

APPROVED



Voices for International Business and Education

Minutes

VIBE Board Meeting

Date and Time

Wednesday June 17, 2020 at 6:00 PM

Location

Remote Zoom Call

Join Zoom Meeting

<https://us02web.zoom.us/j/88118262251?pwd=eko0Ym5QVUxpTFFIbINJQ2lmN3JpUT09>

Meeting ID: 881 1826 2251

Password: 061720

One tap mobile

+13126266799,,88118262251#,,1#,061720# US (Chicago)

+19294362866,,88118262251#,,1#,061720# US (New York)

Voices for International Business and Education http://public.boardontrack.com/VIBE_1

Directors Present

A. Tufail (remote), G. Lazard (remote), J. Lampton (remote), K. Dwyer (remote), K. Katner (remote), L. Scott Porter (remote), M. Roney (remote), S. Retzlaff (remote), S. Thomas (remote)

Directors Absent

P. Manson, S. Olivier

Ex Officio Members Present

S. Wilson (remote)

Non Voting Members Present

S. Wilson (remote)

Guests Present

A. Berger (remote), A. Williams (remote), C. Young (remote), D. Deno (remote), Gail Medford, J. Carreno (remote), K. Vo (remote), M. Stewart (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

M. Roney called a meeting of the board of directors of Voices for International Business and Education to order on Wednesday Jun 17, 2020 at 6:03 PM.

C. Approve Minutes - May 2020 VIBE Board Meeting

S. Thomas made a motion to approve the minutes from VIBE Board Meeting on 05-20-20.

S. Retzlaff seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

K. Katner	Aye
A. Tufail	Aye
J. Lampton	Aye
L. Scott Porter	Aye
S. Retzlaff	Aye
K. Dwyer	Aye
M. Roney	Aye
G. Lazard	Aye
P. Manson	Absent
S. Thomas	Aye
S. Olivier	Absent

D. Chair Report

E. Head of School Report

Loss of Rufus McGee (services Friday, June 26)

Acknowledged the work of outgoing members - Kevin Katner & Stacie Retzlaff

Resignation of Andrea Williams. She will be taking on an Executive Director role at Math & Science Foundation.

II. Board Member Items Deferred from Last Meeting

A. Governance recommendation to admit Gail Medford as new Board Member

JL gave overview of Dr. Medford's background.

J. Lampton made a motion to admit Dr. Gail Medford to the VIBE Board.

S. Thomas seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

S. Thomas	Aye
K. Dwyer	Aye
G. Lazard	Aye
M. Roney	Aye
S. Retzlaff	Aye
P. Manson	Absent
K. Katner	Aye
L. Scott Porter	Absent
A. Tufail	Aye
S. Olivier	Absent
J. Lampton	Aye

III. Annual Meeting Items

A. Vote on FY 20-21 Board Calendar

M. Roney made a motion to Board Calendar for the FY'20-2021.

G. Lazard seconded the motion.

The board **VOTED** to approve the motion.

A discussion had about Monday meetings colliding with Saints Monday night play

B. Vote on FY 20-21 Officers

A. Tufail made a motion to nominate Shontell Thomas as Board Chair.

S. Retzlaff seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

G. Lazard	Aye
L. Scott Porter	Absent
S. Thomas	Aye
K. Katner	Aye

Roll Call

J. Lampton	Aye
S. Olivier	Absent
K. Dwyer	Aye
A. Tufail	Aye
S. Retzlaff	Aye
P. Manson	Absent
M. Roney	Aye

S. Thomas made a motion to nominate Mariska Roney as Vice Chair.

G. Lazard seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

A. Tufail	Aye
L. Scott Porter	Absent
S. Thomas	Aye
M. Roney	Aye
J. Lampton	Aye
S. Retzlaff	Aye
K. Dwyer	Aye
P. Manson	Absent
G. Lazard	Aye
S. Olivier	Absent
K. Katner	Aye

