

APPROVED



# Voices for International Business and Education

## Minutes

### VIBE Development Committee Meeting

Development Committee

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#### **Date and Time**

Monday February 22, 2021 at 6:30 PM

#### **Location**

International High School of New Orleans  
Community Room  
727 Carondelet Street  
New Orleans, LA 70130

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Voices for International Business and Education [http://public.boardontrack.com/VIBE\\_1](http://public.boardontrack.com/VIBE_1)

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#### **Committee Members Present**

C. Allen (remote), K. Dwyer (remote), M. Roney (remote), P. Manson (remote), Q. Le (remote),  
S. Schulkens (remote), S. Thomas (remote)

#### **Committee Members Absent**

J. Lampton

#### **Guests Present**

C. Castle (remote), S. Wilson (remote), T. Huynh (remote)

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#### **I. Opening Items**

**A.**

## **Record Attendance and Guests**

### **B. Call the Meeting to Order**

M. Roney called a meeting of the Development Committee of Voices for International Business and Education to order on Monday Feb 22, 2021 at 5:32 PM.

### **C. Approve January 2021 Minutes**

K. Dwyer made a motion to approve the minutes from VIBE Development Committee Meeting on 01-19-21.

P. Manson seconded the motion.

The committee **VOTED** unanimously to approve the motion.

## **II. Developing our Development Committee**

### **A. Goals for Development Committee**

- The goals for the committee are reiterated.

## **III. Grant Writing**

### **A. Grant Writing Updates**

- There was an explanation about the report/pipeline on the grants that were submitted.
- There were 2 grants that were approved and IHSNO have submitted more.
- The grant pipeline was explained in detail.

## **IV. Spring GALA Updates**

### **A. GALA Updates**

- GALA will take place in April.
- The Gala will have a Jazz Fest Theme.
- The sponsorship levels for the Gala were addressed by the PR team.
- There will be a larger number of people who will be asked to sponsor the Gala. If they choose to be a sponsor, there will be different perks available and created for them.
- Dookie Chase will be the restaurant that is serving the food for the IHSNO Gala.
- The Gala will last approximately 55 minutes.
- The planning for the GALA has been very successful.
- The Raffle Tickets for the GALA will be ready soon. This is another way to help with fundraising for the Language Departments.
- Some letters were written for previous board members.

- There are auction letters available also. These letters are asking for auction items that can be placed in an auction which will be sold to the highest bidder.
- The letters will act as an invitation to invite Board Members to the Gala.
- Ticketing for the Gala will hold a variety of tickets. For example, alumni will have differently priced tickets made just for them.

## **V. Other Business**

### **A. Other Business**

- The next meeting will take place on March 15, 2021.

## **VI. Public Comment**

### **A. Public comment**

- There is no public comment.

## **VII. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:31 PM.

Respectfully Submitted,  
S. Thomas

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## **Documents used during the meeting**

- Grant Pipeline-2021-0212.pdf
- IHSNO GALA sponsor levels.docx
- IHSNO GALA 1-7-21.docx