

APPROVED



## Voices for International Business and Education

### Minutes

#### VIBE Facilities Committee Meeting

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**Date and Time**

Tuesday August 6, 2019 at 5:30 PM

**Location**

727 Carondelet Street, New Orleans, LA 70130

Voices for International Business and Education [http://public.boardontrack.com/VIBE\\_1](http://public.boardontrack.com/VIBE_1)

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**Committee Members Present**

K. Katner, K. Vo, M. Stewart, M. Stramel, S. Retzlaff, S. Wilson

**Committee Members Absent**

A. Tufail

**Guests Present**

M. Roney

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**I. Opening Items****A. Record Attendance and Guests****B. Call the Meeting to Order**

K. Katner called a meeting of the Facility Committee of Voices for International Business and Education to order on Tuesday Aug 6, 2019 at 6:00 PM.

**C.**

### **Approve 03/13/19 Minutes**

S. Retzlaff made a motion to approve minutes from the VIBE Facility Committee Meeting on 03-13-19 VIBE Facility Committee Meeting on 03-13-19.

K. Katner seconded the motion.

The committee **VOTED** to approve the motion.

## **II. Committee Business**

### **A. Facilities Report**

M. Stewart shared information from the July Facilities report regarding internal requests, current projects and completed projects.

Current projects: auditorium repainting; installation of interior cameras.

Completed projects: new mats to be cleaned in-house to reduce costs; new signage for branding, mission, vision, IB learner profiles; tree trimming over rooftop garden; new custodial vendor; new lead filters added to water fountains.

### **B. Facilities communications with OPSB**

The basement took on water during the July floods downtown. M. Stewart and S. Wilson will meet with OBSP next week regarding necessary repairs to prevent further flooding and needed repairs to the roof. M. Stewart has received one estimate for \$575,000 for the roof repairs.

MR: What is the best approach to get a better response from OPSB?

SW: Emergency funds are available for repairs like these. Other OPSB facilities have received OPSB funding for similar repairs. Recently when filters were gifted by OPSB, they sent IHSNO the bill for replacing water valves as necessary for installation.

KK: Who has paid for IHSNO roof repairs in the past?

SW: IHSNO has done necessary repairs out of own budget.

MS: FEMA inspection revealed that no major renovations were completed to the building after Katrina.

Lead levels were not found to be dangerous in the building, but filters were offered as a preventative measure. Filters must be maintained in-house annually.

MR: What if you don't pay the bill for the installation of water filters?

SW: Lease could be put in jeopardy.

OPSB has excess funds in escrow that were earmarked for school facilities, but the legislature can approve to reallocate those funds for academic purposes.

### **C.**

### **Review the Budget with regard to Facility Needs and Requirements.**

Facility is on track to meet projected expenses for the SY 19-20, with preventative repairs to the auditorium being the only change. The money spent on the auditorium has been freed up from other areas where costs were cut: waste disposal, repairs and maintenance.

Future goals: acid wash the front of the building and paint the back of building.

KK: what is the future with OPSB?

SW: intention is to maintain IHSNO operations in the current location, so the conversation to start would be about the roof and basement. Total renovations would be another conversation. Financing renovations to the building is dependent on the charter revision. OPSB Facility Master Plan is still not available to the public. SW will schedule meeting next week to find out if IHSNO building will be included in that plan.

KK: Charter amendments update?

SW: Charter change form in hand. Contact does not see any of the requests being a problem. If changes are approved by October, a change to admissions would be in effect for SY 20-21.

KK: Gets us out of OneApp?

SW: No, but contact looking into use of MOUs with feeder schools, to see if legislation supports such agreements. Six schools targeted as feeders for IHSNO

### **D. Future Meeting Dates**

Aug. 2019

October 2019

Determine Dec. 2019 meeting in October and dates for 2020

Establish goals at next meeting -- add to agenda

First Tuesday of every other month

## **III. Closing Items**

### **A. Adjourn Meeting**

S. Retzlaff made a motion to adjourn the meeting.

K. Katner seconded the motion.

The committee **VOTED** to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:44 PM.

Respectfully Submitted,

M. Stramel