

APPROVED



Voices for International Business and Education

Minutes

VIBE Board Meeting

Monthly Board Meeting

Date and Time

Wednesday November 18, 2020 at 6:00 PM

Location

International High School of New Orleans
Community Room
727 Carondelet Street
New Orleans, LA 70130

Voices for International Business and Education http://public.boardontrack.com/VIBE_1

Directors Present

A. Tufail (remote), G. Lazard (remote), G. Medford (remote), J. Lampton (remote), K. Dwyer (remote), L. Scott Porter (remote), M. Roney (remote), P. Manson (remote), Q. Le (remote), S. Olivier (remote), S. Thomas (remote)

Directors Absent

None

Ex Officio Members Present

S. Wilson (remote)

Non Voting Members Present

S. Wilson (remote)

Guests Present

A. Berger (remote), C. Young (remote), D. Deno (remote), J. Carreno (remote), T. Huynh (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

S. Thomas called a meeting of the board of directors of Voices for International Business and Education to order on Wednesday Nov 18, 2020 at 6:03 PM.

C. Approve Minutes - October 2020 VIBE Board Meeting

G. Medford made a motion to approve the minutes from VIBE Board Meeting on 10-21-20.

P. Manson seconded the motion.

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The board **VOTED** unanimously to approve the motion.

D. Chair Report

- Shontell Thomas gave an overview of the Chair Report.
- The Ethics Training should be completed by Board Members.
- LACPS Charter Conference details were addressed.
- Annual Contributions were expressed.

E. HOS Evaluation Committee

- Shontell Thomas gave an overview of the HOS Evaluation Committee report.
- Meeting details were verbalized.
- Meeting was very positive.

F. School Expansion Committee

- The School Expansion Committee meeting details were vocalized.
- The meeting was to discuss IHSNO expansion to the 7th and 8th grades.
- Each Committee Member expressed their thoughts about expansion.
- There was a robust conversation about expansion.
- Most committee members agreed on the expansion.

- There was a conversation about a focus group to see if community members would like to see an expansion.

G. Head of School Report

- Sean Wilson gave an overview of the Head of School Report.
- IHSNO met with Capturing Kids Hearts.
- Capturing Kids Hearts has had a positive impact on IHSNO.
- COVID-19 matters were discussed.
- Student return to the building was discussed.

II. Governance Committee

A. Report of Governance Committee

- Jennifer Lampton gave an overview of the Governance Committee meeting.
- IHSNO received their Charter Renewal for 4 years.
- Evaluations were discussed during the meeting.
- The mid-year evaluation should be completed by Board Members.
- The next Governance Committee meeting will take place on December 1, 2020.

B. Mid Year Board Evaluation

- The details of the Mid Year Board Evaluation were discussed here.
- Board Members should participate in the evaluation to better improve the overall experience with the Board.
- The evaluation is still being worked on to ensure that IHSNO Board Members will have a better experience.

III. Finance Committee

A. Report of Finance Committee

- Karen Dwyer gave an overview of the Finance Committee meeting.
- This particular committee meeting was very productive.
- Budgets that were provided to the committee were discussed.
- Balances of the accounts were addressed.
- Graphs and charts were spoken about.
- Adjustments to the agenda was discussed during this meeting.
- Overall the meeting went very well.

B. Recommendation to adopt October 2020 Financial Statements

- G. Medford made a motion to Adopt October 2020 Financial Statements.
- P. Manson seconded the motion.

- There is no discussion or public comment.

The board **VOTED** unanimously to approve the motion.

IV. Development Committee

A. Report of Development Committee

- Shontell Thomas gave a brief overview of the Development Committee meeting that took place in the month of November.
- Discussion about the GALA. It will have a Jazz Fest theme.
- GALA will take place in the Spring, and it will be on April 17, 2021.
- There was a robust discussion about advertisement and marketing.
- There was a discussion about Open House.
- Student Ambassadors were talked about.
- There was a video of the IHSNO that was produced, and it was sent in an email.

V. Facility Committee

A. Report of Facilities Committee

- Amer Tufail gave an overview of the Facilities Committee meeting that took place in November.
- There was a discussion about COVID updates.
- Updated Emergency Plan was discussed.
- Projects at IHSNO was discussed as it pertains to the building.
- Meeting with New Orleans Parish School Board will take place in the future.
- A copy of the IHSNO building lease will be provided when it becomes available.

VI. Academic Committee

A. Report of Academics Committee

- Gail Medford gave an overview of the Academics Committee meeting in November.
- Gail Medford spearheaded the Academics Committee meeting for Gail Lazard.
- An overview of the Transportation Plan was spoken about.
- COVID-19 updates were discussed.
- Culture department updates were given to the committee.
- The return of students was discussed.
- Capturing Kids Hearts were spoken about.
- Annotated Organizational Chart was addressed during the meeting.
- Overview of Leap 360 was discussed.
- The dashboard was addressed.

- Student count was addressed.

VII. Executive Session

A. Vote to Enter Executive Session

- The Board Members entered into Executive Session.

B. Executive Session

- Board Members dialed into another line to have discussion.

C. Return to Public Meeting

- Board Members returned back into meeting session.

VIII. HOS Contract

A. Vote regarding Renewal vs. Non-Renewal of HOS contract

- Board members voted on the renewal or non-renewal of HOS contract.

IX. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:30 PM.

Respectfully Submitted,
S. Thomas

Documents used during the meeting

- SY'20-2021-WR-2020-1113.pdf
- International_Renewal 2020.pdf
- Charter_Performance_Compact-TEMPLATE.pdf
- October 2020 Board Reports.pdf
- Academic CMTE Dashboard-2020-1031.pdf