM.

C. Approve February 2021 Minutes

M. Roney made a motion to approve the minutes from VIBE Development Committee Meeting on 02-22-21.

P. Manson seconded the motion.

The committee **VOTED** unanimously to approve the motion.

II. Developing our Development Committee

A. Goals for Development Committee

- The goals for the Development Committee were rehearsed.

III. Grant Writing

A. Grant Writing Updates

- There were no updates from the last Development Committee. This will be touch-based next month.
- Chase Family Foundation Grant - This is a grant that could possibly be available for IHSNO to apply to.

IV. Update of year Development/Institutonal Plan Update

A. Update of year Development/Institutonal Plan Update

- IHSNO will host a Spring Open House on April 22nd.
- There will be yard signs, brochures, and signage created to advertise the open house.
- The Spring Open House will be by appointment only.
- There is a virtual open house that is available for folks to view 24/7. There is a link for the virtual house that is available on the IHSNO website.
- There will be more research done about future and current students to help IHSNO identify the needs of potential and current students.

V. Spring GALA Updates

A. GALA Updates

- The GALA planning has had a great start so far.

- Drew Brees has agreed to be a part of the IHSNO GALA. He will be called a special guest of the evening for the GALA. He will have a special message created for the GALA.
- Fundraising goals have been exceeded in the corporate sponsorship.
- Auction Items - IHSNO has 27 items currently. The items are valued at about \$4000.
- Carryover sponsorship items were discussed.
- Baskets were discussed.
- The GALA baskets will need to be delivered. There is a need for volunteers for the delivery of food baskets for the event. Hopefully, IHSNO faculty and staff can volunteer to deliver baskets.
- There is also a need for follow-up calls to be made to people who were sent letters.
- Raffle tickets were discussed.
- The Jazz Fest Commission approved and will be giving IHSNO 3 videos from the most popular shows to show at the GALA.
- Questions about specifics of the GALA were answered.

VI. Other Business

A. Other Business

- At the next meeting, this committee will address updates about grants and also any GALA updates.

VII. Public Comment

A. Public comment

- There is no public comment.

VIII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:26 PM.

Respectfully Submitted,
S. Thomas