K. Katner made a motion to nominate Karen Dwyer as Treasurer.

S. Retzlaff seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

A. Tufail	Aye
S. Olivier	Absent
K. Katner	Aye
L. Scott Porter	Absent
S. Retzlaff	Aye
K. Dwyer	Aye
M. Roney	Aye
S. Thomas	Aye
J. Lampton	Aye
G. Lazard	Aye
P. Manson	Absent

S. Retzlaff made a motion to nominate Percy Manson as Secretary.

S. Thomas seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

M. Roney	Aye
S. Olivier	Absent

Roll Call

K. Katner	Aye
J. Lampton	Aye
S. Retzlaff	Aye
S. Thomas	Aye
G. Lazard	Aye
L. Scott Porter	Absent
A. Tufail	Aye
P. Manson	Absent
K. Dwyer	Aye

C. Vote on FY 20-21 Committees

M. Roney made a motion to accept committee members en global as proposed in the draft document.

S. Thomas seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

K. Katner	Aye
M. Roney	Aye
S. Thomas	Aye
G. Lazard	Aye
A. Tufail	Aye
S. Olivier	Absent
S. Retzlaff	Aye
P. Manson	Absent
J. Lampton	Aye
L. Scott Porter	Absent
K. Dwyer	Aye

D. Vote on FY 20-21 Committee Chairs

M. Roney made a motion to approve Committee Chairs in global as written in the proposed document.

J. Lampton seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

K. Dwyer	Aye
S. Thomas	Aye
L. Scott Porter	Aye
S. Retzlaff	Aye
J. Lampton	Aye
A. Tufail	Aye
P. Manson	Absent
K. Katner	Aye
G. Lazard	Aye

Roll Call

M. Roney	Aye
S. Olivier	Absent

E. Vote to allow Board Chair to serve as Interim Committee Chair

M. Roney made a motion to allow the Board Chair to serve as Interim Chair of the Development Committee until a suitable replacement is identified.

K. Dwyer seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

M. Roney	Aye
J. Lampton	Aye
S. Retzlaff	Aye
S. Thomas	Aye
K. Katner	Aye
A. Tufail	Aye
K. Dwyer	Aye
G. Lazard	Aye
S. Olivier	Absent
P. Manson	Absent
L. Scott Porter	Aye

IV. Governance

A. Report of Governance Committee / Review of FY 19-20 Board Assessment

JL states the board is still recruiting for new members. The board metric is in place to ensure diversity of the board.

The annual assessment:

- 91% participation with level 5 participation which is an increase from level 5
- 2 areas of discussion
 - Development - it may be due to the newness of the committee.
 - Finance - committee members understanding the financial acumen of the board. Will be addressed at the Annual Board Retreat

B. Vote on Suicide Prevention Policy

S. Retzlaff made a motion to adopt the policy as presented with.

S. Thomas seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

S. Thomas	Aye
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Roll Call

A. Tufail	Aye
G. Lazard	Aye
K. Katner	Aye
K. Dwyer	Aye
S. Olivier	Absent
L. Scott Porter	Aye
P. Manson	Absent
J. Lampton	Aye
S. Retzlaff	Aye
M. Roney	Aye

C. Vote on Sexual Harassment Policy

S. Retzlaff made a motion to adopt to the Sexual Harassment Policy.

M. Roney seconded the motion.

Dr. Gail Medford seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

M. Roney	Aye
J. Lampton	Aye
K. Dwyer	Aye
S. Thomas	Aye
S. Retzlaff	Aye
P. Manson	Absent
K. Katner	Aye
L. Scott Porter	Aye
A. Tufail	Aye
G. Lazard	Aye
S. Olivier	Absent

V. Academic

A. Academic Report

The AC committee met to discuss the Dashboard

Distance Learning went well

Graduation went well

Modification to the charter with relation to distance learning for the foreseeable future
IHSNO charter is up for renewal in 2020. Awaiting LDE guidance regarding renewals.

