

APPROVED



Voices for International Business and Education

Minutes

VIBE Development Committee Meeting

Development Committee

Date and Time

Tuesday January 19, 2021 at 6:30 PM

Location

Zoom Meeting

<https://us02web.zoom.us/j/86707077877?pwd=QXIncWhsWDhINExkWTNNK0JYQUEzdz09>

Voices for International Business and Education http://public.boardontrack.com/VIBE_1

Committee Members Present

C. Allen (remote), C. Castle (remote), J. Lampton (remote), K. Dwyer (remote), M. Roney (remote), P. Manson (remote), Q. Le (remote), S. Schulkens (remote), S. Thomas (remote), S. Wilson (remote), T. Huynh (remote)

Committee Members Absent

None

Guests Present

clark@schulken.com (remote)

I. Opening Items

A.

Record Attendance and Guests

B. Call the Meeting to Order

S. Thomas called a meeting of the Development Committee of Voices for International Business and Education to order on Tuesday Jan 19, 2021 at 6:32 PM.

C. Approve November 2020 Minutes

K. Dwyer made a motion to approve the minutes from VIBE Development Committee Meeting on 11-16-20.

J. Lampton seconded the motion.

The committee **VOTED** unanimously to approve the motion.

II. Developing our Development Committee

A. Goals for Development Committee

- Goals for the Committee were stated.

III. Grant Writing

A. Grant Writing Updates

- Grant pipeline worksheet details were discussed.
- The worksheet depicts what grants have been applied for, what has been awarded, and what has been denied.
- There are grants that are being applied for that will meet the needs of the funding for a variety of projects.

IV. Spring GALA Updates

A. GALA Updates

- Jazz Around the World will be the name of the GALA.
- To support language learning at IHSNO. The five languages offered are Arabic, French, Vietnamese, Chinese, and Spanish. The world languages department would be the most underfunded. To support the world language department.
- The Gala will support the world language department.
- Teams for the Gala will need to be setup.
- There was a discussion about Honorary Chairs and Co-Chairs.
- Advertisement/Marketing for the Gala was described.
- Photos for the Gala items need to be taken.
- There will be a lot of different help that is needed for the GALA.
- The raffle tickets' price - 1 for \$5, 3 for \$10, and 10 for \$20.
- Food and Meal Delivery were discussed.

- Carol and Percy will help with the co-chairs for the GALA from the Development Committee.
- Dookey Chase Restaurant - Carol will ask about the food.
- Carol will ask about the music performance.
- Ticket pricing for the Gala was conveyed.
- The ticket prices for the Gala will include the price of the food also.
- The alumni from IHSNO will have different pricing for Gala tickets.
- Board Members will be asked to be a part of the Gala ticket selling.
- The goal for the Gala event was described depending on ticket sales for the event.
- Sponsor Levels were spoken about. There will be different levels for sponsorship.
- Ticket prices were spoken about and it will be addressed during the Main Board Meeting with all Board Members.

V. Other Business

A. Other Business

- The next meeting will consist of discussions about grants and the GALA updates.

VI. Public Comment

A. Public comment

- There was no public comment.

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:28 PM.

Respectfully Submitted,
S. Thomas

Documents used during the meeting

- IHSNO GALA 1-7-21.docx