

APPROVED



# Voices for International Business and Education

## Minutes

### VIBE Board Meeting

Monthly Board Meeting

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#### Date and Time

Wednesday April 21, 2021 at 6:00 PM

#### Location

International High School of New Orleans  
Community Room  
727 Carondelet Street  
New Orleans, LA 70130

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Voices for International Business and Education [http://public.boardontrack.com/VIBE\\_1](http://public.boardontrack.com/VIBE_1)

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#### Directors Present

A. Tufail (remote), G. Lazard (remote), G. Medford (remote), J. Lampton (remote), K. Dwyer (remote), L. Scott Porter (remote), M. Roney (remote), P. Manson (remote), S. Olivier (remote), S. Thomas (remote)

#### Directors Absent

*None*

#### Ex Officio Members Present

S. Wilson (remote)

#### Non Voting Members Present

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S. Wilson (remote)

### **Guests Present**

A. Berger (remote), D. Deno (remote), J. Carreno (remote), J. Giovengo, Jr. (remote), K. Vo (remote), P. Recasner (remote), S. Schulkens (remote), T. Huynh (remote)

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## **I. Opening Items**

### **A. Record Attendance and Guests**

### **B. Call the Meeting to Order**

S. Thomas called a meeting of the board of directors of Voices for International Business and Education to order on Wednesday Apr 21, 2021 at 6:03 PM.

### **C. Approve Minutes - March 2021 VIBE Board Meeting**

P. Manson made a motion to approve the minutes from VIBE Board Meeting on 03-17-21.

G. Medford seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **D. Chair Report**

- S, Thomas addressed inviting other Board Members to either staying in their leadership roles or joining leadership roles.
- There is active recruitment for the board that is happening.
- There will be a report about the GALA during the Development Committee section later on.

### **E. Head of School Report**

- S. Wilson presented the overall Head of School report.
- Students were encouraged to receive their COVID-19 vaccinations.
- Student graduation will take place on May 21, 2021.
- The graduation will be at St Bernard (Chalmette) Civic Center. There will be 2 ceremonies that day. This is due to the overcrowded number of people at one time.
- Graduation details were talked about.
- The basement project is almost completed. There are a few other minor details that will be worked out. It is hopeful that it will be completed by this summer.
- Student enrollment was talked about. Enrollment numbers are low and student count is also low.

- The expectation of attire for commencement was talked about. Board Members are expected to wear dark color attire. Business suits are expected to be worn by the VIBE members.

## **II. Development Committee**

### **A. Report of Development Committee**

- The GALA details were talked about.
- S. Schulkens gave the details about the GALA.
- Sponsorships, expenses, and other items were addressed during the committee meeting.
- The GALA was an overall success.
- The food deliveries was a success with a large number of volunteers helping.

## **III. Governance Committee**

### **A. Report of Governance Committee**

- The Governance meeting had some important factors that were discussed in the April committee meeting.
- J. Lampton discussed the details of this committee meeting.
- The next meeting is scheduled for May 4, 2021.

## **IV. Academic Committee**

### **A. Report of Academics Committee**

- The Academics Committee Meeting met in April 2021.
- G. Lazard discussed the details of the Academics Committee Meeting.
- The goals of the committee were stated.
- The committee asked questions about the Capturing Kids Hearts.
- There were updates given from school staff about things that are happening.
- The committee asked for different reports from the staff so that the committee can have a better understanding of the student performance scores and the overall school grade.
- Some reports were asked to be turned in sooner than later..
- If the staff members cannot turn the reports in on time, then it is ok as long as they turn it in as soon as they possibly can.

## **V. Facility Committee**

### **A. Report of Facilities Committee**

- The facilities meeting took place in April.

- During the meeting, John gave updates on the basement project.
- John also gave updates about meetings that have taken place and will take place.
- The school has done a good job of maintaining the school.
- The infection rates were talked about.
- The next meeting is scheduled for May 4th.

## **VI. Finance Committee**

### **A. Report of Finance Committee**

- The meeting took place on April 19th.
- The monthly financials were discussed.
- The assets were addressed during the meeting.
- There were also discussions about balance sheets.
- The budgets for the school year were also spoken about during this meeting.
- The benefits plan was spoken about.
- The SBA proposal was talked about.
- The working capital is in the same spot as last school year.
- The cash account has a small dip; however, it is still good.
- There were a lot of in-depth discussions about the budget.
- There was budgeting for in-school learning and virtual learning.
- The next meeting is on May 17th.

### **B. APPROVE March 2021 Financials**

P. Manson made a motion to approve March 2021 financials.

G. Lazard seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **VII. Public Comment**

### **A. Request for Public Comment**

- There was no public comment.

## **VIII. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:52 PM.

Respectfully Submitted,  
S. Thomas

### **Documents used during the meeting**

- SY'20-2021-WR-2021-0416.pdf
- Academic CMTE Dashboard-2021-0331.pdf
- Board Financial Reports-2021-0331.pdf