



## Voices for International Business and Education

### Minutes

#### VIBE Academic Committee Meeting

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**Date and Time**

Tuesday April 21, 2020 at 6:00 PM

**Location**

Remote Zoom call

Join Zoom Meeting

<https://us02web.zoom.us/j/896597548?pwd=bFFYNDZjUHg4Qm02aWtBZXF2b1hzQT09>

Meeting ID: 896 597 548

Password: 557290

One tap mobile

+13126266799,,896597548# US (Chicago)

+19294362866,,896597548# US (New York)

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Voices for International Business and Education [http://public.boardontrack.com/VIBE\\_1](http://public.boardontrack.com/VIBE_1)

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**Committee Members Present**

A. Berger (remote), C. Young (remote), G. Lazard (remote), J. Carreno (remote), S. Retzlaff (remote), S. Thomas (remote), S. Wilson (remote)

**Committee Members Absent**

*None*

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## **I. Opening Items**

### **A. Record Attendance and Guests**

### **B. Call the Meeting to Order**

S. Wilson called a meeting of the Academic Committee of Voices for International Business and Education to order on Tuesday Apr 21, 2020 at 6:01 PM.

### **C. Approve March 10, 2020 minutes**

G. Lazard made a motion to approve the minutes from VIBE Academic Committee Meeting on 03-10-20.

S. Retzlaff seconded the motion.

The committee **VOTED** unanimously to approve the motion.

## **II. Academic Programs Report**

### **A. Academic Programs Reporting - COVID-19 updates**

#### Distance Learning & Student Connection

- working through google classroom
- working to make sure students have access to computers and internet connectivity.
- Teachers, counselors, social workers, and the nurse are calling students to ensure they remain engaged.
- Social Workers are connecting with students regarding mental and emotional health.
- Students can connect with teachers via phone, virtual meetings, google classroom,

#### Plans for 2019-2020

- Continue working with distance learning
- senior exams are continuing as planned
- 9-11 exams in mid-May
- working the master schedule and plan for the next school year.
- not sure about summer ELL camp

#### Resources Needed

- Internet and laptop connectivity for students.
- about 30 students have borrowed devices.

- Students are receiving packets as needed for those who do not have access or prefer packets.

#### Graduation

- The date is not set. Working on virtual plan
- Working with Campus Photography to explore possibilities

#### Distance Learning and IB Programme

- Only Internal Assessments and predicted grade will be used to determine IB Diploma awards
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### III. School Culture

#### A. Cultural Elements of the School - COVID-19 updates

Intercultural appreciation is happening through social media.

Information is being disseminated to parents about the importance of continued learning through this time.

Google phone numbers created to keep engaged with students.

Want more posting of students working

Cardio and routine videos are being sent to students and students are participating from the athletic teams.

The adaptation curve has been moving as folks are learning to use technology. The transition has been a stressor, but we are improving in the ease of anxiety.

### IV. SPS Improvement

#### A. SPS Improvement

Described the outcomes of state testing as the rigor is not been discussed for the 2020-2021 school year.

What is the effectiveness of the work that we are doing? How are we monitoring students' progress?

- Accountability
- Monitoring progress
  - work is being done to prepare students for the next course
  - working on a diagnostic assessment for all students coming into the 2020-2021 school year.

- use diagnostic information to help guide their education for the duration of their academic career.
- adjust course offerings based on students enrolled.
- interventions and enhancements determined based on student acumen

## V. Academic Dashboard

### A. Review Academic Dashboard

Comments from the DRAFT Dashboard:

- ACT reference information (trending 3-year)
- LEAP writing section inclusion
- ELL interventions

Next Steps:

- Admin to use the aforementioned items to be included in future reports
- AC Committee to vote on the adoption of the AC Dashboard.
- Then AC Committee determine timeline to present the Dashboard to the VIBE Board

## VI. Academic Committee Goals 2019-2020

### A. Revisions to Academic Committee Goals for 2019-2020 School Year

A discussion had about additional goals amid COVID-19.

- Current goals are:
  - Current committee goals:
    - Goal 1: Monitor and Increase the progress of SPS.
    - Goal 2: Streamline dashboard
    - Goal 3: Monitor ACT progress
- Will add 4th goal:
  - **Research, monitor the implementation of best practices distance learning enhance the engagement of students**
  - **Monitor the implementation and effectiveness of distance learning**
  - **Monitor and increase the effectiveness of the distance learning program at IHSNO**

S. Retzlaff made a motion to Goal 1: Monitor and Increase the progress of SPS. Goal 2: Streamline Academic dashboard Goal 3: Monitor ACT progress Goal 4: Monitor and increase the effectiveness of the distance learning program at IHSNO.

G. Lazard seconded the motion.

A discussion was had to add the 4th goal.

The committee **VOTED** unanimously to approve the motion.

**Roll Call**

A. Berger Abstain  
J. Carreno Abstain  
S. Retzlaff Aye  
S. Thomas Aye  
C. Young Abstain  
S. Wilson Abstain  
G. Lazard Aye

**VII. Other Business**

**A. Other Business**

Next meeting date is May 12, 2020 (Virtual)

- Budget Revisions '19-2020
- Budget 2020-2021
- Goals for current school year

**VIII. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:30 PM.

Respectfully Submitted,  
S. Wilson