B. Recommendation to accept revised Academic Dashboard

G. Lazard made a motion to adopt the Academic Dashboard.

L. Scott Porter seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

S. Retzlaff	Aye
S. Olivier	Absent
J. Lampton	Aye
P. Manson	Absent
L. Scott Porter	Aye
S. Thomas	Aye
G. Lazard	Aye
K. Katner	Aye
M. Roney	Aye
K. Dwyer	Aye
A. Tufail	Aye

VI. Finance

A. Report of Finance Committee

Meeting went as planned.
Reviewed the May 2020 financial statements
CARES Act funding and exp

B. Recommendation to adopt May 2020 Financial Statements

A. Tufail made a motion to adopt May 2020 Financials.
G. Lazard seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

A. Tufail	Aye
P. Manson	Absent
L. Scott Porter	Aye
S. Retzlaff	Aye
J. Lampton	Aye
S. Thomas	Aye
G. Lazard	Aye
K. Dwyer	Aye
K. Katner	Aye
M. Roney	Aye
S. Olivier	Absent

C. Recommendation to adopt FY 20-21 budget

A. Tufail made a motion to adopt the proposed FY '20-2021 Budget.
K. Dwyer seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

K. Dwyer	Aye
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Roll Call

S. Retzlaff	Aye
M. Roney	Aye
K. Katner	Aye
J. Lampton	Aye
S. Thomas	Aye
S. Olivier	Absent
G. Lazard	Aye
P. Manson	Absent
L. Scott Porter	Aye
A. Tufail	Aye

VII. Facility

A. Report of Facilities Committee

Meeting not held.

Funding to repair the facility is not committed from OPSB

KK gave his sentiments of the facilities and moving forward.

Meeting not held.

Funding to repair the facility is not committed from OPSB

KK gave his sentiments of the facilities and moving forward.

VIII. Development

A. Report of Development Committee

GiveNOLA was June 2 with nearly \$4k raise

Reminder to board members to consider their financial support for the current school year

The Gala is postponed to 2021. There will be a silent auction in September 2020. Gail

Amer

IX. CEO Support And Eval

A. Report of HOS Evaluation Committee

The Committee used the pre-determined information

Mr. Wilson's performance is deemed effective for the 2019-2020 School Year

B. Vote on HOS Performance Assessment

M. Roney made a motion to deem Mr. Wilson's performance is effective for the SY'19-2020.

S. Retzlaff seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

J. Lampton	Aye
K. Katner	Aye
S. Olivier	Absent
M. Roney	Aye
G. Lazard	Aye
K. Dwyer	Aye
S. Thomas	Aye
S. Retzlaff	Aye
P. Manson	Absent
L. Scott Porter	Aye
A. Tufail	Aye

C. Policy discussion regarding paying HOS Discretionary Bonus

HoS Evaluation and Support Committee and need to discuss the policy of the discretionary bonuses.

Appropriateness of the payment of a bonus should have been discussed at the onset of the COVID.

Discretion can be made due to financial disposition of the organization.

X. Other Business

A. Outgoing remarks from termed Board members

Stacie Retzlaff outgoing remarks:

Enriching and rewarding experience during the time on the board. Consider all members as friends. Began her journey as an ad hoc member for the Head Search Committee.

Encourage new members to get involved and take leadership roles on the board. Student education and welfare above all. Great strides have been made. The work is not done.

Continue fighting racial bias.

My Wish for You:

- attend graduation every year
- remember the strat plan is a living document
- Reinstitute the mission and vision
- support the IB program
- stay tuned to the legislature
- encourage academic teams and debate
- continue to develop the board with unique and diverse
- creating a board memory walk
- the facility needs to be the priority

- Adding a k-8 to stimulate growth

Kevin Katner outgoing remarks:

Honor to have served the community and the school. Proud of the work that is being. I am confident that this will be a successful school.

XI. Public Comment

A. Request for Public Comment

Carol Allen spoke of her experience. She expressed her appreciation of the current board the strength of the board. She believes IHSNO is a great school. Vouched for her continuous support of IHSNO.

XII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:30 PM.

Respectfully Submitted,
S. Wilson