

APPROVED



Voices for International Business and Education

Minutes

VIBE Facilities Committee Meeting

Date and Time

Tuesday December 3, 2019 at 5:30 PM

Location

International High School of New Orleans, 727 Carondelet St, New Orleans, LA 70130

Voices for International Business and Education http://public.boardontrack.com/VIBE_1

Committee Members Present

A. Tufail, K. Katner, K. Vo, M. Stewart, M. Stramel, S. Retzlaff, S. Wilson

Committee Members Absent

None

Guests Present

M. Roney

I. Opening Items**A. Record Attendance and Guests****B. Call the Meeting to Order**

K. Katner called a meeting of the Facility Committee of Voices for International Business and Education to order on Tuesday Dec 3, 2019 at 5:47 PM.

C.

Approve 08/06/19 Minutes

S. Retzlaff made a motion to approve minutes from the VIBE Facilities Committee Meeting on 08-06-19 VIBE Facilities Committee Meeting on 08-06-19.

K. Katner seconded the motion.

The committee **VOTED** to approve the motion.

II. Committee Business

A. 2019-2020 Goals for Facilities Committee

To discuss in 2020:

- 1) Future of facility, lease renewal and/or long-term lease
- 2) Renovations and repairs within facility, associated costs
- 3) Possibilities for facility outside of Orleans Parish

OPSB Millage passed -- no decision on buildings to benefit from OPSB Facility Plan. VIBE representatives would like to attend any open meetings. SW will share any forthcoming dates. FCI 60% at Rabouin Building (facility condition index - useful life of building percentage.)

Possibility of opening a feeder elementary school in the downtown/CBD area, or of turning Rabouin into an elementary school, and finding another downtown location for the High School.

Write expansion plan in conjunction with use of millage dollars for renovations. OPSB in 2018 planned to hire an architect, but that did not happen. VIBE could hire an architect instead (~\$50,000) to conduct an initial analysis and create a report with plumbing, AC, ADA, energy efficiency, etc. options and suggestions.

Next Steps:

- SW to get information from OPSB on Facility Plan timeline
- Move toward total renovation of Rabouin building, along with decision to stay
- Facilities committee members will meet attempt to meet with OPSB contacts to talk through options

Plan B, hire own architect

B. Facilities Report

Ticketing system update. AC/Heating issues. Volunteers to paint rooms in building?

ALICE Training for active shooters. RAVE Panic Button to be provided by the state.

Updates on bus transportation options to meet city safety requirements: current vendor, other possible vendors, leasing or purchasing buses.

Damaged basement drywall removed completely. RFP out for plumbing in basement. Repairs to be paid for by OPSB, after first \$10,000, in the form of reimbursement.

C. Facilities communications with OPSB

See above.

D. Review the Budget with regard to Facility Needs and Requirements

Facilities budget did not have any revisions from original budget. Can be revisited in March/April for 2020-2021.

Gender neutral bathroom needs completion (~\$6,000).

III. Other Business

A. Meeting Dates 2019-2020

First Tuesday of every other month: February, April and June 2020. Next meeting February 4th at 5:30pm.

Committee will reassess frequency of meeting dates if needed as conversations on building renovations progress.

Legacy Park ribbon cutting was very nice.

IV. Closing Items

A. Adjourn Meeting

S. Retzlaff made a motion to adjourn the meeting.

A. Tufail seconded the motion.

The committee **VOTED** to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:04 PM.

Respectfully Submitted,

M. Stramel