



# Voices for International Business and Education

## Minutes

### VIBE Board Meeting

Monthly Board Meeting

---

#### Date and Time

Wednesday September 16, 2020 at 6:00 PM

#### Location

International High School of New Orleans  
Community Room  
727 Carondelet Street  
New Orleans, LA 70130

---

Voices for International Business and Education [http://public.boardontrack.com/VIBE\\_1](http://public.boardontrack.com/VIBE_1)

---

#### Directors Present

A. Tufail (remote), G. Lazard (remote), G. Medford (remote), J. Lampton (remote), K. Dwyer (remote), L. Scott Porter (remote), M. Roney (remote), P. Manson (remote), S. Olivier (remote), S. Thomas (remote)

#### Directors Absent

*None*

#### Ex Officio Members Present

S. Wilson (remote)

#### Non Voting Members Present

---

S. Wilson (remote)

### **Guests Present**

A. Berger (remote), C. Young (remote), Cody Bourque (remote), D. Deno (remote), J. Carreno (remote), K. Vo (remote), Quan Le (remote), S. Schulkens (remote), T. Huynh (remote), media@ihsnola.org (remote)

---

## **I. Opening Items**

### **A. Record Attendance and Guests**

### **B. Call the Meeting to Order**

S. Thomas called a meeting of the board of directors of Voices for International Business and Education to order on Wednesday Sep 16, 2020 at 6:04 PM.

### **C. Approve Minutes - August 2020 VIBE Board Meeting**

K. Dwyer made a motion to approve the minutes from VIBE Board Meeting on 08-19-20.

G. Lazard seconded the motion.

The board **VOTED** unanimously to approve the motion.

P. Manson made a motion to Accept the EIDL (Economic Injury Disaster Loan).

G. Medford seconded the motion.

- The loan repayment would begin - July 1,2021.

Board members unanimously voted to accept the EIDL.

There is no Board Discussion.

There is no Public Comment.

The board **VOTED** unanimously to approve the motion.

### **D. Chair Report**

- Shontell explained the Chair Report which was about the HOS Evaluation Committee and the second one is School Expansion Committee.

### **E. HOS Evaluation Committee**

P. Manson made a motion to Adopt the HOS Evaluation Committee.

K. Dwyer seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **F. School Expansion Committee**

P. Manson made a motion to Adopt the School Expansion Committee.

K. Dwyer seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **G.**

## Head of School Report

- Discussion by Sean Wilson about the contents of Head of School report.

## II. Academic Committee

### A. IB program

- Cody Bourque (IB Coordinator for IHSNO) presented components of the IB Program to familiarize attendees of the meeting with the IHSNO's IB program.
- He spoke about how the IB program benefits the students of IHSNO. The IB program will help the students throughout their academic life and will prepare the students for their college life.

### B. Report of Academics Committee

- Gail Lazard spoke about the details of the Academics Committee's meeting.
- Gail Lazard offered to answer any questions that any Board Members had. There was not any questions asked by any members.

## III. Finance Committee

### A. Report of Finance Committee

- Karen Dwyer spoke about the details of the Finance Committee's meeting.
- Karen Dwyer answered questions asked about the details of the Finance Committee.

### B. Recommendation to adopt August 2020 Financial Statements

P. Manson made a motion to Adopt the August 2020 Financial Statements.

K. Dwyer seconded the motion.

The vote was unanimous.

The board **VOTED** unanimously to approve the motion.

### C. Economic Injury Disaster Loan

- Sean Wilson spoke about the SBA Economic Injury Disaster Loan. He gave details about how IHSNO will use the Economic Injury Disaster Loan (EIDL).

There was also a vote on accepting or declining the loan.

P. Manson made a motion to Accept the EIDL from SBA.

G. Medford seconded the motion.

The board **VOTED** unanimously to approve the motion.

## IV. Facility Committee

#### **A. Report of Facilities Committee**

- Amer Tufail spoke about the details of the Facilities Committee's September 2020 meeting,

#### **V. Development Committee**

##### **A. Report of Development Committee**

- Shontell Thomas spoke about the details of the Development Committee's September 2020 meeting.

#### **VI. Governance Committee**

##### **A. Report of Governance Committee**

- Governance Committee did not meet in the month of September 2020.

#### **VII. Public Comment**

##### **A. Request for Public Comment**

- There was no public comment.

#### **VIII. Closing Items**

##### **A. Head Shots**

- Head Shots will take place on Thursday September 24, 2020 from 4:30 p.m. to 5:30.p.m.

##### **B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:14 PM.

Respectfully Submitted,  
S. Thomas

---

#### **Documents used during the meeting**

- SY'20-2021-WR-2020-0911a.pdf
- IB program.png
- FN Cmt Board Report-2020-0916.pdf

- SBA Loan Agreement, EIDL 3137634-2020-0722.pdf